



TOWN OF LOXAHATCHEE GROVES

TOWN COUNCIL MEETING

AGENDA

TUESDAY, SEPTEMBER 20, 2016

*Mayor David Browning (Seat 4)*

*Vice-Mayor Tom Goltzené (Seat 5)*

*Councilman Ronald D. Jarriel (Seat 1)*

*Councilman Ryan Liang (Seat 3)*

*Councilman Todd McLendon (Seat 2)*



**Town of Loxahatchee Groves  
Town Council Meeting**

**Thursday, September 20, 2016 - 7:00 p.m. to 10:30 p.m.**

*(Times established by Resolution No. 2014-08... commencing at 7:00 p.m., and ending no later than 10:30 p.m., which can be extended by motion of the Council.)*

Town Hall, 155 "F" Road  
Loxahatchee Groves, Florida 33470

<b>Mayor David Browning (Seat 4)</b>	<b>Town Manager William F. Underwood, II</b>
<b>Vice Mayor Tom Goltzené (Seat 5)</b>	<b>Town Attorney Michael D. Cirullo, Jr.</b>
<b>Councilman Ronald D. Jarriel (Seat 1)</b>	<b>Town Clerk Virginia M. Walton</b>
<b>Councilman Ryan Liang (Seat 3)</b>	
<b>Councilman Todd McLendon (Seat 2)</b>	

**PUBLIC NOTICE/AGENDA**

**1. OPENING**

- a. Call to Order & Roll Call
- b. Pledge of Allegiance & Invocation
- c. Approval of Agenda

MOTION	SECOND	VOTE
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**2. PUBLIC COMMENTS**

**3. BUDGET HEARINGS**

- a. RESOLUTION NO. 2016-69 (Final Millage Rate)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ESTABLISHING AND ADOPTING THE FINAL MILLAGE RATE FOR THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, PURSUANT TO THE BUDGET SUMMARY FOR THE FISCAL YEAR 2016-2017, IN ACCORDANCE WITH CHAPTER 200, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

MOTION	SECOND	VOTE
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b. RESOLUTION NO. 2016-70 (Final Public Hearing-Budget)

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; ADOPTING FISCAL POLICIES; AND PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.**

<b>MOTION</b>	<b>SECOND</b>	<b>VOTE</b>
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**4. CONSENT AGENDA**

(Public Comment will be permitted on consent agenda items prior to Council vote)

- a. Minutes: September 8, 2016 Town Council Meeting

**5. PRESENTATIONS**

- a. Responses to Letter of Interest – Special Magistrate Code Hearing Services
1. Gary M. Brandenburg, Brandenburg & Associates, P.A.
  2. Paul J. Nicoletti, Attorney at Law
  3. Keith W. Davis/Jennifer Ashton, Corbett, White, Davis and Ashton, P.A.

**6. OLD BUSINESS**

- a. Direction on Okeechobee/Folsom Speed Signs for FY 2016/2017

<b>MOTION</b>	<b>SECOND</b>	<b>VOTE</b>
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- b. Direction on CODE RED Notification Software System

<b>MOTION</b>	<b>SECOND</b>	<b>VOTE</b>
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- c. Council Meeting Schedule for Oct. to Dec. 2016 and Jan. to Sept. 2017

<b>MOTION</b>	<b>SECOND</b>	<b>VOTE</b>
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[This item will be continued to the October 18, 2016 Agenda as a Quasi-Judicial Hearing](#)

- d. RESOLUTION NO. 2016-61 (DUNKIN DONUTS SIGN VARIANCE)

**7. NEW BUSINESS**

[QUASI-JUDICIAL HEARING](#)

- a. “A Cut Above” Appeal to Historical Legacy Special Exception Denial

<b>MOTION</b>	<b>SECOND</b>	<b>VOTE</b>
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**8. COMMITTEE REPORTS – none scheduled**

**9. MANAGER’S REPORT** – Town Manager Underwood

- a. Agenda Item Report – Updates on various activities and issues concerning the Town
- b. Palm Beach County Sheriff’s Office District 15 Monthly Report for August 2016
- c. Palm Beach County Fire-Rescue Monthly Report for August 2016

**10. COUNCIL REPORTS**

- a. Council Member Ron Jarriel
  - 1. Discussion and direction on Assessment of Roads by Bergeron
- b. Vice Mayor Tom Goltzené
  - 1. Discussion and direction on Charter Amendments
    - a) Canvassing Board
    - b) Manager Duties
    - c) Debt Financing
  - 2. Discussion and direction on Open Container Ordinance
- d. Council Member Todd McLendon
  - 1. Discussion and direction to invite County Administrator Verdenia Baker, and County Engineer George Webb to the October 18, 2016 regular meeting.
  - 2. Discussion and direction on streamlining ULDC Committee
  - 3. Discussion and direction on Pill Mill Legislation
  - 4. Reconsideration of Retail – Loxahatchee Groves Commons Outparcel F “Medical Office”

**11. CLOSING COMMENTS**

- a. Public
- b. Town Attorney
- c. Town Council Members

**12. ADJOURNMENT**

***The next Meeting is a Joint Town Council/Water Control District Meeting  
scheduled for October 4, 2016 @ 6:00 p.m. at Town Hall***

**Comment Cards:** Anyone from the public wishing to address the Town Council must complete a Comment Card before speaking. This must be filled out completely with your full name and address and given to the Town Clerk. During the meeting, before public comments, you may only address the item on the agenda in which is being discussed at the time of your comment. During public comments, you may address any item you desire. Please remember that there is a three (3) minute time limit on all public comment. Any person who decides to appeal any decision of the Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which included testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate should contact the Town Clerk’s Office (561-793-2418), at least 48 hours in advance to request such accommodation.

**Town of Loxahatchee Groves, Florida**  
**Town Council**  
**AGENDA ITEM REPORT**  
**AGENDA ITEM NO. 3a**  
MEETING DATE: 09/20/2016

**PREPARED BY:** William F. Underwood, II

**SUBJECT:** Establish Tentative FINAL Millage Rate for FY 2017

**1.BACKGROUND/HISTORY**

**Legislative Update: At the regular meeting of September 8, 2016, the Town Council adopted the Tentative Millage rate for FY2017.**

**Recommended Action: Motion to adopt Resolution No. 2016-69 establishing the final Millage for FY2017 at 1.4717 mills.**

**Problem Statement:** The Town Council must adopt a Tentative Millage rate for FY 2017.

**Problem Solution:** Adopt a resolution for the Tentative Millage rate.

The Town Council established a proposed millage rate of 1.4717 mills that is advertised through the Truth in Millage Rate (TRIM) to the property owners and citizens in Town. The proposed rate was adopted at the July 19<sup>th</sup> regular Town Council meeting.

**2.CURRENT ACTIVITY**

This office submitted the FY 2017 proposed millage rate to the Palm Beach County Property Appraiser for use in prepare the TRIM notice to property owners. Two public hearings will be held during September for the adoption of the millage rate. September 8<sup>th</sup> is the first of the two (2) meetings to hear from the public and modifying this rate, the budget or both during the process. At the July 19<sup>th</sup> meeting, the Town Council made a number of changes in the estimated revenues, other sources and appropriations for FY 2017.

**3.ATTACHMENTS**

Resolution No. 2016-69

**4.FINANCIAL IMPACT**

Estimated ad valorem tax revenue for FY 2017 is set at \$380,098 at 100%. The budget will reflect the ad valorem tax revenue at 95% at \$361,093, per Florida Statutes.

**5.RECOMMENDED ACTION**

Motion to adopt resolution 2016-69

**TOWN OF LOXAHATCHEE GROVES**

**RESOLUTION NO. 2016-69**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ESTABLISHING AND ADOPTING THE FINAL MILLAGE FOR THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, PURSUANT TO THE BUDGET SUMMARY FOR THE FISCAL YEAR 2016-2017, IN ACCORDANCE WITH CHAPTER 200, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on September 8, 2016, the Town Council conducted a public hearing and adopted a tentative budget, which included the estimated expenses and revenues for the Town of Loxahatchee Groves, Florida (the "Town"), for the ensuing year, with detailed information, including revenues to be derived from sources other than ad valorem levy, and also containing certain recommendations as to the amounts necessary to be appropriate for funding the activities of the Town for the ensuing year; and

**WHEREAS**, pursuant to Chapter 200, Florida Statutes, as amended (the "Statute") a method is prescribed for fixing the millage for the purpose of establishing the basis for the collection of said funds; and

**WHEREAS**, the Town, pursuant to Florida law, conducted a public hearing on September 8, 2016, and adopted Resolution 2016-64, which established the Town's tentative millage rate for the Fiscal Year 2016-2017 at 1.4718 mills, an increase of 14.79% from the 2015-2016 rolled-back millage rate of 1.2822 mills, and set the second public hearing for adoption of the Town's millage rate for the Fiscal Year 2016-2017 for September 20, 2016; and

**WHEREAS**, on September 20, 2016, the Town Council conducted its duly noticed public hearing, notice of which was published on September 16, 2016, to adopt its Final Millage Rate for the Fiscal Year 2016-2017;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THAT:**

**Section 1.** Each "WHEREAS" clause set forth above is true and correct and herein incorporated by this reference.

**Section 2.** The requisite advertisements, public hearings, and resolutions necessary to establish the Town millage rate have been conducted and prepared as required by Florida Law.

**Section 3.** Pursuant to the Statute, the first public hearing was held on September 8, 2016, at 7:00 p.m., at the Loxahatchee Groves Town Hall, in the Town of Loxahatchee Groves, Florida; and, a second and final public hearing was held on September 2, 2016, at 7:00 p.m., at the Loxahatchee Groves Town Hall, in the Town of Loxahatchee Groves, Florida.

**Section 4.** After the conduct of said hearings, and compliance with all of the requirements of the Statute referred to herein, the Town Council hereby establishes and adopts the millage rate for the Fiscal Year 2016-2017 of 1.4718 mills, an increase of 14.79% from the 2015-2016 rolled-back millage rate of 1.2822 mills.

**Section 5.** A certified copy of this Resolution shall be furnished to the Palm Beach County Property Appraiser, the Palm Beach County Tax Collector, and to the State of Florida Department of Revenue so that appropriate and lawfully available revenues may be collected and furnished to the Town as provided by General Law.

**Section 6.** If any clause, section, or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and shall in no way affect the validity of the remaining portions of this Resolution.

**Section 7.** All resolutions or parts of resolutions in conflict herewith are hereby

repealed to the extent of such conflict.

**Section 8.** This Resolution shall become effective immediately upon its passage and adoption.

Council Member \_\_\_\_\_ offered the foregoing resolution. Council Member \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
DAVIS BROWNING, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOM GOLTZENÉ, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RON JARRIEL, COUNCIL MEMBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RYAN LIANG, COUNCIL MEMBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD MCLENDEN, COUNCIL MEMBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THIS 20th DAY OF SEPTEMBER, 2016.**

ATTEST:

TOWN OF LOXAHATCHEE GROVES,  
FLORIDA

\_\_\_\_\_  
TOWN CLERK,

\_\_\_\_\_  
Mayor David Browning

\_\_\_\_\_  
Vice Mayor Tom Goltzené

APPROVED AS TO LEGAL FORM

\_\_\_\_\_  
Council Member Ronald D. Jarrell

\_\_\_\_\_  
Office of the Town Attorney

\_\_\_\_\_  
Council Member Ryan Liang

\_\_\_\_\_  
Council Member Todd McLendon

**Town of Loxahatchee Groves, Florida**  
**Town Council**

**AGENDA ITEM REPORT**  
**AGENDA ITEM NO. 3b**

MEETING DATE: 9/20/2016

**PREPARED BY:** William F. Underwood, II  
**SUBJECT:** 2017 Annual Budget Discussions

**1. BACKGROUND/HISTORY**

**Legislative Update:** At the regular meeting of September 8, 2016, the Town Council made changes to the 2017 appropriations which have been incorporated herein.

**Recommended Action:** Motion to adopt Resolution No. 2016-70 adopting the final Budget for Fiscal Year 2016-2017.

**Legislative Update:** At the regular meeting of August 2, 2016, the Town Council made various changes to the 2017 appropriations which have been incorporated herein.

**Recommended Action:** Motion to adopt Resolution No. 2016-65 .

**Problem Statement:** The Town Council must adopt the 2017 annual budget for estimated revenues and appropriations.

**Problem Solution:** Make recommendations for changes in annual budget estimated revenues and appropriations.

At the July 18, 2017, FAAC meeting, the committee recommended the Council approve the millage rate of 1.4718 mills and the residential solid waste of \$256.27. The committee reviewed estimated revenues and appropriations. Questions and comments arose regarding the various accounts and answers provided.

Beginning October 1, 2016, the Town will begin the fiscal year for 2017. The Council has set the proposed millage and preliminary solid waste assessment at 1.4718 mills and \$256.27 respectively. Additionally, the Council has set September 8, 2016; at 7:00 P.M., in the Town Council Chambers at 155 F Road for the first public hearing to set the tentative millage rate, tentative budget, and final solid waste assessment. Finally, on September 20, 2016; at 7:00 P.M., in the Council Chambers, the final public hearing on the tentative millage and budget will be presented for approval.

**2. CURRENT ACTIVITY**

While this agenda and meeting will not be the only time the Town Council can make recommendations to the Fiscal Year 2017 budget, staff seeks Council input to the further

development of the estimated revenues and appropriations. Therefore, we respectfully request the Town Council review the estimated revenues and appropriations for all funds, General Fund, Transportation Fund, Capital Improvement Fund, and the Solid Waste Fund, and make recommendations regarding the various accounts.

Recommendations made during this meeting will be incorporated into the first public hearing on the budget at the September 8<sup>th</sup> meeting. Further, staff will bring forward the Town's fiscal policy for adoption at the September 20<sup>th</sup> public hearing.

**3. ATTACHMENTS**

- Resolution No. 2016-70
- Fiscal Year 2017 Estimated Revenues and Appropriations
- Statement of Estimated Changes in Fund Balances

**4. FINANCIAL IMPACT**

Not applicable at this time.

**5. RECOMMENDED ACTION**

Discuss and recommend, if applicable, final changes to the Fiscal Year 2017 estimated revenues and appropriations.

**TOWN OF LOXAHATCHEE GROVES**

**RESOLUTION NO. 2016-70**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; ADOPTING FISCAL POLICIES; AND PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.**

**WHEREAS**, on September 8, 2016, the Town Council conducted a public hearing and adopted Resolution 2016-65, which approved a Tentative Budget for the Fiscal Year beginning October 1, 2016, which included the estimated expenditures and revenues of the Town for the ensuing year, with detailed information, including revenues to be delivered from sources other than ad valorem levy, and recommendations have been made as to the amount necessary to be appropriated for the ensuing year, and set September 20 2016, for the second public hearing for adoption of the Town's Final Budget for the Fiscal Year beginning October 1, 2016; and,

**WHEREAS**, on September 20, 2016, the Town conducted its duly noticed public hearing, notice of which was published on September 8, 2016, to adopt its final budget for the Fiscal Year beginning on October 1, 2016.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA:**

**Section 1.** Each "WHEREAS" clause set forth above is true and correct and herein incorporated by this reference.

**Section 2.** The requisite advertisements, public hearings, and resolutions necessary to establish the Town millage rate have been conducted and prepared as required by Florida Law.

**Section 3.** The budget estimates, a copy of which are attached hereto and expressly made a part hereof as **Exhibit "A,"** are hereby adopted as the 2016-2017 Fiscal Year Budget and shall be in full force and effect for the fiscal year of the Town commencing on October 1, 2016, and terminating on September 30, 2017.

**Section 4.** The provisions of this Resolution shall not be deemed to be a limitation of the power granted to the Town by the Town Charter and which relate to the fiscal management of the Town's funds.

**Section 5.** From time-to-time, the Town may transfer from one fund, account, or department, to another as the necessity for the same may occur without being required to amend the terms and provisions of this Resolution.

**Section 6.** The Town has adopted its Fiscal Year 2016-2017 millage rate of 1.4718 mills.

**Section 7.** If any clause, section, or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and shall in no way affect the validity of the remaining portions of this Resolution.

**Section 8.** All resolutions or parts of resolutions, in conflict herewith are hereby repealed to the extent of such conflict.

**Section 9.** This Resolution shall become effective immediately upon its passage and adoption.

Council Member \_\_\_\_\_ offered the foregoing resolution. Council Member \_\_\_\_\_ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
DAVIS BROWNING, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOM GOLTZENÉ, VICE MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RON JARRIEL, COUNCIL MEMBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RYAN LIANG, COUNCIL MEMBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD MCLENDEN, COUNCIL MEMBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, UPON SECOND PUBLIC HEARING THE 20TH DAY OF SEPTEMBER, 2016.

TOWN OF LOXAHATCHEE GROVES, FLORIDA

ATTEST

\_\_\_\_\_  
Mayor David Browning

\_\_\_\_\_  
Vice-Mayor Tom Goltzené

\_\_\_\_\_  
Virginia Walton, Town Clerk

\_\_\_\_\_  
Councilman Ron Jarriel

APPROVES AS TO LEGAL FORM

\_\_\_\_\_  
Councilman Ryan Liang

\_\_\_\_\_  
Office of the Town Attorney

\_\_\_\_\_  
Councilman Todd McLendon

EXHIBIT "A"  
(BUDGET ESTIMATE)

Exhibit "A"



**Town of Loxahatchee Groves, Florida**  
**Estimated Revenues**  
**Fiscal Year 2016-2017**

**General Fund**

<b>Acct Title</b>	<b>Function</b>	<b>Tentative</b>
Subtotal Ad Valorem Taxes	311	\$361,093
Subtotal Public Service Tax	314	\$369,143
Subtotal Permits, Fees, Spc Assess	323	\$239,000
Subtotal Intergovernmental	335	\$349,687
Subtotal Charge for Service	341	\$38,500
Subtotal Fines & Forfeitures	351	\$1,000
Subtotal Miscellaneous	361	\$7,500
Subtotal Other Sources	381	\$12,309
<b>Fund Total</b>		<b>\$1,378,232</b>

Exhibit "A"



**Town of Loxahatchee Groves, Florida**  
**Estimated Revenues**  
**Fiscal Year 2016-2017**

**Transportation Fund**

<b>Acct Title</b>	<b>Function</b>	<b>Tentative</b>
Subtotal Sales, Use and Fuel Taxes	312	<b>\$398,310</b>
Subtotal Other Sources	381	<b>\$10,570</b>
<b>Fund Total</b>		<b>\$408,880</b>

Exhibit "A"



**Town of Loxahatchee Groves, Florida**  
**Estimated Revenues**  
**Fiscal Year 2016-2017**

**Capital Improvement Fund**

<b>Acct Title</b>	<b>Function</b>	<b>Tentative</b>
<b>Subtotal Intergovernmental</b>	335	<b>\$0</b>
<b>Subtotal Miscellaneous</b>	366	<b>\$400,000</b>
<b>Subtotal Other Sources</b>	381	<b>\$1,518,893</b>
<b>Fund Total</b>		<b>\$1,918,893</b>

Exhibit "A"



**Town of Loxahatchee Groves, Florida**  
**Estimated Revenues**  
**Fiscal Year 2016-2017**

**Sanitation Fund**

<b>Acct Title</b>	<b>Function</b>	<b>Tentative</b>
<b>Subtotal Franchise Fees</b>	325	<b>\$337,896</b>
<b>Subtotal Charge for Service</b>	343	<b>\$4,000</b>
<b>Subtotal Miscellaneous</b>	361	<b>\$0</b>
<b>Subtotal Other Sources</b>	381	<b>\$120,302</b>
<b>Fund Total</b>		<b>\$462,198</b>

