



TOWN OF LOXAHATCHEE GROVES

TOWN COUNCIL MEETING

AGENDA

TUESDAY, June 16, 2015

Mayor David Browning (Seat 4)

Vice-Mayor Ronald D. Jarriel (Seat 1)

Councilman Tom Goltzené (Seat 5)

Councilman Ryan Liang (Seat 3)

Councilman Jim Rockett (Seat 2)



Town of Loxahatchee Groves Town Council Meeting

Tuesday, June 16, 2015 - 7:00 p.m. to 10:30 p.m.

(Times established by Resolution No. 2014-08... commencing at 7:00 p.m., and ending no later than 10:30 p.m., which can be extended by motion of the Council.)

TOWN HALL

155 F Road, Loxahatchee Groves Florida, 33470

Mayor David Browning (Seat 4)

Vice-Mayor Ronald D. Jarriel (Seat 1)

Councilman Tom Goltzené (Seat 5)

Councilman Ryan Liang (Seat 3)

Councilman Jim Rockett (Seat 2)

Town Manager William F. Underwood, II

Town Clerk Janet K. Whipple

Town Planning Consultant Jim Fleischmann

Town Attorney Michael D. Cirullo, Jr.

Tentative
Subject to Revision

PUBLIC NOTICE/AGENDA

1. OPENING

- a. Call to Order & Roll Call
- b. Pledge of Allegiance & Invocation – Mayor Browning
- c. Approval of Agenda

2. CONSENT AGENDA

- a. Invoice from Goren, Cherof, Doody & Ezrol, P.A.
- b. Minutes:
 - **April 7, 2015:** Regular Town Council Meeting

3. PUBLIC COMMENTS

4. PRESENTATIONS – NONE

5. COMMITTEE REPORTS

- a. Lung Chiu, Chair of the Finance Advisory and Audit Committee (FAAC), to speak.
There is no FAAC Committee Report this month.

6. ORDINANCES

- a. **ORDINANCE NO. 2015-04: PUBLIC HEARING/FIRST READING**
(Criteria Changes for the 2016 Municipal Election)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, SCHEDULING THE DATE OF THE TOWN'S 2016 GENERAL MUNICIPAL ELECTION, PURSUANT TO SECTION 101.75, FLORIDA STATUTES, TO MARCH 15, 2016 TO COINCIDE WITH THE 2016 PRESIDENTIAL PREFERENCE PRIMARY; PROVIDING FOR THE QUALIFYING PERIOD FOR THE 2016 MUNICIPAL GENERAL ELECTION; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

- b. **ORDINANCE NO. 2015-05: PUBLIC HEARING/FIRST READING**
(Okeechobee Boulevard Moratorium Extension)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING ORDINANCE 2014-08, WHICH IMPOSED A MORATORIUM ON THE PROCESSING AND REVIEW OF APPLICATIONS FOR AMENDMENTS TO THE TOWN'S COMPREHENSIVE PLAN, INCLUDING FUTURE LAND USE MAP AMENDMENTS AND TEXT AMENDMENTS, RELATING TO COMMERCIAL LAND USES ON PROPERTIES FRONTING ON OKEECHOBEE BOULEVARD WITHIN THE CORPORATE BOUNDARIES OF THE TOWN, TO EXTEND THE MORATORIUM UNTIL DECEMBER 31, 2015 TO ENABLE THE ADOPTION OF APPROPRIATE AMENDMENTS TO THE TOWN'S COMPREHENSIVE PLAN; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

7. RESOLUTIONS

- a. **RESOLUTION NO. 2015-19:** *(Amending Town Council Meeting Location)*

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING RESOLUTION 2014-08 RELATING TO TOWN COUNCIL MEETINGS TO AMEND THE PLACE OF REGULAR TOWN COUNCIL MEETINGS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

8. MANAGER'S REPORT – *Town Manager Underwood*

- a. **Agenda Item Report (AIR)** - Updates on various activities and issues concerning the Town.
- b. PBSO Monthly Report - May 2015 (*on file*)
- c. Fire Rescue Monthly Report – May 2015 (*on file*)

9. OLD BUSINESS – *NONE*

10. NEW BUSINESS

- a. Consideration to appoint an elected official to act as a voting delegate from the Town of Loxahatchee, who will vote on various legislative issues during the Florida League of Cities Annual Conference, August 13-15, 2015 at the World Center Marriott Orlando.
- b. Consideration for renewal of the Interlocal Agreement between the Town of Loxahatchee Groves and the Loxahatchee Groves Water Control District for the funding of construction, reconstruction, and maintenance of public roads located within the Town of Loxahatchee Groves, for Fiscal Year 2014/2015. (from Steve)

11. COUNCIL REPORTS

- a. Councilman Rockett
 1. Whether / When the Council sends out an RFP for Town Management Services.
 2. Status and schedule of implementation of the new Accounting System purchased by the Town.
 3. If not already planned, please cover the 2015 / 2016 Budget schedule including critical dates, Council meeting dates to meet the critical dates and when the Council and FAAC will see a preliminary budget.
- b. Vice-Mayor Jarriel
 1. a. RFP for mowing and hedging Town Roads.
b. ILA with Loxahatchee Groves Water Control District to mow and hedge while waiting on RFP.
 2. Discussion/Direction to install financial software and update accounting

procedures.

3. Discussion/Direction to apply (prepare) for a grant to assist in the design and construction of recreational trails. Estimate cost.
 4. District finalizing their Budget. Discussion/Direction on Gas Tax Funds for District Roads. \$93,787. TRIM Notice for Loxahatchee Groves Water Control District, July 14, 2015.
- c. Councilman Goltzené
1. New committee member appointment.
 2. Discussion and direction for Finance, Audit, and Advisory Committee Resolution. (*Attachments*)

12. CLOSING COMMENTS

- a. Public
- b. Town Attorney
 - Ethics Training
- c. Town Council Members

13. ADJOURNMENT

The next regular Town Council Meeting is tentatively scheduled for July 7, 2015.

Comment Cards: Anyone from the public wishing to address the Town Council must complete a Comment Card before speaking. This must be filled out completely with your full name and address and given to the Town Clerk. During the meeting, before public comments, you may only address the item on the agenda in which is being discussed at the time of your comment. During public comments, you may address any item you desire. Please remember that there is a three (3) minute time limit on all public comment. Any person who decides to appeal any decision of the Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which included testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate should contact the Town Clerk's Office (561-793-2418), at least 48 hours in advance to request such accommodation.



Item 2.a.

Consent Agenda

Attorney Invoice

GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

LOXAHATACHEE GROVES/TOWN OF
155 F Road
Loxahatchee Groves FL 33470

Page: 1
06/02/2015
ACCOUNT NO: 1574-0702400R
STATEMENT NO: 3851

Attn: William F. Underwood, II - Town Manager

General Matters

MDC

			HOURS
04/30/2015	SRW	T/c/c with Russ re: Tufano code enforcement case. E-mail correspondence re: same.	0.30
	MDC	Review ILA and permit per comments from BU.	1.50
05/01/2015	MDC	Review agenda materials for 5/05/15 meeting.	0.70
05/04/2015	MDC	Phone conference with BU on pending code cases, agenda for 5/5/15 meeting.	0.90
05/05/2015	MDC	Review materials, prepare for Council meeting; telephone conference with Council members; telephone conference with BU; attend Council meeting.	5.80
05/06/2015	MDC	Review materials, follow up from 5/05 meeting; revise waste ordinance, review status of advertising matters for 5/19 meeting.	1.10
05/07/2015	MDC	Review comments on Trails ILA and permit received from LGWCD counsel; review draft published notices; prepare resolution on public participation; telephone conference with BU on Trails ILA; telephone conference with JF on planning items.	2.10
05/08/2015	MDC	Revise resolution on public participation; review correspondence on code matters; telephone conference with BU on Trails ILA and permits; revise ILA and permit; telephone conference with JF and BU on Waste Ordinance.	2.10
05/11/2015	MDC	Continue reviewing issues with Trails ILA, review correspondence on pending matters for 5/19/15 meeting; prepare P&Z resolution, telephone conference with MV, FP on Trails ILA; telephone conference with BU on ILA and pending items; review correspondence on code matters.	1.50
05/12/2015	MDC	Revise resolution for P&Z Board, revise comments to Manager's report; review correspondence on Waste Ordinance, revise ordinance; telephone conference with JF on code, planning matters; review ILA approved by BOS; miscellaneous telephone calls on ILA.	1.90
05/13/2015	MDC	Review status of agenda matters for 5/19/15 meeting; review budget resolution, review correspondence on code matters, public records.	0.80

General Matters

			HOURS	
05/14/2015	MDC	Phone conference with BU, telephone conference with JF; review correspondence on procurement inquiry.	0.40	
05/15/2015	DJD	Telephone conference with Ron Jarrell regarding workshop; follow up with Michael Cirullo.	0.40	
05/18/2015	MDC	Continue reviewing agenda materials for 5/19/15 Council meeting; review materials for workshop, review revised ILA with District.	0.90	
05/19/2015	SRW	Meet w/ MDC re: Tufano. E-mail correspondence with Bill re: same.	0.30	
	MDC	Review materials for workshop, council meeting; miscellaneous telephone conference with BU, council; prepare for, attend workshop and council meeting.	7.40	
05/20/2015	MDC	Miscellaneous followup on items from 5/19/15 meeting; telephone conference with Frank Palen re: ILA, review final document; miscellaneous telephone conference with BU; review document revisions by JF, JW from 5/19/15 Council action.	1.50	
05/21/2015	SRW	Discussion and e-mail correspondence about Tufano case.	0.30	
	MDC	Miscellaneous telephone calls on pending code cases, review correspondence; confer with JGH on ethics for FAAC.	0.80	
05/22/2015	SRW	T/c/c with MDC and Bill re: Tufano code case. Review documents re: same.	1.00	
	MDC	Review code matters with BU, RE; begin preparing moratorium ordinance; prepare resolution on meeting location; meet with JGH on FAAC meeting.	1.80	
	JGH	Sunshine law/public records presentation preparation.	0.50	
05/26/2015	MDC	Follow up on pending items, continue preparing moratorium ordinance; conference with JGH on the ethics training; review cost recovery documents, forward to Day per DU.	0.60	
	JGH	Attend FAAC meeting (sunshine law/public records presentation), presentation preparation.	2.70	
		FOR CURRENT SERVICES RENDERED	37.30	6,900.50

RECAPITULATION

<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
D.J. DOODY	0.40	\$185.00	\$74.00
MICHAEL D. CIRULLO	31.80	185.00	5,883.00
JACOB G. HOROWITZ	3.20	185.00	592.00
STACEY R WEINGER	1.90	185.00	351.50

Photocopies	115.50
TOTAL EXPENSES THRU 05/31/2015	115.50

TOTAL CURRENT WORK	7,016.00
BALANCE DUE	<u>\$7,016.00</u>

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE

GOREN, CHEROF, DOODY & EZROL, P.A.
 Attorneys at Law
 3099 East Commercial Boulevard
 Suite 200
 Fort Lauderdale, Florida 33308
 Telephone (954) 771-4500

LOXAHATACHEE GROVES/TOWN OF
 155 F Road
 Loxahatchee Groves FL 33470

Page: 1
 06/02/2015
 ACCOUNT NO: 1574-1107562R
 STATEMENT NO: 3852

Attn: William F. Underwood, II - Town Manager

adv. Day, Willie and Frankie

			HOURS	
05/12/2015	MDC	Review revised resolution, telephone conference with JF, provide comments to JF.	0.40	
		FOR CURRENT SERVICES RENDERED	0.40	74.00
RECAPITULATION				
	<u>TIMEKEEPER</u>		<u>HOURS</u>	<u>HOURLY RATE</u>
	MICHAEL D. CIRULLO		0.40	\$185.00
				<u>TOTAL</u>
				\$74.00
		TOTAL CURRENT WORK		74.00
		BALANCE DUE		<u>\$74.00</u>

