

TOWN OF LOXAHATCHEE GROVES

TOWN COUNCIL MEETING

AGENDA

TUESDAY, November 3, 2015

Mayor David Browning (Seat 4)

Vice-Mayor Ronald D. Jarriel (Seat 1)

Councilman Tom Goltzené (Seat 5)

Councilman Ryan Liang (Seat 3)

Councilman Jim Rockett (Seat 2)



Town of Loxahatchee Groves
Town Council Meeting

Tuesday, November 3, 2015 - 7:00 p.m. to 10:30 p.m.

(Times established by Resolution No. 2014-08... commencing at 7:00 p.m., and ending no later than 10:30 p.m., which can be extended by motion of the Council.)

Town Hall, 155 "F" Road

Mayor David Browning (Seat 4)

Town Manager William F. Underwood, II

Vice Mayor Ronald D. Jarriel (Seat 1)

Town Clerk Virginia M. Walton

Councilman Tom Goltzené (Seat 5)

Town Attorney Michael D. Cirullo, Jr

Councilman Ryan Liang (Seat 3)

Councilman Jim Rockett (Seat 2)

PUBLIC NOTICE/AGENDA

1. OPENING

- a. Call to Order & Roll Call
- b. Pledge of Allegiance & Invocation – Mayor Browning
- c. Approval of Agenda

2. PUBLIC COMMENTS

3. CONSENT AGENDA

(Public Comment will be permitted on consent agenda items prior to Council vote)

- a. Minutes: October 6, 2015
- b. Minutes: October 20, 2015
- c. Invoice for Goren, Cherof, Doody & Ezrol, P.A.
- d. Agreement with TFI Office Automation for a four year lease of the Lanier 416518 Digital Multi-Function Color Copier System
- e. Resolution No. 2015-36 Budget Amendment for Fiscal Year 2014-2015

4. **PRESENTATIONS** – None Scheduled

5. **COMMITTEE REPORTS**

- a. FAAC Financial Report 2015

6. **RESOLUTIONS**

7. **ORDINANCES**

- a. ORDINANCE NO. 2015-08 (First Reading – Extend Moratorium)\

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING ORDINANCES 2014-08 AND 2015-05, THROUGH WHICH THE TOWN COUNCIL IMPOSED A MORATORIUM ON THE PROCESSING AND REVIEW OF APPLICATIONS FOR AMENDMENTS TO THE TOWN'S COMPREHENSIVE PLAN, INCLUDING FUTURE LAND USE MAP AMENDMENTS AND TEXT AMENDMENTS, RELATING TO COMMERCIAL LAND USES ON PROPERTIES FRONTING ON OKEECHOBEE BOULEVARD WITHIN THE CORPORATE BOUNDARIES OF THE TOWN UNTIL DECEMBER 31, 2015, TO EXTEND THE MORATORIUM UNTIL JUNE 30, 2016 TO ENABLE THE ADOPTION OF APPROPRIATE AMENDMENTS TO THE TOWN'S COMPREHENSIVE PLAN; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

8. **MANAGER'S REPORT** – Town Manager Underwood

- a. Agenda Item Report – Updates on various activities and issues concerning the Town
- b. Palm Beach County League of Cities 2016 Priorities List

9. **OLD BUSINESS - NONE**

10. **NEW BUSINESS**

- a. Okeechobee Corridor Master Plan – Work Authorization Okeechobee Boulevard Planning & Zoning

11. **COUNCIL REPORTS**

- a. Mayor Browning
1. Town of Palm Beach Letter regarding Legislative Proposal on Standardized Date for Local Government Elections

12. CLOSING COMMENTS

- a. Public
- b. Town Attorney
 - 1. Council Ethics Training
- c. Town Council Members

12. ADJOURNMENT

The next regular Town Council Meeting is tentatively scheduled for December 1, 2015.

Comment Cards: Anyone from the public wishing to address the Town Council must complete a Comment Card before speaking. This must be filled out completely with your full name and address and given to the Town Clerk. During the meeting, before public comments, you may only address the item on the agenda in which is being discussed at the time of your comment. During public comments, you may address any item you desire. Please remember that there is a three (3) minute time limit on all public comment. Any person who decides to appeal any decision of the Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which included testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate should contact the Town Clerk's Office (561-793-2418), at least 48 hours in advance to request such accommodation.



Town of Loxahatchee Groves Town Council Meeting

Tuesday, October 6, 2015 - 7:00 p.m. to 10:30 p.m.

(Times established by Resolution No. 2014-08... commencing at 7:00 p.m., and ending no later than 10:30 p.m., which can be extended by motion of the Council.)

TOWN HALL

155 F Road, Loxahatchee Groves, Florida 33470

Mayor David Browning (Seat 4)	Town Manager William F. Underwood, II
Vice-Mayor Ronald D. Jarriel (Seat 1)	Town Clerk, Vacant
Councilman Tom Goltzené (Seat 5)	Town Planning Consultant Jim Fleischmann
Councilman Ryan Liang (Seat 3)	Town Attorney Michael D. Cirullo, Jr.
Councilman Jim Rockett (Seat 2)	

MINUTES

1. OPENING

a. Call to Order & Roll Call

Mayor Browning called the meeting to order at 7:00 pm. Present were Mayor David Browning, Vice Mayor Ronald D. Jarriel, and Councilmen Tom Goltzene, and Ryan Liang. Councilman Jim Rockett was absent from the meeting. Also present were Town Manager William F. Underwood, II, Town Attorney Michael D. Cirullo, Jr., and Perla D Underwood, Acting Town Clerk

b. Pledge of Allegiance & Invocation – Mayor Browning

c. Approval of Agenda

MOTION: Councilman Goltzene made a motion to approve the Agenda. The motion was seconded by Vice Mayor Jarriel. The motion passed 4/0.

2. CONSENT AGENDA

- a. Invoice from Goren, Cherof, Doody & Ezrol, P.A.
- b. Minutes: April 21, 2015
- c. Minutes: August 18, 2015
- d. Minutes: September 1, 2015
- e. Minutes September 15, 2015
- f. Approval of Water Utilities Connection Only –
Jumas Properties, LLC – 15591 40th Street North

MOTION: Vice Mayor Jarriel requested that Item 2.f be removed from the Consent Agenda, and added as Item 10.c.

Following discussion Councilman Liang made a motion to approve the Consent Agenda. The motion was Seconded by Councilman Goltzene. The motion passed, 4/0.

3. PUBLIC COMMENTS

Marge Herzog – A Road

Announced upcoming program at the Landowners Association Meeting and invited all to attend.

Dennis Lipp – North Road

Voiced displeasure on attempt to discredit management by Councilman Rockett.

Reva Harris – 161st Terrace North

Related her concerns about certain property owners blocking her ability to access her property on West A Road.

Frank Schiola – Marcella Boulevard

Complained about the lack of an American Flag at the Town Hall, and pointed out that the Town of Loxahatchee Groves is the only municipality in Palm Beach County that does not have a flag.

Vice Mayor Jarriel advised that this matter is being addressed by the Town Manager.

Councilman Jim Rockett entered the meeting at 7:07 PM

Bill Louda – E Road

Announced that he would be leaving the Town Council meeting before discussion begins on management services.

Tim Harts-Wood – Timberlane Place

Expressed his disappointment that Council continues to question management's contract even though it recently renewed the services contract.

4. PRESENTATIONS – *NONE*

5. COMMITTEE REPORTS - *NONE*

6. ORDINANCES

7. RESOLUTIONS

a. Resolution No. 2015- 32 - Muncipal Election 2016 & SOE Agreement

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, CONFIRMING THE DATE, TIME AND PLACE TO QUALIFY AND FILE FOR THE OFFICE OF TOWN COUNCIL MEMBER FOR SEATS TWO (2) AND FOUR (4), ADOPTED THROUGH ORDINANCE 2015-04, PRIOR TO THE MUNICIPAL GENERAL ELECTION TO BE HELD ON TUESDAY, MARCH 15, 2016, PURSUANT TO THE TOWN CHARTER AND CHAPTERS 97 - 106, FLORIDA STATUTES; THE ELECTION FILING PERIOD OPENS PROMPTLY AT 12:00 NOON ON NOVEMBER 3, 2015 AND CLOSES PROMPTLY AT 12:00 NOON ON NOVEMBER 10, 2015; SETTING FILING FEES; AUTHORIZING THE TOWN CLERK TO APPOINT ELECTION BOARDS FOR ELECTION PRECINCT 6094; AUTHORIZING THE SUPERVISOR OF ELECTIONS TO CONDUCT THE TOWN ELECTION AND APPROVING THE AGREEMENT BETWEEN THE TOWN AND THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS FOR ELECTION SERVICES; PROVIDING FOR CANVASSING AND CERTIFYING RESULTS OF THE ELECTION; AUTHORIZING THE TOWN CLERK OR DESIGNEE TO HANDLE CERTAIN ELECTION MATTERS; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

Town Attorney Cirullo explained the new language in Resolution with respect to the Presidential Preference Primary by highlighting changes from prior year resolutions as follows:

- Early voting will be included and Town will not be opting out as a result of the Presidential Preference.
- Those early voting locations will be established by PBC Supervisor of Elections.
- PBC Canvassing Board will serve as the Town's Canvassing Board, as they are required by law to canvass state and federal elections.
- Town will not be required to attend the audit, or be in attendance at SOE facility on the night of the election.
- Town Clerk to attend the logistics test.

Following a lengthy discussion with respect to the early voting process, and the role of the Town's Canvassing Board, Councilman Liang Moved, and Seconded by Vice Mayor Jarriel to adopt Resolution No. 2015-32 as read. The vote on the motion was unanimous, 5/0.

b. **Resolution No. 2015-33 – Quit Claim Deed – Re: South B Road**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ACCEPTING THE QUIT CLAIM DEED FROM THE LOXAHATCHEE GROVES WATER CONTROL DISTRICT FOR A PORTION OF SOUTH “B” ROAD AS DESCRIBED HEREIN; PROVIDING AUTHORIZATION FOR THE RECORDING OF THE QUIT CLAIM DEED AND TO TAKE ALL ACTION NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; AND PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

Councilman Goltzene announced that he would not be participating and voting on this matter as he has a business relationship with the developers of this project.

Councilman Liang Moved, and Seconded by Vice Mayor Jarriel to adopt Resolution No. 2015-33 as read.

Jo Siciliano – B Road

Requested that the Town Council consider reducing the road width to 18 feet as that would provide ample space for the necessary swale as the current canal maintenance easement, canal and road are currently 75 feet rather than the 60 foot easement originally granted the LGWCD.

The vote on the motion to adopt Resolution No. 2015-33 was unanimously adopted, 4/0 with Councilman Goltzene abstaining from voting on this matter.

c. **Resolution No. 2015-34 – Opposing GL Homes Land Use Change**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, OPPOSING GL HOMES’ REQUEST FOR A LAND USE CHANGE TO ITS 4,900 ACRE PARCEL OF LAND LOCATED WEST OF THE ACREAGE; PROVIDING FOR DISTRIBUTION OF THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.

Town Manager advised Town Council on the topic that was considered at the recent meeting held at Village of Royal Palm Beach with respect to GL Homes Land Use Change, and the Resolution proposed was presented for consideration.

Motion: Vice Mayor Jarriel Moved, and Seconded by Councilman Goltzene to adopt the Resolution. During discussion, Mayor Browning advised the size of this development would expansion of the area’s road systems.

Dennis Lipp – North Road

Requested that copies of the Resolution also be send to Mr. Lorenzo DeGamo, Palm Beach County Planning Agency, as there will be two hearings before the Palm Beach County Planning & Zoning Board. He also pointed out that Jupiter and Tequesta are working

together to make US 1 through their Towns two lanes, and feels the Town should use this as a model in an attempt to keep Okeechobee Boulevard within the Town limits a two lane road.

Bill Louda – E Road

Volunteered to personally deliver a copy of the Resolution to Commissioner McKinley at their upcoming meeting on October 14.

The vote on the motion was unanimous, 5/0.

8. MANAGER'S REPORT – *Town Manager Underwood*

- a. Agenda Item Report (AIR)** - Updates on various activities and issues concerning the Town.

Town Manager Underwood advised the Town Council that the Town Attorney's extension expires on August 15, 2015, and requested Town Council direction on extending the Town Attorney services at this time.

Councilman Goltzene expressed his desire to keep the Town's legal counsel, Goren Cherof Doody & Ezrol. He asked the Town Attorney about his willingness to stay on as the Town's Attorney.

Upon question from Mayor Browning, Town Attorney Cirullo advised that the firm will remain until such time as the Town selects new representation. With respect to his firm's reconsideration to stay, he advised that he will need to take it back to the firm for their decision.

Councilman Liang would like to see the extension through the end of the year.

Motion: Councilman Goltzene Moved, and Seconded by Vice Mayor Jarriel to have the Town's counsel continue to perform legal functions until the Town selects new legal representation. The vote on the motion was passed unanimously, 5/0.

With respect to Goren Cherof Doody and Ezrol continuing their services to the Town, Mayor Browning stated that it would be necessary to ask the firm their position to reconsider staying, and would request the Council encourage them to remain as the Town's legal representatives.

Motion: Councilman Goltzene Moved to ask GCD&E to continue to perform the legal function on behalf of the Town. Councilman Liang Seconded the motion. Town Manager Underwood suggested that if the firm rescinds their letter of resignation, then staff can contact proposers advising that the Town is withdrawing its Request for Letters of Interest for municipal legal services.

Town Manager also detailed the following activities since the last meeting:

- Town Clerk Virginia Walton begins on October 13. He advised that Ms. Walton is the current City Clerk at the Village of Palm Springs.

- Prepared a letter to PBC Commissioner McKinley with respect to calming devices on Folsom Road.
- Office of Inspector General has included Loxahatchee Groves in its 2016 Fiscal Audit Plan.
- Loxahatchee Groves is one of two municipalities in Palm Beach County with the lowest millage rates for the upcoming year.
- Addressed both the PILOT and Contribution for the D Road improvements with Ms. Simmons, representing Big Dog.
- Waiting the final surveys on 6th court north and met with Red Clover Nursery and they express support in favor to meet trail requirements if necessary.
- Simmon & White is still working with cost differential and plan with respect to MINTO contribution for the traffic lights.
- Working Group on the RV Trailers – New Horse season

Underwood advised that the working group has come up with positive suggestions on how to handle the matter, and Attorney suggested the matter can be addressed adopting a zoning in progress on this matter.

Motion: Councilman Liang Moved, Seconded by Councilman Rockett to adopt a zoning in progress that will get steps in place, and propose changes in ULDG going into the future.

Attorney Cirullo to provide a resolution to include the rules formulated by the Town Manager and the working group for town council consideration for RV and camping trailers used during the horse season at the next meeting. Vice Mayor Jarriel stated that this would only be a temporary fix, and time frame will be provided by the Town Council.

Frank Schiola – Marcella Boulevard

Explained that this is a hot topic throughout the town. Is against doing something without the ability of the public to attend the Manager's meeting with the working group. Vice Mayor Jarriel advised that the Manager reached out to residents for input in an attempt to bring forward a solution for Council consideration.

Councilman Goltzene agreed with Vice Mayor Jarriel, but pointed out that the deplorable conditions that many folks that work in Town live in throughout the community year around that have nothing to do with the equestrian season.

Keith Harris – C Road

Any town action starts with a single step. Manager took steps to listen to a small group on their views. Expressed his thanks to Vice Mayor Jarriel on this thoughts, and is confident that those against will have the opportunity to share their opinions.

Jo Siciliano – B Road

Felt that this policy would allow the generate revenues, and identify those not in compliance.

Councilman Liang expressed his concern that the meetings of the Manager and residents should have been publically noticed.

Mayor Browning explained that the Town Council's committees are different than getting a group that has no power, no authority, and comes together only to provide the Manager with input.

The vote on the motion to authorize the Town Attorney to draft a Resolution for consideration passed, 5/0.

- Advised that culvert has failed under west C Road at Timberlane Place, and met with the residents, and LGWCD Administrator Yohe. Will will work with the LGWCD to come up with a solution to this matter.

Councilman Goltzene asked if the Town would consider limiting the number of meetings for November and December. Requested that a Town Council meeting calendar be placed on the next Agenda for discussion and action.

- RFP for public works services for mowing, hedging, grading, watering etc. Provided to OIG for comment and engineers for comments and the Town Attorney.
- Property Appraiser reduced the value of \$1.5 million through Value Adjustment Board with a total impact of \$2100.00

9. OLD BUSINESS – NONE

10. NEW BUSINESS

- a. Approval of ILA for Temporary Emergency Maintenance Services Agreement with LGWCD – Emergency watering, hedging, signage replacement, and repair of Town Roads.

Motion: Vice Mayor Jarriel Moved, and Seconded by Councilman Liang to approve the ILA for Temporary Emergency Maintenance Services. The vote on the motion passed, 4/1. Councilman Goltzene voted no on the motion.

- b. Approval of ILA for Temporary Grading and Repair Services and Supply of Base Rock

and Asphalt Material for Town Roads with LGWCD

Town Manager Underwood advised that cost per mile remains same, but road material expenses will increase.

Motion: Vice Mayor Moved, and Seconded by Councilman Liang to approve the ILA for temporary grading and repair services, and supply of base rock and asphalt materials for Town Roads

The vote on the motion passed, 5/0.

- c. Approval of Water Utilities Connection Only – Jumas Properties, LLC
15591 40th Street North

Town Manager advised that Jumas Properties is requesting a water connection across north road at his expense.

Motion: Councilman Liang Moved, and Seconded by Vice Mayor Jarriel to approve the connection as requested. The vote passed, 5/0.

11. COUNCIL REPORTS

Vice Mayor Ron Jarriel –

1. Discussion Relative to Draft Referendum Ballot Language – Town Charter Revision for Debt

Vice Mayor Jarriel advised that he would like to see a Referendum Ballot question be included in the March election that would allow the Town to borrow money for road improvements.

Councilman Rockett would like Town residents to retain the right to vote on each matter (identify the item). He would not like to see that right taken from the citizens. a

Councilman Liang agreed that specific projects must be identified for consideration by the Town's citizens.

Councilman Goltzene feels that a properly written referendum giving Town Council power to borrow a limited amount and structured on how it will be paid should be considered. Attorney Cirullo would recommend not making a decision tonight. Advised that pledged revenue borrowing does not need to go through referendum.

John Ryan – A Road

Advised about state requirements on General Obligation bonds.

Mayor Browning expressed his belief that improvements should be a joint effort on the

part of the Town and residents alike. People on roads should vote for improvements or not, and the Town will supplement the expenditure.

Council was advised that the deadline for ballot question is December 15, 2015.

Motion: Vice Mayor Jarriel requested that the Attorney draft an ordinance for consideration similar to the ballot language that was approved last year for the next meeting. Councilman Goltzene Seconded the motion. The vote on the motion failed, 2/3 with Mayor Browning, and Councilmen Liang and Rockett voting against.

Councilman Rockett requested Town Manager provide a management report outlining what steps Town can take with respect to debt.

Councilman Goltzene excused himself from the Town Council meeting at 10:00 PM.

2. Discussion and Direction Relating to Intergovernmental Committee IGC

Vice Mayor Jarriel requested direction from Town Council to reconvene the IGC meetings.

Motion: Vice Mayor Jarriel Moved, and Seconded by Councilman Rockett to reconvene at the direction of the Town Council. The vote on the motion was 4/0.