**Exhibit "A"**



**Town of Loxahatchee Groves, Florida  
Estimated Appropriations  
Fiscal Year 2016-2017**

**General Fund**

Title	Function	Tentative
Subtotal Operating Expense	511	\$87,435
Total Town Council		\$87,435
Subtotal Operating Expense	512	\$323,594
Total Town Manager		\$323,594
Subtotal Operating Expense	513	\$35,110
Total Financial Services		\$35,110
Subtotal Operating Expense	514	\$90,000
Total Legal Services		\$90,000
Subtotal Operating Expense	515	\$188,334
Total Planning and Zoning		\$188,334
Subtotal Operating Expense	519	\$120,100
Total Code Enforcement		\$120,100
Subtotal Operating Expense	521	\$304,521
Total Police Services		\$304,521
Subtotal Operating Expense	539	\$5,000
Total Public Works		\$5,000
Subtotal Operating Expense	519	\$89,980
Total General Government		\$89,980
Subtotal Operating Expense	519	\$1,286
Subtotal Capital Outlay	519	\$0
Subtotal Grants & Aids	519	\$2,000
Subtotal Non-Operating	519	\$130,872
Total Non-departmental		\$134,158
<b>Fund Total</b>		<b>\$1,378,232</b>



**Town of Loxahatchee Groves, Florida  
Estimated Appropriations  
Fiscal Year 2016-2017**

**Transportation Fund**

<b>Title</b>	<b>Function</b>	<b>Tentative</b>
<b>Subtotal Operating Expense</b>	<b>541</b>	<b>\$380,741</b>
<b>Subtotal Capital Outlay</b>	<b>541</b>	<b>\$28,140</b>
<b>Subtotal Non-Operating</b>	<b>541</b>	<b>\$0</b>
<b>Total Roads - LOGT</b>		<b>\$408,880</b>
<b>Fund Total</b>		<b>\$408,880</b>



**Town of Loxahatchee Groves, Florida  
Estimated Appropriations  
Fiscal Year 2016-2017**

**Capital Improvement Fund**

<b>Title</b>	<b>Function</b>	<b>Tentative</b>
<b>Subtotal Capital Outlay</b>	<b>541</b>	<b>\$1,918,893</b>
<b>Subtotal Non-Operating</b>	<b>541</b>	<b>\$0</b>
<b>Total Community Improvements</b>		<b>\$1,918,893</b>
<b>Fund Total</b>		<b>\$1,918,893</b>



**Town of Loxahatchee Groves, Florida  
Estimated Appropriations  
Fiscal Year 2016-2017**

**Sanitation Fund**

<b>Title</b>	<b>Function</b>	<b>Tentative</b>
<b>Subtotal Operating Expense</b>	<b>534</b>	<b>\$462,198</b>
<b>Total Residential Collection</b>		<b>\$462,198</b>
<b>Fund Total</b>		<b>\$462,198</b>

**Statement of Estimated Changes in Fund Balances**

<b>General Fund</b>			
<b>CAFR UNASSIGNED FUND BALANCE</b>			
9/30/15 Fund Balance	\$454,232		
FY 2016 Estimated Change	<u>\$160,000</u>		
<b>FY 2016 Est. Total Fund Balance</b>	<b>\$614,232</b>		
FY2017 Fiscal Policy Reserve @ 25%	<u>(\$341,481)</u>		
FY 2017 Est. Total Fund Balance Change	<u>(\$20,000)</u> Revised pursuant to TC approval 7/19/2016 meeting		
<b>FY 2017 Est. Total Fund Balance</b>	<b>\$252,751</b>		
<b>Transportation Fund</b>			
<b>CAFR UNASSIGNED FUND BALANCE</b>			
<b>9/30/15 Fund Balance</b>	<b>\$314,007</b>		
FY 2016 Estimated Change	<u>(\$240,000)</u>		
<b>FY 2016 Est. Total Fund Balance</b>	<b>\$74,007</b>		
<b>5 cent Fund Balance</b>	<b>6 cent Fund Balance</b>		
9/30/15 Fund Balance	\$419,622	9/30/15 Fund Balance	\$533,044
FY 2016 Estimated Change	<u>(\$390,000)</u>	FY 2016 Estimated Change	<u>(\$510,000)</u>
<b>FY 2016 Est. Total Fund Balance</b>	<b>\$29,622</b>	<b>FY 2016 Est. Total Fund Balance</b>	<b>\$23,044</b>
<b>FY 2017 Appropriated (Budgeted ) Fund Balance</b>	<b>\$0</b>	<b>FY 2017 Appropriated (Budgeted ) Fund Balance</b>	<b>\$0</b>
<b>FY 2017 Est. Total ASSIGNED Fund Balance</b>	<b>\$29,622</b>	<b>FY 2017 Est. Total ASSIGNED Fund Balance</b>	<b>\$23,044</b>
<b>FY 2017 Est. Total ASSIGNED Fund Balance</b>		<b>\$126,673</b>	
<b>Solid Waste Fund</b>			
<b>CAFR UNASSIGNED FUND BALANCE</b>			
9/30/15 Fund Balance	\$29,594		
FY 2016 Estimated Change	-		
<b>FY 2016 Est. Total Fund Balance</b>	<b>\$29,594</b>		
Fiscal Policy Reserve @ 0% to 10%	\$0		
<b>FY 2016 Est. Total Fund Balance</b>	<b>\$29,594</b>		
<b>FY 2017 Appropriated (Budgeted ) Fund Balance</b>	<b>\$0</b>		
<b>FY 2017 Est. Total ASSIGNED Fund Balance</b>	<b>\$29,594</b>		
<b>Capital Improvement Program</b>			
<b>CAFR ASSIGNED FUND BALANCE</b>			
9/30/15 Fund Balance	\$1,113,081		
9/30/15 Fund Balance - North Road Trail	\$40,000		
FY 2016 Estimated Change	<u>\$929,000</u>		
<b>FY 2016 Est. Total ASSIGNED Fund Balance</b>	<b>\$2,082,081</b>		
Rollover Reserve - South D Road Contribution	<u>(\$100,000)</u>		
<b>FY 2017 Appropriated (Budgeted ) Fund Balance</b>	<u>(\$1,518,893)</u> Revised pursuant to TC approval 7/19/2016 meeting added \$800,000		
<b>FY 2017 Est. Total ASSIGNED Fund Balance</b>	<b>\$463,188</b>		

EXHIBIT "B"  
(FISCAL POLICIES)

# Fiscal Policies

The Town of Loxahatchee Groves has adopted a comprehensive series of fiscal policies which embody recognized sound financial management concepts. It is anticipated that these policies will be amended as necessary as part of the Town's annual budget process and reconfirmed each year as a part of budget development.

The fiscal policies are organized under four subject headings:

- General Fiscal Policy presents the overall guidelines for financial and accounting practices, including the basic framework for preparing the Town's operating and capital budgets, maintaining accounting records, and funding services on a non-discriminatory basis.
- Fiscal Policy for Operating Revenue, Expenditures, and Fund Balance/Net Assets outlines the policies for budgeting and accounting for revenue and expenditure requirements, and providing adequate fund balance and net assets in the Town's various operating funds. This section includes several references to capital project funding in relation to the amount and type of support to be provided by the operating funds.
- Fiscal Policy for Investments provides guidelines for investing operating and capital balances.
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The Town will normally adhere to these fiscal policies in the conduct of its operations. However, it must be noted that these policies are guidelines and not statutory limitations. Some of the policies, particularly with regard to unassigned fund balance or unrestricted net assets, are designed as goals to be pursued, not necessarily achieved on an annual or ongoing basis. The Town reserves the right to deviate from any or all of the fiscal policies if such action is determined by Town Council to be in the best interest of the Town.

## **I. GENERAL FISCAL POLICY**

### **A. GENERAL GUIDELINES**

1. The Annual Operating Budget of the Town of Loxahatchee Groves, Florida, shall balance the public service needs of the community with the fiscal capabilities of the Town. It is intended to achieve those goals and objectives established by the Council for the next fiscal year. Service programs will represent a balance of services, but with special emphasis on the Town's public safety, environmental health, and economic development. Services shall be provided on a most cost-effective basis.
2. New programs, services, or facilities shall be based on general citizen demand, need, or legislative mandate, and ability of funding.

3. The Town shall provide funding for public services on a fair and equitable basis, and shall not discriminate in providing such services on the basis of race, color, national origin, religion, sex, sexual preference, marital status, age, or disability.

B. SPECIFIC GUIDELINES

1. The Town recognizes that its citizens deserve a commitment from the Town for fiscal responsibility, and that a balanced operating budget is the cornerstone of fiscal responsibility. Operating expenditures will be fiscally balanced with revenues that can be expected to be received during the fiscal year. New programs or changes in policies that would require the expenditure of additional operating funds will be funded either through a reduction in programs of lower priority or through adjustments to rates, service charges or taxes. Requests for new or changes to programs or policy will be accompanied by an analysis of the short and long-term impact on the operational budget caused by such change or new program or policy.
2. The Town will maintain adequate minimum fund balance/net assets in the Town's various operating funds to provide the capacity to: a) provide sufficient cash flow for daily financial needs, b) secure and maintain investment grade bond ratings, c) provide funds for unforeseen expenditures related to emergencies. General fund will maintain fund balance categories in accordance with GASB Statement 54 Fund Balance Reporting and Governmental Fund Type Definitions. Within the governmental funds of the Town, fund balance shall be composed of Non-spendable, Restricted, Committed, Assigned, and Unassigned amounts.
  - Non-spendable fund balance consists of amounts that are not in spendable form such as inventory and prepaid items.
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With regard to the spending order of the fund balances, the Town uses restricted amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing so, such as in grant agreements requiring dollar for dollar spending. Additionally, the Town would first use committed fund balance, followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

3. The Town shall prepare and implement a Capital Improvement Program (CIP), consistent with State requirements, which shall schedule the funding and construction of projects for a five-year period, including a one-year CIP Budget. The Capital Improvement Program shall balance the needs for improved public facilities and infrastructure, consistent with the Town's Comprehensive Plan, within the fiscal capabilities of the Town.
4. The Town shall maintain its accounting records in accordance with generally accepted accounting principles (GAAP), applied to governmental units as promulgated by the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).
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9. An analysis shall be made to determine the project life cycle cost of ownership where it is proposed that facilities be leased or rented, and if such cost will commit the Town to \$50,000 or more in any one year.

## **II. FISCAL POLICY FOR OPERATING REVENUE, EXPENDITURES AND FUND BALANCE/NET ASSETS**

### **A. GENERAL GUIDELINES**

1. Revenue
  - a. Revenue projections will be based on an analysis of historical trends and reasonable assumptions made on a conservative basis of future conditions to ensure that estimates are realized.

- b. The Town will not use long-term debt to finance expenditures required for current operations.
- c. As a general rule, operating budgets will be balanced using current year revenues to finance current year expenditures. Unassigned fund balance shall not normally be budgeted as a resource to support routine annual operating expenses. However, balances exceeding the policy targets may be budgeted as a resource to support capital, debt, or extraordinary major maintenance needs on a non-recurring basis, or for specific purposes, as designated.

## 2. Expenditures

- a. Normal maintenance requirements necessary to sustain the basic asset value will be included in the expenditure budget of the proper operating fund.
- b. Funding will be provided for major improvements and automation of services based on multiple-year planning, appropriate cost-benefit analysis, and life cycle costing.
- c. Future capital improvement requirements and equipment replacement will be included in operating budget plans or in the CIP. The annual amount set aside to provide reserves for future capital requirements, will be tailored to the needs of the specific operation, if not established by bond resolution, and will be above the specified fund balance or net assets.

## 3. Unassigned Fund Balance/ Unrestricted Net Assets

- a. Maintaining an adequate fund balance or net assets is essential to the Town's financial health. The unassigned fund balance for fiscal reserve and unrestricted net assets will be considered adequate between a minimum of 25% and a maximum of 30% of the current year's operating appropriations, including transfers, for the General Fund; a minimum of 0% and a maximum of 25% of the current year's operating appropriations, including transfers, will be considered adequate unrestricted net assets for the Enterprise Operating Funds.
- b. Amounts above those indicated in paragraph 3.a. may be assigned or committed within unassigned fund balance or unrestricted net assets for non-recurring purposes.
- c. The balances of each fund will be maintained by using a conservative approach in estimating revenues and by ensuring expenditures do not exceed appropriations.
- d. Any anticipated deficit of operating expenditures over revenues at year-end will be provided for in the current year's budget amendment process through fund balance/net asset appropriations.
- e. In the event that sufficient unassigned fund balance/unrestricted net asset targets are not met, a proposed revenue enhancement and/or service level reduction plan to achieve the

target shall be submitted to the Council for the subsequent year budget consideration. The replenishment to the expected minimum level shall be completed within five years.

## B. SPECIFIC GUIDELINES

### 1. General Fund

- a. The General Fund is the principal operating fund of the Town and will account for activities not reported in another type of fund for legal or managerial reasons.
- b. The operating budget of the General Fund will be prepared based on 95% of the certified taxable value of the property tax roll and conservative estimates of other sources of General Fund revenue.
- c. Service charges and user fees for all General Fund services will be analyzed to ensure an appropriate proportional recovery of direct costs and overhead.

### 2. Special Revenue Funds

- a. Special revenue funds will be used to account for specific revenue sources that are restricted to expenditures for specific purposes. Dedicated operations that cover only a substantial portion of their costs by user fees and charges, and therefore require ongoing operating subsidies, will be classified as special revenue funds.

### 3. Proprietary or enterprise Funds

- a. Proprietary funds will be used to account for those activities where the costs are expected to be funded by user fees and charges.
- b. Proprietary Funds will pay the General Fund their proportionate share of the cost of general administrative departments. Solid Waste is able to produce sufficient revenue from service charges to fully recover all direct operating costs and overhead. Initial startup of operations or specific circumstances may require an individual enterprise to be subsidized for a limited period of time; however, it is fully expected that these operations will be totally self-supporting over time and will repay any subsidy to the General Fund as revenues permit.
- c. Service charges, rent and fee structures will be established to ensure recovery of all costs.
- d. The expenditure requirements of the Proprietary Funds will include all expenses of the operations, as well as any transfers to capital project funds and debt service funds.
- e. A review of service cost and rate structures for Solid Waste charges will be performed on an annual basis. The adopted budget will set forth the cost requirements to be recovered by the service charges, which will be based on the cost of services provided.

### **III. FISCAL POLICY FOR INVESTMENTS**

#### **A. GENERAL GUIDELINES**

1. The investment of Town funds shall be controlled by the Town’s “Investment Policy” and shall conform to Florida Statutes Chapters 166.261 and 218.415.
2. Sufficient operating funds are to be deposited with a Qualified Florida Public Depository. The balance of investible cash may be deposited with the investment pools of the State or the Florida League of Cities, or be invested in authorized money market funds and other investment vehicles held at other asset management firms as defined in the Town investment policy, if applicable.
3. Bond or loan proceeds for construction and reserve funds are to be held in a qualified financial institution or LGIP type of pool, separate from the Town’s operating accounts, if applicable. The proceeds temporarily invested are excluded from the investment portfolio for the purpose of calculating maximum exposure per investment service provider.

### **IV. FISCAL POLICY FOR CAPITAL REVENUE AND EXPENDITURES AND DEBT FINANCING**

#### **A. GENERAL GUIDELINES**

1. Revenue
  - a. Revenue projections for the one-year Capital Improvement Program Budget and five-year Capital Improvement Program Plan shall be based on conservative assumptions of dedicated revenue sources.
2. Expenditures
  - a. Capital projects shall be justified in relation to the Town’s Comprehensive Plan.
  - b. Estimated requirements for capital projects shall include all costs reasonably associated with the completion of the project.
  - c. The impact of each project on the operating revenues and expenditures of the Town shall be analyzed as required by the General Fiscal Policy stated above.
  - d. Consistent with IRS regulations, debt repayment will not exceed the average life of improvements.
3. Debt Financing

**The Town can only enter into Debt obligations of any form through a Referendum of the Electorate pursuant to Town of Loxahatchee Groves Charter Section Section 6. Budget and Appropriations. (5) Bonds; Indebtedness (a).**

- a. Long Term Debt: Annual debt service payments may be structured to provide level cost over the life of a bond issue, unless fiscal or other constraints dictate an alternative approach. A policy of full disclosure will be followed in all financial reports and official statements for debt.
- b. Medium Term Debt: Lease-purchase agreements, bonds, loans, or other debt instruments may be used as a medium-term (3 to 10 years) method of borrowing for the financing of vehicles, other specialized types of equipment, or other capital improvements. The equipment or improvement must have an expected life of more than three years. The Town will determine and utilize the least costly financing methods available. Such debt arrangements will be repaid within the expected life of the equipment or improvement acquired.
- c. Short Term Debt: Short-Term borrowing may be utilized for temporary funding of anticipated tax revenues; anticipated grant payments, anticipated bond proceeds, or other expected revenues. Anticipated funding is defined as an assured revenue source with the anticipated amount based on conservative estimates. Such borrowing may utilize a short-term note maturing before the end of the current appropriation period. Other short-term debt, such as tax-exempt commercial paper, bond anticipation notes, tax anticipation notes, or grant anticipation notes, may be used when it provides immediate financing and an interest advantage, or delays long-term debt until market conditions are more favorable. The Town will determine and utilize the least costly method for short-term borrowing. Short-term debt may be refunded in accordance with applicable Federal laws.

**B. SPECIFIC GUIDELINES**

1. General Capital Improvements: General capital improvements, or those improvements not related to Town-owned enterprises, may be funded from General Fund revenues or fund balances, the sale of revenue bonds or general obligation bonds/loans, and from special revenues, special assessments and grants.
  - a. Pay-As-You-Go Capital Improvements: Pay-as-you-go capital improvements may be funded from General Fund revenues or fund balances, state and federal grants, special assessments, or other sources of revenue which may become available to the Town. Major capital projects related to the delivery of general public services shall be paid from general purpose revenues. It is recognized that the allocation of funds in any given year of the program may vary significantly from these parameters due to prioritization and scheduling of projects.

- b. Special Assessments: When special assessments are used, the interest rate charged will be established by Town Council consistent with State law.
  - c. Revenue Bond Debt Limit: Sale of revenue bonds for capital improvements will be limited to that amount which can be supported from the pledge of the specific revenue.
2. Enterprise Capital Improvements: Enterprise funds improvements may be funded from operating revenue or unrestricted net assets, the sale of revenue bonds, loans, special assessments and grants.
- a. Pay-As-You-Go Capital Improvements: Enterprise funds may support needed capital improvements on a pay-as-you-go basis from operating revenues or from unrestricted net assets, assessments, and grants. Major capital projects related to the delivery of Town owned enterprises will be paid from the revenue of that enterprise fund.
  - b. Special Assessments: When special assessments are used for enterprise-related improvements, the interest rate charged will be established by Town Council consistent with State law.
  - c. Revenue bond Debt Limit: Sale of revenue bonds will be limited to that amount which can be supported from user fees generated, or combination of other revenues.