MDC

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE

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LOXAHATACHEE GROVES/TOWN OF
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Page: 1
 06/02/2015
 ACCOUNT NO: 1574-1107571R
 STATEMENT NO: 3853

Attn: William F. Underwood, II - Town Manager

adv. Todd McLendon (Code Enforcement Violation)

05/05/2015	MDC	Review materials, miscellaneous telephone calls on status of case.		HOURS	
				0.30	
		FOR CURRENT SERVICES RENDERED		0.30	55.50
			RECAPITULATION		
				<u>HOURS</u>	<u>HOURLY RATE</u>
				0.30	\$185.00
					<u>TOTAL</u>
					\$55.50
		TOTAL CURRENT WORK			55.50
		BALANCE DUE			<u>\$55.50</u>

MDC

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE

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LOXAHATACHEE GROVES/TOWN OF
155 F Road
Loxahatchee Groves FL 33470

Page: 1
06/02/2015
ACCOUNT NO: 1574-1107581R
STATEMENT NO: 3854

Attn: William F. Underwood, II - Town Manager

Chamber of Commerce Property

05/15/2015	RLL	Prepare recording of termination of lease in the public records.	HOURS	
			0.40	
		FOR CURRENT SERVICES RENDERED	0.40	<u>50.00</u>
RECAPITULATION				
	<u>TIMEKEEPER</u>		<u>HOURS</u>	<u>HOURLY RATE</u>
	RACHEL L LEACH		0.40	\$125.00
				<u>TOTAL</u>
				\$50.00
		Photocopies		<u>1.05</u>
		TOTAL EXPENSES THRU 05/31/2015		1.05
05/19/2015		Simplifile E-Recording		<u>15.20</u>
				15.20
		TOTAL ADVANCES THRU 05/31/2015		<u>15.20</u>
		TOTAL CURRENT WORK		66.25
		BALANCE DUE		<u>\$66.25</u>

mbc

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE

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LOXAHATACHEE GROVES/TOWN OF
 155 F Road
 Loxahatchee Groves FL 33470

Page: 1
 06/02/2015
 ACCOUNT NO: 1574-1107582R
 STATEMENT NO: 3855

Attn: William F. Underwood, II - Town Manager

2014 Day Property Amendment

05/05/2015	MDC	Review and revise resolution and notice, provide comments to JF.		HOURS	
				0.50	
		FOR CURRENT SERVICES RENDERED		0.50	92.50
RECAPITULATION					
	<u>TIMEKEEPER</u>		<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
	MICHAEL D. CIRULLO		0.50	\$185.00	\$92.50
	TOTAL CURRENT WORK				92.50
	BALANCE DUE				<u>\$92.50</u>

MDC

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE

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LOXAHATACHEE GROVES/TOWN OF
 155 F Road
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Page: 1
 06/02/2015
 ACCOUNT NO: 1574-1107585R
 STATEMENT NO: 3856

Attn: William F. Underwood, II - Town Manager

Big Dog Ranch/ Special Exception

			HOURS	
05/07/2015	MDC	Review revised conditions of approval; telephone conference with JF on comments to conditions.	0.60	
05/15/2015	MDC	Review revised conditions of approval, provide comments to Jim Fleischman.	<u>0.30</u>	
FOR CURRENT SERVICES RENDERED			0.90	<u>166.50</u>

RECAPITULATION

<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
MICHAEL D. CIRULLO	0.90	\$185.00	\$166.50

TOTAL CURRENT WORK 166.50

BALANCE DUE \$166.50

no

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE

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LOXAHATACHEE GROVES/TOWN OF
155 F Road
Loxahatchee Groves FL 33470

Page: 1
06/02/2015
ACCOUNT NO: 1574-1107587R
STATEMENT NO: 3857

Attn: William F. Underwood, II - Town Manager

Cherney (1666 C Road - RV Park)

			HOURS	
04/30/2015	SRW	E-mail correspondence re: Kurtz public records request. T/c/c with Russ re: same. E-mail correspondence re: same. E-mail correspondence with Jeff Kurtz re: pending public records requests.	0.60	
05/06/2015	SRW	E-mail correspondence with Jeff Kurtz re: public records request and magistrate hearing.	0.30	
05/07/2015	SRW	E-mail correspondence re: PRR and hearing scheduling.	0.30	
05/13/2015	SRW	Meet w/ MDC. Review file. Draft case chronology and public records requests and inquiries. Multiple e-mail correspondence re: same.	1.00	
05/29/2015	SRW	Discussion with MDC re: property, permits, zoning and RV park. Review correspondence from Health Dept. re: same.	0.30	
		FOR CURRENT SERVICES RENDERED	2.50	462.50

RECAPITULATION

<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
STACEY R WEINGER	2.50	\$185.00	\$462.50

TOTAL CURRENT WORK 462.50

BALANCE DUE \$462.50

mbc

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE



Item 2.b.

Consent Agenda

Minutes

April 7, 2015 Town Council Meeting



Town of Loxahatchee Groves
Town Council Meeting
Tuesday, April 7, 2015 - 7:00 p.m. to 10:30 p.m.

(Times established by Resolution No. 2014-08... commencing at 7:00 p.m., and ending no later than 10:30 p.m., which can be extended by motion of the Council.)

Loxahatchee Groves Water Control District, 101 West "D" Road

Mayor David Browning (Seat 4)
Vice-Mayor Ronald D. Jarriel (Seat 1)
Councilman Tom Goltzené (Seat 5)
Councilman Ryan Liang (Seat 3)
Councilman Jim Rockett (Seat 2)

Town Manager William F. Underwood, II
Town Clerk Janet K. Whipple
Town Planning Consultant Jim Fleischmann
Town Attorney Michael D. Cirullo, Jr.

MINUTES

1. OPENING

- a. Call to Order & Roll Call

Mayor Browning called the meeting to order at 7:01 p.m. Present were Mayor David Browning, Vice-Mayor Ron Jarriel, Councilmen Tom Goltzené, Ryan Liang, and Jim Rockett. Also present were Town Manager Bill Underwood, Town Planning Consultant Jim Fleischmann, Town Attorney Mike Cirullo, and Town Clerk Janet K. Whipple.

- b. Pledge of Allegiance & Invocation – Mayor Browning
c. Approval of Agenda

Motion: Councilman Rockett made a motion to approve the Agenda as presented. Vice-Mayor Jarriel seconded the motion.

Vice-Mayor Jarriel requested to table New Business, 10.c. until the May 5, 2015, Town Council Meeting.

Councilman Goltzené felt this should be left up to Councilman Liang. He also requested to switch Item 11. b. and 11. c. as he will have to recuse himself for the Minto discussion.

Councilman Liang requested to add under New Business, which will become the new 10.c. a discussion on landscape maintenance operations in Loxahatchee Groves.

Motion: Councilman Rockett amended his motion to approve the Agenda as amended. Vice-Mayor Jarriel agreed to change his second. Upon vote, the motion passed 4/1 with Councilman Goltzené casting the dissenting vote.

d. Appointment of Mayor

Motion: Councilman Goltzené made a motion to appoint David Browning to continue as Mayor for the new three-year term. Vice-Mayor Jarriel seconded the motion. Upon vote, the motion passed 5/0.

e. Appointment of Vice-Mayor

Motion: Councilman Rockett made a motion to appoint Ron Jarriel to continue as Vice-Mayor for the new three-year term. Councilman Liang seconded the motion. Upon vote, the motion passed 5/0.

2. CONSENT AGENDA

a. Invoice from Goren, Cherof, Doody & Ezrol, P.A.

b. Minutes:

- **January 6, 2015** – Town Council Meeting
- **January 20, 2015** – Town Council Meeting
- **February 3, 2015** – Town Council Meeting

Motion: Councilman Rockett made a motion to approve the Consent Agenda as presented. Vice-Mayor Jarriel seconded the motion. Upon vote, the motion passed 5/0.

3. PUBLIC COMMENTS

Vice-Mayor Jarriel stated that he felt the people who are here this evening will be saying the same thing during the next meeting (concerning the Big Dog Ranch), and wanted to know if that was alright.

Karen Piesley, 2201 D Road, provided a presentation concerning issues she felt were important concerning the Big Dog Ranch. She spoke for herself, and four (4) other people, which allowed her a fifteen (15) time frame to present her concerns.

Laura Danowski, 1032 E Road, noted that two (2) members of the Town Council were under investigation. This matter has to be repaired, and the Town cannot move forward until the matter has been taken care of. She cautioned the Council.

Simon Fernandez, 14701 Okeechobee Boulevard, stated he was against the Big Dog Ranch proposal.

Rick Eifler, 2141 D Road, stated he was against government getting involved. Dogs barking can affect property values. If Council votes to allow Big Dog Ranch, they will be responsible to all the residents

Canidad Trujillo, 14689 21st Road North, is opposed to Big Dog Ranch; as feels the barking will increase the heart rate and affect health.

Joyce Batcheler, 760 E Road, thanked those involved for the research. She also felt the Municipal Election was an embarrassment. Town residents have constantly asked for horse trails and roads, she is not sure the trail system will ever happen. She also feels there are safety issues with dust on the roads.

Ken Johnson, 15409 Collecting Canal Road, felt the Town does need horse trails, but he wanted to talk about fairness for all residents. He discussed the garbage pickup in Town noting that businesses should have dumpsters and not put their garbage on the roads for the residents to pay for. The Town needs an ordinance, to in fact, insure that commercial businesses do have dumpster, and to also establish a fee based on what is or is not on the property.

Josh Lininger reported he has a situation of the nursery adjoining his property. Their trash is a problem; he requested Council please help stop this from happening.

Todd McLendon, reference illegal activity during the Municipal Election.

Mayor Browning stated public comments should not be personal.

4. PRESENTATIONS – NONE

5. COMMITTEE REPORTS

- a. Virginia Standish, Chair of the Finance Advisory and Audit Committee (FAAC) to present the Financial Report ending February, Fiscal Year 2015.

Virginia Standish, Chair of the Finance Advisory and Audit Committee provided the Financial Report ending February Fiscal Year 2015.

Council asked questions pertaining to revenue, and when roads could be paved.

Councilman Rockett requested a discussion at the next Town Council meeting allowing public comments for all committee meetings.

Town Manager Underwood reported that a Bill had been passed and that he would discuss the topic with the Town Attorney.

Motion: Councilman Rockett made a motion to approve the Financial Report ending February, Fiscal Year 2015. Vice-Mayor Jarriel seconded the motion. Upon vote, the motion passed 5/0.

6. RESOLUTIONS

- a. **RESOLUTION NO. 2015-09: QUASI JUDICIAL/PUBLIC HEARING:** (*Big Dog Ranch Special Exception & Site Plan Approval*)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING THE BIG DOG RANCH SPECIAL EXCEPTION AND SITE PLAN, FOR LAND OWNED BY TLH 25 VILLA, LLC CONSISTING OF 33.16 ACRES MORE OR LESS, LOCATED AT THE SOUTHEAST CORNER OF OKEECHOBEE BOULEVARD AND “D” ROAD LOXAHATCHEE GROVES, FLORIDA, LEGALLY DESCRIBED IN EXHIBIT “A” TO THIS RESOLUTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE. (*Staff recommends continuation to a date certain of the April 21, 2015, Town Council Meeting*).

Town Manager Underwood noted the request to remove came from the applicant.

Council relayed their opinions on delaying the discussion as it might weaken the opposition, and that Council has already approved the proposed development. This resolution is only the site plan approval.

Mayor Browning stated if the applicant asked for a continuance the Council should comply, but he suggested that is be established that no more will be granted.

Council discussed the special exception request and needing due process; dumping along private property and Southern Boulevard and that the organization is making a lot of money even though they are not for profit.