Councilman Jim Rockett –

1. Discussion Relative to Town Management Contract Review – Duties and Responsibility

Councilman Rockett raised the following items relating to the Management Services Contract:

- Recommended Town Manager evaluation be done each May to include a Financial Report (audit report), and Manager to provide an administrative report as well.
- Would like all competitively bids for services to be reviewed by Financial Committee and Attorney prior to approval by Town Council.
- Would like Manager to prepare an Punch list within 24 hours following a Town Council meeting for submission to Town Council.

Following a lengthy discussion, the Town Council generally agreed to schedule a meeting for January to discuss and make necessary changes to the Town Management Services Agreement, and requested the Town Manager to provide recommendations on changes to the existing contract.

2. Discussion of Reimbursement of Waste Pro Fine Assessment

Councilman Rockett provided a brief review of the report he previously provided Town Council with respect to reimbursements of fines to Waste Pro Fines by management. Following discussion by Town Council, no action was taken on the matter.

12. CLOSING COMMENTS

- a. Public
- b. Town Attorney
- c. Town Council Members

13. ADJOURNMENT

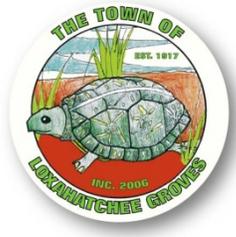
The next regular Town Council Meeting is tentatively scheduled for October 20, 2015.

There being no further business to come before the Town Council, Mayor Browning adjourned the meeting at 10:30 PM.

for Perla D. Underwood,
Acting Town Clerk

Mayor David Browning

These minutes were adopted at _____ meeting of Town Council.



Town of Loxahatchee Groves
Regular Town Council Meeting
Tuesday, November 20, 2015 at 7:00 p.m.

MINUTES

1. OPENING

- a. Call to Order & Roll Call

Mayor Browning called the meeting to order at 7:00 p.m. Present were Mayor David Browning, Vice Mayor Ronald Jarriel, and Council Members Tom Goltzené, Ryan Liang and Jim Rockett. Also present was Town Manager Bill Underwood, Town Attorney Michael D. Cirullo, Jr. and Town Clerk Virginia Walton.

- b. Pledge of Allegiance & Invocation - Mayor Browning
c. Approval of Agenda

Vice Mayor Jarriel requested that items # 7a and #10d be removed from the agenda. Vice Mayor Jarriel thought Item #7a matter should be left up to the State agencies, and felt the Council should direct the Manager to contact the State agencies and see what the Town could do to assist them. With regard to item #10b, reference was made to Wellington's policy on RV's and thought a lot of people did not want this policy. The idea of a special hotline was brought up. Town Manager Underwood requested that the items at least be discussed by Council and public comment, even if the items were removed or continued.

Motion: After further comments by Council, Vice Mayor Jarriel moved to **approve** the Agenda as revised to remove items #7a and #10d, but allow public comment. Councilman Goltzené seconded the motion. Motion passed 4-1, with Councilman Rockett dissenting.

2. CONSENT AGENDA

- a. Minutes of May 5, 2015 Council Meeting
b. Minutes of September 29, 2015 Council Meeting

Motion: Councilman Rockett moved to **approve** the Consent Agenda. Councilman Liang seconded the motion. Motion passed 5 – 0.

3. PUBLIC COMMENTS

Virginia Standish welcomed the news that the I.G. was reviewing Loxahatchee Groves; thought the overlay of Okeechobee Blvd was dangerous and Council should stop and look more at this; and did not want D Road to become an urban highway.

Marge Herzog announced that the (LO?) meeting had a new date of October 29, 2015, and the Property Appraiser's Office would be speaking about Agriculture Exemptions.

Bill Louda felt laws should be enforced with regard to animal cruelty and the RV issue. Also, the Agriculture Reserve meeting was on October 26, 2015.

Simon Fernandez felt the previous meetings on the Okeechobee Blvd overlay had disregarded opinions of the public, citizens and landowners. This plan was not pro-business, the data was old and the reference to "like businesses" was not very clear, and modular homes should be clarified.

Jo Siciliano stated the Council should move first to get horse trails and greenways, instead of trying to find space for them later. The Council needs to get control of Okeechobee Blvd.

Valerie and Bob Solaas suggested a solution to the RV issue might be to consider an RV Park in a Commercial Area, possibly run by the Town, which was attempted and denied years ago.

John Ryan stated the RV issue and Manure issue are well known problems; however, he was concerned about this resolution avoiding existing regulations. We have ordinances in place and need to enforce them.

Dennis Lipp stated the RV and Manure issue would not be solved through the Special Magistrate because of the extended time frame between citation and code hearing. The horse season would be over and the violation would be voided. Maybe look at issuing a ticket with a substantial fine.

Bill Louda stated this resolution would at least do something to get a lid on the problems until a more definite ordinance could be adopted.

4. PRESENTATIONS

Add:

- a. Presentation of Plaque to Mayor Browning from Vice Mayor Jarriel

Vice Mayor Jarriel attended the Literacy Reading Day Luncheon on behalf of the Mayor and received a plaque thanking the Mayor for his participation in reading to the elementary school students. Vice Mayor Jarriel added that the Town thanked the Mayor for this involvement with the community.

- a. B Road Improvements Update – Randy Wertepny, Keshavarz Associates

Mr. Wertepny stated they were on schedule to submit plans by November 4th and letters had gone out to residents for the 10 foot easements. Residents were advised that all fences would go back to their original locations after work was completed. Seminole speed tables would be 20 feet wide; however, he had been advised by the Town that if needed they could go to 22 feet wide. The College Plan would include equestrian trails along the eastern boundary and the Collecting Canal bridge would be replaced.

Council wanted assurances that when the road was paved, it would extend ¼ mile into connecting roads, as was done with all other roads in the Town. Mr. Wertepny responded that this was

not in their scope of work, but could be added. Manager Underwood stated the agreement was based on the budgeted amount for this project, and this would require a change order. If the development would not pay for this change, then the Town would have to cover the cost. Council also requested that the width be kept at 20 feet, rather than 22 feet, if possible. Wider roads means more traffic.

In response to Council questions about the catch basins, Mr. Wertepny responded they would be 5 – 6 feet with 2 ½ feet covered. In response to questions from Council about when the Bid would be ready, Mr. Wertepny responded that per schedule it would be in March 2015, contingent from comments from South Florida Water Management District (SFWMD).

Public Comment on Item:

Jo Siciliano stated the easterly property owners had already had enough land taken by the Water District and wanted to see the easements taken on the other side of the road.

Dennis Lipp stated narrower roads were safer with less traffic and agreed with 20 feet instead of 22 feet.

Motion: A motion to accept and file this report was made by Councilman Rockett and seconded by Vice Mayor Jarriel. Motion passed 4 – 0, since Councilman Goltzené had left the room.

5. **COMMITTEE REPORTS** – *None*

QUASI JUDICIAL

6. **ORDINANCES**

a. ORDINANCE NO. 2015-07 (FIRST READING)

(Okeechobee Blvd. Rural 5 Overlay to the Maps Element)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING THE TOWN OF LOXAHATCHEE GROVES, FLORIDA COMPREHENSIVE PLAN, IN ACCORDANCE WITH SECTION 163.3184(3) FLORIDA STATUTES TO: (1) ADD MAP #FLU 1.10.1: OKEECHOBEE RURAL 5 OVERLAY TO THE MAPS ELEMENT; (2) AMEND TABLE 1-8 FUTURE LAND USES OF THE FUTURE LAND USE ELEMENT TO ADD THE OKEECHOBEE RURAL 5 (OR 5) LAND USE CATEGORY; AND (3) ADD OBJECTIVES 1.16, 1.17, 1.18 AND 1.19, INCLUDING SUPPORTIVE POLICIES, TO THE TEXT OF THE FUTURE LAND USE ELEMENT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Jim Fleishmann presented a power point presentation showing the proposed changes to the Loxahatchee Groves Land Use Map to include the Rural 5 Overlay and answered Council questions. The objective of this overlay was to control development, have intensity varied by uses, establish generic uses and to keep Okeechobee Blvd as two lanes, if possible. Mr. Fleishmann stated this overlay project had been worked on for over a year and the presentation was based on comments from Staff and the public. Some of the public comments had stated that this was development driving and eliminated

property owner concerns. The Local Planning Agency had recommended approval at their meeting on September 17, 2015. After first reading, the ordinance and proposal would be submitted to the Department of Economic Opportunity (DEO) for comments and then possible second reading of the ordinance at the December Council Meeting. This ordinance had been advertised in the Palm Beach Post and the Town Crier and mailed to the 71 property owners whose lands front directly on Okeechobee or would need to access onto Okeechobee Blvd.

Council had many concerns about the uses that were prohibited in this plan, the FARs not including porches, as well as the section on Okeechobee Blvd, which should make no reference to the County being allowed to increase to four lanes. Council also suggested in conjunction with this ordinance, the Town Landscaping Code might need to be reviewed.

Public Comment on this item:

Dennis Lipp stated that the Planning & Zoning Board had many meetings on this, but direction for them was limited. Someone should reach out personally to the 71 property owners.

Attorney Ryan McConnell stated he was here to speak on behalf of the NW Folsom property owners, who opposed the ordinance in its present form as being unfair and too restrictive.

Bill Louda stated the Town needed to address horse crossings, east/west connectivity and two lanes only for Okeechobee Blvd.

Simon Fernandez was against continuing the moratorium because this had gone on for more than a year and was holding things up and increasing the cost of everything.

Patricia Althouse stated she was an Okeechobee Blvd. property owners who had attended all the workshops and found this plan to be too restrictive, not creative and too detailed.

Keith Harris suggested restricting the businesses allowed to smaller businesses and not larger franchise type businesses.

Virginia Standish stated to remove this item from the agenda and then allow discussion was inappropriate.

It was consensus of Council that this ordinance was not ready to proceed. Town Attorney Cirullo asked for direction from Council.

Motion: A motion to table this ordinance was made by Councilman Liang and seconded by Councilman Rockett. Motion passed 5 – 0.

Motion: A motion to extend the moratorium until June 30, 2016 was made by Councilman Goltzené and seconded by Vice Mayor Jarriel. Motion passed 5 – 0.

Motion: After further discussion by Council, a motion was made to have an Okeechobee Blvd. Overlay Workshop on December 5, 2015, beginning at 9:00 a.m.

7. RESOLUTIONS

a. **RESOLUTION NO. 2015- 35**

(Zoning in progress for Recreational Vehicle Uses on Residentially-Zoned Properties)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AUTHORIZING A PILOT PROGRAM TO REVIEW TEMPORARY RECREATIONAL VEHICLE USES ON RESIDENTIALLY-ZONED PROPERTIES WITHIN THE TOWN; PROVIDING FOR A ZONING IN PROGRESS CONSISTENT WITH THE PROVISIONS SET FORTH HEREIN TO PERMIT THE PILOT PROGRAM THROUGH MAY 1, 2016, TO ALLOW TOWN MANAGEMENT AND PLANNING STAFF TO STUDY SUCH USES IN ORDER TO POTENTIALLY PROPOSE CHANGES TO THE TOWN'S UNIFIED LAND DEVELOPMENT REGULATIONS TO REGULATE TEMPORARY RECREATIONAL VEHICLE USES WITHIN THE TOWN; PROVIDING FOR THE RULES AND REGULATIONS FOR TEMPORARY RECREATIONAL VEHICLE USES DURING THE PERIOD OF THE ZONING IN PROGRESS SET FORTH HEREIN; PROVIDING FOR APPLICATIONS; PROVIDING FOR FEES; PROVIDING FOR ENFORCEMENT; PROVIDING FOR REVIEW AND REPORT BY THE TOWN MANAGER; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

This item was removed from the agenda.

8. MANAGER'S REPORT – *Town Manager Underwood*

a. Agenda Item Report (AIR) - Updates on various activities and issues concerning the Town.

Attachment - FY2016 Town Hall Holiday Schedule
Simmons & White Traffic Signal Analysis

b. **Palm Beach County Sheriff's Office (PBSO)**, District 15 Loxahatchee Groves Monthly Report: August 2015 (*on file*)

Regarding pilot programs, such as the resolution removed from the agenda, Attorney Cirullo advised the Council that there were legal opinions that state pilot programs were prohibited; however those opinions were under Appeal with the Supreme Court.

Council and Town Attorney discussed a possible alternate ordinance with a table of offenses and established fines. Town Attorney Cirullo stated an Appeal for this type of offense would require County Small Claims Court. A motion was made by Councilman Rockett to give direction to the Manager and Attorney to come back with an alternate program or ordinance to address the issues in Resolution No. 2015-35. Motion was seconded by Vice Mayor Jarriel. Motion passed 4 – 1, with Council Goltzené dissenting.

There was also consensus of Council for this issue of substandard housing to be brought back to Council as a separate item.

Manager Underwood updated the Council on the balance of outstanding items in his report.

9. **OLD BUSINESS** – *NONE*

10. **NEW BUSINESS**

a. FY2016 Town Council Meeting Schedule

The new meeting schedule called for one meeting in November and December 2015, and one in March 2016 due to the Presidential Primary date. A motion was made by Councilman Rockett to keep the second meeting in November 2015. Motion died for lack of second. A motion to accept the meeting schedule as presented was made by Councilman Goltzené and seconded by Vice Mayor Jarriel. Motion passed 4 – 1, with Councilman Rockett dissenting.

b. Work Authorization for Trail Grants

After discussion, a motion to table this authorization until the Town had the trails was made by Councilman Liang and seconded by Councilman Rockett. Motion passed 5 – 0.

c. Discussion and Direction on Establishment of Policy relating to the acceptance of Quit Claim Deeds to the Town – Sean Rice and Rachel Lotero – 14721 Paradise Trail

Council felt this was a good start, but to do drainage we would need to own the whole road. To relocate the driveway, the area the Town would give up had no trees that needed moving. Town Attorney Cirullo recommended that title issues/descriptive easement be checked.

d. Instruction and authorization for Town Manager, Town Attorney, and Workgroup to draft appropriate language to prohibit animal slaughtering

e. Attendance at Florida League of Cities 55th Annual Legislative Conference – Town Council and Town Manager

Motion: A motion was made by Vice Mayor Jarriel to encourage attendance at the FLC Annual Legislative Conference. The motion was seconded by Councilman Goltzené, and passed 5 – 0. Mayor Browning and Vice Mayor Jarriel stated they would be attending.

f. Discussion and direction on Culvert Replacement Policy – *Postponed to November 6, 2015*

Motion: Councilman Goltzené moved to extend the meeting five more minutes for Council and then final public comments. Councilman Liang seconded the motion. Motion passed 5 – 0.

11. COUNCIL REPORTS

a. Vice Mayor Jarriel

1. IGC Meeting Schedule

Vice Mayor Jarriel requested that the Council rotating appointments to this Committee be changed from 3 months to 6 months in order for more to be accomplished. Councilman Rockett felt the schedule should take up where left off since he had not served for some time.

John Ryan requested this change be delayed until the ICG could review this at their next meeting and change the meeting date from October 26th to November 9th. Council consensus was to direct Manager to send a letter to the IBC requesting a meeting on October 26, 2015.

Motion: A motion to have Vice Mayor Jarriel extend his appointment to this Committee for an additional 3 months to replace Mayor Browning for that time frame was made by Vice Mayor Jarriel and seconded by Councilman Goltzené. Motion passed 4 – 1, with Councilman Rockett dissenting.

12. CLOSING COMMENTS

- a. Public
- b. Town Attorney
- c. Town Council Members

Final Public Comment:

Keith Harris, Virginia Standish and John Ryan brought up the slaughtering, manure and other issues outlined in Resolution No. 2015-35, and made suggestions to be proactive in addressing these problems.

Mayor Browning responded he understood the problems but it was frustrating to hear residents that were interviewed on Channel 12 say they knew about the problems but never said anything. Maybe an anonymous hotline should be looked at.

Laura Denowski stated she had agreed to serve on the IGC and the October 26, 2015 date.

Dennis Lipp stated the center property with the chain link fence on Folsom Road had an auto gate now and he had seen a truck waiting to enter. He wanted code enforcement to check. Vice Mayor Jarriel added that the property belonged to a church.

Councilman Rockett, Vice Mayor Jarriel, Councilman Liang, Councilman Goltzené and Mayor Browning all thanked everyone for coming tonight.

Mayor Browning announced the next regular Town Council Meeting would be November 3, 2015, starting at 7:00 pm.

13. ADJOURNMENT

Hearing no further business, the meeting was adjourned at 10:53 p.m.

Virginia Walton, Town Clerk

David Browning, Mayor

These minutes were adopted at _____ meeting of Town Council.