Exhibit "A"



**Town of Loxahatchee Groves, Florida**  
**Estimated Revenues**  
**Fiscal Year 2016-2017**

**General Fund**

<b>Acct Title</b>	<b>Function</b>	<b>Tentative</b>
Subtotal Ad Valorem Taxes	311	\$361,093
Subtotal Public Service Tax	314	\$369,143
Subtotal Permits, Fees, Spc Assess	323	\$239,000
Subtotal Intergovernmental	335	\$349,687
Subtotal Charge for Service	341	\$38,500
Subtotal Fines & Forfeitures	351	\$1,000
Subtotal Miscellaneous	361	\$7,500
Subtotal Other Sources	381	\$12,309
<b>Fund Total</b>		<b>\$1,378,232</b>

Exhibit "A"



**Town of Loxahatchee Groves, Florida**  
**Estimated Revenues**  
**Fiscal Year 2016-2017**

**Transportation Fund**

<b>Acct Title</b>	<b>Function</b>	<b>Tentative</b>
Subtotal Sales, Use and Fuel Taxes	312	<b>\$398,310</b>
Subtotal Other Sources	381	<b>\$10,570</b>
<b>Fund Total</b>		<b>\$408,880</b>

Exhibit "A"



**Town of Loxahatchee Groves, Florida**  
**Estimated Revenues**  
**Fiscal Year 2016-2017**

**Capital Improvement Fund**

<b>Acct Title</b>	<b>Function</b>	<b>Tentative</b>
<b>Subtotal Intergovernmental</b>	335	<b>\$0</b>
<b>Subtotal Miscellaneous</b>	366	<b>\$400,000</b>
<b>Subtotal Other Sources</b>	381	<b>\$1,518,893</b>
<b>Fund Total</b>		<b>\$1,918,893</b>

Exhibit "A"



**Town of Loxahatchee Groves, Florida**  
**Estimated Revenues**  
**Fiscal Year 2016-2017**

**Sanitation Fund**

<b>Acct Title</b>	<b>Function</b>	<b>Tentative</b>
<b>Subtotal Franchise Fees</b>	325	<b>\$337,896</b>
<b>Subtotal Charge for Service</b>	343	<b>\$4,000</b>
<b>Subtotal Miscellaneous</b>	361	<b>\$0</b>
<b>Subtotal Other Sources</b>	381	<b>\$120,302</b>
<b>Fund Total</b>		<b>\$462,198</b>

**Exhibit "A"**



**Town of Loxahatchee Groves, Florida  
Estimated Appropriations  
Fiscal Year 2016-2017**

**General Fund**

Title	Function	Tentative
Subtotal Operating Expense	511	\$87,435
Total Town Council		\$87,435
Subtotal Operating Expense	512	\$323,594
Total Town Manager		\$323,594
Subtotal Operating Expense	513	\$35,110
Total Financial Services		\$35,110
Subtotal Operating Expense	514	\$90,000
Total Legal Services		\$90,000
Subtotal Operating Expense	515	\$188,334
Total Planning and Zoning		\$188,334
Subtotal Operating Expense	519	\$120,100
Total Code Enforcement		\$120,100
Subtotal Operating Expense	521	\$304,521
Total Police Services		\$304,521
Subtotal Operating Expense	539	\$5,000
Total Public Works		\$5,000
Subtotal Operating Expense	519	\$89,980
Total General Government		\$89,980
Subtotal Operating Expense	519	\$1,286
Subtotal Capital Outlay	519	\$0
Subtotal Grants & Aids	519	\$2,000
Subtotal Non-Operating	519	\$130,872
Total Non-departmental		\$134,158
<b>Fund Total</b>		<b>\$1,378,232</b>



**Town of Loxahatchee Groves, Florida**  
**Estimated Appropriations**  
**Fiscal Year 2016-2017**

**Transportation Fund**

<b>Title</b>	<b>Function</b>	<b>Tentative</b>
<b>Subtotal Operating Expense</b>	<b>541</b>	<b>\$380,741</b>
<b>Subtotal Capital Outlay</b>	<b>541</b>	<b>\$28,140</b>
<b>Subtotal Non-Operating</b>	<b>541</b>	<b>\$0</b>
<b>Total Roads - LOGT</b>		<b>\$408,880</b>
<b>Fund Total</b>		<b>\$408,880</b>



**Town of Loxahatchee Groves, Florida**  
**Estimated Appropriations**  
**Fiscal Year 2016-2017**

**Capital Improvement Fund**

<b>Title</b>	<b>Function</b>	<b>Tentative</b>
<b>Subtotal Capital Outlay</b>	<b>541</b>	<b>\$1,918,893</b>
<b>Subtotal Non-Operating</b>	<b>541</b>	<b>\$0</b>
<b>Total Community Improvements</b>		<b>\$1,918,893</b>
<b>Fund Total</b>		<b>\$1,918,893</b>



**Town of Loxahatchee Groves, Florida  
Estimated Appropriations  
Fiscal Year 2016-2017**

**Sanitation Fund**

<b>Title</b>	<b>Function</b>	<b>Tentative</b>
<b>Subtotal Operating Expense</b>	<b>534</b>	<b>\$462,198</b>
<b>Total Residential Collection</b>		<b>\$462,198</b>
<b>Fund Total</b>		<b>\$462,198</b>

**Statement of Estimated Changes in Fund Balances**

<b>General Fund</b>	
<b>CAFR UNASSIGNED FUND BALANCE</b>	
9/30/15 Fund Balance	\$454,232
FY 2016 Estimated Change	<u>\$160,000</u>
<b>FY 2016 Est. Total Fund Balance</b>	<b>\$614,232</b>
FY2017 Fiscal Policy Reserve @ 25%	<u>(\$341,481)</u>
FY 2017 Est. Total Fund Balance Change	<u>(\$12,309)</u> Revised pursuant to TC approval 8/20/2016 meeting
<b>FY 2017 Est. Total Fund Balance</b>	<b>\$260,442</b>
<b>Transportation Fund</b>	
<b>CAFR UNASSIGNED FUND BALANCE</b>	
<b>9/30/15 Fund Balance</b>	<b>\$314,007</b>
FY 2016 Estimated Change	<u>(\$240,000)</u>
<b>FY 2016 Est. Total Fund Balance</b>	<b>\$74,007</b>
<b>5 cent Fund Balance</b>	
9/30/15 Fund Balance	\$419,622
FY 2016 Estimated Change	<u>(\$390,000)</u>
<b>FY 2016 Est. Total Fund Balance</b>	<b>\$29,622</b>
<b>FY 2017 Appropriated (Budgeted ) Fund Balance</b>	<b>\$0</b>
<b>FY 2017 Est. Total ASSIGNED Fund Balance</b>	<b>\$29,622</b>
<b>6 cent Fund Balance</b>	
9/30/15 Fund Balance	\$533,044
FY 2016 Estimated Change	<u>(\$510,000)</u>
<b>FY 2016 Est. Total Fund Balance</b>	<b>\$23,044</b>
<b>FY 2017 Appropriated (Budgeted ) Fund Balance</b>	<b>\$0</b>
<b>FY 2017 Est. Total ASSIGNED Fund Balance</b>	<b>\$23,044</b>
<b>FY 2017 Est. Total ASSIGNED Fund Balance</b>	<b>\$126,673</b>
<b>Solid Waste Fund</b>	
<b>CAFR UNASSIGNED FUND BALANCE</b>	
9/30/15 Fund Balance	\$29,594
FY 2016 Estimated Change	<u>-</u>
<b>FY 2016 Est. Total Fund Balance</b>	<b>\$29,594</b>
Fiscal Policy Reserve @ 0% to 10%	<u>\$0</u>
<b>FY 2016 Est. Total Fund Balance</b>	<b>\$29,594</b>
<b>FY 2017 Appropriated (Budgeted ) Fund Balance</b>	<b>\$0</b>
<b>FY 2017 Est. Total ASSIGNED Fund Balance</b>	<b>\$29,594</b>
<b>Capital Improvement Program</b>	
<b>CAFR ASSIGNED FUND BALANCE</b>	
9/30/15 Fund Balance	\$1,113,081
9/30/15 Fund Balance - North Road Trail	\$40,000
FY 2016 Estimated Change	<u>\$929,000</u>
<b>FY 2016 Est. Total ASSIGNED Fund Balance</b>	<b>\$2,082,081</b>
Rollover Reserve - South D Road Contribution	<u>(\$100,000)</u>
<b>FY 2017 Appropriated (Budgeted ) Fund Balance</b>	<u>(\$1,518,893)</u> Revised pursuant to TC approval 7/19/2016 meeting added \$800,000
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7. Inter-fund loans must be supported by a fiscally sound source of funds available for repayment.
8. Preparation of the Town's Budget shall be in such format as to allow correlation with the costs reported in the Town's Comprehensive Annual Financial Report, with content of said Budget to include that required by Town Charter, Florida Statute, or as later revised by Resolution of the Town Council. Detailed estimates shall be by account at the division or program level, and summarized and adopted at departmental level.
9. An analysis shall be made to determine the project life cycle cost of ownership where it is proposed that facilities be leased or rented, and if such cost will commit the Town to \$50,000 or more in any one year.

## **II. FISCAL POLICY FOR OPERATING REVENUE, EXPENDITURES AND FUND BALANCE/NET ASSETS**

### **A. GENERAL GUIDELINES**

1. Revenue
  - a. Revenue projections will be based on an analysis of historical trends and reasonable assumptions made on a conservative basis of future conditions to ensure that estimates are realized.

- b. The Town will not use long-term debt to finance expenditures required for current operations.
- c. As a general rule, operating budgets will be balanced using current year revenues to finance current year expenditures. Unassigned fund balance shall not normally be budgeted as a resource to support routine annual operating expenses. However, balances exceeding the policy targets may be budgeted as a resource to support capital, debt, or extraordinary major maintenance needs on a non-recurring basis, or for specific purposes, as designated.

## 2. Expenditures

- a. Normal maintenance requirements necessary to sustain the basic asset value will be included in the expenditure budget of the proper operating fund.
- b. Funding will be provided for major improvements and automation of services based on multiple-year planning, appropriate cost-benefit analysis, and life cycle costing.
- c. Future capital improvement requirements and equipment replacement will be included in operating budget plans or in the CIP. The annual amount set aside to provide reserves for future capital requirements, will be tailored to the needs of the specific operation, if not established by bond resolution, and will be above the specified fund balance or net assets.

## 3. Unassigned Fund Balance/ Unrestricted Net Assets

- a. Maintaining an adequate fund balance or net assets is essential to the Town's financial health. The unassigned fund balance for fiscal reserve and unrestricted net assets will be considered adequate between a minimum of 25% and a maximum of 30% of the current year's operating appropriations, including transfers, for the General Fund; a minimum of 0% and a maximum of 25% of the current year's operating appropriations, including transfers, will be considered adequate unrestricted net assets for the Enterprise Operating Funds.
- b. Amounts above those indicated in paragraph 3.a. may be assigned or committed within unassigned fund balance or unrestricted net assets for non-recurring purposes.
- c. The balances of each fund will be maintained by using a conservative approach in estimating revenues and by ensuring expenditures do not exceed appropriations.
- d. Any anticipated deficit of operating expenditures over revenues at year-end will be provided for in the current year's budget amendment process through fund balance/net asset appropriations.
- e. In the event that sufficient unassigned fund balance/unrestricted net asset targets are not met, a proposed revenue enhancement and/or service level reduction plan to achieve the

target shall be submitted to the Council for the subsequent year budget consideration. The replenishment to the expected minimum level shall be completed within five years.

## B. SPECIFIC GUIDELINES

### 1. General Fund

- a. The General Fund is the principal operating fund of the Town and will account for activities not reported in another type of fund for legal or managerial reasons.
- b. The operating budget of the General Fund will be prepared based on 95% of the certified taxable value of the property tax roll and conservative estimates of other sources of General Fund revenue.
- c. Service charges and user fees for all General Fund services will be analyzed to ensure an appropriate proportional recovery of direct costs and overhead.

### 2. Special Revenue Funds

- a. Special revenue funds will be used to account for specific revenue sources that are restricted to expenditures for specific purposes. Dedicated operations that cover only a substantial portion of their costs by user fees and charges, and therefore require ongoing operating subsidies, will be classified as special revenue funds.

### 3. Proprietary or enterprise Funds

- a. Proprietary funds will be used to account for those activities where the costs are expected to be funded by user fees and charges.
- b. Proprietary Funds will pay the General Fund their proportionate share of the cost of general administrative departments. Solid Waste is able to produce sufficient revenue from service charges to fully recover all direct operating costs and overhead. Initial startup of operations or specific circumstances may require an individual enterprise to be subsidized for a limited period of time; however, it is fully expected that these operations will be totally self-supporting over time and will repay any subsidy to the General Fund as revenues permit.
- c. Service charges, rent and fee structures will be established to ensure recovery of all costs.
- d. The expenditure requirements of the Proprietary Funds will include all expenses of the operations, as well as any transfers to capital project funds and debt service funds.
- e. A review of service cost and rate structures for Solid Waste charges will be performed on an annual basis. The adopted budget will set forth the cost requirements to be recovered by the service charges, which will be based on the cost of services provided.

### **III. FISCAL POLICY FOR INVESTMENTS**

#### **A. GENERAL GUIDELINES**

1. The investment of Town funds shall be controlled by the Town’s “Investment Policy” and shall conform to Florida Statutes Chapters 166.261 and 218.415.
2. Sufficient operating funds are to be deposited with a Qualified Florida Public Depository. The balance of investible cash may be deposited with the investment pools of the State or the Florida League of Cities, or be invested in authorized money market funds and other investment vehicles held at other asset management firms as defined in the Town investment policy, if applicable.
3. Bond or loan proceeds for construction and reserve funds are to be held in a qualified financial institution or LGIP type of pool, separate from the Town’s operating accounts, if applicable. The proceeds temporarily invested are excluded from the investment portfolio for the purpose of calculating maximum exposure per investment service provider.

### **IV. FISCAL POLICY FOR CAPITAL REVENUE AND EXPENDITURES AND DEBT FINANCING**

#### **A. GENERAL GUIDELINES**

1. Revenue
  - a. Revenue projections for the one-year Capital Improvement Program Budget and five-year Capital Improvement Program Plan shall be based on conservative assumptions of dedicated revenue sources.
2. Expenditures
  - a. Capital projects shall be justified in relation to the Town’s Comprehensive Plan.
  - b. Estimated requirements for capital projects shall include all costs reasonably associated with the completion of the project.
  - c. The impact of each project on the operating revenues and expenditures of the Town shall be analyzed as required by the General Fiscal Policy stated above.
  - d. Consistent with IRS regulations, debt repayment will not exceed the average life of improvements.
3. Debt Financing

**The Town can only enter into Debt obligations of any form through a Referendum of the Electorate pursuant to Town of Loxahatchee Groves Charter Section Section 6. Budget and Appropriations. (5) Bonds; Indebtedness (a).**

- a. Long Term Debt: Annual debt service payments may be structured to provide level cost over the life of a bond issue, unless fiscal or other constraints dictate an alternative approach. A policy of full disclosure will be followed in all financial reports and official statements for debt.
- b. Medium Term Debt: Lease-purchase agreements, bonds, loans, or other debt instruments may be used as a medium-term (3 to 10 years) method of borrowing for the financing of vehicles, other specialized types of equipment, or other capital improvements. The equipment or improvement must have an expected life of more than three years. The Town will determine and utilize the least costly financing methods available. Such debt arrangements will be repaid within the expected life of the equipment or improvement acquired.
- c. Short Term Debt: Short-Term borrowing may be utilized for temporary funding of anticipated tax revenues; anticipated grant payments, anticipated bond proceeds, or other expected revenues. Anticipated funding is defined as an assured revenue source with the anticipated amount based on conservative estimates. Such borrowing may utilize a short-term note maturing before the end of the current appropriation period. Other short-term debt, such as tax-exempt commercial paper, bond anticipation notes, tax anticipation notes, or grant anticipation notes, may be used when it provides immediate financing and an interest advantage, or delays long-term debt until market conditions are more favorable. The Town will determine and utilize the least costly method for short-term borrowing. Short-term debt may be refunded in accordance with applicable Federal laws.

**B. SPECIFIC GUIDELINES**

1. General Capital Improvements: General capital improvements, or those improvements not related to Town-owned enterprises, may be funded from General Fund revenues or fund balances, the sale of revenue bonds or general obligation bonds/loans, and from special revenues, special assessments and grants.
  - a. Pay-As-You-Go Capital Improvements: Pay-as-you-go capital improvements may be funded from General Fund revenues or fund balances, state and federal grants, special assessments, or other sources of revenue which may become available to the Town. Major capital projects related to the delivery of general public services shall be paid from general purpose revenues. It is recognized that the allocation of funds in any given year of the program may vary significantly from these parameters due to prioritization and scheduling of projects.

- b. Special Assessments: When special assessments are used, the interest rate charged will be established by Town Council consistent with State law.
  - c. Revenue Bond Debt Limit: Sale of revenue bonds for capital improvements will be limited to that amount which can be supported from the pledge of the specific revenue.
2. Enterprise Capital Improvements: Enterprise funds improvements may be funded from operating revenue or unrestricted net assets, the sale of revenue bonds, loans, special assessments and grants.
- a. Pay-As-You-Go Capital Improvements: Enterprise funds may support needed capital improvements on a pay-as-you-go basis from operating revenues or from unrestricted net assets, assessments, and grants. Major capital projects related to the delivery of Town owned enterprises will be paid from the revenue of that enterprise fund.
  - b. Special Assessments: When special assessments are used for enterprise-related improvements, the interest rate charged will be established by Town Council consistent with State law.
  - c. Revenue bond Debt Limit: Sale of revenue bonds will be limited to that amount which can be supported from user fees generated, or combination of other revenues.