Motion: Councilman Rockett made a motion to deny Resolution No. 2015-09. Vice-Mayor Jarriel seconded the motion.

Town Attorney Cirullo stated there has to be a Public Hearing and to not pass the motion.

Councilman Rockett withdrew his motion.

Councilman Goltzené made a motion to move Resolution No. 2015-09 to the Town Council Meeting of April 21, 2015. Councilman Liang seconded the motion. Upon vote, the motion passed 4/0 with Councilman Rockett abstaining.

Mayor Browning called for a break 8:10 p.m. to 8:16 p.m.

ORDINANCES – NONE

7. MANAGER’S REPORT – *Town Manager Underwood*

- a. **Agenda Item Report (AIR)** - Updates on various activities and issues concerning the Town

Town Manager Underwood provided his Manager’s Report, noting the Town is now the owner of a new Town Hall Building on one and one-half acres. The new address is at 155 F Road.

Town Attorney Cirullo explained the procedures to schedule a workshop.

Motion: Vice-Mayor Jarriel made a motion requesting a one (1) hour workshop with the Loxahatchee Groves Water Control District in order to settle the trails issue on April 21, 2015, at 6:00 p.m. prior to the regular Town Council Meeting. Councilman Rockett seconded the motion.

Councilman Goltzene reminded Council that Big Dog Ranch is on the Town Council Agenda that evening.

Vice-Mayor Jarriel amended his motion to schedule the workshop the second Town Council Meeting of May, on May 19, 2015, at 7:00 p.m. Councilman Rockett amended his second, and requested to dedicate the workshop to horse trails. Upon vote, the motion passed 5/0.

There was a brief discussion on quick claiming a deed from the Loxahatchee Groves Water Control District (LGWCD) to the Town for B Road. Town Attorney Cirullo will conduct research and bring the item back for the April 21, 2015 Town Council Meeting.

Motion: Councilman Rockett made a motion to draft a letter for the Mayor to sign, and send it the LGWCD to confirm paving B Road per the agreement. Vice-Mayor Jarriel seconded the motion. Upon vote the motion passed 4/0. Councilman Goltzené recused himself as he has a business relationship with the developers of the Loxahatchee Groves Commons.

8. OLD BUSINESS

- a. Consideration to hire a reliable hunter/trapper contractor who is licensed and bonded, and having the capability and resources to remove or eradicate the current coyote nuisance problem within the Town of Loxahatchee Groves.

Town Manager Underwood explained each vendor’s proposal and noted that approval would have to come from each property owner for access on their land.

Council discussed cost to hunt coyotes, residents contacting the vendors personally, the Town establishing a bounty, and that residents needing a trapper could come to Town Hall and fill out a permit. Council felt something had to be done about the coyote situation.

Members of the audience also expressed their ideas and opinions.

Motion: Councilman Rockett made a motion to move forward and hire the Jupiter hunter/trapper, have legal get involved and bring a proposal back to Council for immediate action. Vice-Mayor Jarriel seconded the motion. Motion failed 2/3 with Mayor Browning, Councilman Goltzené and Councilman Liang casting dissenting votes.

NEW BUSINESS

- a. Notification to Council that during the Town Council Meeting on April 21, 2015, each Council Member will be appointing board members of their choice to the respective Town Boards.

Town Manager Underwood stated that during the next Town Council Meeting of April 21, 2015, each Council Member will appoint/reappoint their choice for members of the various Town Boards. He also stated that he would be bringing an ordinance forward to put all appointees on the same schedule for a one year term. An ordinance establishing criteria for the Planning and Zoning/Land Planning Agency (P&Z/LPA) will be presented during the April 21, 2015, Town Council Meeting. The Finance, Advisory, and Audit Committee (FAAC) and the Roadway, Equestrian Trials and Greenway Advisory Committee (RETGAC) Members will be selected during the April 21, 2015, Town Council Meeting, and the Planning and Zoning Board will be selected at the May 5, 2015 Town Council Meeting.

Mayor called for a break 9:00 – 9:10 p.m.

- b. Requesting consideration for work authorizations to perform miscellaneous ordinances and Unified Land Development Code (ULDC) reform.

Town Manager Underwood explained the need for the work authorizations.

Motion: Vice-Mayor Jarriel made a motion to proceed with a work authorization for \$3,000 to take care of the residual issues. Councilman Goltzene seconded the motion. Upon vote, the motion was approved 5/0.

- c. Consideration in determining whether forfeiture provisions to remove a Town Council Member in question, falls within the parameter of the Town Charter. *Note: New Business, Item 10. c. was removed from this meeting.*

New Business, Item 10.d. was added - referencing landscape maintenance operations in Loxahatchee Groves. Councilman Liang explained his request, noting that landscape companies are not allowed in the Town's Unified Land Development Code.

Town Attorney Cirullo stated this information needs to be placed on a future agenda.

Motion: Councilman Liang made a motion to place the landscaping discussion on the agenda for the first June meeting, Councilman Goltzene seconded the motion pending review by the Planning and Zoning Board first.

Members of the audience expressed their opinions.

Mayor Browning explained that there was a difference between landscaping and nurseries.

Upon vote, the motion failed 2/3, with Mayor Browning, Vice-Mayor Jarriel and Councilman Goltzené casting dissenting votes.

11. COUNCIL REPORTS

Vice-Mayor Jarriel:

- a. Discussion requesting the Town Attorney to draft a resolution supporting three (3) man rescue vehicles at Fire Stations 21 and 26 and all other stations.

Motion: Vice-Mayor Jarriel made a motion for legal to draft a resolution to be sent to the Palm Beach County Board of County Commissioners requesting to up staff Station 21 Fire Rescue Truck 21 to three (3) personnel units, as well as Station 26 Fire Rescue Truck in the Acreage. Councilman Rockett seconded the motion.

Town Attorney Cirullo reiterated comments by Council that in order to expedite the request, it would be more effective that a motion to write a letter to the Palm Beach County Board of County Commissioners stating that the Town of Loxahatchee Groves supports the up staffing of Station 21 and Station 26 Fire Rescue to three (3) personnel per unit, and that Vice-Mayor Jarriel has been authorized to approach topic with them personally.

The motion was changed to reflect the discussion.

Upon vote, the motion passed 5/0.

Note: 11.b. and c. were placed in reverse order at the beginning of the meeting.

- b. Discussion concerning class III waste delivery to Town properties, (class III waste is yard trash, construction and demolition debris, processed tires, asbestos, carpet, cardboard, paper, glass, plastic, furniture other appliances, or other materials approved by the Department that are not expected to produce leachate which poses a threat to public health or the environment. *(Attachment)*)

Motion: Vice-Mayor Jarriel made a motion to have an ordinance drafted to stop all mulch from coming into Loxahatchee Groves by the tractor trailer loads.

Council discussed stopping illegal dumping now; class III mulch is trash; not banning legitimate mulch; the mulch site on D Road is not a good neighbors, and having to protect the community.

Motion dies for lack of a second.

Motion: Councilman Goltzene made a motion to deny class III waste.

Discussion by Council.

Councilman Liang seconded the motion.

Members of the audience provided their opinions and thoughts on this matter.

Upon vote, the motion passed 4/0.

Town Attorney Cirullo will get information for this ordinance.

- c. Discussion requesting reconsideration of cooperation with John Carter from Minto West for assistance in the planning of the Okeechobee Boulevard Corridor.

Councilman Goltzené and Councilman Liang both recused themselves from the discussion, and left the dais at 9:55 p.m.

Council discussed the need to be proactive in regard to Minto, and that the Town needs to provide a design of its own concerning the Okeechobee Boulevard Corridor before it is too late.

Councilman Rockett read, for the record, a comment from Suzanne Hetrick who was against Minto.

Comments were heard from members of the audience who expressed their opinions for or against the development.

- a. Public

Mayor Browning read into the record a Comment Card from Damon Rockett, 14095 43rd Road North and 1686 D Road North, stating of his strong opposition to the Big Dog Ranch proposal.

Bill Louda, 1300 E Road, addressed various issues of his concern regarding trails, parking at the District office, and permits for trailers/recreational vehicles.

Keith Harris, 7580 C Road, would like to offer thoughts to Council. He recommends highly that residents be available to serve the Town on committees. The Roadway Equestrian Trails and Advisory Committee (RETGAC) are passionate Board Members. He apologized for his actions during one specific meeting, and to those Board Members he may have offended.

Virginia Standish, 15410 North Road, requested the easements be referred to as recreational trails for anything non-motorized, make safety a priority, for Council and their attorneys to review the house bills, provide information to the public, and the get surveys.

Councilman Liang back at 10:10 p.m.

Dennis Lipp, 13402 North Road, regarding the Planning and Zoning Workshops for the Okeechobee Boulevard Corridor, the Board will be recommending ten foot (10') equestrian lanes, and is hoping people will drive slower. The Board will need to know how people will be getting into and out of locations, and that the results of the Workshops will be presented to Council soon, as a vision of the future

b. Town Attorney

Town Attorney Cirullo had no additional reports; however, he turned his time over to Town Manager Underwood.

Town Manager Underwood advised Council of the Town Hall move which should be April 23rd and 24th and at that time the offices will be closed.

c. Town Council Members

Vice-Mayor Jarriel read into the record a letter concerning illegal absentee ballots, which was not signed; he had a problem with the contents. He reminded everyone to be safe going home.

Councilman Liang thanked Keith Harris for his apology, which he appreciated. He wished everyone a good night.

Councilman Rockett wished everyone a good night.

Mayor Browning encouraged everyone to come back for the next Town Council Meeting in order to participate in the Big Dog Ranch discussion. He also wished everyone a good night, and thanked Council for re-appointing him as Mayor for another year.

12. ADJOURNMENT

There being no further business to come before the Town Council, Mayor Browning adjourned the meeting at 10:20 p.m.

Janet K. Whipple, Town Clerk

David Browning, Mayor

These minutes were approved during the June 16, 2015 Town Council Meeting.



Item 6.a.

ORDINANCES

Ordinance No. 2015-04

Public Hearing/First Reading

(Criteria Changes for the 2016 Municipal Election)

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2015-04

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, SCHEDULING THE DATE OF THE TOWN'S 2016 GENERAL MUNICIPAL ELECTION, PURSUANT TO SECTION 101.75, FLORIDA STATUTES, TO MARCH 15, 2016 TO COINCIDE WITH THE 2016 PRESIDENTIAL PREFERENCE PRIMARY; PROVIDING FOR THE QUALIFYING PERIOD FOR THE 2016 MUNICIPAL GENERAL ELECTION; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 101.75, Florida Statutes, provides authority for municipalities to move their elections to the same date as any statewide or countywide election by adopting an ordinance confirming the change in the election date and the qualifying period for the election; and,

WHEREAS, Chapter 2015-5, Laws of Florida, amended Section 103.101, F.S. to schedule the Presidential Preference Primary on the third Tuesday in March in those years with a Presidential Preference Primary, which in 2016 is March 15, 2016; and

WHEREAS, the Palm Beach County Supervisor of Elections has advised that she cannot conduct municipal elections on their usual date of March 8, 2016 due to the Presidential Preference Primary being scheduled a week later on March 15, 2016; and

WHEREAS, pursuant to the authority in Section 101.75, F.S., the Town Council desires to move its 2016 General Municipal Election from March 8, 2016 to March 15, 2016; and,

WHEREAS, the Palm Beach County Supervisor of Elections has further advised the Town that it must provide the candidates' names for the March 2016 election on or before December 15, 2015; and

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2015-04

WHEREAS, pursuant to Section 101.75, F.S., the Town will establish a qualifying period from noon on November 3, 2015 to noon on November 10, 2015; and

WHEREAS, the Town Council deems it to be in the best interests of the citizens and residents of the Town to move the date of the Town's General Municipal Election and the qualifying period for the Town's 2016 Municipal General Election.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA:

Section 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and incorporated herein by this reference.