GOREN, CHEROF, DOODY & EZROL, P.A.
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 Telephone (954) 771-4500

LOXAHATACHEE GROVES/TOWN OF
 155 F Road
 Loxahatchee Groves FL 33470

Page: 1
 10/28/2015
 ACCOUNT NO: 1574-0702400R
 STATEMENT NO: 6414

Attn: William F. Underwood, II - Town Manager

General Matters



			HOURS
09/30/2015	MDC	Prepare GL Homes resolution, review matters for 10/6 meeting; telephone conference with BU; review election issues, revise resolution; email Palm Beach SOE counsel on miscellaneous questions.	1.50
10/01/2015	MDC	Revise GL Homes resolution, miscellaneous telephone calls with PU, review status of agenda items.	1.00
10/02/2015	MDC	Miscellaneous telephone calls on pending issues; review status of items for 10/6 meeting.	0.70
10/05/2015	MDC	Review materials for 10/6 meeting.	0.50
10/06/2015	MDC	Review materials, miscellaneous telephone calls with BU; revise draft of B Road Agreement, prepare for and attend Council meeting.	7.40
10/07/2015	DJD	Conference with Mike Cirullo.	0.30
	MDC	Review materials on pending agreement; telephone conference with BU.	1.00
10/08/2015	MDC	Review items from 10/6 meeting.	0.30
10/09/2015	MDC	Phone conference with JF on pending comp plan amendments, ULDC proposals, pending projects in Town; begin preparing resolution on RV.	2.00
10/12/2015	MDC	Prepare resolution on RV pilot program; review ordinance re: bona fide agriculture, review proposed Okeechobee comp plan changes.	1.50
10/13/2015	MDC	Phone conference with BU on pending items; review materials for Okeechobee, B Road, pending ULDC; review items for 10/20 Council meeting.	1.30
10/14/2015	MDC	Review pending items; telephone conference with BU, JF on comp plan, RV pilot program.	1.00
10/15/2015	SCW	Review and analysis of Florida case law, attorney general opinions and Florida Statutes re: animal cruelty.	1.60
	MDC	Phone conference with BU on agenda matters, review correspondence on	

General Matters

		HOURS	
	dumping issues.	0.90	
10/16/2015	MDC Review materials for 10/20 meeting; review inquiries on dumping, review applicable ordinance; review animal cruelty statutes for 10/20 meeting.	1.30	
10/19/2015	MDC Review issues, materials for 10/20 meeting; telephone conference with BU on pending items, procurements, addendum to meeting and code matters.	1.10	
10/20/2015	MDC Miscellaneous telephone calls with counsel, JF, BU; review materials; prepare for and attend Council meeting.	5.90	
10/21/2015	MDC Review items from 10/20 meeting; review correspondence on pending ULDC matters.	0.90	
10/22/2015	MDC Review materials, prepare documents; meet with JF and BU on ULDC, comp plan; meet with BU on pending items (B Road, Big Dog, ULDC, code matters).	4.10	
10/23/2015	MDC Review pending items, correspondence on trailers; revise Big Dog Road Contribution Agreement; email BU.	1.10	
10/26/2015	MDC Review emails on agenda items; review materials, prepare moratorium ordinance.	0.80	
10/27/2015	MDC Continue preparing moratorium ordinance; review copier equipment lease, provide comments to lease agreement; telephone conference with BU on pending items; begin Big Dog Payment Agreement.	1.70	
	FOR CURRENT SERVICES RENDERED	37.90	7,011.50

RECAPITULATION

<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
D.J. DOODY	0.30	\$185.00	\$55.50
MICHAEL D. CIRULLO	36.00	185.00	6,660.00
SHARI C. WALLEN	1.60	185.00	296.00

Photocopies	188.30
TOTAL EXPENSES THRU 10/27/2015	188.30
TOTAL CURRENT WORK	7,199.80
BALANCE DUE	<u>\$7,199.80</u>

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE

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TOWN OF LOXAHATCHEE GROVES
 155 F Road
 Loxahatchee Groves FL 33470

Page: 1
 10/28/2015
 ACCOUNT NO: 1574-1004840R
 STATEMENT NO: 6415

Attn: William F. Underwood, II - Town Manager

Loxahatchee Groves Commons

			HOURS	
10/08/2015	MDC	Review plat information, language.	0.30	
10/09/2015	MDC	Conference call with engineers, review plat language.	0.70	
10/14/2015	MDC	Phone conference with JF on plat, telephone conference with J. Lelonek on status of review.	0.40	
10/19/2015	MDC	Review proposed changes to plat language from Lox Groves Commons attorney; telephone conference with S. Bryson, RW; revise language, forward to Lox Groves Commons team.	0.70	
		FOR CURRENT SERVICES RENDERED	2.10	388.50

RECAPITULATION

<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
MICHAEL D. CIRULLO	2.10	\$185.00	\$388.50

Photocopies	2.80
TOTAL EXPENSES THRU 10/27/2015	2.80
TOTAL CURRENT WORK	391.30
BALANCE DUE	\$391.30

MDC

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TOWN OF LOXAHATCHEE GROVES
 155 F Road
 Loxahatchee Groves FL 33470

Page: 1
 10/28/2015
 ACCOUNT NO: 1574-1107593R
 STATEMENT NO: 6416

Attn: William F. Underwood, II - Town Manager

2016 Town Election

			HOURS	
10/01/2015	MDC	Review status of election matters; prepare resolution, forward to PU.	0.80	
10/02/2015	MDC	Review correspondence re: SOE and 2016 election.	0.30	
		FOR CURRENT SERVICES RENDERED	1.10	<u>203.50</u>

RECAPITULATION

<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
MICHAEL D. CIRULLO	1.10	\$185.00	\$203.50

Photocopies	<u>2.80</u>
TOTAL EXPENSES THRU 10/27/2015	<u>2.80</u>
TOTAL CURRENT WORK	206.30
BALANCE DUE	<u><u>\$206.30</u></u>

(MDC)

Town of Loxahatchee Groves, FLORIDA Town Council AGENDA ITEM REPORT

AGENDA ITEM NO. 3.d.

MEETING DATE: 11/03/2015

PREPARED BY: William F. Underwood, II

SUBJECT: Copier Lease Extension

1. BACKGROUND/HISTORY

Problem Statement: The Town needs a copier, scanner and printer.

Problem Solution: Enter into a new equipment lease with the Town's equipment provider, TGI Office Automation.

Since the birth of the Town, TGI Office Automation has provided reliable, reasonable, and efficient equipment for copying, scanning, and printing Town documents. The current equipment is beginning to have significant service issues. The current lease is about to expire. The TGI lease includes all services and supplies, excepting paper supplies.

2. CURRENT ACTIVITY

Staff has contacted TGI for a lease renewal for new equipment. We have worked to provide another four year lease that again includes all services and supplies, excepting paper supplies.

3. ATTACHMENTS

Lease agreement with TGI Office Automation.

4. FINANCIAL IMPACT

Monthly lease is \$299 per month.

5. RECOMMENDED ACTION

Motion to authorize execution of the TGI Office Automation lease.

TGI OFFICE AUTOMATION

Lease Agreement

LESSEE	Full Legal Name TOWN OF LOXAHATCHEE GROVES					Phone Number (561) 793-2418	
	Billing Address 155 F ROAD			City LOXAHATCHEE GROVES	State FL	Zip 33470	Purchase Order Requisition Number
	Equipment Location (if not same as above) City SAME AS ABOVE			State	Zip	County PALM BEACH COUNTY	Send Invoice to Attention of: BEVERLY KUIPERS
EQUIPMENT INFORMATION	Equipment Make	Model Number	Serial Number	Quantity	Description (Attach Separate Schedule A If Necessary)		
	LANIER	416518		1	DIGITAL MULTI FUNCTIONAL COLOR COPIER SYSTEM		
	LANIER	416539		1	CONSOLE FINISHER		
	LANIER	416564		1	FAX BOARD		
PAYMENT INFORMATION	Number of Lease Payments	Lease Payment (PLUS)	Applicable Sales tax (EQUALS)	Total Lease Payment	Term of Lease in Months	Payment Frequency: <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other <u>No Right</u>	
	48	\$299.00 +	\$0.00 =	\$299.00	48	End of Lease Option: <input type="checkbox"/> FMV <input type="checkbox"/> 10% <input type="checkbox"/> \$1 <input checked="" type="checkbox"/> Other <u>to Purch</u>	
						End of Lease Purchase Option shall be FMV unless another option is selected.	
					Security Deposit (PLUS)	First Period Payment (PLUS)	Other (EQUALS) Total Payment Enclosed
					\$0.00 +	\$0.00 +	\$0.00 = \$0.00

TERMS AND CONDITIONS

1. Lease: You (the "Lessee") agree to lease from us (the "Lessor") the Equipment listed above and on any attached schedule (the "Lease"). You authorize us to adjust the Lease payments by up to 15% if the cost of the Equipment or taxes differs from the supplier's estimate. This Lease is effective on the date that it is accepted and signed by us, and the term of this Lease begins on that date or any later date that we designate (the "Commencement Date") and continues thereafter for the number of months indicated above. Lease payments are due as invoiced by us. As you will have possession of the Equipment from the date of its delivery, if we accept and sign this Lease you will pay us interim rent for the period from the date the Equipment is delivered to you until the Commencement Date as reasonably calculated by us based on the Lease payment, the number of days in that period, and a month of 30 days. Your Lease obligations are absolute, unconditional, and are not subject to cancellation, reduction, setoff or counterclaim. You agree to pay us a fee of \$99.00 on the date the first payment is due to cover the expense of originating the Agreement and delivery of the equipment. Security deposits are non-interest-bearing and may be applied to cure a Lease default. If you are not in default, we will return the deposit to you when the Lease is terminated. If a payment is not made when due, you will pay us a late charge of 5% of the payment or \$10.00, whichever is greater. We will charge you a fee of \$25.00 for any check that is returned. ONLY WE ARE AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THE LEASE. You will pay us a supply delivery charge, plus applicable sales tax, each month. We may increase the Lease Payment on an annual basis, in an amount not to exceed five percent (5%) of the Lease Payment in effect at the end of the prior annual period.

2. Title: Unless you have a \$1.00 purchase option, we will have title to the Equipment. If you have a \$1.00 purchase option and/or the Lease is deemed to be a security agreement, you grant us a security interest in the Equipment and all proceeds thereof. You authorize us to file Uniform Commercial Code ("UCC") financing statements on the Equipment.

3. Equipment Use, Maintenance and Warranties: We are leasing the Equipment to you "AS-IS" AND MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. We transfer to you any manufacturer warranties. You are required at your cost to keep the Equipment in good working condition and to pay for all supplies and repairs. If the Lease payment includes the cost of maintenance and/or service provided by a third party, you agree that we are not responsible to provide the maintenance or service and you will make all claims related to maintenance and service to the third party. You agree that any claims related to maintenance or service will not impact your obligation to pay all Lease payments when due.

4. Assignment: You agree not to transfer, sell, sublease, assign, pledge or encumber either the Equipment or any rights under this Lease without our prior written consent. You agree that we may sell, assign, or transfer the Lease and the new owner will have the same rights and benefits we now have and will not have to perform any of our obligations and the rights of the new owner will not be subject to any claims, defenses, or setoffs that you may have against us or any supplier.

5. Risk of Loss and Insurance: You are responsible for all risks of loss or damage to the Equipment and if any loss occurs you are required to satisfy all of your Lease obligations. You will keep the Equipment insured against all risks of loss or damage for an amount equal to its replacement cost. You will list us as the sole loss payee for the insurance and give us written proof of the insurance. If you do not provide such insurance, you agree that we have the right, but not the obligation, to obtain such insurance, and add an insurance fee to the amount due from you, on which we may make a profit. We are not responsible for any losses or injuries caused by the Equipment and you will reimburse us and defend us against any such claims. This indemnity will continue after the termination

of this Lease. You will obtain and maintain comprehensive public liability insurance naming us as an additional insured with coverages and amounts acceptable to us.

6. Taxes: You agree to pay when due, either directly or as reimbursement to us, all sales, use and personal property taxes and charges in connection with ownership and use of the Equipment. We may charge you a processing fee for administering property tax filings. You will indemnify us on an after-tax basis against the loss of any tax benefits anticipated at the Commencement Date arising out of your acts or omissions.

7. End of Lease: You will give us at least 60 days but not more than 120 days written notice (to our address below) before the expiration of the initial lease term (or any renewal term) of your intention to purchase or return the Equipment. With proper notice you may: a) purchase all the Equipment as indicated above under "End of Lease Option" (fair market value purchase option amounts will be determined by us based on the Equipment's in place value); or b) return all the Equipment in good working condition at your cost in a timely manner, and to a location we designate. If you fail to notify us, or if you do not (i) purchase or (ii) return the Equipment as provided herein, this Lease will automatically renew for consecutive 12 month renewal periods.

8. Default and Remedies: You are in default on this Lease if: a) you fail to pay a Lease payment or any other amount when due; or b) you breach any other obligation under the Lease or any other Lease with us. If you are in default on the Lease we may: (i) declare the entire balance of unpaid Lease payments for the full Lease term immediately due and payable to us; (ii) sue you for and receive the total amount due on the Lease plus the Equipment's anticipated end of Lease fair market value or fixed price purchase option (the "Residual") with future Lease payments and the Residual discounted to the date of default at the lesser of (A) a per annum interest rate equivalent to that of a U.S. Treasury constant maturity obligation (as reported by the U.S. Treasury Department) that would have a repayment term equal to the remaining Lease term, all as reasonably determined by Lessor; or (B) 3% per annum, plus reasonable collection and legal costs; (iii) charge you interest on all monies due at the rate of 18% per year or the highest rate permitted by law from the date of default; and (iv) require that you immediately return the Equipment to us or we may peaceably repossess it. Any return or repossession will not be considered a termination or cancellation of the Lease. If the Equipment is returned or repossessed we will sell or re-rent the Equipment at terms we determine, at one or more public or private sales, with or without notice to you, and apply the net proceeds (after deducting any related expenses) to your obligations. You remain liable for any deficiency with any excess being retained by us.

9. Miscellaneous: You agree the Lease is a Finance Lease as defined in Article 2A of the UCC. You acknowledge we have given you the name of the Equipment supplier and that you may have rights under the contract with the supplier and may contact the supplier for a description of these rights. If requested, you will sign a separate Equipment acceptance certificate. This Lease was made in the state of Lessor or its Assignee's principal place of business, is to be performed in that state and shall be governed and construed in accordance with its laws. You consent to jurisdiction, personal or otherwise, in any state or federal court in the state of Lessor or its Assignee's principal place of business and irrevocably waive a trial by jury. You agree to waive any and all rights and remedies granted to you under Sections 2A-508 through 2A-522 of the UCC. You agree that the Equipment will only be used for business purposes and not for personal, family or household use, and will not be moved from the above location without our consent. You agree that a facsimile copy of the Lease with facsimile signatures may be treated as an original and will be admissible as evidence of the Lease. We may inspect the Equipment during the Lease term.

You agree that this is a non-cancelable lease. The Equipment is: NEW USED

Signature _____ Date OCTOBER 29, 2015

Title _____

Print Name _____

Legal Name of Corporation
TOWN OF LOXAHATCHEE GROVES

GUARANTY

I unconditionally guaranty prompt payment of all the Lessee's obligations. The Lessor is not required to proceed against the Lessee or the Equipment or enforce other remedies before proceeding against me. I waive notice of acceptance and all other notices or demands of any kind to which I may be entitled. I consent to any extensions or modification granted to the Lessee and the release and/or compromise of any obligations of the Lessee or any other guarantors without releasing me from my obligations. This is a continuing guaranty and will remain in effect in the event of my death and may be enforced by or for the benefit of any assignee or successor of the Lessor. This guaranty is governed by and constituted in accordance with the laws of the state of Lessor or its Assignee's principal place of business and I consent to non-exclusive jurisdiction in any state or federal court in that state and waive trial by jury.

Signature _____ Date _____

Print Name _____

LESSOR

TGI Office Automation

Commencement Date _____ Lease Number _____

Accepted By: _____

ACCEPTANCE

The Equipment has been received, put in use, is in good working order and is satisfactory and acceptable.

Signature _____ Date _____

Print Name _____ Title _____

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT: To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask for (i) if you are a legal entity, your name, address, and other information that will allow us to identify you; (ii) if you are an individual, your name, address and date of birth. We may also ask to see your driver's license or other identifying documents.

07TGI006v4



Thinking Great Ideas

120 3rd Street, Brooklyn, NY 11231

tel 718.237.0060 | fax 718.875.1525 | www.tgioa.com

Lease Amendment

Terms and Conditions:

1. Section #7; Line 1 – “You will give us at least 60 days...of your intention to purchase or return the equipment.” is changed to “You will give us at least 60 days but not more than 120 written notice (to our address below) before the expiration of the initial lease term (or any renewal term) of your intention to return the Equipment.”
2. Section #7; Line 2 – “With proper notice you may a) purchase all the equipment as indicated...and to a location we designate.” is changed to “With proper notice you may return all the Equipment in good working condition at your cost in a timely manner, and to a location we designate.”
3. Section #7; Line 3 – “If you fail to notify us...consecutive 12 month renewal periods.” is changed to “If you fail to notify us or return the Equipment as provided herein, this Lease will automatically renew for consecutive 12 month renewal periods.”
4. Section #9; Line 4 – “You consent to jurisdiction...waive a trial by jury.” is changed to “You consent to jurisdiction, personal or otherwise, in the state of Florida and irrevocably waive a trial by jury.”
A “Finance Lease” does not imply a purchase at end of term.

Lessee:

Town of Loxahatchee Groves
155 F Road
Loxahatchee Groves, FL 33470

Lessor:

TGI Office Automation, LLC
2077 S Powerline Road (#2)
Pompano Beach, FL 33069

X _____

Signature

Printed Name

Title

X _____

Signature

Printed Name

Title

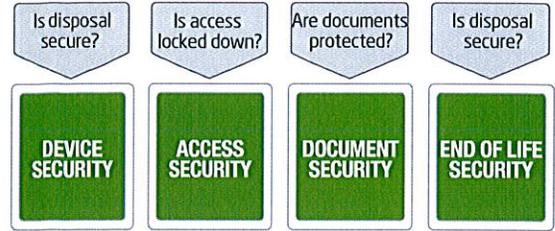


Security Acknowledgement Form



Customer Information

Customer Name TOWN OF LOXAHATCHEE GROVES
Contact Name BEVERLY KUIPERS
Address 155 F ROAD
City LOXAHATCHEE GROVES State FLORIDA Zip 33470
Phone (561) 793-2418 Email bkuipers@loxahatcheegrovesfl.gov
Machine Model/Location LANIER MPC4503



Please review the following security options with your sales representative and check the options from each category you would like included with your order. Some options may only be available on certain models.

Device Security

- Data Overwrite** - erases latent images from copy, print, scan and fax usage (when machine is idle)
- HDD Encryption** - encrypts contents of entire HDD with DoD recommended security (does not impact performance)
- SSL encryption** - uses digital certificate to encrypt all network communication with MFP
- Disable unused network protocols** - i.e. Telnet, FTP, AppleTalk, IPX
- Enable IP Filtering/Access Control List** - allow only certain IPs to talk to MFP

Access Security

- Change Web Admin Passwords** - Customer is responsible for retaining new passwords
- User Codes** - 4-6 digit code assigned to users or departments to restrict access/usage
- Network Authentication** - use Windows credentials to restrict access/usage
- Disable USB scanning/printing** - on models with standard USB ports
- Card Authentication** - use proximity cards (such as building access IDs) to restrict access/usage

Document Security

- Secure PDF** - password protected PDF can restrict access, control print/save/edit rights
- Locked/Private Print** - require user to login at device to retrieve/manage print jobs
- FollowMe Printing** - in addition to Locked/Private print, allow release from alternate device
- Copy Protection** - places a watermark on print job that prevents copying at device

End of Life Security (only applicable if Customer upgrades with TGI)

- Clear NVRAM Settings** - reset machine to factory defaults
- Reformat/Wipe HDD with built in utility** - does not fully erase data, but will prevent access to data without forensic tools
- Remove HDD and replace with new blank drive** - cost of extra drive will be added to order
- Sanitize HDD and return to machine** - HDD will be erased to DoD spec
- Destroy HDD** - only if HDD is replaced or for machines not being returned to leasing company or resold as used

By signing below, Customer acknowledges that it is Customer's responsibility to protect its information and that TGI is not responsible for Customer information that may reside on the copier or printer hard drive. Customer has been advised of services that TGI offers to assure protection against the inadvertent disclosure of Customer information that may reside on a copier or printer hard drive.

I decline the above listed services.

Customer Signature _____

Date October 19, 2015

TGI Authorized Signature _____

Date October 19, 2015



OFFICE AUTOMATION

ORDER AGREEMENT

Taken By: PHILLIP Rep ID#: PBSA12

Order Date: OCTOBER 19,2015 Customer PO: _____

Customer Information: Current Customer New Customer New Location

Ship-to:

Bill-to:

TOWN OF LOXAHATCHEE GROVES
155 F ROAD
LOXAHATCHEE GROVES,FLORIDA
33470

SAME AS SHIP TO

Contact: BEVERLY KUIPERS
PH: 561-793-2418 **FX:** 561-793-2420
Email: bkuipers@loxahatcheegrovesfl.gov

Tax ID #: _____
Attn: BEVERLY KUIPERS
PH: SAME **FX:** SAME

Order Type: Purchase Lease Co: DE LAGE LANDEN Rental Demo

Special Instructions: IF unit does not meet expectation TGI will replace unit with new one

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE
1	416518	DIGITAL MULTI FUCTIONAL COLOR COPIER SYSTEMS	<i>As per lease</i>	
		<i>S/N#</i>		
1	416539	FINISHER SR3140		
		<i>S/N#</i>		
1	416551	BRIDGE UNIT BU3070		
1	416564	FAX OPTION TYPE M4		
1	416544	PAPER FEED UNIT PB3160		

Customer Name: _____
(Please Print Name Clearly)
Signature: _____
Title: _____

Subtotal	_____
Shipping/Handling	_____
Tax	_____
Total	_____

Date: OCTOBER 19,2015

Service Contract: Customer Initials Here if NOT taking a Contract: _____

Equipment Covered: LANIER MPC4503 S/N# _____ ID# _____

Start Date: INSTALL _____ Start Meters: 0 black/ 0 color

Includes _____ Months or _____ black/ _____ color Prints, Whichever Occurs Sooner. Overages @ _____ black/ _____ color.