# Town of Loxahatchee Groves, Florida

## Estimated Revenues

### Fiscal Year 2016-2017

#### General Fund

#### Revenues

0	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description									
	<b>31000</b>	<b>Ad Valorem Taxes</b>	<b>\$208,173</b>	<b>\$229,355</b>	<b>\$311,616.00</b>	<b>\$294,428.00</b>	<b>\$361,093</b>	<b>\$361,093</b>	<b>\$361,093</b>
		Florida Statutes §166.211 authorizes the Town, in a manner not inconsistent with general law, to levy Ad Valorem taxes on real and tangible personal property in an amount not to exceed 10 mills less the 3.4581 mills, levied by PBC Fire MSTU, leaving a Town available millage rate of 6.5419 mills. Ad Valorem Taxes are also known as property taxes.							
		Preliminary budget based on 2016 Estimate of taxable value of \$255,889,549 is up \$33,022,709 from \$222,866,840. The July 1, 2016 current final gross taxable value is \$258,253,505 which is \$35,386.665 more than the prior year. Management proposes no changes in millage rate of 1.4718 mills, and proposed amount represents 95% of total Ad Valorem taxes and is an additional \$49,477.					\$361,093	\$361,093	\$361,093
		<b>Subtotal Ad Valorem Taxes</b>	<b>\$208,173</b>	<b>\$229,355</b>	<b>\$311,616</b>	<b>\$294,428</b>	<b>\$361,093</b>	<b>\$361,093</b>	<b>\$361,093</b>
	<b>31410</b>	<b>Electric Utility Tax</b>	<b>\$255,191</b>	<b>\$257,661</b>	<b>\$233,000.00</b>	<b>\$190,077.00</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$275,000</b>
		Town Ordinance 2007-04 grants Florida Power & Light the non-exclusive right to collect a 10% utility tax on behalf of the Town.							
		Historical data has shown an indication of improved economic factors.					\$275,000	\$275,000	\$275,000
	<b>31500</b>	<b>Communications Services</b>	<b>\$100,688</b>	<b>\$91,442</b>	<b>\$91,919.00</b>	<b>\$67,443.00</b>	<b>\$88,143</b>	<b>\$88,143</b>	<b>\$88,143</b>
		Florida Statutes §202.19 authorizes the Town to adopt Local Communication Services Tax (CST). The Town adopted Ordinance 2007-04 on August 7, 2007 establishing 5.10% tax.							
		Current trend rate of receipts, contribution continues to decrease. Estimate based on FY2016 year state revenue estimating conference projections. FY2017 projections were made available July 13, 2016.					\$88,143	\$88,143	\$88,143
	<b>31600</b>	<b>County Occupational License</b>	<b>\$8,098</b>	<b>\$10,528</b>	<b>\$6,000.00</b>	<b>\$4,837.00</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>
		The Town does not collect a business tax receipt, but does charge a \$20 processing fee on all new business tax receipt applications for submission to PBC. The Town receives a proportional business tax distribution from PBC.							
		No anticipated increase.					\$6,000	\$6,000	\$6,000
		<b>Subtotal Public Service Tax</b>	<b>\$255,191</b>	<b>\$257,661</b>	<b>\$330,919</b>	<b>\$262,357</b>	<b>\$369,143</b>	<b>\$369,143</b>	<b>\$369,143</b>
	<b>30430</b>	<b>FPL Franchise Fee</b>	<b>\$204,892</b>	<b>\$210,515</b>	<b>\$200,000.00</b>	<b>\$136,726.00</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
		Ordinance 2007-01 granting Florida Power & Light Company an electric franchise was effective May 1, 2007. Town received 5.9% of the net revenue generated to FP&L from the Town.							
		Using the audited FY15 actual, the current receipts do not reflect user increase of electric. No increase is anticipated.					\$200,000	\$200,000	\$200,000
	<b>31900</b>	<b>Hauler's Franchise Fee</b>	<b>\$3,805</b>	<b>\$1,525</b>	<b>\$1,050.00</b>	<b>\$1,515.00</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
		Ordinance No. 2012-03 relating to disposal and use of Manure. Transporters Annual Permit Fees of \$500.00.							
		No increase is estimated.					\$1,500	\$1,500	\$1,500



# Town of Loxahatchee Groves, Florida

## Estimated Revenues Fiscal Year 2016-2017

### General Fund

### Revenues

0	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description									
	<b>32330</b>	<b>PBC Water Utility Franchise</b>	<b>\$11,548</b>	<b>\$9,206</b>	<b>\$14,000.00</b>	<b>\$14,417.00</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
		Water Utility Franchise Agreement with Palm Beach County of February 2, 2009 provides a 10% utility franchise fee to all Town utility customers.							
		Increase estimated for next year as a result of the new development connections to PBC Water Utilities					\$25,000	\$25,000	\$25,000
	<b>32900</b>	<b>Building Permits</b>	<b>\$7,224</b>	<b>\$9,612</b>	<b>\$7,000.00</b>	<b>\$20,864.00</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>
		Resolution No. 2016-14 adopted April 2016 set new permit/application fees as it relates to planning and zoning, building, and miscellaneous charges.							
		The Town does not issue Building Permits, but does charge a building permit application review fee in the amount of \$60. All improvements that requires a PBC permit must first submit all permits and plans to the Town for review and approval prior to acceptance by PBC. Current trend rate of receipts continues to increase.					\$12,500	\$12,500	\$12,500
		<b>Subtotal Permits, Fees, Spc Assess</b>	<b>\$204,892</b>	<b>\$210,515</b>	<b>\$222,050</b>	<b>\$173,522</b>	<b>\$239,000</b>	<b>\$239,000</b>	<b>\$239,000</b>
	<b>35150</b>	<b>State Revenue Sharing</b>	<b>\$79,818</b>	<b>\$82,036</b>	<b>\$90,890.00</b>	<b>\$60,199.00</b>	<b>\$87,559</b>	<b>\$87,559</b>	<b>\$87,559</b>
		Created under the Florida Revenue Sharing Action of 1972 whereby a portion of monies collected by the State are returned to counties and municipalities based on population. The proportional contribution of each source during the state fiscal year ending 2015, as determined by the DOR, is also noted. 1.3517 percent of sales and use tax collections = 75.14% of total funding One-cent municipal fuel tax on motor fuel = 24.86% of total funding							
		Estimate based on state revenue estimating conference projections for FY2017 provided on July 11, 2016.					\$87,559	\$87,559	\$87,559
	<b>35180</b>	<b>Half Cent Sales Tax</b>	<b>\$232,071</b>	<b>\$246,420</b>	<b>\$260,461.00</b>	<b>\$188,131.00</b>	<b>\$262,128</b>	<b>\$262,128</b>	<b>\$262,128</b>
		Authorized in 1982, the Local Government Half-cent Sales Tax Program generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. The program includes three distributions of state sales tax revenues collected pursuant to ch. 212, F.S. The ordinary distribution to eligible county and municipal governments is possible due to the transfer of 8.8854 percent of net sales tax proceeds to the Local Government Half-cent Sales Tax Clearing Trust Fund Revenue generated from the State of Florida sales tax distributed to local municipalities in direct proportion to the relationship and are unrestricted in their use.							
		Estimate based on state revenue estimating conference projections for FY2017 provided on June 28, 2016.					\$262,128	\$262,128	\$262,128
		<b>Subtotal Intergovernmental</b>	<b>\$79,818</b>	<b>\$82,036</b>	<b>\$351,351</b>	<b>\$248,330</b>	<b>\$349,687</b>	<b>\$349,687</b>	<b>\$349,687</b>
	<b>34000</b>	<b>General Government Charges</b>	<b>\$3,808</b>	<b>\$4,660</b>	<b>\$3,000.00</b>	<b>\$4,435.00</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>
		Resolution No. 2016-14 adopted April 2016 set new fees for miscellaneous charges.							
		Charges include fees for lien searches, foreclosure registrations, room rental charges, public record requests, and photo copy charges.					\$3,500	\$3,500	\$3,500



# Town of Loxahatchee Groves, Florida

## Estimated Revenues Fiscal Year 2016-2017

### General Fund

### Revenues

0	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description									
	<b>34190</b>	<b>Cost Recovery Fees</b>	<b>\$27,858</b>	<b>\$100,519</b>	<b>\$47,000.00</b>	<b>\$50,477.00</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>
		Escrow account are required for development to include preliminary plat review, special exception, site plan, future land use, and rezoning matters. All planning, legal, engineering, advertising, and other related costs relative to a request to be funded completed by applicant.							
		Estimate used will be for appropriation to perform this function.					\$35,000	\$35,000	\$35,000
		<b>Subtotal Charge for Service</b>	<b>\$3,808</b>	<b>\$4,660</b>	<b>\$50,000</b>	<b>\$54,912</b>	<b>\$38,500</b>	<b>\$38,500</b>	<b>\$38,500</b>
	<b>35150</b>	<b>Court Fines</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
		Used to account for funds received through traffic violations within the Town's limits.							
	<b>35400</b>	<b>Code Enforcement Fines</b>	<b>\$9,647</b>	<b>\$7,014</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
		The Town has a reactive code enforcement system and fees generated can not be predicted with any level of confident accuracy					\$1,000	\$1,000	\$1,000
		<b>Subtotal Fines &amp; Forfeitures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
	<b>36110</b>	<b>Interest</b>	<b>\$158</b>	<b>\$50</b>	<b>\$200.00</b>	<b>\$33.00</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>
		Interest earnings continue to languish; however, slightly improved earnings should occur with the investments into FMIvT and LGIT investment pools.					\$200	\$200	\$200
	<b>36990</b>	<b>Other Misc. Income</b>	<b>\$42,991</b>	<b>\$150</b>	<b>\$300.00</b>	<b>\$240.00</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>
		Election filing fees, insurance reimbursements, and other non-classified revenues specifically identified.					\$300	\$300	\$300
	<b>36991</b>	<b>Contributions and Donations Private Sources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,000.00</b>	<b>\$0.00</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>
		Resolution No. 2015-09 Exhibit D requires for an annual payment in lieu of taxes. Contribution in the amount of \$7000 in the initial year, to escalate at a rate of 3% per year.							
		P. I. L. O. T. funding from Big Dog Ranch.					\$7,000	\$7,000	\$7,000
		<b>Subtotal Miscellaneous</b>	<b>\$158</b>	<b>\$50</b>	<b>\$7,500</b>	<b>\$273</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$7,500</b>
	<b>38100</b>	<b>Transfer from Fund Balance</b>	<b>\$0</b>	<b>(\$25,000)</b>	<b>\$311,621.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,309</b>
		No funds anticipated this FY 2017.							\$12,309
		Town Council approved at the 8/2/2016 meeting to use \$20,000 fund balance for solid waste.							
		Town Council approved at the 9/8/2016 meeting a \$7,691 reduction in use of fund balance due to a reduction from the General Fund to the Transportation fund.							
	<b>38135</b>	<b>Transfer from CIP Fund</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>38145</b>	<b>Transfer from Solid Waste Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
		No funds anticipated this FY17							



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations

### Fiscal Year 2016-2017

#### General Fund

#### Revenues

0	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description									
<b>Subtotal Other Sources</b>			<b>\$0</b>	<b>(\$25,000)</b>	<b>\$311,621</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,309</b>
<b>Department Total</b>			<b>\$208,173</b>	<b>\$229,355</b>	<b>\$1,586,057</b>	<b>\$1,033,822</b>	<b>\$1,365,923</b>	<b>\$1,365,923</b>	<b>\$1,378,232</b>



**Town of Loxahatchee Groves, Florida**  
**Estimated Appropriations**  
**Fiscal Year 2016-2017**

**General Fund**

**Revenues**

0	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description									
		<b>Fund Total</b>	<b>\$208,173</b>	<b>\$229,355</b>	<b>\$1,586,057</b>	<b>\$1,033,822</b>	<b>\$1,365,923</b>	<b>\$1,365,923</b>	<b>\$1,378,232</b>



# Town of Loxahatchee Groves, Florida

## Estimated Revenues Fiscal Year 2016-2017

### Transportation Fund

### Revenues

0	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description									
	<b>34100</b>	<b>1st Local Option Fuel Tax (6c)</b>	<b>\$247,217</b>	<b>\$259,112</b>	<b>\$249,245.00</b>	<b>\$193,841.00</b>	<b>\$272,430</b>	<b>\$272,430</b>	<b>\$272,430</b>
County governments are authorized to levy up to 12 cents of local option fuel taxes in the form of three separate levies. The second is a tax of 1 to 6 cents on every net gallon of motor and diesel fuel sold within a county Estimate based on FY16 year state revenue estimating conference projections. FY2017 projections due July 1, 2016.									
		State Dept. Fin Svc Estimate provided 7/8/2016					\$272,430	\$272,430	\$272,430
	<b>34200</b>	<b>2nd Local Option Fuel Tax (5c)</b>	<b>\$117,955</b>	<b>\$121,673</b>	<b>\$117,326.00</b>	<b>\$80,586.72</b>	<b>\$125,880</b>	<b>\$125,880</b>	<b>\$125,880</b>
County governments are authorized to levy up to 12 cents of local option fuel taxes in the form of three separate levies. The third tax is a 1 to 5 cents levy upon every net gallon of motor fuel sold within a county, and diesel fuel is not subject to this tax. Estimate based on FY16 year state revenue estimating conference projections.									
		State Dept. Fin Svc Estimate provided 7/8/2016					\$125,880	\$125,880	\$125,880
	<b>Subtotal Sales, Use and Fuel Taxes</b>		<b>\$247,217</b>	<b>\$259,112</b>	<b>\$366,571</b>	<b>\$274,428</b>	<b>\$398,310</b>	<b>\$398,310</b>	<b>\$398,310</b>
	<b>38100</b>	<b>Transfer from Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,140,000.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
		5 cent gas tax fund balance reserve							
		6 cent gas tax fund balance reserve							
	<b>38110</b>	<b>Contribution from General Fund</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18,261</b>	<b>\$18,261</b>	<b>\$10,570</b>
		Assist in road maintenance program					\$18,261	\$18,261	\$10,570
		Reduced by \$7,691 from \$18,261 due to Council action at the 9/8/2016 meeting							
	<b>Subtotal Other Sources</b>		<b>\$0</b>	<b>\$0</b>	<b>\$1,140,000</b>	<b>\$0</b>	<b>\$18,261</b>	<b>\$18,261</b>	<b>\$10,570</b>
	<b>Department Total</b>		<b>\$247,217</b>	<b>\$259,112</b>	<b>\$1,506,571</b>	<b>\$274,428</b>	<b>\$416,571</b>	<b>\$416,571</b>	<b>\$408,880</b>



**Town of Loxahatchee Groves, Florida**  
**Estimated Appropriations**  
**Fiscal Year 2016-2017**

**Transportation Fund**

**Revenues**

0	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
		- Description							
		<b>Fund Total</b>	<b>\$247,217</b>	<b>\$259,112</b>	<b>\$1,506,571</b>	<b>\$274,428</b>	<b>\$416,571</b>	<b>\$416,571</b>	<b>\$408,880</b>



# Town of Loxahatchee Groves, Florida

## Estimated Revenues

### Fiscal Year 2016-2017

#### Capital Improvement Fund

#### Revenues

0	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description									
	<b>33700</b>	<b>Local Govt Unit Grant - Physical Environment</b>	\$0	\$0	\$0.00	\$0.00	\$0	\$0	\$0
		Not applicable							
		<b>Subtotal Intergovernmental</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>36991</b>	<b>Contributions and Donations Private Sources</b>	\$0	\$0	\$1,211,741.00	\$100,000.00	\$400,000	\$400,000	\$400,000
		Quad Party Agreement					\$400,000	\$400,000	\$400,000
		<b>Subtotal Miscellaneous</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,211,741</b>	<b>\$100,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>
	<b>38100</b>	<b>Transfer from Fund Balance</b>	\$0	\$1,000,000	\$168,893.00	\$0.00	\$718,893	\$718,893	\$1,518,893
		Existing funding available from assigned fund balance							
		North Road Equestrian Trail Grant					\$40,000	\$40,000	\$40,000
		Survey additional Town roads					\$100,000	\$100,000	\$100,000
		Trail preparations					\$50,000	\$50,000	\$50,000
		Road and drainage improvements to be determined					\$400,000	\$400,000	\$400,000
		D Road Contribution from Big Dog Rescue					\$100,000	\$100,000	\$100,000
		Funding for road acquisition from LGWCD					\$28,893	\$28,893	\$28,893
		Town Council approved allocation of CIP Fund Balance for road and drainage improvements at the 8/2/16 meeting.							\$800,000
	<b>38110</b>	<b>Contribution from General Fund</b>	\$0	\$0	\$150,000.00	\$0.00	\$0	\$0	\$0
		Contribution from General Fund unassigned fund balance							
	<b>38111</b>	<b>Contributions from Transportation Fund</b>	\$15,070	\$0	\$1,000,000.00	\$0.00	\$0	\$0	\$0
		6 cent gas tax fund balance reserve							
		5 cent gas tax fund balance reserve							
		<b>Subtotal Other Sources</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$1,318,893</b>	<b>\$0</b>	<b>\$718,893</b>	<b>\$718,893</b>	<b>\$1,518,893</b>
		<b>Department Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,530,634</b>	<b>\$100,000</b>	<b>\$1,118,893</b>	<b>\$1,118,893</b>	<b>\$1,918,893</b>



**Town of Loxahatchee Groves, Florida**  
**Estimated Appropriations**  
**Fiscal Year 2016-2017**

**Capital Improvement Fund**

**Revenues**

0	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
Acct#	- Description							
	<b>Fund Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,530,634</b>	<b>\$100,000</b>	<b>\$1,118,893</b>	<b>\$1,118,893</b>	<b>\$1,918,893</b>



# Town of Loxahatchee Groves, Florida

## Estimated Revenues

### Fiscal Year 2016-2017

#### Sanitation Fund

#### Revenues

0	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description									
	<b>32520</b>	<b>Solid Waste Assessments</b>	<b>\$431,725</b>	<b>\$438,788</b>	<b>\$337,253.00</b>	<b>\$317,191.39</b>	<b>\$348,015</b>	<b>\$348,015</b>	<b>\$348,015</b>
		Used to record revenue from solid waste special assessments							
		1,358 res users @ \$256.27					\$348,015	\$348,015	\$348,015
		Slightly discounted							
	<b>32522</b>	<b>Discount Fees</b>	<b>(\$13,728)</b>	<b>(\$13,549)</b>	<b>(\$10,118.00)</b>	<b>(\$10,872.15)</b>	<b>(\$10,119)</b>	<b>(\$10,119)</b>	<b>(\$10,119)</b>
		Reflects cost for PB County to process special assessments							
		Early payment of tax bills @ 3.0% average discount							
	<b>Subtotal Franchise Fees</b>		<b>\$431,725</b>	<b>\$438,788</b>	<b>\$327,135</b>	<b>\$306,319</b>	<b>\$337,896</b>	<b>\$337,896</b>	<b>\$337,896</b>
	<b>34300</b>	<b>SWA Recycling Income</b>	<b>\$3,153</b>	<b>\$3,923</b>	<b>\$5,500.00</b>	<b>\$1,209.94</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>
		Used to record revenue from solid waste authority for recycled materials							
		Recycle income sharing PBC SWA					\$4,000	\$4,000	\$4,000
	<b>Subtotal Charge for Service</b>		<b>\$3,153</b>	<b>\$3,923</b>	<b>\$5,500</b>	<b>\$1,210</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>
	<b>36110</b>	<b>Interest</b>	<b>\$7</b>	<b>\$2,259</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
		Used to record Interest earnings in invested balances of the fund							
	<b>Subtotal Miscellaneous</b>		<b>\$7</b>	<b>\$2,259</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>38100</b>	<b>Transfer from Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>38110</b>	<b>Contribution from General Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$115,583.00</b>	<b>\$0.00</b>	<b>\$100,302</b>	<b>\$100,302</b>	<b>\$120,302</b>
		Used when and if the Town Council decides to supplement solid waste assessment rates							
		Town Council approved funding for a waste generation study to create an equitable assessment for all property owners.							\$20,000
		Transfer in from General Fund excess ad valorem taxes and other revenues					\$100,302	\$100,302	\$100,302
	<b>Subtotal Other Sources</b>		<b>\$0</b>	<b>\$0</b>	<b>\$115,583</b>	<b>\$0</b>	<b>\$100,302</b>	<b>\$100,302</b>	<b>\$120,302</b>
	<b>Department Total</b>		<b>\$431,725</b>	<b>\$438,788</b>	<b>\$448,218</b>	<b>\$307,529</b>	<b>\$442,198</b>	<b>\$442,198</b>	<b>\$462,198</b>



**Town of Loxahatchee Groves, Florida**  
**Estimated Appropriations**  
**Fiscal Year 2016-2017**

**Sanitation Fund**

**Revenues**

0	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
		- Description							
		<b>Fund Total</b>	<b>\$431,725</b>	<b>\$438,788</b>	<b>\$448,218</b>	<b>\$307,529</b>	<b>\$442,198</b>	<b>\$442,198</b>	<b>\$462,198</b>



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations

### Fiscal Year 2016-2017

#### Sanitation Fund

#### Revenues

0	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
		- Description							
		Report Total	\$208,173	\$229,355	\$6,071,480	\$1,715,779	\$3,343,585	\$3,343,585	\$4,168,203



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### General Fund

### Town Council

10	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description									
	<b>53100</b>	<b>Professional Services</b>	<b>\$650</b>	<b>\$4,613</b>	<b>\$10,400.00</b>	<b>\$0.00</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
		Used for various services such as legal, lobbying, and other similar services Codification of all Town Ordinances.							
	<b>54000</b>	<b>Travel</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000.00</b>	<b>\$4,516.81</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>
		Town Council travel expenses to attend various state and local legislative events as deemed necessary. To include expenses for transportation, hotels, meals, and incidentals.							
		Florida League of Cities Annual Conference					\$7,000	\$7,000	\$7,000
		Palm Beach County Days - Tallahassee, FL							
		Pre Legislative Conference - Orlando, FL							
		Other Local Legislative Events							
	<b>54100</b>	<b>Communication Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,395.00</b>	<b>\$0.00</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
		Used to pay for cellular services for communications devises.							
		AT&T Cellular communication for iPad @ \$50/mth					\$3,000	\$3,000	\$3,000
	<b>54900</b>	<b>Other Operating Expenses</b>	<b>\$244</b>	<b>\$3,225</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
		Miscellaneous operating expenses							
		Town brand marketing					\$1,000	\$1,000	\$1,000
		Meeting expenses					\$500	\$500	\$500
	<b>54990</b>	<b>Other Current Charges - Council Reimbursement</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$37,500.00</b>	<b>\$15,500.00</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>
		Ordinance No. 2016-01 adopted February 2016 set Town Council compensation at \$750.00.							
		Five (5) Town Council Members @ \$750.00/mth					\$45,000	\$45,000	\$45,000
	<b>55100</b>	<b>Office Supplies</b>	<b>\$350</b>	<b>\$388</b>	<b>\$500.00</b>	<b>\$512.66</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
		Used for the purchase of miscellaneous consumable supplies							
	<b>55200</b>	<b>Operating Supplies</b>	<b>\$39</b>	<b>\$810</b>	<b>\$500.00</b>	<b>\$35.93</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
		Used to purchase miscellaneous unspecified supplies.							
		Misc supplies					\$500	\$500	\$500
	<b>55400</b>	<b>Books, Publications &amp; Subscriptions</b>	<b>\$4,400</b>	<b>\$3,958</b>	<b>\$2,500.00</b>	<b>\$2,607.00</b>	<b>\$2,435</b>	<b>\$2,435</b>	<b>\$2,435</b>
		Pay for subscriptions							
		Government Finance Officers Association Annual Membership					\$160	\$160	\$160
		Palm Beach County League of Cities					\$550	\$550	\$550
		Miscellaneous subscriptions					\$500	\$500	\$500
		Palm West Chamber of Commerce - annual membership					\$225	\$225	\$225
		Florida League of Cities - annual membership					\$500	\$500	\$500