Section 2. The Town Council of the Town of Loxahatchee Groves, Florida, pursuant to the authority of §101.75, Florida Statutes, schedules the date of the Town of Loxahatchee Groves' 2016 General Municipal Election as March 15, 2016.

Section 3. The Town Council hereby provides and sets the qualifying period for the 2016 General Municipal Election shall be noon on Tuesday, November 3, 2015 through noon on Tuesday, November 10, 2015.

Section 4. All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. If any clause, section or other part of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and in no way affecting the validity of the other provisions of this Ordinance.

{00079930.1 1574-0702400 }

~~Strike thru~~ represents deleted text, and underline represents added text.

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2015-04

Section 6. This Ordinance shall take effect immediately upon its adoption.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ON FIRST READING, THIS ___ DAY OF _____, 2015.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN LOXAHATCHEE GROVES, ON SECOND READING AND PUBLIC HEARING, THIS ___ DAY OF _____, 2015.

**TOWN OF LOXAHATCHEE
GROVES, FLORIDA**

ATTEST:

Mayor David Browning

Janet K. Whipple, Town Clerk

Vice-Mayor Ron Jarriel

APPROVED AS TO LEGAL FORM:

Council Member Tom Goltzené

Office of the Town Attorney

Council Member Ryan Liang

Council Member Jim Rockett

{00079930.1 1574-0702400 }

~~Strike thru~~ represents deleted text, and underline represents added text.

KEITH W. DAVIS*
JENNIFER G. ASHTON
JOHN K. "JACK" RICE
JOHN CORBETT+
TRELA J. WHITE+
ERIN L. DEADY, P.A. **+

*Board Certified in City, County and Local Government Law
**AICP, LEEP AP
+Of Counsel

MEMORANDUM

TO: Members of the Board of Directors,
Palm Beach County League Of Cities, Inc.

FROM: Trela J. White, Esq., General Counsel

DATE: March 26, 2015

RE: Municipal Elections for 2016

-
1. As you are probably aware, the Presidential Primary has been set for March 15, 2016 pursuant to a bill signed by Governor Scott on March 19, 2014.
 2. Our Supervisor of Elections ("SOE") has requested that all municipalities move the dates of their municipal elections to that same date due to the tasks involved in programming the voting machines and the impossibility of holding an election on March 15, 2016 as well as our usual March municipal election which would normally fall on March 8, 2016.
 3. All absentee ballots for a presidential primary are required by law to be mailed out forty-five (45) days prior to the election date. Additionally, the SOE has stated that all municipal ballot questions must be received in her office on or before December 11, 2015. She would like to receive all candidates' names by this date, as well, but the maximum deadline for candidates' names is December 15, 2015 which coincides with the date the State must provide candidates' names to the SOE per 103.101, F.S.

4. Thus, in order to comply with this change in election date for 2016, all municipalities must adopt an ordinance setting March 15, 2016 as their election date for 2016 and must alter their qualifying times in order to meet the December 11, 2015 or December 15, 2015 deadline for the submission of candidates' names to the SOE.

5. Florida Statutes provide that an ordinance may be passed to amend a municipality's charter to move the date of any municipal election to a date concurrent with any statewide or countywide election without need for a referendum.

6. The dates for qualifying must be specifically set forth in the municipal ordinance that changes the election date.

7. Note the following language found in the Florida Statutes:

§101.75 Municipal Elections; change of dates for cause

(3) Notwithstanding any provision of local law or municipal charter, the governing body of a municipality may, by ordinance, move the date of any municipal election to a date concurrent with any statewide or countywide election. The dates for qualifying for the election moved by the passage of such ordinance shall be specifically provided for in the ordinance. The term of office for any elected municipal official shall commence as provided by the relevant municipal charter ordinance.

8. Thus, each municipality will need to check its charter and other relevant sections of its code of ordinances in order to properly change its election date and corresponding qualifying dates for the March 15, 2016 election in order for the SOE to conduct the election for that municipality.

9. Should additional information be desired, please advise.



Item 6.b.

ORDINANCES

Ordinance No. 2015-05

Public Hearing/First Reading

(Okeechobee Boulevard Moratorium Extension)

TOWN OF LOXAHATCHEE GROVES

ORDINANCE NO. 2015-05

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING ORDINANCE 2014-08, WHICH IMPOSED A MORATORIUM ON THE PROCESSING AND REVIEW OF APPLICATIONS FOR AMENDMENTS TO THE TOWN'S COMPREHENSIVE PLAN, INCLUDING FUTURE LAND USE MAP AMENDMENTS AND TEXT AMENDMENTS, RELATING TO COMMERCIAL LAND USES ON PROPERTIES FRONTING ON OKEECHOBEE BOULEVARD WITHIN THE CORPORATE BOUNDARIES OF THE TOWN, TO EXTEND THE MORATORIUM UNTIL DECEMBER 31, 2015 TO ENABLE THE ADOPTION OF APPROPRIATE AMENDMENTS TO THE TOWN'S COMPREHENSIVE PLAN; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on February 3, 2015, the Town Council adopted Ordinance 2014-08, which imposed a moratorium until May 31, 2015, on the receipt and processing of applications for Land Use Applications and Text Amendments to the Town's Comprehensive Plan relating to commercial land uses on property fronting Okeechobee Boulevard to provide the Town with time to review the Comprehensive Plan; and,

WHEREAS, since the adoption of Ordinance 2014-08, Town Administration, the Town Planner, and the Town Planning and Zoning Board (Land Planning Agency (LPA)), have worked diligently on reviewing the Town's Comprehensive Plan relating to Okeechobee; and,

WHEREAS, consideration and review of potential amendments to the Town Comprehensive Plan has not been completed and more time is required to develop and adopt such amendments; and,

WHEREAS, at its May 19, 2015, meeting, the Town Council received proposed amendments to the Town Comprehensive Plan relating to Okeechobee Boulevard, but requires

more time to evaluate amendment options and to complete the adoption process; and,

WHEREAS, the Town Council believes that it is in the best interest of the Town, and its residents, to extend the moratorium to provide additional time to review the Town's Comprehensive Plan and for the adoption of amendments to the Plan, in order to enhance the Plan's consistency with the Town's historical conditions and vision of remaining a rural area.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, THAT:

Section 1. The foregoing "WHEREAS" clauses, as well as those in Ordinance 2014-08, are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

Section 2. Moratorium Extended. Section 4 of Ordinance 2014-08, is amended to extend the moratorium until December 31, 2015, as follows:

Period of Moratorium. The Town Council of the Town of Loxahatchee Groves hereby declares that the moratorium shall be effective for the period through ~~May 31~~December 31, 2015, unless otherwise modified by the Town Council by ordinance.

Section 3. Except as amended herein, the provisions of Ordinance 2014-08 remain in full force and affect.

Section 4. All Ordinances or parts of Ordinances in conflict herewith are repealed to the extent of such conflict.

Section 5. If any Section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

Section 6. This Ordinance shall become effective immediately upon its passage and

adoption.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ON FIRST READING, THIS ___ DAY OF _____, 2015.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN LOXAHATCHEE GROVES, ON SECOND READING AND PUBLIC HEARING, THIS ___ DAY OF _____, 2015.

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

Mayor David Browning

Janet K. Whipple, Town Clerk

Vice-Mayor Ron Jarriel

APPROVED AS TO LEGAL FORM:

Council Member Tom Goltzené

Office of the Town Attorney

Council Member Ryan Liang

Council Member Jim Rockett



Item 7.a.

RESOLUTIONS

Resolution No. 2015-19

(Amending Town Council Meeting Location)

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2015-19

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING RESOLUTION 2014-08 RELATING TO TOWN COUNCIL MEETINGS TO AMEND THE PLACE OF REGULAR TOWN COUNCIL MEETINGS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town has purchased a building and property at 155 “F” Road, within the Town of Loxahatchee Groves; and,

WHEREAS, commencing on June 16, 2015, the Town Council will conduct its regular meetings at the new Town Hall located at 155 “F” Road.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THAT:

Section 1: The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution.

Section 2: The Town Council hereby amends Resolution 2014-08 to provide that regular meetings of the Town Council shall be held at the Loxahatchee Groves Town Hall, 155 “F” Road, Loxahatchee Groves, Florida.

Section 3: If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and in no way affecting the validity of the other provisions of this Resolution.

Section 4: All Resolutions or parts of Resolutions in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

Section 5: This Resolution shall be effective immediately upon adoption.

**ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF
LOXAHATCHEE GROVES, FLORIDA, THIS 16th DAY OF JUNE, 2015.**

TOWN OF LOXAHATCHEE GROVES,
FLORIDA

ATTEST:

Janet K. Whipple, Town Clerk

Mayor David Browning

Vice-Mayor Ron Jarriel

APPROVED AS TO
LEGAL FORM

Councilmember Tom Goltzené

Town Attorney

Councilmember Ryan Liang

Councilmember Jim Rockett



Item 8.a.b.c.

MANAGER'S REPORT

AIR

PBSO Report

Fire Rescue Report

Town of Loxahatchee Groves, Florida
Town Council
AGENDA ITEM REPORT AGENDA
MANAGER'S REPORT ITEM NO.8.a.
MEETING DATE: 06/16/2015

Traffic: Staff is working with Minto to draft an agreement between Minto and the Town for the funding of the traffic light at Okeechobee Boulevard and D Road.

May 11, 2015	No activity on this item
April 15, 2015	This office met with representatives from Minto. Discussion points were covered regarding the proposed funding of the traffic control appurtenances for D Road and Okeechobee. Staff will review the information and report progress at the June 16 Town Council meeting.
April 1, 2015	No activity on this item
March 1, 2015	This office has received communication and we are trying to establish a date and time during the week of March 9 th .
February 10, 2015	No activity on this item
January 26, 2015	No activity on this item
January 14, 2015	No activity on this item
December 29, 2014	A discussion with Minto's attorney indicated Palm Beach County would agree for the Town and Minto to enter into a funding agreement which may exclude the County.

Building: Staff had a meeting with the Day property representative to preliminary discuss the prospective site plan for the property on Tuesday, December 9. The meeting was to review site plan requirements and process

May 20, 2015	Staff began working with the owner to remediate the outstanding balance from the cost recovery that occurred prior to the settlement.
May 19, 2015	Town Council approved the site plan
May 19, 2015	The site plan with conditions supported by staff is being presented to the Town Council at its May 19, 2015 meeting. Town Attorney spoke with Day's counsel. The Town Attorney has received comments regarding the requested trail easement and will be providing a response soon.
February 19, 2015	The February 19 th P&Z and RETGAC joint meeting placed additional conditions upon the site plan such as an equestrian trail on the north boundary of the property from east to west and the Town's engineer provide a review of the conclusions of the traffic study and acceptance.

February 19, 2015 This item is due to be presented to the P&Z and RETGAC committees jointly at their meeting.

January 12, 2015 Staff and Mr. Lipp, met with representatives reviewing Rural Vista guidelines assisting the representatives determine the guidelines.

December 16, 2014 No Activity

December 9, 2014 Discussed the site plan specifically the following:
 Timing of submittal and hearings
 addressing conditions of approval
 perimeter landscaping buffer requirements
 horse trail potential
 PBC manages traffic related issues and may need to be at meetings
 LGWCD to affirm positive outfall for drainage
 Interconnection to westerly property discussion
 Set RETGAC meeting for January 2015
 P&Z meeting for January 2015
 About March present to Town Council.
 We reviewed the site plan submission requirements

Roads: This office met with Angela Hendrichsen Sandoval, P. E., PMF, Section Leader, and Ken Mudd, Resource Professional IV, representing South Florida Water Management District (SFWMD) in reference to a permit the SFWMD issued in 1982 for a road and swale improvement on 43rd. As I understand the purpose of the meeting, SFWMD was looking to determine whether or not the Town would assist them in correcting a deficiency in the road and swale drainage system on the road. The

Received a telephone call from Ken Mudd regarding a draft letter that will be sent and establishing a meeting date. It is believed the draft letter will be forthcoming in the next week or two.