Includes _____ black prints and _____ color prints per quarter or per month, for lease term. Overages @ _____ black/ _____ color.

CPC: .006 black/ 1.0599 color - Minimum Prints: _____ black/ _____ color. Billing: Monthly Quarterly

Wide Format: _____ per LF SQFT Per Month Per Quarter Minimum: _____ LF SQFT Overages @: _____ per LF SQFT

_____ Hours of Remote Support Billed _____ Hour Increments @ _____ per Hours.

Includes: Parts and Labor* Supplies** Drum Units Toner & Developer: Black Color

Meter Collection Method:

Email: _____ Fax: _____ FM Audit Other: _____

Terms and Conditions:

Agreement: By signing this order agreement, TGI Office Automation (TGI) and the company specified have agreed upon the following terms and conditions. This is a binding agreement and not a transaction on approval or trial basis unless specified as a demo. This agreement shall constitute the entire agreement between TGI and the company specified and covers only the items listed on this agreement. This agreement is non-transferable.

Acceptance and Payment: This order shall become binding once approved and accepted by an authorized representative of TGI. This order may not be cancelled or altered after acceptance unless agreed upon by both parties involved. All equipment, software, and supplies specified on this order will remain the property of TGI until paid in full. All invoices are due and payable upon receipt and any open balances past due one month or more will be charged a late payment fee of 1 1/2 % interest per month. Any claims must be in writing within ten days of invoice date. No merchandise may be returned for credit without written authorization.

Installation: TGI will install the equipment and/or software listed on this order at the location indicated on the order agreement. The customer shall provide a suitable place for operation of the equipment, comply with necessary environmental requirements, and protect the equipment from electrical fluctuation. If the equipment and/or software is moved or altered without TGI's written consent all warranties and service contracts will be voided and must be renegotiated.

Limitations on Warranty and Service: There are no other warranties, express or implied, including any warranties of merchantability or fitness for a particular purpose other than those specified in this agreement. TGI shall not be responsible for any consequential or incidental damages caused by someone other than an authorized TGI representative, acts of God, or any other event beyond TGI's control. If such a situation arises, TGI will charge the then current applicable service rate for any necessary repairs. Equipment that will be connected to a computer network will require a completed IT Connection Sheet Survey. TGI will install software for 4 PCs or 3 PCs and a server, in one visit, at no additional charge, if requested and scheduled within 3 months of this order. Any additional work will be chargeable at the then current IT service rate. TGI is not responsible for training in the use of any image editing software or any other software not provided with this order. All service work is guaranteed for 30 days; however, additional unrelated problems that occur within the 30 days are not covered.

Taxes: Customer agrees to pay all taxes arising from this agreement. TGI collects taxes only in the states of New York, New Jersey, and Florida.

Service Contracts:

Services Provided: TGI will include all required labor and travel necessary to ensure equipment and/or software specified in the contract operates at factory quality standards. Service calls will be performed during normal business hours (9:00am to 5:00pm daily) not including weekends or holidays. Service Contracts do not include relocation, reconfiguration, reinstallation, or any additional computer work. TGI will not be responsible for delays or inability to service caused directly or indirectly by strikes, accidents, embargo, acts of God or any other event beyond its control. TGI will not cover damage by electrical problems, fire, lightning, flooding, abuse, misuse, negligence, alteration, theft or modifications by anyone other than a TGI service representative. TGI reserves the right to not service equipment should the customer's account become delinquent.

* If Parts Included: TGI will replace, without charge, parts which have been broken or worn through normal use, and are necessary for equipment servicing and maintenance adjustments. Service Contracts that only include parts, will exclude all consumables such as lamps, fuser rollers, fuser units, toners, developers, photoconductors (drums), fuser oil, waste toner bottles, paper feed roller kits, preventative maintenance kits, paper, staples, masters, ink, and toner cartridges.

** If Supplies Included: Supplies will only be covered if indicated on the service contract. These items are developers, photoconductors (drums), fuser units, fuser oil, waste bottles, paper feed roller kits, and preventative maintenance kits. When supplies are included in a contract, parts included in previous paragraph are also included. Not included will be paper, staples, duplicator supplies and drum cylinders, wide format supplies and drums, or fax supplies. Any other items not listed will also not be included.

This agreement may be subject to an annual increase, not to exceed 5%.

Service contract cancellation requests must be received in writing at least 30 days prior to the next billing cycle.

There may be an administrative fee of \$3.95 per month, per machine on all Service Contracts that require meter reading collection. TGI will require an email / fax number of a contact that will provide an accurate meter reading at specified billing intervals. If no meter is received, TGI will estimate the meter usage, subject to adjustment upon receipt of an accurate meter reading.

Equipment: LANIER MPC4503 Name of Contact for Meters: BEVERLY KUIPERS Email Address/Fax Number: FM AUDIT bkuipers@loxahatcheegrovesfl.gov

Customer Signature: _____ Date: 10/19/2015



EQUIPMENT PICKUP-RETURN AGREEMENT

Section A

TGI Office Automation agrees to pick up and return the equipment listed on this form on behalf of the

Company: TOWN OF LOXAHATCHEE GROVES

from the location: 155 F ROAD LOXAHATCHEE GROVES, FLORIDA 33470

TGI will charge: 0 for this service.

- TGI will pick-up and warehouse the equipment listed below up through _____ and then return to the leasing firm upon receipt of proper return instructions. The monthly storage fee for any subsequent months will be billed at \$100 per machine per month.
- The Company named above remains responsible for notifying the leasing company in writing at the appropriate time shown on the lease. The correspondence should clearly state the Company's decision to return the equipment and request return instructions.
- The Company named above will keep the equipment insured against all risks of loss or damage for amount equal to it's replacement cost.
- TGI reserves the right to redeliver the below assets should the customer fail to provide TGI with lease return instructions.

EQUIPMENT LIST

LIST THE EQUIPMENT TO BE PICKED UP AND RETURNED

MAKE & MODEL	SERIAL NUMBER	LEASE NUMBER
TOSHIBA 3040C	SCNE110712	25152914

Section B

The Company named above remains liable for all obligations under the Lease and agrees to indemnify TGI and hold harmless from all loss, cost, damage, and cover any expenses plus reasonable legal fees incurred by TGI in the event of any claim made against TGI in relation to this Lease. A separate form is required in the event of any lease reimbursement. (Lease Reimbursement Addendum)

This agreement is not binding until accepted by TGI Office Automation.

Customer: _____ Date: OCTOBER 19, 2015
Signature: _____

Printed Name and Title: _____

Sales Representative: _____ Date: OCTOBER 19, 2015
Signature: Phillip Rebillard

Printed Name and Title: PHILLIP REBILLARD SENIOR ACCOUNT EXECUTIVE

TGI Office Automation:

VP: _____ Date: _____

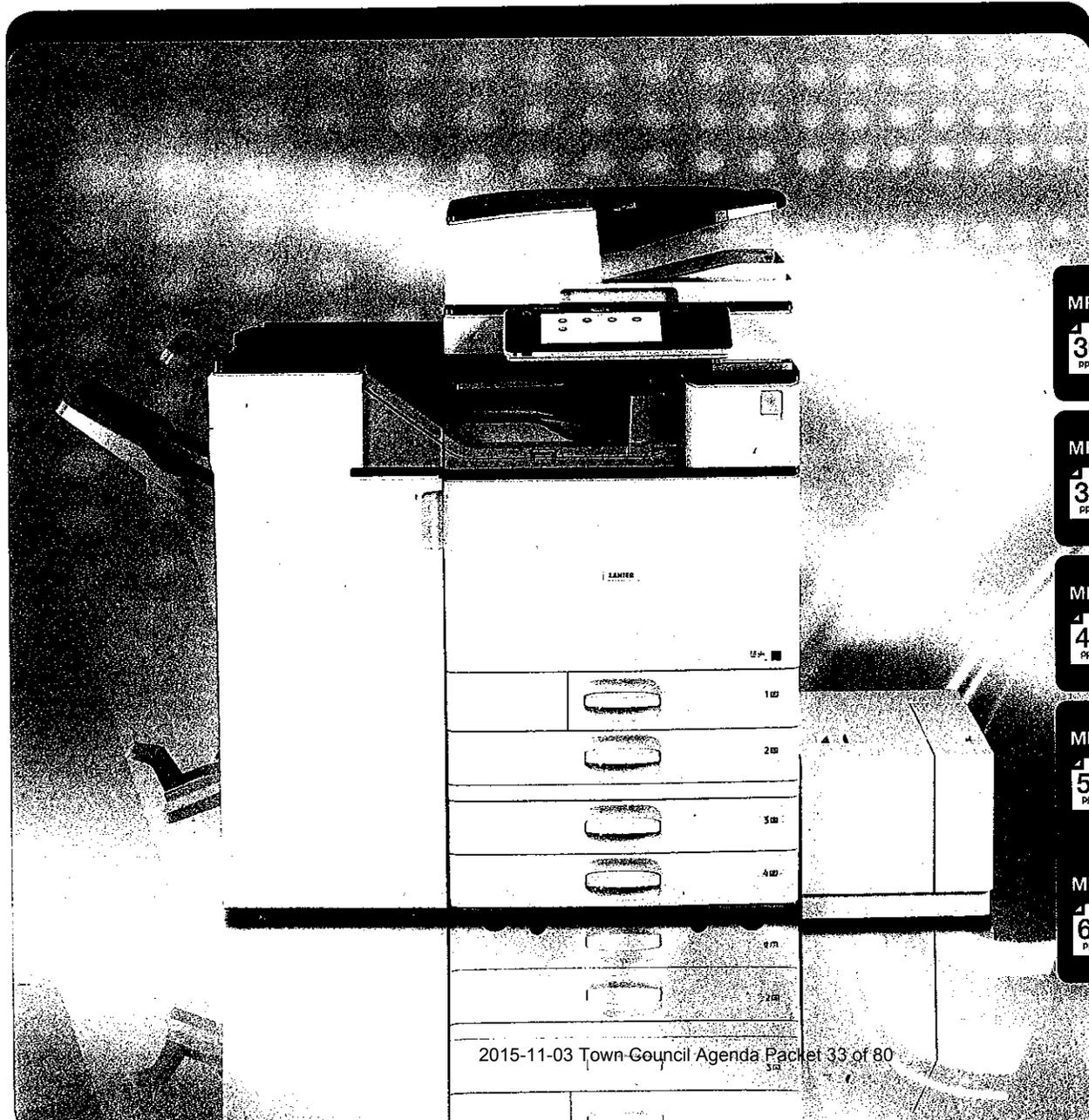
Leasing Director: _____ Date: _____

LANIER

MP C3003/MP C3503/
MP C4503/MP C5503/
MP C6003
SERIES

Multifunction Color

- ✓ Copier
- ✓ Printer
- ✓ Facsimile
- ✓ Scanner



MP C3003

30
ppm
monochrome
and full-color

MP C3503

35
ppm
monochrome
and full-color

MP C4503

45
ppm
monochrome
and full-color

MP C5503

55
ppm
monochrome
and full-color

MP C6003

60
ppm
monochrome
and full-color

Town of Loxahatchee Groves, FLORIDA Town Council AGENDA ITEM REPORT

AGENDA ITEM NO. 3.e.

MEETING DATE: 11/03/2015

PREPARED BY: William F. Underwood, II

SUBJECT: FY 2015 End of Year Budget Amendment

1. BACKGROUND/HISTORY

Problem Statement: The Town Council needs to reallocate its Fiscal Year 2015 budget appropriation requests.

Problem Solution: Provide the Council with a reallocated Fiscal Year 2015 budget amendment.

Annually, the Council establishes a budget appropriation and estimated revenues to meet the needs of its citizens. The Council periodically amends its operating budgets for the Town in all of its funds (General Fund, Transportation Fund, Capital Improvement Fund, and Solid Waste Fund).

2. CURRENT ACTIVITY

Staff continually reviews both revenue and expenditures of the Town to monitor that revenues are within estimates and appropriations provide sufficient funds to match expenditures.

3. ATTACHMENTS

Resolution Amending the Fiscal Year 2015 Annual Budget

4. FINANCIAL IMPACT

This amendment reduces Town-wide appropriations by \$2,760,234 from \$5,350,949 to \$2,590,715.

5. RECOMMENDED ACTION

Motion to approve Resolution amending the Fiscal Year 2015 Annual Budget

TOWN OF LOXAHATCHEE GROVES
RESOLUTION NO. 2015-36

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ADOPTING A BUDGET AMENDMENT FOR THE TOWN'S BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015; PROVIDING FOR SEVRABILITY, CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 166.241(4), Florida Statutes, the Town may amend its adopted budget for the Fiscal Year beginning October 1, 2014 and ending September 30, 2015, at any time within a fiscal year, or within 60 days following the end of the fiscal year; and

WHEREAS, the Town Management has concluded a review of the budget and expenditures during the Fiscal Year beginning October 1, 2014 and ending September 30, 2015, and is recommending amendments to the Town's budget as set forth in **Exhibit "A"** hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA:

Section 1. Each "WHEREAS" clause set forth above is true and correct and herein incorporated by this reference.

Section 2. The Town's adopted budget for the Fiscal Year beginning October 1, 2014 and ending September 30, 2015, is hereby amended a set forth in **Exhibit "A"**, attached hereto and expressly made a part hereof.

Section 3. If any clause, section, or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and shall in no way affect the validity of the remaining portions of this Resolution.

Section 4. All resolutions or parts of resolution in conflict herewith are hereby repealed.

Section 5. This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND ADOPTED BY THE TOWN OF LOXAHATCHEE GROVES,
FLORIDA, THIS 3RD DAY OF NOVEMBER, 2015.**

ATTEST:

TOWN OF LOXAHATCHEE GROVES,
FLORIDA

Virginia Walton, Town Clerk

Mayor David Browning

Vice Mayor Ron Jarriel

Council Member Tom Goltzené

APPROVED AS TO LEGAL FORM:

Council Member Ryan Liang

Office of the Town Attorney

Council Member Jim Rockett

**GENERAL FUND:
Fiscal Year 2014-15**

Account Number		FY14-15 ADOPTED BUDGET	FY14-15 CHANGE	FY14-15 AMENDED BUDGET
ESTIMATED REVENUES				
TAXES				
001-311-100-000	AD VALOREM TAXES @ 1.2000	230,431	(1,076)	229,355
	TAXES SUBTOTAL	230,431	(1,076)	229,355
001-314-100-000	ELECTRIC UTILITY TAX	223,000	32,094	255,094
001-315-100-000	COMMUNICATION SERVICES TAX	92,300	7,660	99,960
001-316-200-000	COUNTY OCCUPATIONAL LICENSES	6,500	1,200	7,700
	TAXES SUBTOTAL	321,800	40,954	362,754
001-323-100-000	FPL FRANCHISE FEE	191,500	17,165	208,665
001-323-125-000	HAULER LICENSING FEE	1,525	-	1,525
001-323-300-000	PBC WATER UTILITY FRANCHISE FEE	6,500	-	6,500
001-329-100-000	PLANNING & ZONING PERMIT	8,700	-	8,700
	PERMITS, FRANCHISE FEES & SPECIAL SUBTOTAL	208,225	17,165	225,390
001-335-120-000	STATE REVENUE SHARING	89,689	(900)	88,789
001-335-180-000	HALF CENT SALES TAX	251,975	(2,000)	249,975
	INTERGOVERNMENTAL REVENUE SUBTOTAL	341,664	(2,900)	338,764
001-341-000-000	GENERAL GOVERNMENT CHARGES	4,000	-	4,000
001-343-349-000	COST RECOVERY FEES	80,000	-	80,000
	CHARGES FOR SERVICES	84,000	-	84,000
001-351-100-000	COURT FINES	-	-	-
001-354-100-000	CODE ENFORCEMENT FINES	6,400	610	7,010
	JUDGEMENTS, FINES & FORFEITS SUBTOTAL	6,400	610	7,010
MISCELLANEOUS				
001-361-100-000	INTEREST	245	(195)	50
001-369-000-000	OTHER MISC INCOME	200	12,800	13,000
	OTHER MISC. REVENUE SUBTOTAL	445	12,605	13,050
001-381-305-000	INTER-FUND TRANSFER IN CIP	-	-	-
001-385-100-000	TRANSFER FROM SANITATION FUND	1,000,000	-	1,000,000
001-399-000-000	TRANSFER FROM FUND BALANCE	-	-	-
	OTHER NON-OPERATING SOURCES TOTAL	1,000,000	-	1,000,000
	GRAND TOTAL REVENUE	2,192,965	67,358	2,260,323

**GENERAL FUND:
Fiscal Year 2014-15**

Account Number		FY14-15 ADOPTED BUDGET	FY14-15 CHANGE	FY14-15 AMENDED BUDGET
APPROPRIATIONS				
LEGISLATIVE				
001-511-310-000	PROFESSIONAL SERVICES	2,650	1,963	4,613
001-511-400-000	TRAVEL	3,000	(3,000)	-
001-511-490-000	POSTAGE & FREIGHT - (Was legal advertising)	-	-	-
001-511-492-000	OTHER OPERATING EXPENSES	3,300	(75)	3,225
001-511-499-000	OTHER CURRENT CHARGES - New Town Counsel Compensaton	30,000	-	30,000
001-511-500-000	EDUCATION AND TRAINING	1,100	(1,050)	50
001-511-510-000	OFFICE SUPPLIES	400	(10)	390
001-511-520-000	OPERATING SUPPLIES	800	10	810
001-511-540-000	BOOKS, PUBLICATIONS AND DUES	3,435	525	3,960
001-511-820-000	SPECIAL EVENTS/CONTRIBUTIONS	10,550	300	10,850
	LEGISLATIVE TOTAL	55,235	(1,337)	53,898
EXECUTIVE				
001-512-340-000	OTHER SERVICES	269,653	-	269,653
001-512-400-000	TRAVEL	1,500	(500)	1,000
001-512-420-000	POSTAGE & FREIGHT	1,000	-	1,000
001-512-490-000	LEGAL ADVERTISING - (New)	500	(490)	10
001-512-492-000	OTHER OPERATING EXPENSES	944	-	944
001-512-493-000	ELECTION EXPENSE	23,010	(1,700)	21,310
001-512-510-000	OFFICE SUPPLIES	32,000	2,200	34,200
001-512-540-000	BOOKS, PUBLICATIONS AND DUES	570	-	570
	EXECUTIVE TOTAL	329,177	(490)	328,687
FINANCIAL AND ADMINISTRATIVE				
001-513-320-000	ACCOUNTING AND AUDITING	18,000	-	18,000
001-513-470-000	PRINTING AND BINDING	1,751	-	1,751
001-513-490-000	LEGAL ADVERTISING	2,000	(1,800)	200
001-513-491-000	COMPUTER SERVICES	11,919	(6,000)	5,919
	FINANCIAL AND ADMINISTRATIVE TOTAL	33,670	(5,600)	25,870
LEGAL COUNSEL				
001-514-310-000	PROFESSIONAL SERVICES	90,000	-	90,000
	LEGAL SERVICES TOTAL	90,000	-	90,000
PLANNING & ZONING				
001-515-310-000	PROFESSIONAL SERVICES	77,150	10,800	87,950
001-515-340-000	OTHER SERVICES	70,702	10,000	80,702
001-515-343-000	PLANNING & ZONING CONTRACT	20,000	-	20,000
001-515-349-000	COST RECOVERY EXPENDITURES	85,000	10,800	95,800
001-515-490-000	LEGAL ADVERTISING - (New)	10,000	-	10,000
	COMPREHENSIVE PLANNING AND ZONING TOTAL	262,852	-	294,452