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### General Fund

### Town Council

10 Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
	- Description							
	Palm Beach County League of Cities - small cities hosting						\$500	\$500
<b>55500</b>	<b>Education &amp; Training</b>	<b>\$190</b>	<b>\$48</b>	<b>\$1,000.00</b>	<b>\$450.00</b>		<b>\$2,000</b>	<b>\$2,000</b>
	Pay for fees relative to training such as the Institute of Elected Municipal Officials							
	Misc Seminars						\$2,000	\$2,000
	Registration Fees							\$2,000
<b>58200</b>	<b>Special Events/Contributions</b>	<b>\$5,500</b>	<b>\$10,786</b>	<b>\$8,700.00</b>	<b>\$4,747.63</b>		<b>\$5,500</b>	<b>\$5,500</b>
	Used to purchase supplies for citizen meetings, community events, and similar events							
	10th Anniversary Incorporation						\$3,000	\$3,000
	Town Council allocated funds to this activity at the 8/2/16 meeting							\$5,000
	Holiday Parade supplies						\$500	\$500
	Other unscheduled events						\$2,000	\$2,000
	Town Council reallocated to 10th Anniversary at 8/2/16 meeting.							
<b>Subtotal Operating Expense</b>		<b>\$650</b>	<b>\$4,613</b>	<b>\$71,995</b>	<b>\$28,370</b>		<b>\$87,435</b>	<b>\$87,435</b>
<b>Town Council</b>	<b>Department Total</b>	<b>\$650</b>	<b>\$4,613</b>	<b>\$71,995</b>	<b>\$28,370</b>		<b>\$87,435</b>	<b>\$87,435</b>



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### General Fund

### Town Manager

12 Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description								
<b>53400</b>	<b>Other Services</b>	<b>\$264,106</b>	<b>\$269,653</b>	<b>\$280,546.00</b>	<b>\$187,030.00</b>	<b>\$288,964</b>	<b>\$288,964</b>	<b>\$288,964</b>
	Professional Services Agreement of April 5, 2016 approved payment of \$30,364.00/mth representing an annual total for all Town Management company services at \$364,368.00.							
	Administrative Services function portion of Agreement is calculated at \$23,379.00/mth or \$280,548 per year.					\$280,548	\$280,548	\$280,548
	UMSG - Contract Management Services Administrative function up 3.0% to \$24,080.33/mth representing a monthly increase of \$701.37 or \$8,416.00 annually.					\$8,416	\$8,416	\$8,416
<b>54000</b>	<b>Travel</b>	<b>\$861</b>	<b>\$960</b>	<b>\$1,500.00</b>	<b>\$102.97</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
	Used to pay for management staff travel and mileage reimbursements							
	Town Manager travel to include attendance with Town Council Members at Florida League of Cities Conference, Pre-Legislative Conference in Orlando, and Palm Beach County Days in Tallahassee. Staff mileage reimbursements					\$3,000	\$3,000	\$3,000
<b>54100</b>	<b>Communication Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,399.00</b>	<b>\$0.00</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,300</b>
	Used to pay for telecommunications devices for Town Manager							
	Cellular telephone @ \$58/mth.					\$1,300	\$1,300	\$1,300
	Ipad connection @ \$50/mth.							
<b>54200</b>	<b>Postage &amp; Freight</b>	<b>\$469</b>	<b>\$472</b>	<b>\$1,000.00</b>	<b>\$1,736.65</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>
	Used to pay for various printed mailings throughout the year							
	General, Code Enforcement, and Special Magistrate notifications, and direct community wide mailings.					\$3,500	\$3,500	\$3,500
<b>54360</b>	<b>Legal Advertising</b>	<b>\$149</b>	<b>(\$375)</b>	<b>\$700.00</b>	<b>\$4,686.48</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>
	Used to pay for advertising in local papers for legal ads in the Palm Beach Post, El Latino, and Town Crier.							
	General notices, procurement, and ordinance advertising					\$4,000	\$4,000	\$4,000
<b>54900</b>	<b>Other Operating Expenses</b>	<b>\$612</b>	<b>\$446</b>	<b>\$7,044.00</b>	<b>\$539.00</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
	Miscellaneous expenses not otherwise classified							
	Other misc. items					\$1,000	\$1,000	\$1,000
	Recording Fees					\$1,000	\$1,000	\$1,000
<b>54930</b>	<b>Election Expense</b>	<b>\$247</b>	<b>\$19,467</b>	<b>\$8,010.00</b>	<b>\$10,508.72</b>	<b>\$8,260</b>	<b>\$8,260</b>	<b>\$8,260</b>
	Used to pay poll workers, poll worker meals, legal advertising, and the PBC Supervisor of Elections for election expenses							
	Advertising					\$1,200	\$1,200	\$1,200
	Law Enforcement escort service					\$160	\$160	\$160
	Training and expenses					\$2,500	\$2,500	\$2,500
	Palm Beach County Supervisor of Election charges					\$3,600	\$3,600	\$3,600



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### General Fund

### Town Manager

12 Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
	- Description							
	Election Inspectors compensation					\$800	\$800	\$800
<b>55100</b>	<b>Office Supplies</b>	<b>\$12,593</b>	<b>\$31,862</b>	<b>\$12,000.00</b>	<b>\$10,459.13</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>
	Misc. office supplies for Town Hall					\$7,000	\$7,000	\$7,000
	TCl Automation - Per page printing charges - 1 copier					\$5,000	\$5,000	\$5,000
<b>55400</b>	<b>Books, Publications &amp; Subscriptions</b>	<b>\$450</b>	<b>\$381</b>	<b>\$570.00</b>	<b>\$0.00</b>	<b>\$570</b>	<b>\$570</b>	<b>\$570</b>
	Misc. publication					\$250	\$250	\$250
	GFOA for CAFR submission					\$320	\$320	\$320
<b>Subtotal Operating Expense</b>		<b>\$264,106</b>	<b>\$269,653</b>	<b>\$315,769</b>	<b>\$215,063</b>	<b>\$323,594</b>	<b>\$323,594</b>	<b>\$323,594</b>
<b>Town Manager</b>	<b>Department Total</b>	<b>\$264,106</b>	<b>\$269,653</b>	<b>\$315,769</b>	<b>\$215,063</b>	<b>\$323,594</b>	<b>\$323,594</b>	<b>\$323,594</b>



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### General Fund

### Financial Services

14 Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description								
<b>53200</b>	<b>Accounting and Auditing</b>	<b>\$16,700</b>	<b>\$16,700</b>	<b>\$18,000.00</b>	<b>\$0.00</b>	<b>\$16,700</b>	<b>\$16,700</b>	<b>\$16,700</b>
Renewed Auditing Services Agreement in March 2014 with Nowlen Holt & Miner at a cost of \$16,700/yr. through term that included one 3 year term, and two 1 year renewals.								
	Nowlen Holt & Miner - auditing services					\$16,700	\$16,700	\$16,700
<b>53460</b>	<b>Legal Advertising</b>	<b>\$910</b>	<b>\$1,776</b>	<b>\$2,000.00</b>	<b>\$1,845.05</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Used to pay for financial related advertising such as TRIM (Truth In Millage) ads								
<b>54700</b>	<b>Printing and Binding</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,396.00</b>	<b>\$0.00</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>
Printing books such as budgets, agendas, public presentations, and supplies, etc.								
	Misc. binding supplies					\$750	\$750	\$750
	Misc. reports and submission					\$350	\$350	\$350
<b>54920</b>	<b>Computer Services</b>	<b>\$0</b>	<b>\$5,883</b>	<b>\$11,820.00</b>	<b>\$5,811.00</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>
Used to pay for financial hosting and web hosting in offsite data centers								
	SaaS Accounting System hosting cost					\$6,000	\$6,000	\$6,000
	Web site design, and hosting					\$5,000	\$5,000	\$5,000
	Miscellaneous hardware and software services					\$3,000	\$3,000	\$3,000
<b>55400</b>	<b>Books, Publications &amp; Subscriptions</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$310</b>	<b>\$310</b>	<b>\$310</b>
	Florida Government Finance Officers Association - 3 members					\$150	\$150	\$150
	Government Finance Officers of the United States and Canada					\$160	\$160	\$160
<b>55500</b>	<b>Education &amp; Training</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
	School of Governmental Finance registration fees only offered by FGFOA for 2							
	Annual Training Conference for financial system offered by Blackbaud					\$3,000	\$3,000	\$3,000
<b>Subtotal Operating Expense</b>		<b>\$16,700</b>	<b>\$16,700</b>	<b>\$33,216</b>	<b>\$7,656</b>	<b>\$35,110</b>	<b>\$35,110</b>	<b>\$35,110</b>
<b>Financial Services</b>	<b>Department Total</b>	<b>\$16,700</b>	<b>\$16,700</b>	<b>\$33,216</b>	<b>\$7,656</b>	<b>\$35,110</b>	<b>\$35,110</b>	<b>\$35,110</b>



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### General Fund

### Legal Services

16 Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description								
<b>53100</b>	<b>Professional Services</b>	<b>\$45,527</b>	<b>\$77,922</b>	<b>\$90,000.00</b>	<b>\$60,806.23</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>
	Legal Counsel - Goren Cherof, Doody & Ezrol PA							
	Goren, Cherof, Doody & Ezrol, PA - Legal Counsel					\$90,000	\$90,000	\$90,000
<b>53420</b>	<b>Comprehensive Plan</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	Used to record legal services expenditures							
<b>Subtotal Operating Expense</b>		<b>\$45,527</b>	<b>\$77,922</b>	<b>\$90,000</b>	<b>\$60,806</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>
<b>Legal Services</b>	<b>Department Total</b>	<b>\$45,527</b>	<b>\$77,922</b>	<b>\$90,000</b>	<b>\$60,806</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### General Fund

### Planning and Zoning

20	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description									
	<b>53100</b>	<b>Professional Services</b>		<b>\$20,000</b>	<b>\$40,000.00</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>53400</b>	<b>Other Services</b>	<b>\$79,041</b>	<b>\$80,702</b>	<b>\$83,822.00</b>	<b>\$55,881.36</b>	<b>\$86,334</b>	<b>\$86,334</b>	<b>\$86,334</b>
		Planning and Zoning Services function portion of UMSG Agreement							
		UMSG - Contract Management Services Planning and Zoning function up 3.0% to \$7,194.55/mth representing a monthly increase of \$209.55 or \$2,514.00 per year.					\$2,514	\$2,514	\$2,514
		Planning and Zoning Services function portion of Agreement is calculated at \$6,985/mth or \$83,820 per year.					\$83,820	\$83,820	\$83,820
	<b>53420</b>	<b>Comprehensive Plan</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$40,000</b>
		Comprehensive plan needs to be updated							
		Town Council action to allocate funds from Non-departmental Contingency account to perform more work on the Comprehensive Plan at the 8/2/16 meeting.							\$25,000
		Modifications - Capital Improvement Element and other textual changes					\$15,000	\$15,000	\$15,000
	<b>53450</b>	<b>Planning &amp; Zoning Contract</b>	<b>\$2,407</b>	<b>\$17,254</b>	<b>\$20,000.00</b>	<b>\$8,583.79</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
		Town initiated planning services							
		Contract expenditures for Land Research Management					\$20,000	\$20,000	\$20,000
	<b>53460</b>	<b>Legal Advertising</b>	<b>\$12,670</b>	<b>\$6,723</b>	<b>\$10,000.00</b>	<b>\$2,290.56</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>
		Advertising for non-cost recovery planning and zoning changes							
		Planning & Zoning Advertising non-cost recovery matters					\$7,000	\$7,000	\$7,000
	<b>53490</b>	<b>Cost Recovery Expenditure</b>	<b>\$28,154</b>	<b>\$97,085</b>	<b>\$47,000.00</b>	<b>\$57,320.37</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>
		Various projects (TBD)					\$35,000	\$35,000	\$35,000
	<b>Subtotal Operating Expense</b>			<b>\$20,000</b>	<b>\$215,822</b>	<b>\$124,076</b>	<b>\$163,334</b>	<b>\$163,334</b>	<b>\$188,334</b>
	<b>Planning and Zoning</b>	<b>Department Total</b>		<b>\$20,000</b>	<b>\$215,822</b>	<b>\$124,076</b>	<b>\$163,334</b>	<b>\$163,334</b>	<b>\$188,334</b>



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### General Fund

### Code Enforcement

22 Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description								
<b>53150</b>	<b>Special Magistrate</b>	<b>\$9,126</b>	<b>\$7,054</b>	<b>\$10,000.00</b>	<b>\$345.49</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$7,500</b>
	Legal Services							
	Special Magistrate fees					\$7,500	\$7,500	\$7,500
<b>53400</b>	<b>Other Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$107,500</b>	<b>\$107,500</b>	<b>\$107,500</b>
	Amendment 1 to Professional Services Agreement dated May 2016 for Code Enforcement services function for \$106,0000 annually.							
	Code Enforcement function portion is calculated at \$8,833.33/mth and include a Code Enforcement Officer and administrative support staff at a cost of \$8,833.33/mth.					\$106,000	\$106,000	\$106,000
	Work performed outside the normal business hours to include weekends and holiday only if necessary as included as part of Amendment No. 1.					\$1,500	\$1,500	\$1,500
<b>53430</b>	<b>Code Compliance</b>	<b>\$21,680</b>	<b>\$24,763</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
	Tew & Taylor Contract for code enforcement services was not renewed but services may be required.							
	Use of specialized professional services in conjunction with specific Special Magistrate cases					\$3,000	\$3,000	\$3,000
<b>54000</b>	<b>Travel</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
	Used to pay for code enforcement staff mileage reimbursements							
	Reimbursement for mileage at current IRS rate @ \$0.54 subject to change					\$1,500	\$1,500	\$1,500
<b>54100</b>	<b>Communication Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>
	AT&T Cellular communication for iPad @ \$50/mth							
<b>Subtotal Operating Expense</b>		<b>\$9,126</b>	<b>\$7,054</b>	<b>\$30,000</b>	<b>\$345</b>	<b>\$120,100</b>	<b>\$120,100</b>	<b>\$120,100</b>
<b>Code Enforcement</b>	<b>Department Total</b>	<b>\$9,126</b>	<b>\$7,054</b>	<b>\$30,000</b>	<b>\$345</b>	<b>\$120,100</b>	<b>\$120,100</b>	<b>\$120,100</b>



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### General Fund

### Police Services

26 Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description								
<b>53410</b>	<b>Other Services-PBSO Police</b>	<b>\$280,281</b>	<b>\$282,393</b>	<b>\$298,746.00</b>	<b>\$192,497.36</b>	<b>\$304,521</b>	<b>\$304,521</b>	<b>\$304,521</b>
	Provides local police services							
	2% increase for FY2017					\$294,521	\$294,521	\$294,521
	Misc. detail shifts for PBSO					\$10,000	\$10,000	\$10,000
<b>Subtotal Operating Expense</b>		<b>\$280,281</b>	<b>\$282,393</b>	<b>\$298,746</b>	<b>\$192,497</b>	<b>\$304,521</b>	<b>\$304,521</b>	<b>\$304,521</b>
<b>Police Services</b>	<b>Department Total</b>	<b>\$280,281</b>	<b>\$282,393</b>	<b>\$298,746</b>	<b>\$192,497</b>	<b>\$304,521</b>	<b>\$304,521</b>	<b>\$304,521</b>



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### General Fund

### Public Works

30 Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description								
53400	<b>Other Services</b>	<b>\$2,884</b>	<b>\$736</b>	<b>\$5,000.00</b>	<b>\$0.00</b>		<b>\$5,000</b>	<b>\$5,000</b>
	Used for miscellaneous public works type of services when needed.							
	handy-man type services						\$5,000	\$5,000
	<b>Subtotal Operating Expense</b>	<b>\$2,884</b>	<b>\$736</b>	<b>\$5,000</b>	<b>\$0</b>		<b>\$5,000</b>	<b>\$5,000</b>
<b>Public Works</b>	<b>Department Total</b>	<b>\$2,884</b>	<b>\$736</b>	<b>\$5,000</b>	<b>\$0</b>		<b>\$5,000</b>	<b>\$5,000</b>



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### General Fund

### General Government

32

Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description								
<b>53400</b>	<b>Other Services</b>	<b>\$0</b>	<b>\$4,305</b>	<b>\$4,600.00</b>	<b>\$4,995.50</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
	Facilities and grounds cleaning and maintenance services. Cleaning Services @ \$360.00/mth							
	Town Hall Lawn Maint. Srvs @ \$200.00/mth							
	Town Entrance Maint @ \$125.00/mth							
	Other services as needed							
<b>54100</b>	<b>Communication Services</b>	<b>\$7,063</b>	<b>\$8,442</b>	<b>\$11,100.00</b>	<b>\$5,103.94</b>	<b>\$12,700</b>	<b>\$12,700</b>	<b>\$12,700</b>
	Earthlink video streaming hosting					\$4,000	\$4,000	\$4,000
	ATT - 2 telephone lines security and fire alarm systems @ \$110/mth					\$3,900	\$3,900	\$3,900
	Iphone - 10 lines @ \$220/mth							
	ADT Building Security System and Fire Alarm System					\$1,800	\$1,800	\$1,800
	Comcast - Internet Services					\$3,000	\$3,000	\$3,000
<b>54300</b>	<b>Utilities</b>	<b>\$0</b>	<b>\$2,616</b>	<b>\$10,560.00</b>	<b>\$3,557.96</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>
	FPL					\$5,000	\$5,000	\$5,000
	PBC Water					\$2,000	\$2,000	\$2,000
<b>54440</b>	<b>Rentals and Leases</b>	<b>\$18,509</b>	<b>\$18,904</b>	<b>\$10,300.00</b>	<b>\$3,408.20</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>
	Miscellaneous rental or leases					\$2,100	\$2,100	\$2,100
	Easy Self-Storage - unit					\$1,900	\$1,900	\$1,900
	TCL automation - Toshiba copier rental					\$4,000	\$4,000	\$4,000
<b>54500</b>	<b>Insurance</b>	<b>\$15,111</b>	<b>\$21,813</b>	<b>\$31,000.00</b>	<b>\$24,953.25</b>	<b>\$31,000</b>	<b>\$31,000</b>	<b>\$31,000</b>
	Florida League of Cities - General Liability					\$31,000	\$31,000	\$31,000
<b>54600</b>	<b>Repair &amp; Maint - Building</b>	<b>\$4,346</b>	<b>\$16,960</b>	<b>\$4,200.00</b>	<b>\$4,416.51</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
	Misc repairs and services					\$2,500	\$2,500	\$2,500
<b>54700</b>	<b>Printing and Binding</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>54800</b>	<b>Promotional Activities</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>54910</b>	<b>Computer Hardware and Software</b>	<b>\$5,889</b>	<b>\$28,277</b>	<b>\$5,500.00</b>	<b>\$824.57</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>
	Replacement of hardware					\$2,000	\$2,000	\$2,000
	Update Microsoft software					\$2,500	\$2,500	\$2,500
	Misc. software upgrades					\$1,500	\$1,500	\$1,500
<b>54920</b>	<b>Computer Services</b>	<b>\$818</b>	<b>\$2,785</b>	<b>\$7,292.00</b>	<b>\$3,953.04</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$7,500</b>
	Microsoft Exchange 14 - email					\$1,700	\$1,700	\$1,700
	Carbonite					\$50	\$50	\$50