May 27, 2015

May 11, 2015 No activity.

April 14, 2015 No activity on this item.

April 1, 2015 No activity.

February 23, 2015 Ms. Hendrichsen Sandoval stated that this office will be notified in advance of a letter will be drafted informing residents of a meeting to discuss the matter.

February 11, 2015 No activity.

January 15, 2015 This office received communication from SFWMD regarding their internal work to plan their path forward. Upon completing their planning effort, they will be in touch with staff.

January 14, 2015 No activity from SFWMD representative

December 16, 2015 No activity

Roads: Speed hump removal is being investigated as to the methodology and cost of eliminating those traffic control devices to meet the Town's distance specifications.

June 8, 2015 Due to time constraints, this office has been unable to specifically identify exact cost.

May 11, 2015 No activity

Due to time constraints, this office has been unable to get a response from potential vendors; however, the Town consultant believed the cost to be equal or greater than the \$700 cost per speed hump to install.

Building: Town of Loxahatchee Groves - Town Hall

June 13, 2015 Town Hall dedication will be Saturday, June 13, 2015 from 10 A.M. to 1 P.M.

Unauthorized living structures: Pursuant to Town Council instruction, staff initiated action against 1666 C Road for providing for the operations of excess living structures on the property which impacts the Town, at a minimum, through solid waste removal without appropriate payment for the services.

May 29, 2015	Attorney for Mr. Cherney reviewed documents; however, he was unable to finish his review
May 11, 2015	Staff is working to complete a public records request relative to this case as of May 11, 2015.
May 5, 2015	Staff began the survey and will finish and work to prepare a report for either the April 21, or May 5, 2015, agenda. Additionally, staff has proceeded with various actions on other properties initiated by individuals.

Law Enforcement: Staff is working with the PBSO to create a Town wide “Citizen On Patrol.”

June 8, 2015	No activity to report
April 16, 2015	Staff requested Lt. David L. Combs, consider implementing a COP program in the Town.
April 30, 2015	Sgt. Matthew J. LaVigna, Community Services Division, provided background information on establishing a COP program. While he provided many details, some of the more important items are: We need 30 full time residents to apply; each member must commit to patrol 3 hours per week; each member must attend a monthly unit meeting, and the Town must supply the fuel; PBSO will supply the patrol vehicle that accommodates the Town’s roadways, uniform shirts, training and support.

Committee: Finance Accounting and Auditing Committee Town of Loxahatchee Groves - Town Hall

The FAAC voted for a new Chairperson Mr. Lung Chiu, and Vice-chair Greg Tindall. The FAAC was educated on the sunshine law and how committee members are allowed to interact presented by Jacob Horowitz, substituting for Mike Cirullo.

May 26, 2015 The committee did not accept the financial data as it was presented to them very late in the agenda process and the budget to actual report had incorrect formulas in the printed version. Staff indicated that corrections would be made to the formulas prior to presentation to the Town Council; however, the committee decided to not the information due to formulaic errors and lateness of reporting.

Subsequent to this, the committee determined that it would not review the waste monitoring contract brought forward by the prior Chairperson of the committee. Further, the majority of the members indicated the committee does not perform audits of contracts or other items despite that being included as part of their charge and the fact the committee has performed other similar inspections of contracts.

Millage: Palm Beach County Fire Resuce Proposed Millage Rate FY 2016

June 9, 2015 This office received a letter dated June 1, 2015 from the PBC Fire Resuce Finance Director, Michael Martz. The letter indicates the proposed millage for FY 2016 will be **3.4581 mills**. This rate is **6.05% over** the roll-back rate.

Taxable Value: Palm Beach County Property Appraiser advises estimated taxable value.

May 21, 2015 This office received a letter dated May 22, 2015 from the PBC Property Appraiser. The letter indicates the estimated taxable value for FY 2016 is **\$217,069,265**. This value is a **10.77% increase over** the FY 2014 value.

B Road Improvement Agreement: There is a need to modify the agreement.

June 9, 2015 The modification relates to funding of the paved portion of B Road. A final agreement will be forthcoming within 4 to 8 weeks. The modification does **NOT** impact the Town of Loxahatchee Groves.

Building: Staff has received a request from Tom DiRocca at 2650 A RD to authorize events 1 day per month for 11 months contrary to the ULDC, section 80-025 (I) Frequency and duration. No outdoor event shall be permitted for a period of time exceeding three consecutive days, except that rodeos shall be limited to a maximum of three consecutive days. A total of **three outdoor events can be permitted** within a calendar year on any given property. ..."

June 3, 2015 Provided information to the Town planner for thoughts and comments.

3. ATTACHMENTS

4. FINANCIAL IMPACT

Not applicable.

5. RECOMMENDED ACTION

Motion to receive and file report.

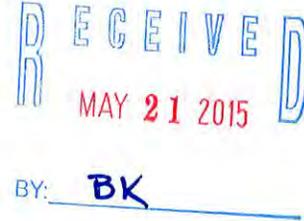
Constantine Dino Maniottis, CFE
Tax Roll Coordinator
301 North Olive Avenue, 5th Floor
West Palm Beach, Florida 33401
(561)355-2681 Fax: (561)355-3963
Email: dmanioti@pbcgov.org



Gary R. Nikolits, CFA
Palm Beach County
Property Appraiser

May 22, 2015

Mr. Bill Underwood, Town Manager
Town of Loxahatchee Groves
155 F Road
Loxahatchee, FL 33470



Ref: 2015 Estimate of Taxable Value

Dear Mr. Underwood:

Pursuant to Chapter 200.065, Florida Statutes, we are hereby providing an estimate of taxable value for the 2015 tax roll for your budget planning purposes.

Our estimate of Total Taxable Value is: \$ **217,069,265** (Line 4, DR420)
Our estimate of Net New Construction is: \$ **2,330,601** (Line5, DR420)

The following public hearing dates have been given to me by the Board of County Commissioners: September 8th and September 21st for the Palm Beach County School Board July 29th and September 9th. Please verify before you set your hearings to make sure the dates have not changed.

The Preliminary Certifications of Taxable Value (DR420) will be certified to you electronically on the DOR's eTRIM system on Thursday, June 25, 2015 for your millage submission. You are encouraged to return your proposed millage rate, roll-back rate, and your first public hearing date the **week of July 20th^t and no later than June 29th** due to this year's tight TRIM schedule for printing the notices.

Sincerely yours,


Constantine Dino Maniottis, CFE
Tax Roll Coordinator

HAND DELIVERED



RECEIVED
JUN 09 2015

BY: BK

Fire Rescue

Chief Jeffrey P. Collins
405 Pike Road
West Palm Beach, FL 33411
(561) 616-7000
www.pbcgov.com

June 1, 2015

William Underwood, Town Manager
Town of Loxahatchee Groves
14579 Southern Boulevard
Suite #2
Loxahatchee Groves, FL 33470

Dear Mr. Underwood:

Based on the June 1 property values, Palm Beach County Fire Rescue has submitted a proposed millage rate of **3.4581** for FY 2015. This rate is **6.05% over** roll-back. The Board of County Commissioners (BCC) will consider this proposal at their June 9th budget workshop and on July 21st will authorize a rate to be submitted to the Palm Beach County Property Appraiser. The BCC will consider and adopt a final millage rate during the budget public hearings on September 8th and 21st.

Please note Florida Statute 125.01 (1)(q) states as follows:

“.... If ad valorem taxes are levied to provide essential facilities and municipal services within the unit, the millage levied on any parcel of property for municipal purposes by all municipal service taxing units and the municipality may not exceed 10 mills...”

Therefore, the Town of Loxahatchee Groves millage rate cap of 10 mills will be reduced by the Fire Rescue MSTU millage rate.

Please contact me if you have any questions or need additional information.

Sincerely,

Michael Martz, Director of Finance
Palm Beach County Fire Rescue
(561) 616-7021
email: mmartz@pbcgov.org



**Palm Beach County
Board of County
Commissioners**

Shelley Vana, Mayor
Mary Lou Berger, Vice Mayor

Hal R. Valeche
Paulette Burdick
Steven L. Abrams
Melissa McKinlay
Priscilla A. Taylor

County Administrator

Robert Weisman

*"An Equal Opportunity
Affirmative Action Employer"*

District 15 Loxahatchee Groves

Monthly Report: May 2015



Calls for Service (self-generated)	Monthly
Business/Residence Checks	62
Traffic Stops	10
Dispatched calls	168
Total	240

Traffic	Monthly
Warnings	5
Citations	5
Totals	10

Summary: During the month, D15 deputies handled (240) calls for service. 25% of calls for service were self-generated.

Part I Crimes Case #'s	Monthly
Murder	0
Sexual Assault	0
Robbery	0
Aggravated Assault	1
Burglary	0
Theft	2
Motor Vehicle Theft	0
Arson	0
Total	3

Summary:

- 15-079740: On 5-28-2015 A delayed theft of a garbage can was reported. Victim said this was the third time this happened, the garbage can was a green Rubbermaid 50 gallon garbage can with his last name painted on the side. The victim said this onlu seems to happen when he throws out garbage containing construction material. No suspect information.

●15-079740: On 5-31-2015 A theft of 2 Flamingo lawn decorations was reported, no suspect information was available.

●15-077991: On 5-23-2015 S31D Assault of a victim in a Domestic relationship was occurring. After responding an arrest was made of suspect. The suspect made threats to Law Enforcement which led to additional charges of corruption by threats.



Fire Rescue

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Official Electronic Letterhead

June 5, 2015

William F. Underwood, II, Town Manager
Town of Loxahatchee Groves
14579 Southern Blvd., Ste. 2
Loxahatchee, FL 33470

Dear Mr. Underwood:

Enclosed is the Response Time Report for the Town of Loxahatchee Groves for the month of April 2015.

If you have any questions or concerns, please contact me at 561-308 4103.