**GENERAL FUND:
Fiscal Year 2014-15**

Account Number		FY14-15 ADOPTED BUDGET	FY14-15 CHANGE	FY14-15 AMENDED BUDGET
OTHER GENERAL GOVERNMENT				
001-519-315-000	SPECIAL MAGISTRATE	7,000	60	7,060
001-519-340-000	OTHER SERVICES	2,000	410	2,410
001-519-354-000	CODE COMPLIANCE	36,000	(11,000)	25,000
001-519-410-000	COMMUNICATION SERVICES	8,100	800	8,900
001-519-420-000	UTILITIES	2,400	610	3,010
001-519-440-000	RENTALS AND LEASES	20,783	(783)	20,000
001-519-450-000	INSURANCE	22,000	-	22,000
001-519-460-000	R & M BUILDINGS	18,100	(1,100)	17,000
001-519-490-000	COMPUTER EQUIP SOFTWARE & HARDWARE REPAIR	5,500	(2,700)	2,800
001-519-491-000	COMPUTER SERVICES	33,292	(4,700)	28,592
001-519-492-000	OTHER OPERATING EXPENSES	-	150	150
001-519-494-000	INSPECTOR GENERAL OFFICE FEE	5,280	(2,740)	2,540
001-519-610-000	LAND ACQUISITION	27,500	-	27,500
001-519-620-000	BUILDINGS	483,010	4,300	487,310
001-519-820-000	LOXAHATCHEE GROVES CERT	2,000	(1,400)	600
001-519-900-000	TRANSFER TO TRANSPORTATION FUND	-	-	-
001-519-910-000	TRANSFER TO SANITATION FUND	-	-	-
001-519-920-000	TRANSFER TO CAPITAL PROJECTS FUND	-	40,000	40,000
001-519-990-000	CONTINGENCY	454,482	30,406	484,888
001-519-998-000	TRANSFER TO GENERAL FUND-FUND BALANCE	-	-	-
	OTHER GENERAL GOVERNMENT SERVICES TOTAL	1,127,447	52,313	1,179,760
LAW ENFORCEMENT				
001-521-341-000	PROFESSIONAL SERVICES-PBSO	283,084	472	283,556
001-521-342-000	CONTRACTUAL-ADDL PBSO	10,500	(7,400)	3,100
	LAW ENFORCEMENT TOTAL	293,584	(6,928)	286,656
PUBLIC WORKS				
001-539-340-000	PROFESSIONAL SERVICES	-	-	-
001-539-310-000	OTHER SERVICES	1,000	-	1,000
	PUBLIC WORKS TOTAL	1,000	0	1,000
	GRAND TOTAL EXPENDITURES	2,192,965	67,358	2,260,323

CAPITAL IMPROVEMENT FUND

Fiscal Year 2014-15

Account Number		FY14-15 ADOPTED BUDGET	FY14-15 CHANGE	FY14-15 AMENDED BUDGET
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ESTIMATED REVENUES				
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305-363-990-000	CONTRIBUTION FROM GENERAL FUND	-	-	-
305-363-991-000	CONTRIBUTION FROM TRANSPORTATION FUN	-	-	-
305-366-305-000	CONTRIBUTIONS AND DONATIONS	40,000	-	40,000
305-399-000-000	TRANSFER FROM FUND BALANCE	1,028,934	-	1,028,934
Total Revenue		1,068,934	-	1,068,934

APPROPRIATIONS				
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305-519-600-000	"B" Road OGEM Improvements	40,000	-	40,000
305-541-610-000	SURVEYING TOWN ROADS	-	-	-
305-541-620-000	OGEM Collecting Canal Road	-	-	-
305-541-630-000	Okeechobee and D Road Traffic Light	-	-	-
305-541-640-000	Town Roads OGEM Projects	-	-	-
305-541-650-000	Trails	-	-	-
305-541-652-000	D Road to Southern Boulevard	-	-	-
305-541-654-000	Purchase Roads from LGWCD	28,934	-	28,934
305-581-001-000	Inter-fund Transfer Out Gen. Fund	1,000,000	-	1,000,000
Total Expenditure		1,068,934	-	1,068,934

**Transportation Fund
Fiscal Year 2014-15**

Account Number		FY14-15 ADOPTED BUDGET	FY14-15 CHANGE	FY14-15 AMENDED BUDGET
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ESTIMATED REVENUES

101-312-410-000	FIRST LOCAL OPTION FUEL TAX (6 CENT)	250,858	7,750	258,608
101-312-420-000	SECOND LOCAL OPTION FUEL (5 CENT)	117,768	3,750	121,518
101-363-990-000	CONTRIBUTION FROM GENERAL FUND	-		-
101-399-000-000	TRANSFER FROM FUND BALANCE (6 CT)	-	-	-
Total Revenue		368,626	11,500	380,126

APPROPRIATIONS

101-541-467-000	TRAFFIC CONTROL SIGNS - 6 c	6,000	(1,380)	4,620
101-541-468-000	TOWN ROADS MAINT. - 6 c	42,059	3,840	45,899
101-541-469-000	ROAD MAINTENANCE DISTRICT - 6 c	93,738	-	93,738
101-541-631-000	ROAD AND STREETS - NEW CONSTRUCTION - 5	-	-	-
101-541-632-000	SPECIAL PROJECTS	-	-	-
101-541-633-000	22nd ROAD DITCH	-	-	-
101-541-634-000	148th TERR BRIDGE(5)/CULVERT	-	-	-
101-541-920-000	TRANSFER TO CAPITAL PROJECTS	-	-	-
101-541-990-000	TRANSFER TO FUND BALANCE (5 CT)	117,768	3,750	121,518
101-541-996-000	TRANSFER TO FUND BALANCE (6 CT)	109,061	5,290	114,351
Total Expenditure		368,626	11,500	380,126

**Solid Waste Fund
Fiscal Year 2014-15**

Account Number		FY14-15 ADOPTED BUDGET	FY14-15 CHANGE	FY14-15 AMENDED BUDGET
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ESTIMATED REVENUES

405-325-205-000	SOLID WASTE ASSESSMENTS (1,260 units)	436,646	2,145	438,791
405-325-206-000	DISCOUNT FEES	(13,550)	-	(13,550)
405-343-120-000	SWA RECYCLING INCOME	6,700	(2,770)	3,930
405-361-100-000	INTEREST	2,260	-	2,260
405-363-990-000	CONTRIBUTION FROM GENERAL FUND	-	-	-
405-399-000-000	TRANSFER FROM FUND BALANCE	18,022	(5,111)	12,911
Total Revenue		450,078	(5,736)	444,342

APPROPRIATIONS

405-534-345-000	CONTRACTUAL-WASTE OVERSIGHT	12,600	-	12,600
405-534-346-000	PBC ADMINISTRATION FEE 1%	4,318	(136)	4,182
405-534-420-000	POSTAGE & FREIGHT	1,110	(300)	810
405-534-434-000	SOLID WASTE CONTRACTOR	428,450	(4,800)	423,650
405-534-436-000	OTHER SANITATION SERVICES	3,100	-	3,100
405-534-490-000	LEGAL ADVERTISING	500	(500)	-
405-534-595-000	TOLG MANAGEMENT FEES	-	-	-
Total Expenditure		450,078	(5,736)	444,342

**All Funds
Fiscal Year 2014-15**

Fund #		FY14-15 ADOPTED BUDGET	FY14-15 CHANGE	FY14-15 AMENDED BUDGET
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ESTIMATED REVENUES

001	GENERAL FUND	2,192,965	67,358	2,260,323
101	TRANSPORTATION FUND	368,626	11,500	380,126
305	CAPITAL IMPROVEMENT FUND	1,068,934	-	1,068,934
405	SOLID WASTE FUND	450,078	(5,736)	444,342
	Total Estimated Revenue	4,080,603	73,122	4,153,725

APPROPRIATIONS

001	GENERAL FUND	2,192,965	67,358	2,260,323
101	TRANSPORTATION FUND	368,626	11,500	380,126
305	CAPITAL IMPROVEMENT FUND	1,068,934	-	1,068,934
405	SOLID WASTE FUND	450,078	(5,736)	444,342
	Total Appropriations	4,080,603	73,122	4,153,725



**BUDGET VS ACTUAL
AS OF JULY 31, 2015
83% Elapsed
General Fund
Revenues**

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-311-100-000	Ad Valorem Taxes	11,100	229,107	-	217,931	11,176	105%
	Ad Valorem Taxes Subtotal	11,100	229,107	-	217,931	11,176	105%
001-314-100-000	Electric Utility Tax	23,394	181,338	-	203,000	(21,662)	89%
001-315-100-000	Communications Services	7,537	69,266	-	103,352	(34,086)	67%
001-316-200-000	County Occupational License	81	6,003	-	5,000	1,003	120%
	Local Taxes Subtotal	31,013	256,607	-	311,352	(54,745)	82%
001-323-100-000	FPL Franchise Fee	18,008	149,874	-	185,000	(35,126)	81%
001-323-125-000	Haulers License Fee	-	1,525	-	-	1,525	NA
001-323-300-000	PBC Water Utility Franchise	511	5,334	-	5,050	284	106%
001-329-100-000	Planning & Zoning Permit	1,100	8,390	-	2,000	6,390	419%
	Permits, Franchise Fees & Special Subtotal	19,619	165,123	-	192,050	(26,927)	86%
001-335-120-000	State Revenue Sharing	6,694	66,246	-	90,689	(24,443)	73%
001-335-180-000	Half Cent Sales Tax	20,037	190,429	-	243,375	(52,946)	78%
	Intergovernmental Revenue Subtotal	26,731	256,675	-	334,064	(77,389)	77%
001-341-000-000	General Government Charges	480	3,806	-	4,000	(195)	95%
001-343-349-000	Cost Recovery Fees	2,292	61,446	-	60,000	1,446	102%
	Charges for Services Subtotal	2,772	65,252	-	64,000	1,252	102%
001-351-100-000	Court Fines	-	-	-	-	-	-
001-354-100-000	Code Enforcement Fines	-	6,409	-	300	6,109	2136%
	Code Enforcement Fines Subtotal	-	6,409	-	300	6,109	2136%
001-361-100-000	Interest	5	45	-	200	(155)	23%
001-369-000-000	Other Misc Income	-	150	-	1,000	(850)	15%
	Other Misc Revenue Subtotal	5	195	-	1,200	(1,005)	16%
001-381-305-000	Transfer from CIP Fund	-	-	-	1,000,000	(1,000,000)	0%
001-399-000-000	Transfer from Fund Balance*	-	-	-	(25,000)	25,000	0%
	Other Non-operating Sources Subtotal	-	-	-	975,000	(975,000)	0%
	Grand Total Revenue	91,239	979,367	-	2,095,897	(1,116,530)	47%



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF JULY 31, 2015
 83% Elapsed
General Fund
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-511-310-000	Professional Services	-	2,488	-	650	(1,838)	383%
001-511-400-000	Travel	-	-	-	3,000	3,000	0%
001-511-492-000	Other Operating Expenses	-	3,225	-	1,500	(1,725)	215%
001-511-499-000	Other Current Charges - Council Reimbursement	2,500	22,500	-	30,000	7,500	75%
001-511-500-000	Education & Training	-	48	-	1,000	952	5%
001-511-510-000	Office Supplies	26	388	-	300	(88)	129%
001-511-520-000	Operating Supplies	-	800	-	300	(500)	267%
001-511-540-000	Books, Publications & Subscriptions	-	3,378	-	1,935	(1,443)	175%
001-511-820-000	Special Events/Contributions	2,186	10,522	-	10,000	(522)	105%
	Legislative Total	4,712	43,349	-	48,685	5,336	89%
001-512-340-000	Other Services	22,471	224,711	-	269,653	44,942	83%
001-512-400-000	Travel	313	898	-	1,500	602	60%
001-512-420-000	Postage & Freight - NEW	62	416	-	1,000	584	42%
001-512-490-000	Legal Advertising	124	(678)	-	500	1,178	-136%
001-512-492-000	Other Operating Expenses	259	446	-	944	498	47%
001-512-493-000	Election Expense	1,032	19,210	-	8,010	(11,200)	240%
001-512-510-000	Office Supplies	4,850	29,117	-	12,000	(17,117)	243%
001-512-540-000	Books, Publications & Subscriptions	-	11	-	570	559	2%
	Executive Total	29,111	274,131	-	294,177	20,046	93%
001-513-320-000	Accounting and Auditing	7,350	16,700	-	18,000	1,300	93%
001-513-470-000	Printing and Binding	-	-	-	1,751	1,751	0%
001-513-490-000	Legal Advertising	-	-	-	2,000	2,000	0%
001-513-491-000	Computer Services	-	5,883	-	11,919	6,036	49%
	Financial & Administrative Total	7,350	22,583	-	33,670	11,087	67%
001-514-310-000	Professional Services	7,763	69,340	-	90,000	20,660	77%
	Legal Total	7,763	69,340	-	90,000	20,660	77%



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF JULY 31, 2015
 83% Elapsed
 General Fund
 Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-515-310-000	Professional Services	344	\$ 84,475.01	-	40,000	(44,475)	211%
001-515-340-000	Other Services	6,725	\$ 67,251.70	-	80,702	13,450	83%
001-515-343-000	Planning & Zoning Contract	2,744	\$ 14,981.25	-	20,000	5,019	75%
001-515-349-000	Cost Recovery Expenditure	2,384	\$ 78,817.76	-	60,000	(18,818)	131%
001-515-490-000	Legal Advertising - NEW	-	\$ 6,023.20	-	10,000	3,977	60%
	Comprehensive Planning & Zoning Total	12,197	251,549	-	210,702	(40,847)	119%
001-519-315-000	Special Magistrate	1,203	5,869	-	16,000	10,131	37%
001-519-340-000	Other Services	350	1,310	-	3,000	1,690	44%
001-519-354-000	Code Compliance	788	23,548	-	36,000	12,452	65%
001-519-410-000	Communications Services	791	5,261	-	6,100	839	86%
001-519-420-000	Building Utilities	666	1,524	-	-	(1,524)	NA
001-519-440-000	Rentals and Leases	1,023	17,847	-	34,783	16,936	51%
001-519-450-000	Insurance	-	21,813	-	18,000	(3,813)	121%
001-519-460-000	Repair & Maint - Building	655	16,694	-	2,100	(14,594)	795%
001-519-490-000	Computer Repair	147	2,785	-	5,500	2,715	51%
001-519-491-000	Computer Services	1,545	27,983	-	7,292	(20,691)	384%
001-519-492-000	Other Operating Expenses	-	207	-	-	(207)	NA
001-519-494-000	Inspector General Office	-	-	-	5,280	5,280	0%
001-519-610-000	Land Acquisition	-	27,414	-	27,000	(414)	102%
001-519-620-000	Chamber of Commerce Property	-	483,008	-	465,000	(18,008)	104%
001-519-820-000	Loxahatchee Groves CERT	-	375	-	2,000	1,625	19%
001-519-990-000	Contingency	-	-	-	15,524	15,524	0%
001-519-998-000	Transfer To Capital Projects	-	40,000	-	480,500	440,500	8%
	Other Governmental Services Total	7,167	675,637	-	1,124,079	448,442	60%
001-521-341-000	Professional Services-PBSO	23,590	235,903	-	283,084	47,181	83%
001-521-342-000	Contractual-ADDL PBSO	-	3,066	-	10,500	7,434	29%
	Law Enforcement Total	23,590	238,969	-	293,584	54,615	81%
001-539-310-000	Other Services	-	-	-	-	-	-
001-539-340-000	Professional Services	-	736	-	1,000	264	74%
	Public Works Total	-	736	-	1,000	264	74%
	Grand Total Expenditure	91,892	1,576,296	-	2,095,897	519,602	75%
	Net Revenue	(652)	(596,928)	-	-	-	-



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF JULY 31, 2015
 83% Elapsed
Transportation Fund
Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
101-312-410-000	1st Local Option Fuel Tax (1 to 6 cent)	22,866	196,590	-	250,858	(54,268)	78%
101-312-420-000	2nd Local Option Fuel Tax (1 to 5 cent)	10,603	92,498	-	117,768	(25,270)	79%
101-399-000-000	Transfer from Fund Balance	-	-	-	412,423	(412,423)	0%
Total Revenue		33,469	289,088	-	781,049	(491,961)	37%

Represents consumption of fund balance. This is not true revenue by definition or reflected in GL in transactions

Transportation Fund
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
101-539-340-000	Other Services	-	-	-	-	-	-
101-541-467-000	Traffic Control Signs (6 ct) Maint.	-	4,611	-	10,000	5,389	46%
101-541-468-000	Non-District Roads (6 ct) Maint.	-	30,299	-	102,059	71,760	30%
101-541-469-000	District Roads (6 ct) Maint.	-	-	-	93,738	93,738	0%
101-541-632-000	Special Projects (6 cent)	-	-	-	60,000	60,000	0%
101-541-920-000	Transfer to Capital Projects	-	-	-	515,252	515,252	0%
Total Expenditure		-	34,910	-	781,049	746,139	4%
Net Revenue		33,469	254,179		-		



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF JULY 31, 2015
83% Elapsed
Capital Improvement Program
Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
305-363-990-000	Transfer In From General Fund		40,000	-	-	40,000	NA
305-363-991-000	Contributions from Transportation Fund	-	-	-	555,252	(555,252)	0%
305-399-000-000	Transfer from Fund Balance	-	-	-	1,000,000	(1,000,000)	0%
	Total Revenue	-	40,000	-	1,555,252	(1,515,252)	3%

Capital Improvement Program
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
305-541-610-000	Surveying Town Roads	-	-	-	90,374	90,374	0%
305-541-630-000	Okeechobee and D Road Traffic Light	-	-	-	290,944	290,944	0%
305-541-640-000	Town Roads OGEM Projects	-	-	-	25,000	25,000	0%
305-541-650-000	Trails	-	-	-	120,000	120,000	0%
305-541-654-000	Purchase Roads from LGWCD	28,893	28,893	-	28,934	41	100%
305-581-001-000	Interfund Transfer Out To GF	-	-	-	1,000,000	1,000,000	0%
	Total Expenditure	28,893	28,893	-	1,555,252	1,526,359	2%
	Net Revenue	(28,893)	11,107		-		



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF JULY 31, 2015
 83% Elapsed
Solid Waste Fund
Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
405-325-205-000	Solid Waste Assessments	18,520	436,397	-	431,846	4,551	101%
405-325-206-000	Discount Fees	-	(13,550)	-	(11,660)	(1,890)	116%
405-343-120-000	SWA Recycling Income	-	2,991	-	6,700	(3,709)	45%
405-361-100-000	Interest	5	2,259	-	-	2,259	NA
405-363-990-000	Contributions from General Fund	-	-	-	14,382	(14,382)	0%
	Total Revenue	18,524	428,097	-	441,268	(13,171)	97%