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### General Fund

### General Government

32 Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
	- Description							
	Dropbox					\$1,250	\$1,250	\$1,250
	Hosting - e-City Services					\$1,500	\$1,500	\$1,500
	Streaming video from eCity Services					\$3,000	\$3,000	\$3,000
<b>54940</b>	<b>Inspector General Office</b>	<b>\$2,218</b>	<b>\$2,539</b>	<b>\$5,300.00</b>	<b>\$0.00</b>	<b>\$5,280</b>	<b>\$5,280</b>	<b>\$5,280</b>
	Various contract requirements					\$5,280	\$5,280	\$5,280
<b>Subtotal Operating Expense</b>		<b>\$0</b>	<b>\$4,305</b>	<b>\$89,852</b>	<b>\$51,213</b>	<b>\$89,980</b>	<b>\$89,980</b>	<b>\$89,980</b>
<b>General Government Department Total</b>		<b>\$0</b>	<b>\$4,305</b>	<b>\$89,852</b>	<b>\$51,213</b>	<b>\$89,980</b>	<b>\$89,980</b>	<b>\$89,980</b>



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### General Fund

### Non-departmental

90 Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description								
54910	Computer Hardware and Software	\$0	\$0	\$0.00	\$0.00	\$0	\$0	\$0
59990	Contingency	\$0	\$15,524	\$0.00	\$0.00	\$26,286	\$26,286	\$1,286
Available for unspecified expenses								
Town Council approved transfer of \$25,000 to Comprehensive Plan preparation at the 8/2/16 meeting.								\$1,286
<b>Subtotal Operating Expense</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,286</b>	<b>\$26,286</b>	<b>\$1,286</b>
56140	Land Acquisition	\$0	\$27,414	\$0.00	\$0.00	\$0	\$0	\$0
56200	Buildings	\$0	\$487,308	\$21,410.00	\$10,144.50	\$0	\$0	\$0
<b>Subtotal Capital Outlay</b>		<b>\$0</b>	<b>\$27,414</b>	<b>\$21,410</b>	<b>\$10,145</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
58100	Aids to Government Agency	\$0	\$0	\$0.00	\$0.00	\$0	\$0	\$0
58220	Loxahatchee Groves CERT	\$550	\$537	\$2,000.00	\$37.13	\$2,000	\$2,000	\$2,000
Annual contribution						\$2,000	\$2,000	\$2,000
<b>Subtotal Grants &amp; Aids</b>		<b>\$0</b>	<b>\$0</b>	<b>\$2,000</b>	<b>\$37</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
59001	Transfer to Fund Balance	\$0	\$0	\$0.00	\$0.00	\$0	\$0	\$0
59101	Transfer to Transportation Fund	\$40,000	\$0	\$0.00	\$0.00	\$18,261	\$18,261	\$10,570
Used to continue transportation improvements Town Council reduced \$18,261 by \$7,691						\$18,261	\$18,261	\$10,570
59305	Transfer to Capital Projects	\$0	\$0	\$296,664.00	\$0.00	\$0	\$0	\$0
59405	Transfer to Sanitation Fund	\$0	\$0	\$115,583.00	\$0.00	\$100,302	\$100,302	\$120,302
Supplement solid waste rate by maintaining the prior year rate pending final CPI from Waste Pro.						\$100,302	\$100,302	\$100,302
Supplement solid waste to perform a waste study analysis for assessment to all Town properties.								\$20,000
<b>Subtotal Non-Operating</b>		<b>\$0</b>	<b>\$0</b>	<b>\$412,247</b>	<b>\$0</b>	<b>\$118,563</b>	<b>\$118,563</b>	<b>\$130,872</b>
<b>Non-departmental</b>	<b>Department Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$435,657</b>	<b>\$10,182</b>	<b>\$146,849</b>	<b>\$146,849</b>	<b>\$134,158</b>



**Town of Loxahatchee Groves, Florida**  
**Estimated Appropriations**  
**Fiscal Year 2016-2017**

**General Fund**

**Non-departmental**

90	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
Acct#	- Description							
	<b>Fund Total</b>	<b>\$650</b>	<b>\$4,613</b>	<b>\$1,586,057</b>	<b>\$690,209</b>	<b>\$1,365,923</b>	<b>\$1,365,923</b>	<b>\$1,378,232</b>



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### Transportation Fund

### Roads - LOGT

40 Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description								
<b>54670</b>	<b>Traffic Control Signs-6c</b>	<b>\$4,456</b>	<b>\$4,611</b>	<b>\$15,000.00</b>	<b>\$4,964.40</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
	Installation					\$2,000	\$2,000	\$2,000
	Equestrian Signs					\$2,000	\$2,000	\$2,000
	Various traffic control signs					\$6,000	\$6,000	\$6,000
<b>54680</b>	<b>Town Roads Maint.-6c</b>	<b>\$53,470</b>	<b>\$51,910</b>	<b>\$322,833.00</b>	<b>\$350,477.91</b>	<b>\$292,000</b>	<b>\$292,000</b>	<b>\$292,000</b>
	Used to maintain Town roads but not necessarily as detailed within.							
	Base rock for Town roads and additional road services					\$50,000	\$50,000	\$50,000
	Monthly road maintenance at \$10,000 each					\$120,000	\$120,000	\$120,000
	Tree trimming					\$50,000	\$50,000	\$50,000
	Road repairs					\$32,000	\$32,000	\$32,000
	mowing					\$40,000	\$40,000	\$40,000
<b>54690</b>	<b>Road Maintenance District-6c</b>	<b>\$152,915</b>	<b>\$93,738</b>	<b>\$93,738.00</b>	<b>\$8,667.50</b>	<b>\$86,432</b>	<b>\$86,432</b>	<b>\$78,741</b>
	Maintenance of District Roads							
	Repairs to Lettered Roads Quit Claimed by LGWCD					\$8,668	\$8,668	\$8,668
	Total District Lane Miles 2016 of 36.118 miles or 31.2% of total miles applied to the 1st Local Option Fuel Tax (6c)					\$77,764	\$77,764	\$70,073
	Total district lane miles 2016 corrected to 14.549 miles or 28.11% a decrease of \$7,691							
<b>Subtotal Operating Expense</b>		<b>\$4,456</b>	<b>\$4,611</b>	<b>\$431,571</b>	<b>\$364,110</b>	<b>\$388,432</b>	<b>\$388,432</b>	<b>\$380,741</b>
<b>56310</b>	<b>Road and Streets -new construction-5c</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>56312</b>	<b>Special Projects</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$75,000.00</b>	<b>\$0.00</b>	<b>\$28,140</b>	<b>\$28,140</b>	<b>\$28,140</b>
	Equestrian Crossings Okeechobee Blvd.					\$28,140	\$28,140	\$28,140
<b>56320</b>	<b>Road and Streets -new construction-6c</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Subtotal Capital Outlay</b>		<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$28,140</b>	<b>\$28,140</b>	<b>\$28,140</b>
<b>59305</b>	<b>Transfer to Capital Projects</b>	<b>\$15,070</b>	<b>\$40,000</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	6 cent gas tax fund balance reserve							
	5 cent gas tax fund balance reserve							
	5 cent current appropriation							
<b>59935</b>	<b>Transfer to Fund Balance 5ct.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$117,326.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>59936</b>	<b>Transfer to Fund Balance 6ct.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**Town of Loxahatchee Groves, Florida**  
**Estimated Appropriations**  
**Fiscal Year 2016-2017**

**Transportation Fund**

**Roads - LOGT**

40	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
		- Description							
		<b>Subtotal Non-Operating</b>	<b>\$15,070</b>	<b>\$40,000</b>	<b>\$1,117,326</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>
		<b>Roads - LOGT Department Total</b>	<b>\$4,456</b>	<b>\$4,611</b>	<b>\$1,623,897</b>	<b>\$364,110</b>		<b>\$416,571</b>	<b>\$408,880</b>



**Town of Loxahatchee Groves, Florida**  
**Estimated Appropriations**  
**Fiscal Year 2016-2017**

**Transportation Fund**

**Roads - LOGT**

40

Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
	- Description							
	<b>Fund Total</b>	<b>\$4,456</b>	<b>\$4,611</b>	<b>\$1,623,897</b>	<b>\$364,110</b>	<b>\$416,571</b>	<b>\$416,571</b>	<b>\$408,880</b>



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### Capital Improvement Fund

### Community Improvements

60 Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description								
56120	Surveying Town Roads	\$9,653	\$0	\$100,000.00	\$98,470.00	\$100,000	\$100,000	\$100,000
	TBD					\$100,000	\$100,000	\$100,000
56130	Road and Streets -new construction-6c	\$6,000	\$0	\$0.00	\$0.00	\$200,000	\$200,000	\$1,000,000
	Improvements to be determined							
	Town Council approved allocation of CIP Fund Balance for road and drainage improvements at the 8/2/16 meeting.							\$800,000
	New road construction		1			\$200,000	\$200,000	\$200,000
56140	Construct Town Roads - "B" & "D" Road	\$146,251	\$0	\$1,211,741.00	\$15,803.80	\$500,000	\$500,000	\$500,000
	Engineering, Inspection, Construction on portion added by Town for drainage					\$400,000	\$400,000	\$400,000
	D Road improvement near Big Dog Rescue					\$100,000	\$100,000	\$100,000
56400	Drainage	\$0	\$0	\$1,150,000.00	\$49,090.00	\$200,000	\$200,000	\$200,000
	TBD					\$200,000	\$200,000	\$200,000
56500	Trails	\$4,260	\$0	\$40,000.00	\$319.00	\$40,000	\$40,000	\$40,000
	Equestrian trails on North Road					\$40,000	\$40,000	\$40,000
56510	Trails - Town	\$0	\$0	\$130,852.00	\$130,852.00	\$50,000	\$50,000	\$50,000
	Used to reflect improvement to trails							
	TBD					\$50,000	\$50,000	\$50,000
56540	Land Acquisition	\$28,893	\$106,932	\$28,893.00	\$28,893.00	\$28,893	\$28,893	\$28,893
	Amortized cost for road acquisition from LGWCD for remaining 5 fiscal years					\$28,893	\$28,893	\$28,893
<b>Subtotal Capital Outlay</b>		<b>\$9,653</b>	<b>\$0</b>	<b>\$2,661,486</b>	<b>\$323,428</b>	<b>\$1,118,893</b>	<b>\$1,118,893</b>	<b>\$1,918,893</b>
59001	Transfer to Fund Balance	\$0	\$1,000,000	\$0.00	\$0.00	\$0	\$0	\$0
<b>Subtotal Non-Operating</b>		<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Community Improvement Department Total</b>		<b>\$9,653</b>	<b>\$0</b>	<b>\$2,661,486</b>	<b>\$323,428</b>	<b>\$1,118,893</b>	<b>\$1,118,893</b>	<b>\$1,918,893</b>



**Town of Loxahatchee Groves, Florida**  
**Estimated Appropriations**  
**Fiscal Year 2016-2017**

**Capital Improvement Fund**

**Community Improvements**

60 Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description								
	<b>Fund Total</b>	<b>\$9,653</b>	<b>\$0</b>	<b>\$2,661,486</b>	<b>\$323,428</b>		<b>\$1,118,893</b>	<b>\$1,918,893</b>



# Town of Loxahatchee Groves, Florida

## Estimated Appropriations Fiscal Year 2016-2017

### Sanitation Fund

### Residential Collection

70 Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
- Description								
53401	<b>Contractual - Waste Oversight</b> Contract expired in 2015.  No longer in use	\$22,195	\$12,548	\$0.00	\$0.00	\$0	\$0	\$0
53409	<b>Other Sanitation Service</b>  Town Council approved allocation to perform a waste stream analysis to equitably assess all property owners for waste removal. Increased due to reduction in solid waste contractor due to CPI reduction from 2.0% increase to 0.2% increase a \$7,716 savings	\$0	\$3,100	\$14,622.00	\$0.00	\$0	\$0	\$27,716 \$27,716
53440	<b>Solid Waste Contractor</b> Used to reflect expenditures for solid waste removal contract with Waste Pro  Cost estimated using existing contract price plus a 2.0% increase	\$392,618	\$420,146	\$428,645.00	\$320,276.02	\$437,218	\$437,218	\$429,502 \$429,502
53460	<b>Legal Advertising</b>  Miscellaneous advertising	\$700	\$0	\$500.00	\$700.00	\$500	\$500	\$500 \$500
53480	<b>PBC Administration Fee - 1%</b> Reflects cost for PB County to process special assessments  1% for administration by PBC on \$348,014.66	\$3,743	\$4,182	\$3,373.00	\$2,128.92	\$3,480	\$3,480	\$3,480 \$3,480
54200	<b>Postage &amp; Freight</b> Used to record costs associates with mailing, shipping and handling  Miscellaneous mailings	\$0	\$810	\$1,078.00	\$26.00	\$1,000	\$1,000	\$1,000 \$1,000
<b>Subtotal Operating Expense</b>		<b>\$22,195</b>	<b>\$12,548</b>	<b>\$448,218</b>	<b>\$323,131</b>	<b>\$442,198</b>	<b>\$442,198</b>	<b>\$462,198</b>
<b>Residential Collection Department Total</b>		<b>\$22,195</b>	<b>\$12,548</b>	<b>\$448,218</b>	<b>\$323,131</b>	<b>\$442,198</b>	<b>\$442,198</b>	<b>\$462,198</b>



**Town of Loxahatchee Groves, Florida**  
**Estimated Appropriations**  
**Fiscal Year 2016-2017**

**Sanitation Fund**

**Residential Collection**

70	Acct#	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
		- Description							
		<b>Fund Total</b>	<b>\$22,195</b>	<b>\$12,548</b>	<b>\$448,218</b>	<b>\$323,131</b>	<b>\$442,198</b>	<b>\$442,198</b>	<b>\$462,198</b>



**Town of Loxahatchee Groves, Florida**  
**Estimated Appropriations**  
**Fiscal Year 2016-2017**

**Sanitation Fund**

**Residential Collection**

70	Acct Title	Audit FY 14	Audit FY 15	Curr. Bgt	Year to Date	Manager	FAAC/Prelim	Tentative
Acct#	- Description							
	<b>Report Total</b>	\$650	\$4,613	\$6,319,658	\$1,700,877	\$3,343,585	\$3,343,585	\$4,168,203



**Town of Loxahatchee Groves**  
**Regular Town Council Meeting**  
**Tuesday, September 8, 2016 at 7:00 p.m.**

**MINUTES**

**1. OPENING**

a. Call to Order & Roll Call

Vice Mayor Goltzené called the meeting to order at 7:03 p.m. Present were Mayor David Browning (by telephone), Vice Mayor Tom Goltzené and Council Members Todd McLendon, Ronald Jarriel and Ryan Liang. Also present was Town Manager Bill Underwood, Town Attorney Michael D. Cirullo, Jr. and Town Clerk Virginia Walton.

b. Pledge of Allegiance & Invocation

c. Request Participation by Telephone Due to Scheduling Conflict – Mayor Dave Browning

**Motion:** a motion to approve the Mayor's request for participation by telephone was made by Council Member McLendon and seconded by Council Member Liang. Motion passed 5 – 0.

d. Approval of Agenda

Addendums #1, #2, #3, #4 and #5 were acknowledged and added to the agenda.

Item #4f was pulled from the consent agenda for discussion and re-numbered item #6e.

Item #4g was pulled from the consent agenda for discussion and re-numbered item #6f.

**Motion:** a motion to approve the agenda as revised was made by Council Member Jarriel and seconded by Council Member Liang. Motion passed 3 – 0.

**2. PUBLIC COMMENTS**

Lawrence Corning, E Road, stated that he had read that the spraying agent to kill the Zika virus was harmful to other insects, and the Town had many beekeepers within the boundaries.

Mark Jackson, D Road, provided photos of his gate and wanted the Town to pay for a new gate since it was damaged when removed. The photos were received and filed.

Marge Herzog, A Road, announced the Landowner's Association was making a 10<sup>th</sup> Anniversary calendar and hoped businesses would sponsor either a photo of the month or space in the advertising section.

### **3. BUDGET HEARINGS**

Manager Underwood presented a power point presentation showing the revenue, solid waste, ad valorem and millage trends for from 2008 through present. Revenues were down 25% from 2008, but were coming back up; ad valorem started in 2008 at \$516,000 and was now \$361,000. There was a 25% increase in land values, which had gone from \$314,000 in 2008 to \$445,000.

#### a. RESOLUTION NO. 2016-63 (Final Solid Waste Assessment)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, RELATING TO THE PROVISION OF RESIDENTIAL SOLID WASTE COLLECTION SERVICES IN THE TOWN OF LOXAHATCHEE GROVES, FLORIDA; APPROVING THE ASSESSMENT RATE FOR RESIDENTIAL SOLID WASTE COLLECTION SERVICES FOR FISCAL YEAR 2016-2017; IMPOSING A RESIDENTIAL SOLID WASTE COLLECTION ASSESSMENT AGAINST ASSESSED PROPERTY LOCATED WITHIN THE TOWN OF LOXAHATCHEE GROVES FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2016; APPROVING THE ASSESSMENT ROLL; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

There were no comments from the public or the Council. Overall presentation had been made by the Manager. The solid waste assessment would stay the same as last year at \$256.27 per dwelling unit.

**Motion:** a motion to approve the resolution and approving the assessment rate was made by Council Member Liang and seconded by Council Member McLendon. Motion passed 5 – 0.

#### b. RESOLUTION NO. 2016-64 (Tentative Millage Rate)

A RESOLUTION OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ESTABLISHING THE TENTATIVE MILLAGE FOR THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, PURSUANT TO THE BUDGET SUMMARY FOR THE FISCAL YEAR 2016-2017, IN ACCORDANCE WITH CHAPTER 200, FLORIDA STATUTES, AS AMENDED; SETTING FORTH THE DATE, TIME AND PLACE FOR THE SECOND AND FINAL PUBLIC HEARING TO ADOPT THE TOWN'S MILLAGE RATE FOR THE FISCAL YEAR 2016-2017 AND DIRECTING PUBLICATION OF NOTICE THEREOF; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

The tentative millage rate was proposed at 1.4718, which was 14.79% above the rollback rate of 1.2822. This was the same millage rate as last year. There were no comments from the public or the Council. There were no comments from the public or the Council. Overall presentation had been made by the Manager.

**Motion:** a motion to approve the resolution and the tentative millage rate was made by Council Member Liang and seconded by Council Member Jarriel. Motion passed 5 – 0.

c. RESOLUTION NO. 2016-65 (First Public Hearing-Budget)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; SETTING FORTH THE DATE, TIME AND PLACE FOR THE SECOND PUBLIC HEARING FOR THE ADOPTION OF THE TOWN'S BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, ADOPTING THE FISCAL POLICIES; AND DIRECTING PUBLICATION OF NOTICE THEREOF; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

There were no comments from the public or the Council. Overall presentation had been made by the Manager. Council Member McLendon stated the spreadsheet he provided to Council tonight showed that the amount that should go to the Water Control District for roads was different than what was in the line item of the budget, and felt the line item should be modified to match the spreadsheet. Manager Underwood clarified that the budget was off a couple of percentages because some Ogem'd roads had mistakenly been included. The budget stated \$77,764 and the spreadsheet stated \$70,073. Manager Underwood stated an adjustment to the General Fund transfer line item would also need to be made.