Sincerely,

Michael Arena, Battalion Chief
Palm Beach County Fire-Rescue



5/12/2015

Palm Beach County Fire Rescue

Loxahatchee Groves Response Time Report

20150401 to 20150430

Event #	Station	Location of Event	Date	Received	Entered	Dispatch	Enroute	Onscene	Close	Disp Hand	Turnout	Travel	Resp Time*
Emergency Calls:													
F15050429	21	CASEY RD LOX	04/01/2015		17:46:16	17:46:21	17:47:17	17:52:06	18:22:38	0:00:30	0:00:56	0:04:49	0:06:15
F15050857	21	OKEECHOBEE BLVD LOX	04/02/2015	14:07:23	14:07:53	14:08:09	14:09:04	14:11:36	14:35:12	0:00:46	0:00:55	0:02:32	0:04:13
F15051234	21	FOX TRL LOX	04/03/2015		08:30:52	08:31:13	08:31:53	08:36:21	09:14:29	0:00:46	0:00:40	0:04:28	0:05:54
F15051581	21	22ND RD N LOX	04/03/2015	20:04:09	20:04:47	20:04:53	20:05:07	20:10:42	20:43:54	0:00:44	0:00:14	0:05:35	0:06:33
F15051993	21	NORTH RD LOX	04/04/2015		14:46:12	14:46:23	14:47:14	14:54:31	15:05:04	0:00:36	0:00:51	0:07:17	0:08:44
F15052950	21	D RD LOX	04/06/2015	13:36:37	13:37:05	13:37:18	13:38:03	13:39:27	13:50:23	0:00:41	0:00:45	0:01:24	0:02:50
F15052983	21	D RD/C RD	04/06/2015	14:44:30	14:44:52	14:45:03	14:45:49	14:50:07	16:50:02	0:00:33	0:00:46	0:04:18	0:05:37
F15053423	21	A RD LOX	04/07/2015	11:30:05	11:30:43	11:30:48	11:31:44	11:43:06	12:40:03	0:00:43	0:00:56	0:11:22	0:13:01
F15054632	21	B RD LOX	04/09/2015		16:13:34	16:13:45	16:14:20	16:19:57	16:49:54	0:00:36	0:00:35	0:05:37	0:06:48
F15054653	20	COLLECTING CANAL RD LOX	04/09/2015		16:45:52	16:46:05	16:46:40	16:50:31	17:30:17	0:00:38	0:00:35	0:03:51	0:05:04
F15055679	21	OKEECHOBEE BLVD LOX	04/11/2015		14:18:13	14:18:26	14:19:00	14:21:46	14:25:34	0:00:38	0:00:34	0:02:46	0:03:58
F15055973	21	SOUTHERN BLVD LOX	04/12/2015	01:06:13	01:08:31	01:08:39	01:10:05	01:15:36	02:00:32	0:02:26	0:01:26	0:05:31	0:09:23
F15056215	20	STATE ROAD 80 LOX	04/12/2015	14:13:15	14:13:40	14:13:46	14:14:22	14:18:28	14:30:13	0:00:31	0:00:36	0:04:06	0:05:13
F15056595	21	VALENCIA DR LOX	04/13/2015		08:25:16	08:25:31	08:26:12	08:32:31	09:18:39	0:00:40	0:00:41	0:06:19	0:07:40
F15056846	21	B RD LOX	04/13/2015	17:28:45	17:29:43	17:29:49	17:30:24	17:36:53	18:08:06	0:01:04	0:00:35	0:06:29	0:08:08
F15057632	21	FOLSOM RD/COLLECTING CANAL RD LOX	04/15/2015		06:34:21	06:34:35	06:35:55	06:41:24	07:38:27	0:00:39	0:01:20	0:05:29	0:07:28
F15060642	26	43RD RD N LOX	04/20/2015	17:02:02	17:02:41	17:02:53	17:03:46	17:10:52	17:55:37	0:00:51	0:00:53	0:07:06	0:08:50
F15061200	21	OKEECHOBEE BLVD LOX	04/21/2015	16:15:51	16:16:08	16:16:18	16:16:58	16:18:44	16:36:14	0:00:27	0:00:40	0:01:46	0:02:53
F15061966	26	NORTH RD LOX	04/23/2015	08:19:25	08:19:52	08:20:04	08:21:12	08:26:55	09:23:48	0:00:39	0:01:08	0:05:43	0:07:30
F15064062	21	CITRUS DR LOX	04/26/2015	22:50:24	22:51:17	22:51:26	22:52:19	22:57:58	23:10:52	0:01:02	0:00:53	0:05:39	0:07:34
F15065143	21	B RD LOX	04/28/2015		19:45:42	19:45:50	19:46:16	19:51:34	20:26:47	0:00:33	0:00:26	0:05:18	0:06:17
F15065416	21	F RD LOX	04/29/2015		10:44:00	10:44:32	10:45:25	10:49:35	11:56:39	0:00:57	0:00:53	0:04:10	0:06:00
Average Response Times:										0:00:46	0:00:47	0:05:04	0:06:38

Non Emergency Calls:

F15054618	21	B RD LOX	04/09/2015		15:38:14	15:38:25	15:39:23	15:45:28	16:15:29	0:00:36	0:00:58	0:06:05	0:07:39
F15056907	21	C RD LOX	04/13/2015		19:34:30	19:34:36	19:35:32	19:43:03	19:49:20	0:00:31	0:00:56	0:07:31	0:08:58
F15064367	21	D RD LOX	04/27/2015		13:24:26	13:24:33	13:25:28	13:29:05	14:00:27	0:00:32	0:00:55	0:03:37	0:05:04

Created by Jill Gregory on 10/08/2008 (updated 05/23/2012)

H:\Crystal\CAD\FIRECADARCH\City or Specific Areas\Municipal Response Time NEW 5-23-2012.rpt



5/12/2015

Palm Beach County Fire Rescue

Loxahatchee Groves Response Time Report

20150401 to 20150430

Event #	Station	Location of Event	Date	Received	Entered	Dispatch	Enroute	Onscene	Close	Disp Hand	Turnout	Travel	Resp Time*
Corrupt Data:													
F15055613	21	SOUTHERN BLVD LOX	04/11/2015		12:35:16	12:35:18		12:35:19	12:55:44	Empty Time Fields			

Total number of Events: 26

*Represents call received to arrival. If there is no received time, the County annual average call received to call entered time is used.



Item 10.a.

NEW BUSINESS

Florida League of Cities Voting Delegate

Town of Loxahatchee Groves, Florida

Town Council

AGENDA ITEM REPORT (AIR) / AGENDA ITEM NO. 10. a.

MEETING DATE: 06/16/2015

PREPARED BY: William F. Underwood, II, Town Manager

SUBJECT: 89th Annual FLC Conference- Florida Cities: A Public Conversation VOTING DELEGATE INFORMATION - August 13- 15, 2015-World Center Marriott, Orlando

1. BACKGROUND/HISTORY

Problem Statement: The Florida League of Cities is requesting that each municipality appoint an elected official to vote on various legislative issues during the annual conference.

Problem Solution: Town Council appoints a voting delegate to the FLC.

It is important that each municipality designate one official to be the voting delegate. Election of League leadership and adoption of resolutions are undertaken during the business meeting. Voting delegates will also adopt the FLC 20 16 Legislative Action Agenda because the 2016 Legislative Session will begin early next year. One official from each municipality will make decisions that determine the direction of the League.

2. CURRENT ACTIVITY

As you know, the Florida League of Cities' Annual Conference will be held at the World Center Marriott, Orlando, Florida on August 13-15. This year the theme for this year's conference is Florida Cities: A Public Conversation, which will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively.

3. ATTACHMENTS

Letter and attachments from the Executive Director of the Florida League of Cities.

4. FINANCIAL IMPACT

There is no cost to designate a voting delegate. There would be a cost to send the Council to the FLC meeting.

5. RECOMMENDED ACTION

Motion appoint Council Member _____ as the voting delegate to the 89th FLC Conference



301 South Bronough Street • Suite 300 • P.O. Box 1757 • Tallahassee, FL 32302-1757 • (850) 222-9684 • Fax (850) 222-3806 • www.floridaleagueofcities.com

TO: Municipal Key Official
FROM: Michael Sittig, Executive Director
DATE: May 20, 2015

SUBJECT: 89th Annual FLC Conference – *Florida Cities: A Public Conversation*
VOTING DELEGATE INFORMATION
August 13-15, 2015 – World Center Marriott, Orlando

As you know, the Florida League of Cities' Annual Conference will be held at the World Center Marriott, Orlando, Florida on August 13-15. This year the theme for this year's conference is *Florida Cities: A Public Conversation*, which will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively.

It is important that each municipality designate one official to be the voting delegate. Election of League leadership and adoption of resolutions are undertaken during the business meeting. Voting delegates will also adopt the FLC 2016 Legislative Action Agenda because the 2016 Legislative Session will begin early next year. One official from each municipality will make decisions that determine the direction of the League.

In accordance with the League's by-laws, each municipality's vote is determined by population, and the League will use the Estimates of Population from the University of Florida for 2014.

Conference registration materials will be sent to each municipality in the month of June. Materials will also be posted on-line. Call us if you need additional copies.

If you have any questions on voting delegates, please call Gail Dennard at the League (850) 701-3619 or (800) 616-1513, extension 3619. **Voting delegate forms must be received by the League no later than August 7, 2015.**

Attachments: Form Designating Voting Delegate

President **Matthew D. Surrency**, Mayor, Hawthorne
First Vice President **Susan Haynie**, Mayor, Boca Raton • Second Vice President **Vacancy**
Executive Director **Michael Sittig** • General Counsel **Harry Morrison, Jr.**

**89th Annual Conference
Florida League of Cities, Inc.
August 13-15, 2015
Orlando, Florida**

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities, designate one of their officials to cast their votes at the Annual Business Session. League By-Laws requires that each municipality select one person to serve as the municipalities voting delegate. *Municipalities do not need to adopt a resolution to designate a voting delegate.*

Please fill out this form and return it to the League office so that your voting delegate may be properly identified.

Designation of Voting Delegate

Name of Voting Delegate: _____

Title: _____

Municipality of: _____

AUTHORIZED BY:

Name

Title

Return this form to:

Gail Dennard
Florida League of Cities, Inc.
Post Office Box 1757
Tallahassee, FL 32302-1757
Fax to Gail Dennard at (850) 222-3806 or email gdennard@flcities.com



Important Information

Submitting Resolutions for consideration by the FLC Resolutions Committee

The League's Resolutions Committee will be meeting in conjunction with the FLC Annual Conference, August 13-15, 2015. Any municipality interested in submitting resolutions for consideration must submit them to the League no later than **Wednesday, July 8, 2015**, to guarantee that they will be included in the packet of proposed resolutions to the Resolutions Committee. Resolutions are limited to federal, constitutional or commemorative issues that are of statewide concern. Attached are the procedures your municipality should follow for proposing resolutions to the League membership.

If you have questions regarding resolutions, please contact Allison Payne at apayne@flcities.com or 850-701-3602 at the League office.

FLC Legislative Policy Committee Process

With the Florida Legislature convening the 2016 Legislative Session in January instead of March 2016, the policy committee meetings will commence this June instead of September. This accelerated timeline means the proposed priorities adopted by each policy committee will then be submitted to the Legislative Committee and then ultimately the FLC membership for consideration and adoption at the FLC Annual Conference in August instead of the FLC Legislative Conference in November. These priorities then become the League's Legislative Action Agenda.

If you have questions regarding the legislative policy process, please contact Holly McPhail at hmcphail@flcities.com or 850-701-3604 at the League office.

**Procedures for Submitting Resolutions
Florida League of Cities' 89th Annual Conference
World Center Marriott, Orlando, Florida
August 13 – 15, 2015**

In order to fairly systematize the method for presenting resolutions to the League membership, the following procedures have been instituted:

- (1) Proposed resolutions must be submitted in writing, to be received in the League office by July 8, 2015, to guarantee that they will be included in the packet of proposed resolutions that will be submitted to the Resolutions Committee.
- (2) Proposed resolutions will be rewritten for proper form, duplicated by the League office and distributed to members of the Resolutions Committee. (Whenever possible, multiple resolutions on a similar issue will be rewritten to encompass the essential subject matter in a single resolution with a listing of original proposers.)
- (3) Proposed resolutions may be submitted directly to the Resolutions Committee at the conference; however, a favorable two-thirds vote of the committee will be necessary to consider such resolutions.
- (4) Proposed resolutions may be submitted directly to the business session of the conference without prior committee approval by a vote of two-thirds of the members present. In addition, a favorable weighted vote of a majority of members present will be required for adoption.
- (5) Proposed resolutions relating to state legislation will be referred to the appropriate standing policy committee. Such proposals will not be considered by the Resolutions Committee at the conference; however, all state legislative issues will be considered by the standing policy committees and the Legislative Committee, prior to the membership. At that time, a state Legislative Action Agenda will be adopted.
- (6) Proposed resolutions must address either federal issues, state constitutional issues, matters directly relating to the conference, matters recognizing statewide or national events or service by League officers. All other proposed resolutions will be referred for adoption to either the Florida League of Cities Board of Directors or FLC President.

Municipalities unable to formally adopt a resolution before the deadline may submit a letter to the League office indicating their city is considering the adoption of a resolution, outlining the subject thereof in as much detail as possible, and this letter will be forwarded to the Resolutions Committee for consideration in anticipation of receipt of the formal resolution.