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
405-534-345-000	Contractual - Waste Over	-	12,548	-	15,000	2,453	84%
405-534-346-000	PBC Administration Fee 1	150	4,182	-	4,318	136	97%
405-534-420-000	Postage & Freight	810	810	-	300	(510)	270%
405-534-434-000	Solid Waste Contractor	49,413	347,721	-	410,150	62,429	85%
405-534-436-000	Other Sanitation Service	-	3,100	-	11,000	7,900	28%
405-534-490-000	Legal Advertising	-	-	-	500	500	0%
	Total Expenditure	50,373	368,360	-	441,268	72,908	83%
	Net Revenue	(31,848)	59,737		-		

Note: YTD Fines credited to Service Provider invoicing - \$8000.00



**BUDGET VS ACTUAL
AS OF AUGUST 31, 2015
92% Elapsed
General Fund
Revenues**

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-311-100-000	Ad Valorem Taxes	248	229,355	-	217,931	11,424	105%
	Ad Valorem Taxes Subtotal	248	229,355	-	217,931	11,424	105%
001-314-100-000	Electric Utility Tax	25,350	206,688	-	203,000	3,688	102%
001-315-100-000	Communications Services	7,301	76,566	-	103,352	(26,786)	74%
001-316-200-000	County Occupational License	1,752	7,755	-	5,000	2,755	155%
	Local Taxes Subtotal	34,403	291,010	-	311,352	(20,342)	93%
001-323-100-000	FPL Franchise Fee	20,515	170,390	-	185,000	(14,610)	92%
001-323-125-000	Haulers License Fee	-	1,525	-	-	1,525	NA
001-323-300-000	PBC Water Utility Franchise	551	5,885	-	5,050	835	117%
001-329-100-000	Planning & Zoning Permit	602	8,992	-	2,000	6,992	450%
	Permits, Franchise Fees & Special Subtotal	21,669	186,792	-	192,050	(5,258)	97%
001-335-120-000	State Revenue Sharing	9,095	75,341	-	90,689	(15,348)	83%
001-335-180-000	Half Cent Sales Tax	17,528	207,957	-	243,375	(35,418)	85%
	Intergovernmental Revenue Subtotal	26,623	283,298	-	334,064	(50,766)	85%
001-341-000-000	General Government Charges	320	4,126	-	4,000	126	103%
001-343-349-000	Cost Recovery Fees	-	79,923	-	60,000	19,923	133%
	Charges for Services Subtotal	320	84,049	-	64,000	20,049	131%
001-351-100-000	Court Fines	-	-	-	-	-	
001-354-100-000	Code Enforcement Fines	-	6,409	-	300	6,109	2136%
	Code Enforcement Fines Subtotal	-	6,409	-	300	6,109	2136%
001-361-100-000	Interest	1	46	-	200	(154)	23%
001-369-000-000	Other Misc Income	12,850	13,000	-	1,000	12,000	1300%
	Other Misc Revenue Subtotal	12,851	13,046	-	1,200	11,846	1087%
001-381-305-000	Transfer from CIP Fund	-	-	-	1,000,000	(1,000,000)	0%
001-399-000-000	Transfer from Fund Balance*	-	-	-	(25,000)	25,000	0%
	Other Non-operating Sources Subtotal	-	-	-	975,000	(975,000)	0%
	Grand Total Revenue	96,114	1,093,958	-	2,095,897	(1,001,939)	52%



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF AUGUST 31, 2015
 92% Elapsed
 General Fund
 Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-511-310-000	Professional Services	650	3,138	-	650	(2,488)	483%
001-511-400-000	Travel	-	-	-	3,000	3,000	0%
001-511-492-000	Other Operating Expenses	-	3,225	-	1,500	(1,725)	215%
001-511-499-000	Other Current Charges - Council Reimbursement	2,500	25,000	-	30,000	5,000	83%
001-511-500-000	Education & Training	-	48	-	1,000	952	5%
001-511-510-000	Office Supplies	-	388	-	300	(88)	129%
001-511-520-000	Operating Supplies	-	800	-	300	(500)	267%
001-511-540-000	Books, Publications & Subscriptions	-	3,378	-	1,935	(1,443)	175%
001-511-820-000	Special Events/Contributions	-	10,522	-	10,000	(522)	105%
	Legislative Total	3,150	46,499	-	48,685	2,186	96%
001-512-340-000	Other Services	22,471	247,182	-	269,653	22,471	92%
001-512-400-000	Travel	62	960	-	1,500	540	64%
001-512-420-000	Postage & Freight - NEW	7	423	-	1,000	577	42%
001-512-490-000	Legal Advertising	-	(678)	-	500	1,178	-136%
001-512-492-000	Other Operating Expenses	-	446	-	944	498	47%
001-512-493-000	Election Expense	257	19,467	-	8,010	(11,457)	243%
001-512-510-000	Office Supplies	978	30,094	-	12,000	(18,094)	251%
001-512-540-000	Books, Publications & Subscriptions	370	381	-	570	189	67%
	Executive Total	24,144	298,275	-	294,177	(4,098)	101%
001-513-320-000	Accounting and Auditing	-	16,700	-	18,000	1,300	93%
001-513-470-000	Printing and Binding	-	-	-	1,751	1,751	0%
001-513-490-000	Legal Advertising	-	-	-	2,000	2,000	0%
001-513-491-000	Computer Services	-	5,883	-	11,919	6,036	49%
	Financial & Administrative Total	-	22,583	-	33,670	11,087	67%
001-514-310-000	Professional Services	6,881	76,222	-	90,000	13,778	85%
	Legal Total	6,881	76,222	-	90,000	13,778	85%



**TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF AUGUST 31, 2015**

92% Elapsed
General Fund
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-515-310-000	Professional Services	1,166	85,640.76	-	40,000	(45,641)	214%
001-515-340-000	Other Services	6,725	73,976.87	-	80,702	6,725	92%
001-515-343-000	Planning & Zoning Contract	200	15,181.25	-	20,000	4,819	76%
001-515-349-000	Cost Recovery Expenditure	15,134	90,014.72	-	60,000	(30,015)	150%
001-515-490-000	Legal Advertising - NEW	-	6,023.20	-	10,000	3,977	60%
	Comprehensive Planning & Zoning Total	23,225	270,837	-	210,702	(60,135)	129%
001-519-315-000	Special Magistrate	1,185	7,054	-	16,000	8,946	44%
001-519-340-000	Other Services	615	1,925	-	3,000	1,075	64%
001-519-354-000	Code Compliance	1,215	24,763	-	36,000	11,237	69%
001-519-410-000	Communications Services	2,037	7,297	-	6,100	(1,197)	120%
001-519-420-000	Building Utilities	619	2,144	-	-	(2,144)	NA
001-519-440-000	Rentals and Leases	740	18,587	-	34,783	16,196	53%
001-519-450-000	Insurance	-	21,813	-	18,000	(3,813)	121%
001-519-460-000	Repair & Maint - Building	75	16,769	-	2,100	(14,669)	799%
001-519-490-000	Computer Repair	-	2,785	-	5,500	2,715	51%
001-519-491-000	Computer Services	147	28,130	-	7,292	(20,838)	386%
001-519-492-000	Other Operating Expenses	-	142	-	-	(142)	NA
001-519-494-000	Inspector General Office	-	-	-	5,280	5,280	0%
001-519-610-000	Land Acquisition	-	27,414	-	27,000	(414)	102%
001-519-620-000	Chamber of Commerce Property	-	483,008	-	465,000	(18,008)	104%
001-519-820-000	Loxahatchee Groves CERT	162	537	-	2,000	1,463	27%
001-519-990-000	Contingency	-	-	-	15,524	15,524	0%
001-519-998-000	Transfer To Capital Projects	-	40,000	-	480,500	440,500	8%
	Other Governmental Services Total	6,795	682,367	-	1,124,079	441,712	61%
001-521-341-000	Professional Services-PBSO	23,590	259,494	-	283,084	23,590	92%
001-521-342-000	Contractual-ADDL PBSO	-	3,066	-	10,500	7,434	29%
	Law Enforcement Total	23,590	262,560	-	293,584	31,024	89%
001-539-310-000	Other Services	-	-	-	-	-	
001-539-340-000	Professional Services	-	736	-	1,000	264	74%
	Public Works Total	-	736	-	1,000	264	74%
	Grand Total Expenditure	87,786	1,660,079	-	2,095,897	435,818	79%
	Net Revenue	8,328	(566,121)	-	-		



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF AUGUST 31, 2015
 92% Elapsed
Transportation Fund
Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
101-312-410-000	1st Local Option Fuel Tax (1 to 6 cent)	20,655	217,245	-	250,858	(33,613)	87%
101-312-420-000	2nd Local Option Fuel Tax (1 to 5 cent)	9,506	102,004	-	117,768	(15,764)	87%
101-399-000-000	Transfer from Fund Balance	-	-	-	412,423	(412,423)	0%
Total Revenue		30,161	319,250	-	781,049	(461,799)	41%

Represents consumption of fund balance. This is not true revenue by definition or reflected in GL in transactions

Transportation Fund
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
101-541-467-000	Traffic Control Signs (6 ct) Maint.	-	4,611	-	10,000	5,389	46%
101-541-468-000	Non-District Roads (6 ct) Maint.	-	30,299	-	102,059	71,760	30%
101-541-469-000	District Roads (6 ct) Maint.	-	-	-	93,738	93,738	0%
101-541-632-000	Special Projects (6 cent)	-	-	-	60,000	60,000	0%
101-541-920-000	Transfer to Capital Projects	-	-	-	515,252	515,252	0%
Total Expenditure		-	34,910	-	781,049	746,139	4%
Net Revenue		30,161	284,340		-		



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF AUGUST 31, 2015
 92% Elapsed
Capital Improvement Program
Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
305-363-990-000	Transfer In From General Fund		40,000	-	-	40,000	NA
305-363-991-000	Contributions from Transportation Fund	-	-	-	555,252	(555,252)	0%
305-399-000-000	Transfer from Fund Balance	-	-	-	1,000,000	(1,000,000)	0%
	Total Revenue	-	40,000	-	1,555,252	(1,515,252)	3%

Capital Improvement Program
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
305-541-610-000	Surveying Town Roads	-	-	-	90,374	90,374	0%
305-541-630-000	Okeechobee and D Road Traffic Light	-	-	-	290,944	290,944	0%
305-541-640-000	Town Roads OGEM Projects	-	-	-	25,000	25,000	0%
305-541-650-000	Trails	-	-	-	120,000	120,000	0%
305-541-654-000	Purchase Roads from LGWCD	-	28,893	-	28,934	41	100%
305-581-001-000	Interfund Transfer Out To GF	-	-	-	1,000,000	1,000,000	0%
	Total Expenditure	-	28,893	-	1,555,252	1,526,359	2%
	Net Revenue	-	11,107	-	-		



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF AUGUST 31, 2015
 92% Elapsed
Solid Waste Fund
Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
405-325-205-000	Solid Waste Assessments	2,391	438,788	-	431,846	6,942	102%
405-325-206-000	Discount Fees	-	(13,550)	-	(11,660)	(1,890)	116%
405-343-120-000	SWA Recycling Income	932	3,923	-	6,700	(2,777)	59%
405-361-100-000	Interest	-	2,259	-	-	2,259	NA
405-363-990-000	Contributions from General Fund	-	-	-	14,382	(14,382)	0%
	Total Revenue	3,323	431,421	-	441,268	(9,847)	98%

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
405-534-345-000	Contractual - Waste Over	-	12,548	-	15,000	2,453	84%
405-534-346-000	PBC Administration Fee 1	-	4,182	-	4,318	136	97%
405-534-420-000	Postage & Freight	-	810	-	300	(510)	270%
405-534-434-000	Solid Waste Contractor	37,913	385,633	-	410,150	24,517	94%
405-534-436-000	Other Sanitation Service	-	3,100	-	11,000	7,900	28%
405-534-490-000	Legal Advertising	-	-	-	500	500	0%
	Total Expenditure	37,913	406,273	-	441,268	34,995	92%
	Net Revenue	(34,589)	25,148		-		

Note: YTD Fines credited to Service Provider invoicing - \$8000.00



**BUDGET VS ACTUAL
AS OF SEPTEMBER 30, 2015**
100% Elapsed
General Fund
Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-311-100-000	Ad Valorem Taxes	-	229,355	-	230,431	(1,076)	100%
	Ad Valorem Taxes Subtotal	-	229,355	-	230,431	(1,076)	100%
001-314-100-000	Electric Utility Tax	26,405	233,094	-	223,000	10,094	105%
001-315-100-000	Communications Services	7,737	84,304	-	92,300	(7,996)	91%
001-316-200-000	County Occupational License	2,773	10,528	-	6,500	4,028	162%
	Local Taxes Subtotal	36,916	327,926	-	321,800	6,126	102%
001-323-100-000	FPL Franchise Fee	20,887	191,277	-	191,500	(223)	100%
001-323-125-000	Haulers License Fee	-	1,525	-	1,525	-	100%
001-323-300-000	PBC Water Utility Franchise	662	6,547	-	6,500	47	101%
001-329-100-000	Planning & Zoning Permit	620	9,612	-	8,700	912	110%
	Permits, Franchise Fees & Special Subtotal	22,169	208,961	-	208,225	736	100%
001-335-120-000	State Revenue Sharing	6,694	82,035	-	89,689	(7,654)	91%
001-335-180-000	Half Cent Sales Tax	21,008	228,965	-	251,975	(23,010)	91%
	Intergovernmental Revenue Subtotal	27,702	311,000	-	341,664	(30,664)	91%
001-341-000-000	General Government Charges	535	4,661	-	4,000	661	117%
001-343-349-000	Cost Recovery Fees	3,436	83,359	-	80,000	3,359	104%
	Charges for Services Subtotal	3,971	88,019	-	84,000	4,019	105%
001-351-100-000	Court Fines	-	-	-	-	-	
001-354-100-000	Code Enforcement Fines	605	7,014	-	6,400	614	110%
	Code Enforcement Fines Subtotal	605	7,014	-	6,400	614	110%
001-361-100-000	Interest	3	50	-	245	(195)	20%
001-369-000-000	Other Misc Income	-	13,000	-	200	12,800	6500%
	Other Misc Revenue Subtotal	3	13,050	-	445	12,605	2933%
001-381-305-000	Transfer from CIP Fund	-	-	-	1,000,000	(1,000,000)	0%
001-399-000-000	Transfer from Fund Balance*	-	-	-	-	-	#DIV/0!
	Other Non-operating Sources Subtotal	-	-	-	1,000,000	(1,000,000)	0%
	Grand Total Revenue	91,366	1,185,324	-	2,192,965	(1,007,641)	54%



**TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF SEPTEMBER 30, 2015**

100% Elapsed
General Fund
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-511-310-000	Professional Services	1,475	4,613	-	2,650	(1,963)	174%
001-511-400-000	Travel	-	-	-	3,000	3,000	0%
001-511-492-000	Other Operating Expenses	-	3,225	-	3,300	75	98%
001-511-499-000	Other Current Charges - Council Reimbursement	2,500	27,500	-	30,000	2,500	92%
001-511-500-000	Education & Training	-	48	-	1,100	1,052	4%
001-511-510-000	Office Supplies	-	388	-	400	12	97%
001-511-520-000	Operating Supplies	10	810	-	800	(10)	101%
001-511-540-000	Books, Publications & Subscriptions	580	3,958	-	3,435	(523)	115%
001-511-820-000	Special Events/Contributions	264	10,786	-	10,550	(236)	102%
	Legislative Total	4,829	51,328	-	55,235	3,907	93%
001-512-340-000	Other Services	22,471	269,653	-	269,653	0	100%
001-512-400-000	Travel	-	960	-	1,500	540	64%
001-512-420-000	Postage & Freight - NEW	49	472	-	1,000	528	47%
001-512-490-000	Legal Advertising	-	(678)	-	500	1,178	-136%
001-512-492-000	Other Operating Expenses	-	446	-	944	498	47%
001-512-493-000	Election Expense	(257)	19,467	-	23,010	3,543	85%
001-512-510-000	Office Supplies	954	31,048	-	32,000	952	97%
001-512-540-000	Books, Publications & Subscriptions	-	381	-	570	189	67%
	Executive Total	23,217	321,749	-	329,177	7,428	98%
001-513-320-000	Accounting and Auditing	-	16,700	-	18,000	1,300	93%
001-513-470-000	Printing and Binding	-	-	-	1,751	1,751	0%
001-513-490-000	Legal Advertising	-	-	-	2,000	2,000	0%
001-513-491-000	Computer Services	-	5,883	-	11,919	6,036	49%
	Financial & Administrative Total	-	22,583	-	33,670	11,087	67%
001-514-310-000	Professional Services	8,140	84,362	-	90,000	5,638	94%
	Legal Total	8,140	84,362	-	90,000	5,638	94%



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF SEPTEMBER 30, 2015
 100% Elapsed
 General Fund
 Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
001-515-310-000	Professional Services	1,670	87,310.31	-	77,150	(10,160)	113%
001-515-340-000	Other Services	6,725	80,702.04	-	70,702	(10,000)	114%
001-515-343-000	Planning & Zoning Contract	2,073	17,254.20	-	20,000	2,746	86%
001-515-349-000	Cost Recovery Expenditure	3,436	93,450.22	-	85,000	(8,450)	110%
001-515-490-000	Legal Advertising - NEW	-	6,023.20	-	10,000	3,977	60%
	Comprehensive Planning & Zoning Total	13,903	284,740	-	262,852	(21,888)	108%
001-519-315-000	Special Magistrate	-	7,054	-	7,000	(54)	101%
001-519-340-000	Other Services	480	2,405	-	2,000	(405)	120%
001-519-354-000	Code Compliance	-	24,763	-	36,000	11,237	69%
001-519-410-000	Communications Services	615	8,442	-	8,100	(342)	104%
001-519-420-000	Building Utilities	472	2,616	-	2,400	(216)	NA
001-519-440-000	Rentals and Leases	317	18,904	-	20,783	1,879	91%
001-519-450-000	Insurance	-	21,813	-	22,000	187	99%
001-519-460-000	Repair & Maint - Building	191	16,959	-	18,100	1,141	94%
001-519-490-000	Computer Repair	-	2,785	-	5,500	2,715	51%
001-519-491-000	Computer Services	147	28,277	-	33,292	5,015	85%
001-519-492-000	Other Operating Expenses	-	142	-	-	(142)	NA
001-519-494-000	Inspector General Office	2,539	2,539	-	5,280	2,741	48%
001-519-610-000	Land Acquisition	-	27,414	-	27,500	86	100%
001-519-620-000	Chamber of Commerce Property	4,300	487,308	-	483,010	(4,298)	101%
001-519-820-000	Loxahatchee Groves CERT	-	537	-	2,000	1,463	27%
001-519-900-000	Transfer to Transportation Fund	-	-	-	-	-	NA
001-519-920-000	Transfer To Capital Projects	-	-	-	-	-	-
001-519-990-000	Contingency	-	-	-	454,482	454,482	0%
001-519-998-000	Transfer to Fund Balance	-	-	-	-	-	-
	Other Governmental Services Total	9,060	651,958	-	1,127,447	475,489	58%
001-521-341-000	Professional Services-PBSO	24,062	283,556	-	283,084	(472)	100%
001-521-342-000	Contractual-ADDL PBSO	-	3,066	-	10,500	7,434	29%
	Law Enforcement Total	24,062	286,622	-	293,584	6,962	98%
001-539-310-000	Other Services	-	-	-	-	-	-
001-539-340-000	Professional Services	-	736	-	1,000	264	74%
	Public Works Total	-	736	-	1,000	264	74%
	Grand Total Expenditure	83,212	1,704,078	-	2,192,965	488,887	78%
	Net Revenue	8,154	(518,754)	-	-	-	-