**Motion:** a motion to approve an amended resolution making the changes to the line item for the WCD and the General Fund transfers was made Council Member Liang and seconded by Council Member McLendon. Motion passed 5 – 0.

**4. CONSENT AGENDA**

(Public Comment will be permitted on consent agenda items prior to Council vote)

- a. Minutes: July 7 2015 Town Council Meeting (jw)
- b. Minutes: July 21, 2015 Town Council Meeting (jw)
- c. Minutes: August 2, 2016 Special Town Council Meeting
- d. August Invoices for Goren, Cherof, Doody & Ezrol, PA
- e. Consent for Use of Town Logo by Loxahatchee Groves Landowner's Association

**This item was pulled from the consent agenda for discussion as item #6e**

- f. RESOLUTION NO. 2016-62 (Support WCD)

**This item was pulled from the consent agenda for discussion as item #6f**

- g. RESOLUTION N0 2016-69 (Appropriations)

**Motion:** a motion to approve the Consent Agenda, as revised, was made by Council Member McLendon, and seconded by Council Member Jarriel. Motion passed 5 – 0.

## 5. OLD BUSINESS

### a. RESOLUTION NO. 2016-66 (Annexation Area)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, EXPRESSING THE DESIRE OF THE TOWN TO HAVE COUNTY-OWNED PROPERTY GENERALLY BOUNDED ON THE NORTH BY 40<sup>TH</sup> STREET NORTH, ON THE EAST BY THE WESTERN BOUNDARY OF ROYAL PALM BEACH, ON THE SOUTH BY NORTH ROAD AND ON THE WEST BY THE EASTERN BOUNDARY OF THE TOWN OF LOXAHATCHEE GROVES (COUNTY PROPERTY) VOLUNTARILY ANNEX INTO THE TOWN OF LOXAHATCHEE GROVES; WAIVING COST RECOVERY FOR ANNEXATION APPLICATIONS SUBMITTED FOR THE PROPERTY SUBJECT TO THIS RESOLUTION; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THIS RESOLUTION; PROVIDING FOR PENALTIES; PROVIDING FOR CONFLICT, SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

This was a natural area east of E Road. Council was in agreement this would be good for the Town. Nina Corning, E Road, wanted assurances that the property could not be split up and developed. Council assured her this was zoned conservation and would be put in the Comp Plan as such to protect it.

**Motion:** a motion to approve the resolution was made by Council Member Liang and seconded by Council Member McLendon. Motion passed 5 – 0.

Mayor Browning stated that he was having difficulty hearing the meeting and signed off at 7:44pm.

### b. RESOLUTION NO. 2016-67 (Annexation Area)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, EXPRESSING THE DESIRE OF THE TOWN TO HAVE THE SOUTHERN BOULEVARD RIGHT OF WAY FROM THE WESTERN BOUNDARY OF THE TOWN TO THE WESTERN BOUNDARY OF ROYAL PALM BEACH VOLUNTARILY ANNEX INTO THE TOWN OF LOXAHATCHEE GROVES; WAIVING COST RECOVERY FOR ANNEXATION APPLICATIONS SUBMITTED FOR THE PROPERTIES SUBJECT TO THIS RESOLUTION; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THIS RESOLUTION; PROVIDING FOR PENALTIES; PROVIDING FOR CONFLICT, SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

Vice Mayor Goltzené stated he had requested this item in order to have some control over possible billboards, roadside people selling fish and cars, etc.; and would like to see in the future expanding to include the Water Control District property, since there had been some talk of using that site for large advertising, as well as expanding to the Wellington boundary and the canal. Town Attorney Cirullo stated the resolution could be amended prior to signature.

**Motion:** a motion to amend this resolution to expand the annexation area to include the canal up to the Wellington boundary was made by Council Member McLendon. Motion failed for lack of a second.

Nina Corning and Marge Herzog, both had public comments on clarification of the intent of the resolution and any costs there might be to the Town. Council Member McLendon stated that the only cost might be from PBSO for increased traffic control.

**Motion:** a motion to approve the resolution as presented was made by Council Member Liang and seconded by Council Member McLendon. Motion passed 4 – 0.

c. RESOLUTION NO. 2016-68 (Annexation Area)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, EXPRESSING THE DESIRE OF THE TOWN TO HAVE CERTAIN PROPERTIES LOCATED IN UNINCORPORATED PALM BEACH COUNTY AND ADJACENT TO THE SOUTHEAST BOUNDARIES OF THE TOWN AND ALONG FOLSOM ROAD VOLUNTARILY ANNEX INTO THE TOWN OF LOXAHATCHEE GROVES; WAIVING COST RECOVERY FOR ANNEXATION APPLICATIONS SUBMITTED FOR PROPERTIES SUBJECT TO THIS RESOLUTION; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THIS RESOLUTION; PROVIDING FOR PENALTIES; PROVIDING FOR CONFLICT, SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

There were several parcels along Folsom Road, one of which had already requested annexation into the Town. There were no comments from the Council or the public.

**Motion:** a motion to approve the resolution was made by Council Member McLendon and seconded by Council Member Liang. Motion passed 4 – 0.

d. Review and Selection for Special Magistrate Code Hearing Services

Three Applicants responded to the Letter of Interest; Gary Brandenburg, Esquire, Paul Nicoletti, Esquire, and Keith Davis, Esquire. Council directed that Staff set up interviews for the three candidates at the September 20, 2016 Council Meeting.

Vice Mayor Goltzené called a break at 7:57pm. The meeting reconvened at 8:07pm

## **6. NEW BUSINESS**

Vice Mayor Goltzené stated he had a conflict with the next three items on the agenda and would be abstaining from discussion and voting. The gavel was passed to Council Member Liang to officiate on these items. Town Attorney Cirullo advised the Council and Applicants that the

Town Charter called for three votes to pass a quasi-judicial item, and there were only three members present on the Dais; therefore, it would take a unanimous vote to pass the next three items. The Applicants agreed to continue.

a. RESOLUTION NO. 2016-59 (Site Plan Amendment) **QUASI-JUDICIAL HEARING**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING THE LOXAHATCHEE GROVES COMMONS OUTPARCEL “F” MEDICAL OFFICE SITE PLAN AMENDMENT, FOR LAND OWNED BY ATLANTIC LAND INVESTMENTS LLC, CONSISTING OF 21.73 ACRES MORE OR LESS, LOCATED AT THE NORTHWEST CORNER OF SOUTHERN BOULEVARD AND “B” ROAD LOXAHATCHEE GROVES, FLORIDA, LEGALLY DESCRIBED IN EXHIBIT “A” TO THIS RESOLUTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Thomas Mullin, Esquire, and Joe Lelonek for the Applicant; Town Planning Consultant Jim Fleischmann and resident Bill Louda were all sworn in to give testimony. Mr. Lelonek stated that Building F had a designation on the approved site plan for retail/restaurant use, and this request was just an administrative change to add another already permitted use in the Town’s ULDC for medical office. The medical office has a less intensive use for traffic approvals. Planning Consultant Fleischmann advised the Council that this was not administrative, but a full plan amendment. Staff and the Planning & Zoning Board had recommended approval at their meeting on August 18, 2016.

Council Member McLendon was not in favor of this approval because there were already medical office buildings within the Town with vacancies, and he didn’t want to expand the areas allowed to have medical. There were several urgent care facilities already within a five mile radius of this site; and even if approved, this should be inside the plaza rather than taking up the outparcel sites. Bill Louda, E Road, asked the Council not to make a decision that would open the Town up for a lawsuit.

**Motion:** a motion to approve the resolution and the site plan amendment request was made by Council Member Jarriel and seconded by Council Member Liang. Motion failed 2 – 1, with Council Member McLendon dissenting.

b. RESOLUTION NO. 2016-60 (Site Plan Amendment) **QUASI-JUDICIAL HEARING**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING THE LOXAHATCHEE GROVES COMMONS LOCAL RETAIL BUILDING “B” CHLORINE TANK SITE PLAN AMENDMENT, FOR LAND OWNED BY ATLANTIC LAND INVESTMENTS LLC, CONSISTING OF 21.73 ACRES MORE OR LESS, LOCATED AT THE NORTHWEST CORNER OF SOUTHERN BOULEVARD AND “B” ROAD LOXAHATCHEE GROVES, FLORIDA, LEGALLY DESCRIBED IN EXHIBIT “A” TO THIS RESOLUTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Lelonek, for the Applicant, stated this was a pool supply company which would occupy Bay #110. The Tank would be located in the rear of the building, would have a containment tank surrounding the chlorine tank, a chain link fence surrounding all sides and bollards on the north side to prevent any vehicle from hitting the tanks. There would be a landscape hedge on the north and east sides. Mr. Lelonek asked that staff condition #2 be revised to reflect what was approved at the P&Z Board Meeting. The 8ft. high wall on the north side was discussed but was not voted as part of the motion. Planning Consultant Fleischmann responded that Mr. Lelonek was correct. The wall had been suggested by the Health Department comments; however, the Town Engineer, the County and the SFWMD had all indicated the fence would be better. Bill Louda, E Road, agreed that a fence would be preferable so that any vapors could drift away.

**Motion:** a motion to a motion to approve the resolution and site plan amendment, subject to the change in staff condition #2, was made by Council Member Jarriel and seconded by Council Member McLendon. Motion passed 3 – 0.

c. RESOLUTION NO. 2016-61 (Sign Variance) **QUASI-JUDICIAL HEARING**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING THE LOXAHATCHEE GROVES COMMONS OUTPARCEL “F” SIGN VARIANCE, FOR LAND OWNED BY ATLANTIC LAND INVESTMENTS, CONSISTING OF 21.73 ACRES MORE OR LESS, LOCATED AT THE NORTHWEST CORNER OF SOUTHERN BOULEVARD AND “B” ROAD LOXAHATCHEE GROVES, FLORIDA, LEGALLY DESCRIBED IN EXHIBIT “A” TO THIS RESOLUTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Lelonek, for the Applicant, stated the Dunkin Donuts Store was proposed for 1800sf. In the Building “F” outparcel. The menu sign would be directly behind the building, with the dumpsters enclosed in walls hiding the sign from plaza traffic, and directly in front of the FP&L box. The Applicant had asked for a 46sf. Sign with wings; but after the P&Z Board meeting, they were presenting a 31.80sf. sign without any wings. Planning Consultant Fleischmann stated the Town’s ULDC had a maximum sign of 12sf. and very strict criteria for a variance. Staff did not feel the Applicant had met the criteria and recommended denial. The P&Z Board had denied the 45sf. Variance; but had recommended approval of a 24sf. Variance. Steve Kemp, with Kemp Signs, and Steve Rubiano, owner of Dunkin Donuts, also spoke on reasons for requesting the variance. Council was not in agreement with either variance. After further discussion, Applicant requested that this item be continued.

**Motion:** a motion to continue Resolution No. 2016-61 (sign variance) to the September 20, 2016 meeting was made by Council Member McLendon and seconded by Council Member Jarriel. Motion passed 3 – 0.

Vice Mayor Goltzené called a break at 9:30pm. The meeting reconvened at 9:39pm.

d. Discussion and Direction for Commercial Enterprise Enforcement Policy

Manager Underwood stated Staff needed some clarification in order to properly proceed with proactive code enforcement. Should they differentiate between residential with homestead or residential with rentals? Between Residential only, or Residential Ag, or Commercial? Council felt code enforcement should look at properties that are openly advertising for business when their property does not have correct zoning for this; those that are using Town's public roads for their parking lots; those that are openly posting signs for selling products or services; illegal restaurants; all of this without going through the proper process. Manager Underwood stated Staff would try to interpret Council's wishes and come back for additional clarification if needed.

**This item was pulled from the consent agenda for discussion as item #6e**

f. RESOLUTION NO. 2016-62 (Support WCD)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA EXPRESSING ITS CONTINUING SUPPORT FOR THE LOXAHATCHEE GROVES WATER CONTROL DISTRICT ACTIVITIES TO ELIMINATE FENCES AND GATES WITHIN THE DISTRICT'S MAINTENANCE BERMS; PROVIDING FOR DISTRIBUTION OF THIS RESOLUTION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Council Member McLendon stated there had been a unanimous vote at the last IGC Meeting on this resolution. Council Member Jarriel stated that this should not have come before Council for a vote yet because the WCD had not voted on asking for Town's support and Town had not directed Staff to bring this resolution forward. John Ryan, A Road, gave comments on what he said the Water Control District felt on this issue.

**Motion:** a motion to approve Resolution No. 2016-62 was made by Council Member McLendon and seconded by Council Member Liang. Motion failed with 2 – 2 vote, Council Member Jarriel and Vice Mayor Goltzené dissenting.

**This item was pulled from the consent agenda for discussion as item #6f**

g. RESOLUTION NO 2016-69 (Appropriations)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING THREE HOUSE APPROPRIATIONS REQUEST FORMS FOR FISCAL YEAR 2017, ATTACHED HERETO AND IDENTIFIED AS (1) HOUSE APPROPRIATION REQUEST FORM FOR ROAD AND DRAINAGE IMPROVEMENTS, (2) HOUSE APPROPRIATION REQUEST FORM FOR GUARDRAIL IMPROVEMENTS, AND (3) HOUSE APPROPRIATION REQUEST FORM FOR TRUNK WATER LINE IMPROVEMENTS; PROVIDING FOR DELIVERY OF THE REQUEST FORMS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Manager Underwood stated he had attended a meeting with Commissioner McKinley and she had recommended the Town ask for a one year funding, rather than the entire project amounts. Discussion was about whether to take out some of the items requested or just reduce the amounts for the three projects. Nina Corning and Lawrence Corning commented on their concerns.

**Motion:** a motion to approve the resolution, and amend the appropriation forms to reflect reduced amounts, was made by Council Member McLendon and seconded by Council Member Liang. Motion passed 4 – 0.

**Motion:** a motion to extend the meeting for 5 minutes in order to vote on item #9d from the Manager's Report was made by Council Member Jarriel and seconded by Council Member Liang. Motion passed 4 – 0.

9d. Direction on Joint Meeting with Water Control District on Roads

**Motion:** a motion to schedule a joint meeting on October 4, 2016, at Town Hall, was made by Council Member Jarriel and seconded by Council Member McLendon. Motion passed 4 – 0.

**7. COMMITTEE REPORTS – none scheduled**

**8. PRESENTATIONS – none scheduled**

All items, with the exception of item #9d, will be continued to the 9-20-2016 agenda

**9. MANAGER'S REPORT – Town Manager Underwood**

- a. Agenda Item Report – Updates on various activities and issues concerning the Town
- b. Direction on Okeechobee/Folsom Speed Signs for FY 2016/2017
- c. Direction on CODE RED Notification Software System
- d. Direction on Joint Meeting with Water Control District on Roads
- e. Council Meeting Schedule for Oct. to Dec. 2016 and Jan. to Sept. 2017
- f. Palm Beach County Sheriff's Office District 15 Monthly Report for July 2016
- c. Palm Beach County Fire-Rescue Monthly Report for July 2016

All items for #10 will be continued to the 9-20-2016 agenda

**10. COUNCIL REPORTS**

- a. Council Member Ron Jarriel
  1. Discussion and direction on Assessment of Roads by Bergeron
- b. Vice Mayor Goltzené
  1. Discussion and direction on Charter Amendments
    - a) Canvassing Board
    - b) Manager Duties
    - c) Debt Financing

**11. CLOSING COMMENTS**

- a. Public
- b. Town Attorney

Today was Town Attorney Cirullo’s daughter’s birthday – Happy Birthday Katy!

- c. Town Council Members

Council Member Jarriel stated he had been on some of the Town roads today and there were large potholes that needed repair. He understood Bergeron was on standstill on repairs, hedging and road rock, and thought they should not be restrained.

Council Member Liang thanked everyone for coming and Go Gators!

**12. ADJOURNMENT**

Hearing no further business, a motion to adjourn the meeting was made at 10:31 PM.

\_\_\_\_\_  
Virginia Walton, Town Clerk

\_\_\_\_\_  
David Browning, Mayor

*These minutes were approved by the Town Council on Tuesday, \_\_\_\_\_2016.*

# BRANDENBURG & ASSOCIATES, P.A.

11891 U.S. Highway One, Suite 100  
North Palm Beach, Florida 33408  
(561) 799-1414  
www.BrandenburgPA.com

**Gary M. Brandenburg**

Gary@BrandenburgPA.com

ATTORNEY AT LAW

August 10, 2016

Virginia M. Walton, Town Clerk  
Town of Loxahatchee Groves  
155 F Road  
Loxahatchee Groves, FL 33470

Dear Ms. Walton:

Please accept this letter as a response to the Town's RLI for a Special Magistrate.

I am a sole practitioner, practicing as Brandenburg & Associates, P.A. for the past 13 years. My office address is 11891 U.S. Highway One, Suite 100, North Palm Beach, FL 33408. I would serve as the Special Magistrate, if desired by the Town.

I have attached a resume showing my experience in Municipal Law. I have served as Special Magistrate for the following communities:

Palm Beach County  
City of West Palm Beach  
City of Pahokee  
City of Boca Raton,  
City of Delray Beach  
City of Stuart  
Town of Jupiter Island  
Town of Gulf Stream  
Town of Lake Park

The names and contact information of three clients is:

Town of Lake Park  
535 Park Avenue  
Lake Park, FL 33403  
(561) 881-3300

Contact: Tom Baird, Esq.  
Town Attorney  
(561) 650-8233

Town of Gulf Stream  
100 Sea Road  
Gulf Stream, FL 33483  
(561) 276-5116

Contact: John Randolph, Esq.  
Town Attorney  
(561) 650-0458



Virginia M. Walton, Town Clerk  
Town of Loxahatchee Groves  
August 10, 2016  
Page 2

City of Boca Raton  
201 West Palmetto Park Road  
Boca Raton, FL 33432  
(561) 393-7700

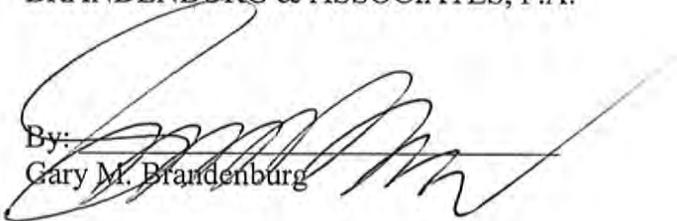
Contact: Joshua Koehler, Esq.  
City Attorney  
(561) 393-7716

My rate is \$225 per hour, including travel time. I will not charge for any other expenses unless approved in advance by the Town. I have attached proof of professional liability insurance.

Thank you for your consideration.

Very truly yours,

BRANDENBURG & ASSOCIATES, P.A.