Important Dates

May 2015

Notice to Local and Regional League Presidents and Municipal Associations regarding the Resolutions and Legislative Committees

June 2015

Appointment of Resolutions Committee Members

June 25 – Legislative Post-Session Review (2015 Session)

June 26 – Policy Committee Meetings (2016 Session)

July 2015

July 8 – Deadline for Submitting Resolutions to the League office

July 17 – Policy Committee Meetings (2016 Session)

August 2015

August 13 – Policy Committee Meetings including the finalization of proposed committee statements (FLC Annual Conference)

August 14 – Resolutions Committee Meeting

August 14 – Legislative Committee Meeting (2016 Session)

August 15 – Pick Up Voting Delegate Credentials Followed by Annual Business Session



Item 10.b.

NEW BUSINESS

Renewal ILA with the LGWCD

Town of Loxahatchee Groves, Florida
Town Council
AGENDA ITEM REPORT (AIR) / NEW BUSINESS 10.b.

MEETING DATE: 06/16/2015

PREPARED BY: William F. Underwood, II, Town Manager

SUBJECT: Fiscal Year 2015 Inter-local Agreement for District Road Maintenance between the Town of Loxahatchee Groves and the LGWCD

1. BACKGROUND/HISTORY

Problem Statement: The LGWCD requests supplemental funding to care for the district's road.

Problem Solution: Provide the LGWCD with funding through an inter-local agreement for the fiscal year 2015.

Since the Town's inception, the district has relied on supplemental funding to the district based on miles of district roads maintained by the district. Historically, the Town Council has provide a funding level at \$150,000 or more. During the fiscal year 2015 budget adoption, the Town Council approved an appropriation of \$93,738.

This level of appropriation is based on the percentage reduction of roads the district should maintain. Based on facts known at the time, the total district lane miles were 43.266 or 37.4% of the total miles. The 37.4% of lane miles is applied to the Town's 1st local option gas tax (6cent) which is estimated to be \$250,858.

2. CURRENT ACTIVITY

The Town has received \$150,162 year-to-date which provides sufficient funding to meet the district's request.

The agreement states the funds can be used for canal excavation, culvert replacement, and other work that does not specifically qualify as an expenditure of funds pursuant to FSS 336.025. However, this has not and should not prevent the district from meeting the actual costs and requirements of the statute for reimbursement of roadway improvements, and maintenance in the full amount.

3. ATTACHMENTS

June 2, 2015, letter and attachments from the LGWCD.
Florida Statute 336.025

4. FINANCIAL IMPACT

The Town will be remitting \$93,738 from the \$150,162 received to date leaving a balance \$56,424 in the six cent (6c) local option gas tax.

5. RECOMMENDED ACTION

Motion authorizing the Mayor to execute the inter-local agreement with the LGWCD.



LOXAHATCHEE GROVES WATER CONTROL DISTRICT

June 2, 2015

VIA HAND-DELIVERY

William Underwood
Town Manager
Town of Loxahatchee Groves
14579 Southern Boulevard, Suite 2
Loxahatchee, Florida 33470

**RE: TOWN-DISTRICT FUNDING ILA FOR DISTRICT ROAD MAINTENANCE
FISCAL YEAR 2014-2015**

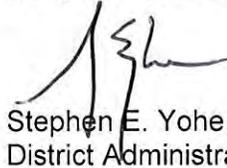
Dear Bill:

Our 2014-2015 Fiscal Year budget development cycle is well underway. As you know, an essential component of the District's revenue is the Interlocal Agreement for the Funding of Construction, Reconstruction and Maintenance of Roads Located Within the Town of Loxahatchee Groves between the Town of Loxahatchee Groves and the Loxahatchee Groves Water Control District. This agreement was initially executed in June, 2009 and has been amended each year thereafter. This ILA provides much-needed funding from the Town's shared gas tax revenues to offset the District's assessment rate for District road maintenance purposes.

On behalf of the Board of Supervisors, Staff is requesting the Town of Loxahatchee Groves Town Council execute the attached 2014 ILA Amendment in the amount of \$93,738.00 for FY 2014-2015. Let me know if you need additional information or have any questions regarding this request.

Thanks, Bill.

Sincerely,
LOXAHATCHEE GROVES WATER CONTROL DISTRICT



Stephen E. Yohe, P.E.
District Administrator

SEY/lrb

Attachments: 2011 ILA Amendment for FY 2011-2012
2012 ILA Amendment for FY 2012-2013
2013 ILA Amendment for FY 2013-2014
2014 ILA Amendment for FY 2014-2015

cc: Board of Supervisors, LGWCD (via electronic mail, with attachments)
Mary M. Viator, Esquire (via electronic mail, with attachments)
Frank S. Palen, Esquire (via electronic mail, with attachments)

**2014 AMENDMENT TO INTERLOCAL AGREEMENT FOR THE
FUNDING OF CONSTRUCTION, RECONSTRUCTION AND
MAINTENANCE OF PUBLIC ROADS LOCATED WITHIN
THE TOWN OF LOXAHATCHEE GROVES**

This **INTERLOCAL AGREEMENT** is made and entered into by and between:

TOWN OF LOXAHATCHEE GROVES, a municipal corporation existing under the laws of the state of Florida, hereafter referred to as "TOWN,"

and

LOXAHATCHEE GROVES WATER CONTROL DISTRICT, an independent special district existing under the laws of the state of Florida, hereafter referred to as "DISTRICT".

WITNESSETH:

WHEREAS, this 2014 Amendment to Interlocal Agreement for the Funding of Construction, Reconstruction and Maintenance of Public Roads within the Town of Loxahatchee Groves is entered into pursuant to §163.01, Florida Statutes, also known as the "Florida Interlocal Cooperation Act of 1969"; and

WHEREAS, in June, 2009, the DISTRICT and TOWN entered into an Interlocal Agreement for the Funding of Construction, Reconstruction and Maintenance of Public Roads ("Interlocal Agreement") within the Town of Loxahatchee Groves, recorded at Official Records Book 23332, Page 1401, in the Public Records of Palm Beach County, Florida, and

WHEREAS, the TOWN and DISTRICT desire to amend the Interlocal Agreement to provide for the reimbursement figure for the Fiscal Year 2014-2015.

NOW, THEREFORE, IN CONSIDERATION of the mutual terms, conditions, promises, covenants and payments hereafter set forth, DISTRICT and TOWN agree as follows:

1.1 The foregoing recitations are true and correct and are hereby incorporated herein by reference. All exhibits to this Agreement are hereby deemed a part hereof.

1.1.1 The parties agree and acknowledge that the eligible public roadway improvements include construction and reconstruction of roadway drainage facilities and related maintenance activities, including, but not limited to, canal excavation, culvert replacement, culvert and catch-basin installation, culvert cleaning, dewatering as required and professional engineering services as needed.

2.1 Section 2.1 of the Interlocal Agreement is hereby amended and replaced in its entirety with a new Section 2.1, which reads as follows:

Upon receipt of its share of the Local Option Fuel Taxes for Fiscal Year 2014-2015, TOWN agrees to reimburse the DISTRICT in an amount not to exceed **NINETY-THREE THOUSAND SEVEN HUNDRED THIRTY-EIGHT DOLLARS (\$93,738.00)** for transportation-related expenditures as provided for in Section 336.025, Florida Statutes.

3.1 All terms and conditions of the Interlocal Agreement not in conflict herewith shall remain in full force and effect. In the event of any conflict between this 2014 Amendment and the Interlocal Agreement, the terms and conditions of this 2014 Amendment shall prevail.

4.1 Pursuant to Section 6.11 of the Interlocal Agreement, this 2014 Amendment shall take effect upon its filing with the Clerk of Circuit Court, as provided in Sections 3.1 and 6.10 of the Interlocal Agreement, and Section 163.01(11), Florida Statutes.

IN WITNESS WHEREOF, the parties hereto have made and executed this Interlocal Agreement between TOWN and DISTRICT on the respective dates under each signature: TOWN, signing by and through its Mayor, authorized to execute same by Council action on the ____ day of _____, 2015 and the DISTRICT, signing by and through its Chairman, authorized to execute same by Board of Supervisor’s action on the ____ day of _____, 2015.

Executed by TOWN this _____ day of _____, 2015.

TOWN OF LOXAHATCHEE GROVES,
a Florida Municipal Corporation

ATTEST:

By _____
David Browning
Mayor

Town Clerk

[TOWN SEAL]

APPROVED AS TO FORM:

By _____
Town Attorney

Executed by **DISTRICT** this _____ day of _____, 2015.

**LOXAHATCHEE GROVES WATER
CONTROL DISTRICT**, an Independent
Special District of the State of Florida

ATTEST:

By

David DeMarois
Chairman

John Ryan
Secretary

[DISTRICT SEAL]

**FILED WITH THE CLERK OF CIRCUIT COURT
IN AND FOR PALM BEACH COUNTY, FLORIDA
THIS _____ DAY OF _____, 2015.**

**FOR: SHARON R. BOCK,
CLERK AND COMPTROLLER
PALM BEACH COUNTY, FLORIDA**

BY: _____

ASSISTANT CLERK

[CLERK'S SEAL]



Item No. 11.

COUNCIL REPORTS

Councilman Rockett – No backup

Vice-Mayor Jarriel – No backup

Councilman Goltzené - Attachments

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2009-008

A RESOLUTION OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, PROVIDING FOR THE CREATION OF A “FINANCE ADVISORY COMMITTEE”; PROVIDING FOR DUTIES OF THE FINANCE ADVISORY COMMITTEE; PROVIDING FOR THE METHOD OF APPOINTMENT OF THE FINANCE ADVISORY COMMITTEE MEMBERS; PROVIDING FOR COMPLIANCE WITH FLORIDA’S SUNSHINE LAW AND PUBLIC RECORDS LAW; PROVIDING FOR REQUIREMENTS OF APPOINTMENT; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it is the desire of the Town Council of the Town of Loxahatchee Groves, Florida to create a Finance Advisory Committee (the “Committee”) to advise the Town Council as to issues related to the Town’s budget, financial activities and performance, and other matters the Town Council deems appropriate;

WHEREAS, the primary responsibilities of the Town’s financial reporting and internal operating controls are vested in the Town management as overseen by the Town Council;

WHEREAS, the Town Council desires to encourage full participation by all residents of Loxahatchee Groves who are interested in being appointed to the Town's Finance Advisory Committee; and

WHEREAS, the Town Council desires to enact procedures by which the individual Council Members appoint members to the Finance Advisory Committee and

WHEREAS, the Town Council determines that the creation of the Finance Advisory Committee is in the best interests of the residents of the Town.

NOW, THEREFORE, be it resolved by the Town Council of the Town of Loxahatchee Groves, Florida, as follows:

Section 1. That the foregoing “WHEREAS” clauses are confirmed and ratified as being true and correct and are hereby made a specific part of this Resolution.

Section 2. The Town Council hereby establishes the Town’s Finance Advisory Committee as follows:

I. Creation of Finance Advisory Committee. There is created a Finance Advisory Committee to act as an advisory board to the Town Council, as follows:

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2009-008

- (A) Qualifications. Each member of the Finance Advisory Committee shall be a resident of the Town. Whenever possible, emphasis should be upon persons who have experience in the financial services industry.
- (B) Duties. The Finance Advisory Committee's duties are as follows:
- (1) To conduct review and analyses of projects assigned by the Town Council, and make recommendations to the Town Council;
 - (2) To review and evaluate financial activities of the Town and make recommendations to the Town council; and
 - (3) To review Town policies and procedures affecting financial functions, and make recommendations to the Town Council as deemed appropriate.
- (C) The Committee shall be comprised of five (5) voting members, to be appointed by individual Town Council Members.
- (D) The Town Council shall appoint one member of the Town Council to serve as a non-voting liaison to the Finance Advisory Committee.
- (E) The voting members shall serve at the pleasure of the Town Council. The terms of the voting members shall run concurrently with the term of the Council Member who nominated the voting member to the Committee.
- (F) An attendance requirement shall be imposed on all members of the Finance Advisory Committee. Unless excuse of absence is granted by the Finance Advisory Committee, a member of the Finance Advisory Committee shall be removed by the Town Council if he/she has missed three (3) meetings of the Committee.
- (G) Committee members, and/or companies or employers, in which the members have a direct financial interest, shall not do business with the Town, in accordance with Florida Statutes 112.313, and pertinent opinions of the Florida Commission on Ethics. If any member of the Committee finds that his/her personal interests are involved in any matter coming before the Town Council, he/she shall disqualify himself/herself from all participation in the matter.
- (H) If a regular member of the Finance Advisory Committee resigns or is removed from his or her position, the appointing Council Member shall appoint the replacement.