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF SEPTEMBER 30, 2015
 100% Elapsed
Transportation Fund
Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
101-312-410-000	1st Local Option Fuel Tax (1 to 6 cent)	20,680	237,925	-	250,858	(12,933)	95%
101-312-420-000	2nd Local Option Fuel Tax (1 to 5 cent)	9,724	111,728	-	117,768	(6,040)	95%
101-399-000-000	Transfer from Fund Balance	-	-	-	-	-	-
	Total Revenue	30,404	349,653	-	368,626	(18,973)	95%
Represents consumption of fund balance. This is not true revenue by definition or reflected in GL in transactions							

Transportation Fund
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
101-541-467-000	Traffic Control Signs (6 ct) Maint.	-	4,611	-	6,000	1,389	77%
101-541-468-000	Non-District Roads (6 ct) Maint.	15,596	45,895	-	42,059	(3,836)	109%
101-541-469-000	District Roads (6 ct) Maint.	93,738	93,738	-	93,738	-	100%
101-541-632-000	Special Projects (6 cent)	-	-	-	-	-	-
101-541-920-000	Transfer to Capital Projects	-	-	-	-	-	-
101-541-990-000	Transfer to Fund Balance (5c)				117,768	117,768	0%
101-541-996-000	Transfer to Fund Balance (6c)				109061	109061	0%
	Total Expenditure	109,334	144,244	-	368,626	224,382	39%
	Net Revenue	(78,930)	205,410		-		



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF SEPTEMBER 30, 2015
 100% Elapsed
Capital Improvement Program
Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
305-363-990-000	Transfer In From General Fund	-	-	-	-	-	NA
305-363-991-000	Contributions from Transportation Fund	-	-	-	-	-	
305-366-305-000	Contributions and Donations		40,000		40,000		
305-399-000-000	Transfer from Fund Balance	-	-	-	1,028,934	(1,000,000)	0%
	Total Revenue	-	40,000	-	1,068,934	(1,000,000)	4%

Capital Improvement Program
Expenditures

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
305-519-600-000	B Road OGEM Improvements				40,000		
305-541-610-000	Surveying Town Roads	-	-	-	-	-	
305-541-630-000	Okeechobee and D Road Traffic Light	-	-	-	-	-	
305-541-640-000	Town Roads OGEM Projects	-	-	-	-	-	
305-541-650-000	Trails	-	-	-	-	-	
305-541-654-000	Purchase Roads from LGWCD	-	28,893	-	28,934	41	100%
305-581-001-000	Interfund Transfer Out To GF	-	-	-	1,000,000	1,000,000	0%
	Total Expenditure	-	28,893	-	1,068,934	1,000,041	3%
	Net Revenue	-	11,107		-		



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF SEPTEMBER 30, 2015
 100% Elapsed
Solid Waste Fund
Revenues

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
405-325-205-000	Solid Waste Assessments	-	438,788	-	436,646	2,142	100%
405-325-206-000	Discount Fees	-	(13,550)	-	(13,550)	0	100%
405-343-120-000	SWA Recycling Income	-	3,923	-	6,700	(2,777)	59%
405-361-100-000	Interest	-	2,259	-	2,260	(1)	NA
405-363-990-000	Contributions from General Fund	-	-	-	-	-	
405-399-000-000	Transfer from Fund Balance	-	-	-	18022	-	
	Total Revenue	-	431,421	-	450,078	(18,657)	96%

Account Number	Account	Month to Date	Year to Date	Encumbrance	Annual Budget	Annual Variance	% Used
405-534-345-000	Contractual - Waste Over	-	12,548	-	12,600	53	100%
405-534-346-000	PBC Administration Fee 1	-	4,182	-	4,318	136	97%
405-534-420-000	Postage & Freight	-	810	-	1,110	300	73%
405-534-434-000	Solid Waste Contractor	34,513	420,146	-	428,450	8,304	98%
405-534-436-000	Other Sanitation Service	-	3,100	-	3,100	-	100%
405-534-490-000	Legal Advertising	-	-	-	500	500	0%
	Total Expenditure	34,513	440,785	-	450,078	9,293	98%
	Net Revenue	(34,513)	(9,365)		-		

TOWN OF LOXAHATCHEE GROVES

ORDINANCE NO. 2015-08

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING ORDINANCES 2014-08 AND 2015-05, THROUGH WHICH THE TOWN COUNCIL IMPOSED A MORATORIUM ON THE PROCESSING AND REVIEW OF APPLICATIONS FOR AMENDMENTS TO THE TOWN'S COMPREHENSIVE PLAN, INCLUDING FUTURE LAND USE MAP AMENDMENTS AND TEXT AMENDMENTS, RELATING TO COMMERCIAL LAND USES ON PROPERTIES FRONTING ON OKEECHOBEE BOULEVARD WITHIN THE CORPORATE BOUNDARIES OF THE TOWN UNTIL DECEMBER 31, 2015, TO EXTEND THE MORATORIUM UNTIL JUNE 30, 2016 TO ENABLE THE ADOPTION OF APPROPRIATE AMENDMENTS TO THE TOWN'S COMPREHENSIVE PLAN; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on February 3, 2015, the Town Council adopted Ordinance 2014-08, which imposed a moratorium until May 31, 2015, on the receipt and processing of applications for Land Use Applications and Text Amendments to the Town's Comprehensive Plan relating to commercial land uses on property fronting Okeechobee Boulevard to provide the Town with time to review the Comprehensive Plan; and,

WHEREAS, since the adoption of Ordinance 2014-08, Town Administration, the Town Planner, and the Town Planning and Zoning Board (Land Planning Agency (LPA)), have worked diligently on reviewing the Town's Comprehensive Plan relating to Okeechobee; and,

WHEREAS, at its May 19, 2015, meeting, the Town Council received proposed amendments to the Town Comprehensive Plan relating to Okeechobee Boulevard, but required more time to evaluate amendment options and to complete the adoption process; and,

WHEREAS, on July 7, 2016, in order to provide more time for the Town's Management and Planning Staff, as well as the Town's Planning and Zoning Board and the community, more

time to review these issues which are so vital and critical to the future of the Town, the Town Council enacted Ordinance 2015-05 to amend Ordinance 2014-08 to extend the moratorium to December 31, 2015; and,

WHEREAS, since July 2015, there have been several meetings of the Town's Planning and Zoning Board to review development issues along Okeechobee Boulevard, and Town Management and Planning Staff have continued to review these important issues; and,

WHEREAS, at its October 20, 2015 meeting, the Town Council received revised proposed amendments to the Town Comprehensive Plan relating to Okeechobee Boulevard; however, the Town Council did not believe that such proposals warranted transmittal and adoption, and felt that additional direct input from the stakeholders in the process, including the property owners along Okeechobee Boulevard, was necessary in order to ensure a proper balance of permitted development along Okeechobee Boulevard with the vision of the Town to remain rural and avoid unnecessary expansion of Okeechobee Boulevard through the Town; and,

WHEREAS, as a result, more time is needed to continue to evaluate amendment options, including to provide for additional direct input from property owners along Okeechobee Boulevard, and to complete the adoption process, and a community workshop is scheduled for December 5, 2015; and,

WHEREAS, the Town Council believes that it is in the best interest of the Town, and its residents, to extend the moratorium to provide additional time to review the Town's Comprehensive Plan and for the adoption of amendments to the Plan, in order to enhance the Plan's consistency with the Town's historical conditions and vision of remaining a rural area.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, THAT:

Section 1. The foregoing "WHEREAS" clauses, as well as those in Ordinances 2014-08 and 2015-05, are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

Section 2. Moratorium Extended. Section 4 of Ordinance 2014-08 and Section 2 of Ordinance 2015-05, are amended to extend the moratorium until June 30, 2016, to read as follows:

Period of Moratorium. The Town Council of the Town of Loxahatchee Groves hereby declares that the moratorium shall be effective for the period through June 30, 2016, unless otherwise modified by the Town Council by ordinance.

Section 3. Except as amended herein, the provisions of Ordinance 2014-08 remain in full force and affect.

Section 4. All Ordinances or parts of Ordinances in conflict herewith are repealed to the extent of such conflict.

Section 5. If any Section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

Section 6. This Ordinance shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ON FIRST READING, THIS ___ DAY OF _____, 2015.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN LOXAHATCHEE GROVES, ON SECOND READING AND PUBLIC HEARING, THIS ___ DAY OF _____, 2015.

TOWN OF LOXAHATCHEE GROVES,

FLORIDA

ATTEST:

Mayor David Browning

TOWN CLERK

Vice-Mayor Ron Jarriel

APPROVED AS TO LEGAL FORM:

Council Member

Office of the Town Attorney

Council Member

Council Member

Town of Loxahatchee Groves, Florida
Town Council
AGENDA ITEM REPORT AGENDA
MANAGER'S REPORT ITEM NO.8.a.
MEETING DATE: 11/03/2015

Traffic: Staff is working with Minto to draft an agreement between Minto and the Town for the funding

- October 29, 2015 **No activity on this item**
- October 13, 2015 Telephone call to Mr. George Webb, County engineer, and left a message for a return call.
- October 8, 2015 Simmons & White submitted an analysis of the traffic light cost (attached) based on the Minto Proposal.
- September 29, 2015 The town's traffic engineer should finish the costing during this week and can be available on the agenda of 10/20/2015.
- September 1, 2015 Town traffic engineer determining cost for items not included in the Minto proposal. This is needed in order to determine amount of Town funding needed.
- August 25, 2015 Received email and will look to analyzing potential cost to implement light at D Road and Okeechobee. Transmitted information to Town Engineer for very preliminary estimates of cost.
- August 12, 2015 No activity on this item
- July 15, 2015 No activity on this item
- June 30, 2015 No activity on this item
- May 11, 2015 No activity on this item
- April 15, 2015 This office met with representatives from Minto. Discussion points were covered regarding the proposed funding of the traffic control appurtenances for D Road and Okeechobee. Staff will review the information and report progress at the June 16 Town Council meeting.
- April 1, 2015 No activity on this item
- March 1, 2015 This office has received communication and we are trying to establish a date and time during the week of March 9th.
- February 10, 2015 No activity on this item
- January 26, 2015 No activity on this item
- January 14, 2015 No activity on this item
- December 29, 2014 A discussion with Minto's attorney indicated Palm Beach County would agree for the Town and Minto to enter into a funding agreement which may exclude the County.

Pilot and Road Contribution: Big Dog Rescue

- October 27, 2015 **Emailed road contribution agreement and expect funding soon.**
- September 24, 2015 Teleconference with Town Attorney RE: agreements and some legal issues waiting to be reconciled.
- September 23, 2015 Teleconference with Lauree Simmons regarding PILOT funding for \$7,000 and road contribution for \$100,000.

Town of Loxahatchee Groves, Florida
Town Council
AGENDA ITEM REPORT AGENDA
MANAGER'S REPORT ITEM NO.8.a.
MEETING DATE: 11/03/2015

Trails: 6th Court North, Red Clover Nursery

- October 29, 2015 No activity on this item

- September 17, 2015 Met with owners, Denise & Marcel Bosse, of Red Clover Nursery to discuss potential of expanding the trail easement along the northern boundary of their property. The owners were general receptive. I advised the Town would prepare a survey after the Town receives the survey from the LGWCD.

Roads/Culvert Replacement: Attended a meeting at West C Road and Timberlane to meet the District Administrator and Supervisor

- October 29, 2015 No activity on this item

- October 29, 2015 No activity on this item. Due to return to Council for further consideration.

- October 6, 2015 Town Council requested this item for the 10/20/15 agenda for culvert replacement policy postponed to 11/6/15

- September 22, 2015 A culvert appears to be collapsed under the road leading into C canal. Property Owners are looking for relief in fixing the culvert and road after the repair. The Town collects gas tax for this road; however, the road is not the same as Compton, Marcella, and Bryan.

Roads: This office met with Angela Hendrichsen Sandoval, P. E., PMP, Section Leader, and Ken Mudd,

- October 29, 2015 No activity on this item

- October 14, 2015 Staff was unable to contact SFWMD to set a meeting to review letter to property owners on 43rd

- September 30, 2015 No activity on this item. Staff will reach out to the SFWMD during the week of October 5.

- September 7, 2015 No activity on this item

- August 12, 2015 No activity on this item

- July 15, 2015 No meeting has been set by SFWMD and the Town to discuss the contents of the letter.

- June 30, 2015 No meeting has been set by SFWMD and the Town to discuss the contents of the letter.

- June 11, 2015 Staff received a proposed letter from SFWMD to the property owners on 43rd

- May 27, 2015 Received a telephone call from Ken Mudd regarding a draft letter that will be sent and establishing a meeting date. It is believed the draft letter will be forthcoming in the next week or two.

Town of Loxahatchee Groves, Florida
Town Council
AGENDA ITEM REPORT AGENDA
MANAGER'S REPORT ITEM NO.8.a.
MEETING DATE: 11/03/2015

May 11, 2015	No activity.
April 14, 2015	No activity on this item.
April 1, 2015	No activity.
February 23, 2015	Ms. Hendrichsen Sandoval stated that this office will be notified in advance of a letter will be drafted informing residents of a meeting to discuss the matter.
February 11, 2015	No activity.
January 15, 2015	This office received communication from SFWMD regarding their internal work to plan their path forward. Upon completing their planning effort, they will be in touch with staff.
January 14, 2015	No activity from SFWMD representative
December 16, 2015	No activity

Purchasing: Request for Proposals for Public Works related functions.

October 29, 2015	Bid opening date 11/2/2015 at 2pm
October 9, 2015	Advertisement published in PB Post and posted on the Town's web site. Bid opening date 11/2/2015 at 2pm
September 26, 2015	An RFP for services ranging from road grading, tree trimming, mowing, street sign installation, road watering, OGEM repairs, and similar services has been prepared and is currently being reviewed by legal, engineering and the OIG. Once completed, the Town will place the advertisement in local newspapers and the Town's web site at a minimum. The goal is to have this published by October 6th.

Water Utility: Work to avoid Town residents from paying an extra 10% for potable water service to Royal Palm Beach Request for Proposals for Public Works related functions.

October 29, 2015	Met with Jim Stiles, PBC Utility Director for preliminary discussions.
October 14, 2015	No activity as of this date. Will work to contact PBC utility before the 10/20/15 Town Council meeting.

Unauthorized living structures: Pursuant to Town Council instruction, staff initiated action against

October 29, 2015	No activity on this item
October 14, 2015	No activity
July 29, 2015	His legal counsel has been advised that documents he requested copies of are available. We have had no response.
July 15, 2015	A lien has been filed on this property.

Town of Loxahatchee Groves, Florida
Town Council
AGENDA ITEM REPORT AGENDA
MANAGER'S REPORT ITEM NO.8.a.
MEETING DATE: 11/03/2015

June 30, 2015	Attorney for Mr. Cherney reviewed documents; however, he continues to request additional time and information
May 29, 2015	Attorney for Mr. Cherney reviewed documents; however, he was unable to finish his review
May 11, 2015	Staff is working to complete a public records request relative to this case as of May 11, 2015.
May 5, 2015	Staff began the survey and will finish and work to prepare a report for either the April 21, or May 5, 2015, agenda. Additionally, staff has proceeded with various actions on other properties initiated by individuals.

Roads: Folsom Road Traffic Calming

October 29, 2015	No activity on this item
October 14, 2015	Waiting for response of timeline.
June 8, 2015	No activity to report
June 3, 2015	Provided information to the Town planner for thoughts and comments.

3. ATTACHMENTS

FY2016 Town Hall Holiday Schedule
Simmons & White Traffic Signal Analysis

4. FINANCIAL IMPACT

Not applicable.

5. RECOMMENDED ACTION

Motion to receive and file report.

**Town of Loxahatchee Groves, Florida
Town Council Agenda Item Report**

Agenda Item No. 8.b.

Meeting Date: 11/3/2015

SUBJECT: Development of Town of Loxahatchee Groves 2016 Legislative Agenda

1. BACKGROUND/HISTORY

Issue: Each year the Palm Beach County League of Cities prepares a legislative agenda to focus on key topics to be discussed with local, state and federal legislative bodies and agencies.

Recommended Action: Town Council to provide input regarding items to be included in the development of the Town's FY2016 Legislative agenda.

Town Council should prepare a legislative agenda packet listing the policies, projects, and special interests of the Town of Loxahatchee Groves which can be presented to local, state and federal legislative bodies and agencies to further our goals and objectives.

2. CURRENT ACTIVITY

The Palm Beach County League of Cities FY2016 Legislative priorities included the following issues:

- Supports public records reform;
- Supports legislation that repeals the state preemption of the regulation of vacation rental properties;
- Opposes legislation that mandates local governments and their taxpayers bear the cost of relocating utility equipment;
- Supports legislation advancing new economic incentives for distressed areas;
- Supports legislation that affirms the home rule powers of municipalities to establish and fund municipal employee benefit levels;
- Recommends moratorium on mandates of any kind during the 2016 legislative session;
- Monitor the effects of growth management legislation;
- Supports focus on state resources for local workforce and career training at all education levels;
- Support increased state funding for building and maintenance of educational facilities;
- Supports using resources from Amendment 1 for enhancement of water quality;
- Supports legislation appropriating \$30 million annual doc stamp tax revenue to the Ecosystem Management and Restoration Trust Fund;
- Supports financial and regulatory initiatives that prioritize and encourage properties with septic tanks to connect to sewer systems;
- Supports legislation that simplifies Florida's Sales and Use Tax System;
- Supports legislation that preserves local control of transportation planning;
- Supports legislation that protects the general revenues collected from the Community Services Tax;
- Supports legislation that creates a level playing field in relationship to pari-mutuel facilities;

- Supports legislation maintaining dedicated funding categories for house rehabilitation, economic development and neighborhood and commercial revitalization.
- Supports federal legislation that defined and establishes minimum regulatory standards for sober home facilities.

Attached is the Palm Beach County League of Cities Legislative Priorities and Issues for 2016. Because these positions are more general in nature, some issues may not apply to the Town or may conflict with our position.

Some Town Council members will be attending the Florida League of Cities Legislative Conference in mid-November where the city, town, and village local governments will be setting a state-wide legislative agenda.

The Town Council should consider identifying and adopting our legislative agenda at the December 1st meeting after considering both the Palm Beach County Municipal League and Florida League of City legislative policy statements.

Upon adopting of the Town’s legislative objectives, the Council should consider attending and using the Palm Beach County Day in Tallahassee to advocate for the Town’s policies and objectives to the legislators during the legislative session.

The Legislative Agenda adopted by the Palm Beach County League of Cities is attached as reference.

Key Legislative Dates are listed below:

- December 1 – Town Council Meeting to Adopt the Town’s Legislative Policies
- January 12 – Opening Day of the 2016 Regular Legislative Session
- January 12-13 – Palm Beach County Day – Tallahassee
- March 11 – Last Day – 2016 Legislative Session

If the Town adopts it’s FY2016 Legislative Agenda, the Town Council (individually and/or collectively) and staff will be authorized to advocate on behalf of the Town of Loxahatchee Groves in person or in writing in an effort to move forward the Town’s objectives. With direction from Town Council, staff will prepare a strategy to pursue local, state, and federal funding through the 2016 Legislative Agenda.

We request Town Council identify any issues for inclusion in the Town’s FY2016 Legislative agenda. This will allow staff, Councilmembers and/or paid lobbyist to advocate these positions on the City’s behalf.

3. ATTACHMENTS

Palm Beach County League of Cities - 2016 Legislative Agenda
Guide: How to Effectively Communicate with Your Legislators

4. FINANCIAL IMPACT

Limited funding has been provided in the FY2016 adopted budget for lobbyist services.

5. RECOMMENDATION

It is recommended that the Town Council provide input as to the content of the Town’s FY2016 Legislative Agenda and then adopt it.

Welcome

The purpose of the Palm Beach County League of Cities' Legislative Agenda is to articulate, advocate, promote and advance issues that may significantly impact municipalities within Palm Beach County. The League of Cities exists to promote and advance best practices and collective interests of the municipalities in Palm Beach County; to study municipal problems and seek solutions to them through cooperative efforts; and to encourage and work for the welfare of our citizens in Palm Beach County, providing the best quality of life possible countywide. The League was chartered in 1969 as a nonpartisan, nonprofit corporation by and for municipalities. We are a recognized IRS-501(c)(4).

38 Municipal Members by Area

District 1:

Juno Beach, Jupiter, Jupiter Inlet Colony, Lake Park, Mangonia Park, North Palm Beach, Palm Beach, Palm Beach Gardens, Palm Beach Shores, Riviera Beach & Tequesta

District 2:

Cloud Lake, Glen Ridge, Haverhill, Lake Clarke Shores, Loxahatchee Groves, Palm Springs, Royal Palm Beach, West Palm Beach & Wellington

District 3:

Atlantis, Boynton Beach, Greenacres, Hypoluxo, Lake Worth, Lantana, Manalapan, South Palm Beach & Village of Golf

District 4:

Boca Raton, Briny Breezes, Delray Beach, Gulf Stream, Highland Beach & Ocean Ridge

District 5:

Belle Glade, Pahokee & South Bay

Links to individual municipal websites
and to get more information visit:
www.leagueofcities.org



Mailing Address:

Palm Beach County League of Cities, Inc.
P.O. Box 1989, Governmental Center
West Palm Beach, FL 33402

Office Address:

Governmental Center, 10th Fl, Suite 1002.17
301 North Olive Avenue
West Palm Beach, FL 33401
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League Staff:

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(561) 586-7116 · (Fax) 586-9611
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Executive Committee:

Hon. Dawn Pardo, President
dpardo@rivierabch.com

Hon. Robert Shalhoub, 1st Vice President
rshalhoub@lakeclarke.org

Hon. Keith James, 2nd Vice President
kjames@wpb.org

Mo Thornton, Secretary-Treasurer
mthornton@atlantisfl.gov

Hon. Steve B. Wilson
Immediate Past President
dbuff@bellglade-fl.com

2016 Key Dates:

January

12 Opening Day of the 2016
Regular Legislative Session

12-13 Palm Beach County Day -
Tallahassee

February

2-3 Florida League of Cities
Legislative Action Days -
Tallahassee

March

11 Last Day-
2016 Legislative Session

5-9 National League of Cities
Congressional City Conference,
Washington, D.C.

August

18-20 Florida League of Cities Annual
Conference – Diplomat Resort,
Hollywood

November

16-19 National League of Cities
Annual Congress of Cities and
Exposition - Pittsburgh, PA

The League Board of Directors
and General Membership meetings
are usually held on 4th Wednesdays
of each month at various host city
and Associate locations around
Palm Beach County.

For more information visit:
www.leagueofcities.org



Palm Beach County League of Cities Legislative Priorities & Issues 2016

*The League represents the thirty-eight
municipalities of Palm Beach County,
plus over eighty associate,
government, non-profits & business
organizations.*

*“Shared visions & best practices
make for better communities.”*

*Visit us at...
www.leagueofcities.org*



The League of Cities 2016 Legislative Priorities

The League of Cities supports legislation that strengthens municipal self-governing powers. “Home Rule,” or government closest to the citizens, is key to a successful democracy.

Public Records

The League of Cities supports public records reform to discourage or eliminate schemes designed to generate violations of public records laws, as well as limit harassing or unreasonable public records requests.

Vacation Rentals

The League of Cities supports legislation that repeals the state preemption of the regulation of vacation rental properties in order to allow local governments to regulate such properties to protect the health and welfare of residents, visitors and businesses.

Relocation of Utilities

The League of Cities opposes legislation that mandates local governments and their taxpayers bear the cost of relocating utility equipment when the equipment is located within a public utility easement or right-of-way and needs to be relocated for public purposes.

Economic Development

The League of Cities supports legislation advancing new economic incentives for distressed areas and providing increased flexibility for municipalities to enter into public-private partnership agreements.

Pension Plans & Benefits

The League of Cities supports legislation that affirms the home rule powers of municipalities to establish and fund municipal employee benefit levels, and specifically provides comprehensive pension reform, disability presumption reform, and a mechanism for municipalities to revoke their election to participate in the Florida Retirement System.

Mandates

The League of Cities recommends a moratorium on mandates of any kind during the 2016 legislative session. Local governments are working to maintain current service levels within the confines of an economic downturn. We request that the state legislature allow time for municipalities to focus on current requirements without added regulations.

Effective Growth Management

The League of Cities will continue to monitor the effects of growth management legislation and oppose efforts that would undermine a local government’s planning and zoning authority.

Workforce Training

The League of Cities supports the focus on state resources for local workforce and career training at all education levels and subsequent job placement, with particular interest to our inland port cities in Western Palm Beach County.

State Funding for Educational Facilities

The League of Cities supports increased state funding for building and maintenance of educational facilities for local universities and Palm Beach County schools.

Amendment 1 Distribution

The League of Cities supports using resources from Amendment 1 for enhancement of water quality and beach management.

Beach Management

The League of Cities supports legislation appropriating the \$30 million annual doc stamp tax revenue to the Ecosystem Management and Restoration Trust Fund for beach preservation and repair. The League supports the elimination of redundancy in state and federal permitting, while encouraging the streamline of permit application review, which would reduce project cost, accelerate the permitting process and eliminate agency conflicts.

Water Quality & Supply

The League of Cities supports legislation addressing water quality and quantity issues that affect local communities’ aquifers, surface waters and estuaries. Specifically, the League supports efforts to maintain, revitalize and protect Palm Beach County’s water quality in the Glades, flooding and water retention, and the restoration of the Loxahatchee River and Lake Worth Lagoon.

Septic Tanks

The League of Cities supports financial and regulatory initiatives that prioritize and encourage properties with septic tanks to connect to centralized sewer systems, especially in areas that impact rivers, estuaries, first magnitude springs and impaired water bodies.

Internet Sales and Use Tax

The League of Cities supports legislation that simplifies Florida’s Sales and Use Tax System and qualifies the state for participation in the Streamlined Sales and Use Tax Agreement, thereby making it easier for out-of-state businesses to collect and remit taxes to Florida.

Transportation

The League of Cities supports legislation that preserves local control of transportation planning and provides opportunities for additional revenue options to fund municipal transportation infrastructure projects including roads and rails.

Communication Service & Local Business Tax

The League of Cities supports legislation that protects the general revenues collected from the Communications Services Tax and the local business tax which are used to provide services that our citizens want and need, including public infrastructure, public safety services and public transportation infrastructure. Municipalities have absorbed significant increases in operational cost while receiving less tax revenues.

Gaming / Gambling

The League of Cities supports legislation that creates a level playing field in relationship to pari-mutuel facilities in South Florida.

Housing & Small City CDBG Policy

The League of Cities supports legislation maintaining dedicated funding categories for housing rehabilitation, economic development, and neighborhood and commercial revitalization, with adequate verification safeguards that ensure grants will primarily benefit low and moderate-income families.

Federal Legislation

Residential Sober Houses

The League of Cities supports legislation that defines and establishes minimum regulatory standards for sober home facilities and allows for more stringent local regulations of these facilities.

Town of Loxahatchee Groves, Florida
Town Council
AGENDA ITEM REPORT
AGENDA ITEM NO.
MEETING DATE: 11/03/2015

PREPARED BY: William F. Underwood, II

SUBJECT: Okeechobee Corridor Master Plan

1.BACKGROUND/HISTORY

Problem Statement: The Town Council has extended the moratorium on Okeechobee Boulevard and needs to approve a modified Comprehensive Plan, land use and zoning for the Okeechobee Corridor.

Problem Solution: Provide additional funding for the Planning and Zoning Board to prepare recommendations for Town Council consideration.

The Town Council is placing a moratorium on commercial activities on Okeechobee Boulevard corridor. The Council directed the Planning and Zoning Board to prepare recommendations for possible implementation into the Town's Comprehensive Plan, land use, and zoning which will provide guidance to commercial activities in the corridor.

2.CURRENT ACTIVITY

Staff prepared a revised estimate of the potential cost to work through the development process with the Planning and Zoning Board. Staff has reviewed the scope of the project and guesstimates the cost of the effort. Including staff time to prepare meeting agendas, minutes, and other documentation, we believe the estimated amount will approach \$13,800 would sufficient.

3.ATTACHMENTS

Work Authorization 2015-01

4.FINANCIAL IMPACT

Budget provided from Comprehensive Planning and Zoning department for Other Services.

5.RECOMMENDED ACTION

Motion to authorize the Mayor to execute work authorization 2015-01 with additional budget of \$13,800 for the Okeechobee Corridor planning effort.

Town of Loxahatchee Groves, Florida
Work Authorization No.: 2015-01

Consultant: Underwood Management Services Group, LLC. and Land Research Management
Work Authorization No.: 2016-02 Date: November 3, 2015

Address: 840 NE Stokes Terrace
Jensen Beach, Fl. 34957

Brief Description of Task:
Continuation of the Okeechobee Boulevard Corridor planning effort and recommendation to Town Council for adoption within the moratorium deadline. The work will consist of: 1 - Working with the LPA to prepare a recommendation to the Council; and 2 - Processing of the amendments.

The total amount or the limiting amount of the compensation will be: \$14,850.00 unless additional services are authorized by the Town.

Town Council recommended extending the Okeechobee moratorium from December 2015 to July 2016. Pursuant to original authorization, the action requires additional work by the Town's Planner and UMSG, beginning with a workshop December 5, 2015, with the public. Additional funding in the amount of \$13,800.

Compensation elements are as follows:

	Method of Compensation	Amount (\$)	Change Ord	Total Amou	Task Code
Task 1. - Land Research Management - LPA hours with Land Research Management assuming 5 or 6 meetings, prepare agendas, staff reports, minutes, meeting follow-up, preparation of final report to Council	Estimated 72 @ \$125/hour	\$ 9,000	\$ 8,000	\$ 17,000	Planning
Task 1. - Conference with UMSG Principal, produce agendas, minutes, assist preparation of final report to Council	Principal 6 hours; staff support	\$ 900	\$ 1,500	\$ 2,400	UMSG Review
Task 2 - Prepare the amendments and staff report, prepare legal notices and the ordinanc, attendanced at advertised LPA and Council meetings, prepare transmittal and submittal packages.	Estimated 36 @ \$125/hour	\$ 4,500	\$ 3,500	\$ 8,000	Planning
Task 2 - Conference with Principal, publish amendments and staff report, publish legal notices and the ordinance, review transmittal and submittal packages.	Principal 3 hours; staff support	\$ 450	\$ 800	\$ 1,250	UMSG Review
Total:		\$ 14,850	\$ 13,800	\$ 28,650	

Other Notes:



TOWN OF PALM BEACH

Office of Mayor and Town Council

RECEIVED
OCT 27 2015
BY: BK

October 20, 2015

Representative Matt Caldwell
State Affairs Committee
218 House Office Building
402 South Monroe Street
Tallahassee, Florida 32399-1300

MAYOR GAIL L. CONIGLIO

COUNCIL

MICHAEL J. PICCILLO, PRESIDENT
RICHARD M. KLEID, PRESIDENT PRO TEM
DANIELLE H. MOORE
FENELÓPE D. TOWNSEND
ROBERT N. WILDRICK

RE: Election Date Proposal

Dear Representative Caldwell:

The Town of Palm Beach is adamantly opposed to the legislative proposal to standardize local government election dates in Florida.

The Town considers the proposal a direct encroachment upon the home rule powers of municipalities in the State of Florida and sees no reason for nor benefit inuring from standardizing said elections throughout the State.

The Town of Palm Beach enjoys a unique provision in its Charter relating to qualifications and elections, providing for general elections to be held on the first Tuesday after the first Monday of each February. Candidates shall qualify for office by being nominated at a Town Caucus to be held on the first Tuesday after the first Monday of January each year. This method of qualification is unique to Palm Beach and is an event of long tradition in the Town. The Town has no desire to give up this long established tradition which has a way of bringing Town residents together on an annual basis to experience this unique form of democracy. Furthermore, the Town by its nature is, to a great extent, seasonal and the dates of the qualification and election fit well into the dates that the majority of the Town's residents are in Town and available to engage in this process.

There are other provisions of the Town's Code of Ordinances which may be affected with this attempt to provide for uniform election dates. One such provision is Section 34-4 which provides that no election shall be held for the issuance of bonds, borrowing money, or for any purpose whatsoever calling for expenditures other than from the receipts from taxes on real and personal property, between April 1 and December 15 of any year. A proposal to call for municipal elections in November will be contrary to this Code provision which is intended to make certain that such a vote takes place when the majority of the residents, including seasonal residents, are in Town. To call for a November election for municipal candidates will create an extra burden on the Town in having to hold a separate election for purposes of bond referenda

which, under current law, the Town attempts to accommodate during the period of municipal elections now established.

Section 34-58 of the Town Code provides that one or more persons shall be nominated for Mayor at the Town Caucus in each odd numbered year. In the even number years at least three council members shall be nominated and in any odd numbered years at least two council members shall be nominated. Each person elected serves a two year term. The proposal preempts the flexibility currently enjoyed by the Town to set its own elections according to its local needs.

Perhaps most significant and most important is that requiring the Town of Palm Beach to hold its general election in November will be to impose upon the Town an election for its representatives when a significant number of the Town's residents are not in Town and available to vote. It is understood that absent voters may vote by absentee ballot, but it is not the desire of the residents of the Town to vote in that manner, the traditional manner of voting in the Town of Palm Beach being to enjoy its constitutional right to go to the precinct of its residence and vote in the ballot box.

The Town sees no value to providing for a uniform election date in November and adamantly opposes such proposal. If the intent of this legislation is to save money of taxpayers who bear the burden of paying the cost of municipal elections, then let the residents of the municipalities, through their home rule powers, determine whether they wish to change their election date, as opposed to forcing this upon the municipalities.

Sincerely,



Gail L. Coniglio
Mayor

cc: Town Council
David Cruz, Esq., Florida League of Cities
Mayors of Each Palm Beach County Municipality
Palm Beach County Legislative Delegation Members
House of State Affairs Committee Members
State Affairs Committee Staff Members
Mathew Forrest, Ballard Partners

The Florida League of Cities has received a legislative proposal from Representative Caldwell, Chair of House State Affairs Committee. The proposal, currently not in bill form, is likely to be considered during the upcoming 2016 Legislative Session. This proposal seeks to standardize various local government election dates in Florida and will have a direct impact on municipal and local referenda elections.

Chair Caldwell's plan calls for moving all municipal elections for local office to general elections (November) on odd-numbered years. In order to make this transition, the legislation would extend the term of incumbent officeholders until the next general election (November) on an odd-numbered year. League staff has identified the following concerns with this proposal:

- Currently, cities have elections at different times of the year on either even or odd numbered years. This proposal preempts the flexibility currently enjoyed by municipalities to set their own elections according to local needs.
- Currently, cities can choose the length of term served by an officeholder. It is common practice for city officials to have 2, 3 or 4 year terms of office. This proposal will not allow for a city official to have a 3 year term of office when municipal elections may only be held on odd numbered years. This can also have a significant impact on any city having "term limits".
- Changes to length of term of office and dates of elections will most likely require municipal charter amendments. Charter amendments will require an additional referenda election.
- Consolidating various elections for local office into a general election has the possibility to create a longer ballot and therefore increase the possibility of "under voting", the practice in which a voter does not fill out all questions on a ballot.
- Consolidating elections may have a negative effect on voter turnout and the non-partisan nature of municipal elections.

In addition, Chair Caldwell's plan calls for moving elections for bonds, charter amendments, annexation/contraction, and elections to set property tax millage to the next even or odd numbered year general election (November). League staff has identified the following concerns with this part of the proposal:

- Requiring cities to wait to approve operational functions that need voter approval for an election held once a year may delay the efficiency of government.
- For example, developments may stall waiting months to hold an annexation election, or interest rates for bonds may be dramatically different in 11 months.
- Cities operate on a fiscal year that begins on October 1. Under this proposal special elections to set tax millage can only be held during general elections (November). Therefore, cities would have to predict when election approval is required for a tax millage increase over a year in advance, prior to tax rolls being accessed or roll backs being released, a practical improbability.

We are requesting that all cities review the attached proposal and identify any concerns in the implementation of this proposed legislation.

Identifying municipal costs or practical impossibilities in complying with this proposal would be especially helpful.

If you have any questions please feel free to contact me directly.

Thank you,

David Cruz, Esq.

Assistant General Counsel

Florida League of Cities

(850) 701-3676 (office)

(305) 322-3643 (mobile)

Email: dcruz@flcities.com

TOWN OF LOXAHATCHEE GROVES

INTER-OFFICE CORRESPONDENCE

MEMORANDUM NO. 2015-001

TO: Mayor David Browning
Town Council

CC: William Underwood, Town Manager
Janet Whipple, Town Clerk

FROM: Michael D. Cirullo, Office of the Town Attorney *MDC*
Jacob G. Horowitz, Assistant Town Attorney *JGH*

DATE: January 5, 2015

RE: Town of Loxahatchee Groves / New State Law on Ethics Training

In 2014, the Florida Legislature amended Section 112.3142, F.S. (the "Statute"), thereby requiring **all municipal elected officers** to complete **four (4) hours of ethics training each calendar year**.

This training must address, at a minimum, the following topics:

- 1) Ethics in Government (Article II, Section 8 of the Florida Constitution);
- 2) Code of Ethics for Public Officers and Employees (Part III, Ch. 112, F.S.);
- 3) The Florida Public Records Act (Ch. 119, F.S.); and
- 4) The Sunshine Law (Ch. 286, F.S.)

This requirement begins **January 1, 2015**. In accordance with the Statute, the Florida Commission on Ethics ("FCE") is adopting rules which establish minimum course content for those portions of the ethics training pertaining to the Florida Constitution and Ch. 112, F.S. The Statute requires those officers required to receive ethics training to do so "as close as possible" to the date that he or she assumes office.

Beginning with the Form I financial disclosure forms that are due **July 1, 2015**, the FCE will include a check box on the form for filers to certify that they have completed the required training. These forms are filed with the Supervisor of Elections ("SOE").

The FCE website (<http://www.ethics.state.fl.us/>) has been updated with a number of video and audio links that may assist elected municipal officials to satisfy this new statutory requirement.

Please contact our office if there is any additional information that we can provide.

MDC:JGH