II. Advisory Only. The actions, decisions, and recommendations of the Finance Advisory Committee shall be advisory only.

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2009-008

III. Meetings, Dates, Procedures, Records, Quorum, and Compensation.

(A) The Finance Advisory Committee shall hold an organizational meeting at the first scheduled meeting following the appointment of the members of the Finance Advisory Committee. The purpose of the Finance Advisory Committee organizational meeting is for the members to elect a Chair and Vice Chair from its voting membership for terms of one (1) year.

(B) The Finance Advisory Committee shall meet on a regular or as-needed basis, as determined by the Finance Advisory Committee.

(C) All meetings, records and files of the Finance Advisory Committee shall be open and available to the public, consistent with Chapter 119, Florida Statutes (the Public Records Law) and Chapter 286, Florida Statutes (the "Sunshine Law"). In addition, members of the Finance Advisory Committee shall ensure that their actions are in compliance with Chapter 119, Florida Statutes (the "Public Records Law") and Chapter 286, Florida Statutes (the "Sunshine Law").

(D) Notice for any meeting of the Finance Advisory Committee shall be posted in accordance with Chapter 286, Florida Statutes (the "Sunshine Law") and on the Town's website and at the Town Office no later than 24 hours prior to the scheduled meeting.

(E) Three (3) voting members in attendance shall constitute a quorum of the Finance Advisory Committee.

(F) The Town Manager or his/her designee shall act as secretary to the Finance Advisory Committee, and be responsible for attending all meetings and providing the items necessary for conducting meetings, as requested by the Chair, and for recording and preparation of meeting minutes. The Town Attorney or his/her designee shall act as attorney for the Finance Advisory Committee, on an as-needed basis.

(G) Town staff will reasonably provide adequate support to the Committee to discharge its responsibilities as assigned by the Town Council.

(H) Members of the Finance Advisory Committee shall serve without compensation for the performance of their duties.

Section 3. Severability. If any clause, section, or other part or application of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated, and so not affecting the validity of the remaining portions or applications remaining in full force and effect.

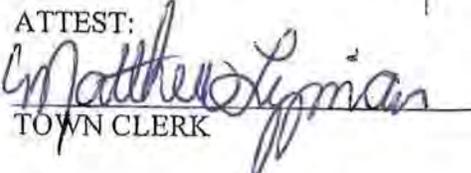
TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2009-008

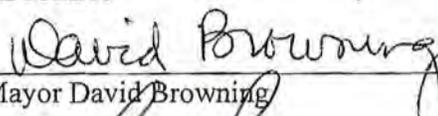
Section 4. Conflicts. All Resolutions or parts of Resolutions in conflict herewith are to the extent of such conflicts hereby repealed.

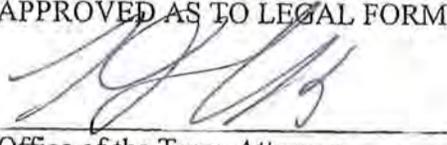
Section 5. Effective Date. This Resolution shall take effective immediately upon its adoption.

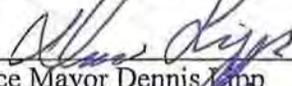
ADOPTED by the Town Council of the TOWN OF LOXAHATCHEE GROVES, FLORIDA, this 10th day of May, 2009.

ATTEST:

TOWN CLERK

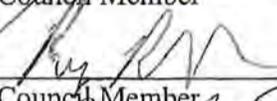
TOWN OF LOXAHATCHEE GROVES,
FLORIDA


Mayor David Browning

APPROVED AS TO LEGAL FORM:

Office of the Town Attorney


Vice Mayor Dennis Lipp


Council Member


Council Member


Council Member

DNT:dnt
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TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2009-014

A RESOLUTION OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, PROVIDING FOR THE RENAMING OF THE FINANCE ADVISORY COMMITTEE TO THE “FINANCE ADVISORY AND AUDIT COMMITTEE”; PROVIDING FOR DUTIES OF THE FINANCE ADVISORY AND AUDIT COMMITTEE CONSISTENT WITH SECTION 218.319, FLORIDA STATUTES; PROVIDING FOR THE METHOD OF APPOINTMENT OF THE FINANCE ADVISORY AND AUDIT COMMITTEE MEMBERS; PROVIDING FOR COMPLIANCE WITH FLORIDA’S SUNSHINE LAW AND PUBLIC RECORDS LAW; PROVIDING FOR REQUIREMENTS OF APPOINTMENT; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on May 19, 2009, the Town Council of the Town of Loxahatchee Groves adopted Town Resolution No. 2009-008, and established the Town of Loxahatchee Groves Finance Advisory Committee; and

WHEREAS, since the creation of the Finance Advisory Committee, the Town Council has determined that it would be in the best interest of the Town to provide for the Finance Advisory Committee to have the ability to review and make inquiries regarding the Town’s annual audit, and to perform other functions of an Audit Committee as provided in Section 218.391, Florida Statutes, at the request of the Town Council; and

WHEREAS, it is the desire of the Town Council of the Town of Loxahatchee Groves, Florida to rename the Finance Advisory Committee to be the Finance Advisory and Audit Committee (the “Committee”), and to advise the Town Council as to issues related to the Town’s budget, financial activities and performance, annual audit, and to perform other functions of an Audit Committee as provided in Section 218.319, Florida Statutes, as requested by the Town Council;

WHEREAS, upon adoption, the provisions of Resolution 2009-008, adopted on May 19, 2009, are hereby superseded by the provisions of this Resolution.

WHEREAS, the Town Council determines that the creation of the Finance Advisory and Audit Committee is in the best interests of the residents of the Town.

NOW, THEREFORE, be it resolved by the Town Council of the Town of Loxahatchee Groves, Florida, as follows:

Section 1. That the foregoing “WHEREAS” clauses are confirmed and ratified as being true and correct and are hereby made a specific part of this Resolution.

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2009-014

Section 2. The Town Council hereby establishes the Town's Finance Advisory and Audit Committee as follows:

I. Creation of Finance Advisory and Audit Committee. There is created a Finance Advisory and Audit Committee to act as an advisory board to the Town Council, as follows:

(A) **Qualifications.** Each member of the Finance Advisory and Audit Committee shall be a resident of the Town. Whenever possible, emphasis should be upon persons who have experience in the financial services industry.

(B) **Duties.** The duties of the Finance Advisory and Audit Committee are as follows:

(1) To conduct review and analyses of projects assigned by the Town Council, and make recommendations to the Town Council;

(2) To review and evaluate financial activities of the Town and make recommendations to the Town council; and

(3) To review Town policies and procedures affecting financial functions, and make recommendations to the Town Council as deemed appropriate.

(4) To provide audit oversight, consistent with Section 218.391, Florida Statutes, including review the Town's annual audit and meeting with the Town Auditor to discuss the Town Audit prior to submittal to the Town Council for final approval.

(5) To act as the Audit Committee in order to provide for auditor selection functions consistent with Section 218.391, Florida Statutes, upon motion of the Town Council.

(C) The Committee shall be comprised of five (5) voting members, to be appointed by individual Town Council Members.

(D) The Town Council shall appoint one member of the Town Council to serve as a non-voting liaison to the Finance Advisory and Audit Committee.

(E) The voting members shall serve at the pleasure of the Town Council. The terms of the voting members shall run concurrently with the term of the Council Member who nominated the voting member to the Committee.

(F) An attendance requirement shall be imposed on all members of the Finance Advisory and Audit Committee. Unless excuse of absence is granted by the Finance Advisory and Audit Committee, a member of the Finance Advisory and Audit

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2009-014

Committee shall be removed by the Town Council if he/she has missed three (3) meetings of the Committee.

(G) Committee members, and/or companies or employers, in which the members have a direct financial interest, shall not do business with the Town, in accordance with Florida Statutes 112.313, and pertinent opinions of the Florida Commission on Ethics. If any member of the Committee finds that his/her personal interests are involved in any matter coming before the Town Council, he/she shall disqualify himself/herself from all participation in the matter.

(H) If a regular member of the Finance Advisory and Audit Committee resigns or is removed from his or her position, the appointing Council Member shall appoint the replacement.

II. Advisory Only. The actions, decisions, and recommendations of the Finance Advisory and Audit Committee shall be advisory only.

III. Meetings, Dates, Procedures, Records, Quorum, and Compensation.

(A) The Finance Advisory and Audit Committee may hold an organizational meeting at the first scheduled meeting following the appointment of the members of the Finance Advisory and Audit Committee. The purpose of the Finance Advisory and Audit Committee organizational meeting is for the members to elect a Chair and Vice Chair from its voting membership for terms of one (1) year; provided that the Chair and Vice Chair of the previously named Finance Committee may continue to serve in those capacities..

(B) The Finance Advisory and Audit Committee shall meet on a regular or as-needed basis, as determined by the Finance Advisory and Audit Committee.

(C) All meetings, records and files of the Finance Advisory and Audit Committee shall be open and available to the public, consistent with Chapter 119, Florida Statutes (the Public Records Law) and Chapter 286, Florida Statutes (the "Sunshine Law"). In addition, members of the Finance Advisory and Audit Committee shall ensure that their actions are in compliance with Chapter 119, Florida Statutes (the "Public Records Law") and Chapter 286, Florida Statutes (the "Sunshine Law").

(D) Notice for any meeting of the Finance Advisory and Audit Committee shall be posted in accordance with Chapter 286, Florida Statutes (the "Sunshine Law") and on the Town's website and at the Town Office no later than 24 hours prior to the scheduled meeting.

(E) Three (3) voting members in attendance shall constitute a quorum of the Finance Advisory and Audit Committee.

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2009-014

(F) The Town Manager or his/her designee shall act as secretary to the Finance Advisory and Audit Committee, and be responsible for attending all meetings and providing the items necessary for conducting meetings, as requested by the Chair, and for recording and preparation of meeting minutes. The Town Attorney or his/her designee shall act as attorney for the Finance Advisory and Audit Committee, on an as-needed basis.

(G) Town staff will reasonably provide adequate support to the Committee to discharge its responsibilities as assigned by the Town Council.

(H) Members of the Finance Advisory and Audit Committee shall serve without compensation for the performance of their duties.

Section 3. Severability. If any clause, section, or other part or application of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated, and so not affecting the validity of the remaining portions or applications remaining in full force and effect.

Section 4. Conflicts. All Resolutions or parts of Resolutions in conflict herewith are to the extent of such conflicts hereby repealed.

Section 5. Effective Date. This Resolution shall take effective immediately upon its adoption.

ADOPTED by the Town Council of the TOWN OF LOXAHATCHEE GROVES, FLORIDA, this 21st day of July, 2009.

ATTEST:

Matthew Lymian
TOWN CLERK

TOWN OF LOXAHATCHEE GROVES,
FLORIDA

David Browning
Mayor David Browning

APPROVED AS TO LEGAL FORM:

[Signature]
Office of the Town Attorney

Dennis Lipp
Vice Mayor Dennis Lipp

Ronald Harris
Council Member

[Signature]
Council Member

[Signature]
Council Member

MDC:DNT:aw
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