By:   
Gary M. Brandenburg

GMB/slm  
Enclosures

## RESUMÉ

***Gary M. Brandenburg, Esq.***  
***Gary@BrandenburgPA.com***

---

*Brandenburg & Associates, P.A.*  
*11891 U.S. Highway One*  
*Suite 100*  
*North Palm Beach, FL 33408*  
*(561) 799-1414*  
*(561) 622-2841 fax*

### Qualifications/Experience

- President, Brandenburg & Associates, P.A., concentrating on all aspects of municipal and County governmental law, contract procurement, zoning, permitting, land use, code enforcement (2003 to Present)
- Shareholder, Carlton Fields, P.A., specializing in Governmental, Environmental, Land Use and Administrative Law, Managing Partner of West Palm Beach office (10 years), member of Board of Directors, Compensation Committee and Executive Committee, Chairman of the Land Use, Environmental and Government Practice Group (1991 to 2003)
- General Counsel, Tri-County Commuter Rail Authority (Tri-Rail), responsible for all legal representation for commuter rail system including Federal Funding, acquisition of property for Railroad Stations, contracts with all vendors, personnel matters and general governmental law (1994 – 2002)
- Associate, Gunster, Yoakley & Stewart, P.A., in the Environmental, Land Use and Administrative Law Department, specializing in governmental law, administrative law, land development law and water and sewer utility acquisitions and public finance, representation of Private Interests and Government Agencies, including Palm Beach County for the formation of Seacoast Utilities and Acquisition of Water and Sewer Utilities (1988 to 1991)

- Palm Beach County Attorney, managing an in-house legal staff of nineteen attorneys and forty employees. Responsible for all legal representation of the Board of County Commissioners of Palm Beach County (1985 to 1988)
- Indian River County Attorney, responsible for the operation and management of the Indian River County Attorney's Office, which provides total legal representation for the Board of County Commissioners and selected constitutional officers, established first in-house County Attorney's Department for the County (1981 to 1985)
- Special Magistrate for the City of West Palm Beach Code Enforcement
- Special Magistrate for Palm Beach County Code Enforcement
- Special Master for the City of Pahokee Code Enforcement and Traffic Violations
- Special Magistrate for the Town of Lake Park
- Special Master for the City of Boca Raton
- Special Magistrate for the Town of Jupiter Island
- Special Magistrate for the Town of Gulf Stream
- Special Magistrate for the City of Stuart
- Special Magistrate for the City of Delray Beach
- City Attorney for City of Pahokee
- AV Rating with Martindale Hubbell

## EDUCATION

- Admitted to practice law in the State of Florida
- Admitted to practice law in the U.S. District Court, Southern District of Florida
- University of Detroit School of Law – Juris Doctor Degree
- Michigan State University - Bachelor of Science Degree

# BRANDENBURG & ASSOCIATES, P.A.

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**Gary M. Brandenburg**

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ATTORNEY AT LAW

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Virginia M. Walton, Town Clerk  
Town of Loxahatchee Groves  
August 10, 2016  
Page 2

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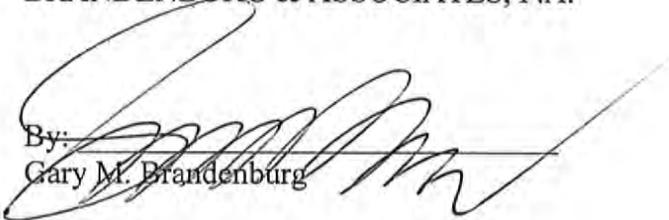
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City Attorney  
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My rate is \$225 per hour, including travel time. I will not charge for any other expenses unless approved in advance by the Town. I have attached proof of professional liability insurance.

Thank you for your consideration.

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BRANDENBURG & ASSOCIATES, P.A.

By:   
Gary M. Brandenburg

GMB/slm  
Enclosures

## RESUMÉ

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***Gary@BrandenburgPA.com***

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*11891 U.S. Highway One*  
*Suite 100*  
*North Palm Beach, FL 33408*  
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- Michigan State University - Bachelor of Science Degree

**LAWYERS PROFESSIONAL LIABILITY INSURANCE  
POLICY DECLARATIONS**

**Policy Number**  
15MCFL000845

**Issuing Company**  
Medmarc Casualty Insurance Company  
14280 Park Meadow Drive, Suite 300  
Chantilly, VA 20151-2219

**1 Named Insured and Address**

Brandenburg & Associates, P.A.  
11891 US Highway One, Suite 100  
North Palm Beach, FL 33408

**2 Policy Period**

Effective Date: 8/26/2015  
Expiration Date: 8/26/2016

12:01 A.M. Standard Time at the address  
of the Named Insured as stated herein.

**3 Retroactive Date**

8/26/2010

Unless indicated otherwise in an  
Endorsement attached to this policy

**4 Limit of Liability**

\$1,000,000.00      Each Claim  
\$1,000,000.00      Aggregate

**5 Deductible**

\$2,500.00      Each Claim  
\$2,500.00      Aggregate

**6 Premium**

\$2,721.00

**7 Fees (if applicable)**

\$0.00

Issue Date: 8/28/2015

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POLICY DECLARATIONS**

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\$2,500.00	Aggregate

**6 Premium**

\$2,721.00

**7 Fees (if applicable)**

\$0.00

Issue Date: 8/28/2015

PAUL J. NICOLETTI  
Attorney at Law  
1445 SE Lark Boulevard  
Stuart, Florida 34996-2609

August 11, 2016

Virginia M. Walton, Town Clerk  
Town of Loxahatchee Groves  
155 F Road  
Loxahatchee Groves, Fl. 33470

Re: Letter of Interest for Municipal Code Enforcement Magistrate and Hearing Services

Dear Ms. ~~Walton~~: VIRGINIA —

This letter indicates my interest in the position of Code Enforcement Magistrate to hear code enforcement cases for the Town of Loxahatchee Groves. Over the years, I have served as a magistrate for several jurisdictions beginning in 2001. My proposed rate is \$200 per hour for hearings and all legal research and writing time, if any. I do not charge for "travel time," but instead propose a round trip fee of \$40 to defray my vehicle expense. I do not charge for copies or faxes.

I have enclosed a detailed resume, and a writing sample. I am a sole practitioner, and I have also enclosed a copy of my current professional malpractice insurance declarations page. My contract with the City of Stuart, where I am employed full-time, allows me to accept minor, non-conflicting representations such as this Magistrate position. It is my desire to assume the part-time role as Loxahatchee Grove's Magistrate, and I believe that I have ample legal knowledge, the right temperament, and demeanor to serve in this position. I enjoy performing this work because it allows me to ascertain what allegations are being made, determine that due process is being observed, along with the proof and evidence being submitted, and then permits me to apply the town's code to that set of circumstances.

At the current time, I also serve as a magistrate in Martin County, where from 2004 until this past month, I was the sole magistrate. During that time, I have heard and ruled on many land use, environmental, building code, and licensing cases. The County just employed another magistrate to assist with the anticipated additional case load. Martin County is also a part-time position, and I hear cases usually one morning each month. In addition, I have heard cases for the Town of Jupiter when their magistrate had a conflict.

I have been Board Certified by The Florida Bar as an expert in City, County and Local Government Law, since the inception of the program in 1996. I believe board certification is an important indicator of knowledge and experience in this field. I have also chaired The Florida Bar committee which establishes the criteria and written examination for this certification program.

August 11, 2016

Virginia M. Walton, Town Clerk

Re: Letter of Interest for Municipal Code Enforcement Magistrate and Hearing Services

If the Town Council or Town Attorney would like, I am also ready, willing, and able to assist in setting up the code enforcement forms and system that enable the code enforcement process to be most effective.

I look forward to hearing from you, and hope you will favorably consider me for this position.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul J. Nicoletti", with a large, stylized initial "P" and a long, sweeping flourish extending to the right.

PAUL J. NICOLETTI

Attachments:

Personal Resume  
Professional Liability Declarations Sheet  
List of References  
Writing Samples (2)

**PAUL J. NICOLETTI**  
1445 SE Lark Boulevard  
Stuart, Florida 34996-2609

Tel. 772-288-5312 (daytime)  
Tel. 772-260-3276 (cell)  
Tel. 772-600-5581 (evenings)  
Personal email: pnicoletti@comcast.net  
City email: pnicoletti@ci.stuart.fl.us

## **PROFESSIONAL EXPERIENCE**

**CITY OF STUART, FLORIDA**  
121 SW Flagler Avenue  
Stuart, Florida 34994

**September, 2005 to Present**

**City Manager.** May 28, 2011 to Present. Appointed by the City Commission and responsible for all operational activities of the City government; employ and supervise 5 department heads, and other senior staff members. Responsible for the preparation of the Annual Budget for the City; and other duties according to the City Charter.

**Interim City Manager.** April 1, 2006 to September 1, 2006. Responsible to the City Commission for all operational activities of the City government. Supervised 5 department heads, and other senior staff members. Prepared the 2006-2007 Annual Budget for the City.

**City Attorney.** September 1, 2005 to May 28, 2011. Responsible to the City Commission for all legal activities of the City government. Drafted all ordinances and resolutions; prepared or reviewed all contracts; conducted or supervised all litigation; give legal opinions to Commission and staff members; prosecute code enforcement and county court violations; and supervised legal office staff.

**MOYLE FLANIGAN KATZ**  
**RAYMOND & SHEEHAN, P.A.**  
625 North Flagler Drive, 9<sup>th</sup> Floor  
West Palm Beach, Florida 33401-4085

**December, 2003 to August, 2005**

**Shareholder.** Individually rated "AV Pre-Eminent" by Martindale-Hubbell within a law firm with 20 attorneys, specializing in administrative, corporate, governmental and land use law including general representation of individuals, corporations, municipalities and other governmental entities; commercial & residential real estate, business transactions, wills, trusts and probate, and administrative trial practice.

**PAUL J. NICOLETTI, P.A.**  
**and NICOLETTI BLOCK DUFFY PONCY**  
**KOHN & EDWARDS, P.A.**  
West Palm Beach, Florida

**June 1991 to December, 2003**

**Sole Shareholder.** Martindale-Hubbell "AV" rated law firm of up to six (6) attorneys, specializing in administrative, corporate, governmental and land use law including general representation of individuals, corporations, municipalities and other governmental entities; commercial & residential real estate, business transactions, wills, trusts and probate, and administrative trial practice.

**UNITED STATES ARMY (ACTIVE DUTY)**  
Fort Stewart, Georgia

**August 1990 to May 1991**

**Chief, Administrative Law.** Commanded operations of a six (6) attorney administrative law office in support of *Operations Desert Shield and Desert Storm*, including governmental contracting, employment practices, and environmental law; served as legal counsel for Commander, Fort Stewart, and senior staff.

## **EDUCATION**

**NOVA SOUTHEASTERN UNIVERSITY**  
Fort Lauderdale, Florida

**Juris Doctor**  
Vice President of Student Bar Association

**FLORIDA ATLANTIC UNIVERSITY**  
Boca Raton, Florida

**Master of Public Administration**  
Graduate Teaching Assistant -- GPA 3.9/4.0

**La SALLE UNIVERSITY**  
Philadelphia, Pennsylvania

**Bachelor of Arts** in Political Science  
Minor in Theology

## **MILITARY**

**United States Army Reserve**  
**Colonel**, Judge Advocate General's Corps (Retired)

## **MEMBERSHIPS, ACTIVITIES AND BAR ADMISSIONS**

**Attorneys Title Insurance Fund**  
- Agent Member #7765 (Not Active)

**District of Columbia Bar #418545** (Active, in good standing)

**Florida City County Management Association**  
Full Member

**Federal Court Bars** (Active, in good standing)  
- United States District Court, Southern District of Florida  
- United States Army Court of Military Review  
- United States Court of Appeals for the Armed Forces  
- United States Court of Appeals, Eleventh Judicial Circuit  
- United States Supreme Court

**The Florida Bar #366269** (Active, in good standing)  
- Board Certified in Local Government Law  
- Member, Local Government Law Section  
- Member, Real Property, Probate and Trust Law Section  
- Member, Local Government Law Certification Committee  
- Chair, Local Government Law Certification Committee

**First American Title Insurance Company**  
- Title Insurance Agent #FL073-2099A (Not Active)

**Guild of Catholic Lawyers of Palm Beach Diocese**

- **Member** & Former President

**Other Religious Activities**

- Eucharistic Minister and Lay Reader
- Order of St. John, Knight of Grace, Knight Commander

**International City Management Association**

- Former Full Member

**Leadership Palm Beach County**

- Class of 2000

**Martin County Bar Association**

- Member

**Palm Beach County Bar Association**

- Former Member

**Palm Beach County Solid Waste Authority**

- Citizens Advisory Board (Former) Member

**Palm Beach County-City Management Association**

- **Former** President

**Rotary International**

- Downtown West Palm Beach Club, Former Member
- Downtown Stuart, Former Member

**PERSONAL**

I am married to **Paula P. Nicoletti**, a retired Physical Therapist; we have two sons, **Peter**, a Managing Director of Stifel-Nicolaus Financial Advisors in the Palm Beach office, who is married to Tara Callaghan Nicoletti; and **Andrew**, a Deputy Sheriff with Palm Beach County Sheriff's Office, and a Captain, Florida Army National Guard, who is married to Nicole Musco Nicoletti.

**GOVERNMENTAL CLIENTS**

Loxahatchee Council of Governments –

**Martin County**

**Town of Jupiter**

**Town of Lake Park**

Town of Ocean Ridge

Town of South Palm Beach

Village of Palm Springs

Former General Counsel

**Code Compliance Magistrate**

**Periodic Special Magistrate**

**Former Special Magistrate**

Former Town Attorney

Former Town Attorney

Former Village Attorney

**Lawyers' Professional Liability Insurance**

**CLAIMS MADE NOTICE FOR DECLARATIONS: THIS POLICY PROVIDES COVERAGE ON A CLAIMS MADE AND REPORTED BASIS SUBJECT TO ITS TERMS. THIS POLICY APPLIES ONLY TO ANY CLAIM FIRST MADE AGAINST THE INSURED AND REPORTED TO THE INSURER DURING THE POLICY PERIOD OR ANY EXTENDED REPORTING PERIOD THAT MAY APPLY.**

**PLEASE READ AND REVIEW THE POLICY CAREFULLY AND DISCUSS THE COVERAGE WITH YOUR INSURANCE AGENT OR BROKER.**

Whenever printed in this Declarations Page, the boldface type terms shall have the same meanings as indicated in the Policy.

Policy Form: LPL 39400 (rev. 12-14)

Policy Number: 1440529

**Item 1. Name and Address of Named Insured:**

Paul J. Nicoletti  
1445 Southeast Lark Boulevard  
Stuart FL 34996-2609

Person designated to receive all correspondence from the Insurer:  
Paul Nicoletti  
Sole Proprietor

**Item 2. Policy Period:** From February 1, 2016 (inception date) to February 1, 2017 (expiration date)  
*(Both dates at 12:01 a.m. Standard Time at the address of the Named Insured)*

**Item 3. Limits of Liability for the Policy Period :**  
A. \$250,000 each **Claim**, but in no event exceeding  
B. \$500,000 in the aggregate for all **Claims**

**Item 4. Supplemental Coverages Limit of Liability:**  
**\$62,500** in the aggregate for all Supplemental Coverages during the **Policy Period**

**Item 5. Claim Expenses for the Policy Period:**  
 A. **Claim Expenses** Reduce the Limit of Liability in Item 3. above  
 B. **Claim Expenses** in Addition to the Limit of Liability in Item 3. above  
**Claim Expense Limit:** N/A in the aggregate for all **Claims** during the **Policy Period**

**Item 6. Deductible:**  
 A. Aggregate Deductible - All **Claims** N/A  
 B. Each **Claim** Deductible \$5,000  
 i. The Deductible applies to **Damages and Claim Expenses**  
 ii. The Deductible applies only to **Damages**

**Item 7. Death or Disability and Non-Practicing Extended Reporting Period Limit of Liability**  
**(inclusive of Damages and Claim Expenses):**  
A. \$250,000 each **Claim**, but in no event exceeding  
B. \$500,000 in the aggregate for all **Claims**

**Item 8. Premium:** \$921

**Item 9. Endorsements attached:**  
LPL 101901 (05-14) Addition of Prior Acts Date  
LPL 504901 (07-14) Addition to Section V. D. Other Insurance  
LPL 604102 (05-14) Modification to Non-Practicing Extended Reporting Period  
LPL-FL-PAE (05-14) Florida Policy Amendatory Endorsement  
LPL-FL-PHN (05-14) Florida Policyholder Notice

**Item 10. Notice to the Insurer** as provided in section V. A. shall be sent to:  
Monitor Liability Managers, Claims Department  
Address: 233 S. Wacker Drive, Suite 3900, Chicago, IL 60606  
Toll Free: (844) 465-6256 Fax: (312) 207-1839  
Email: newclaim@monitorliability.com  
All other notices required to be given to the **Insurer** under this **Policy** shall be sent to:  
Monitor Liability Managers  
Address: 233 S. Wacker Drive, Suite 3900, Chicago, IL 60606  
Toll Free: (800) 446-2100

## List of References

**Thomas J. Baird, Esquire**  
**Town of Jupiter**

Jones, Foster, Johnston & Stubbs, P.A.  
4741 Military Trail, Ste 200  
Jupiter, FL 33458-4842

Office: 561-650-8233  
Fax: 561-746-1703  
Email: [tbaird@jonesfoster.com](mailto:tbaird@jonesfoster.com)

**Town Attorney**

**Michael D, Durham, Esquire**

Martin County Attorney's Office  
2401 SE Monterey Rd  
Stuart, FL 34996-3322

Office: 772-288-5442  
Fax: 772-288-5439  
Email: [mdurham@martin.fl.us](mailto:mdurham@martin.fl.us)

**County Attorney**

**Terence P. McCarthy, Esquire**

McCarthy, Summers, Bobko, Wood et al  
2400 SE Federal Hwy Fl 4  
Stuart, FL 34994-4556

Office: 772-286-1700  
Fax: 772-283-1803  
Email: [Tpm@Mccarthysummers.com](mailto:Tpm@Mccarthysummers.com)

**Respondent's Attorney**

**EXAMPLE OF A SIMPLE CASE ORDER**

MARTIN COUNTY, FLORIDA  
CODE ENFORCEMENT MAGISTRATE

CASE NO. 08-0025410

MARTIN COUNTY, FLORIDA,  
Petitioner,

vs.

MORROW, B.

Respondent.

PCN 35-38-40-002-000-0036.0-40000

**FINE REDUCTION STIPULATION AND AGREED RECOMMENDED ORDER**

The Petitioner and Respondent hereby freely stipulate and agree to the following:

THIS MATTER having come before the Magistrate on March 10, 2010, and having heard the testimony and other evidence of the parties, and having been fully apprised of the circumstances, and based upon a preponderance of the evidence, does find as follows:

1. This Fine Reduction Stipulation and Agreed Order involves the property located at 6752 SW Lasso Lane, Palm City, Martin County, Florida and further described as:

**Tract 36, COUNTRY PLACE, PHASE TWO, according to the plat thereof recorded in Plat Book 7, Page 53, Public Records of Martin County, Florida.**

2. On January 21, 2009, the Code Enforcement Magistrate entered an Order against B. Morrow for a violation of Sections 67.201.A-Nuisance Declared: Weeds, Undergrowth and 67.201.B-Nuisance Declared: Trash, Etc., General Ordinances, Martin County Code. Compliance was required by February 23, 2009. On December 29, 2009, an Affidavit of Compliance/Accrued Fine and Costs was issued establishing an accrued fine in the amount of \$60,800.00, plus costs in the amount of \$500.00.

3. Staff has determined that a lien reduction is warranted in view of the efforts of the current owner, Real Property Solutions Group LLC (Real Property) to bring the property into compliance and its offer to pay \$6,580.00 to resolve the outstanding fine and costs which have accrued. In consideration for the proposed fine reduction, Real Property has already paid \$2,000.00 and offered to pay the remaining \$4,580.00 within sixty days of the approval of the fine reduction by the Board of County Commissioners.

4. The parties represent, under penalty of perjury that that they have read this Stipulation; that they have full authority to enter into this Stipulation; that the facts contained herein are the truth, the whole truth and nothing but the truth; and that they are signing this agreement freely and voluntarily and are under no duress to execute it.

REAL PROPERTY SOLUTIONS LLC

PETITIONER: MARTIN COUNTY, FLORIDA

\_\_\_\_\_  
(Signature)

By: \_\_\_\_\_  
(Printed Name and Title)

\_\_\_\_\_  
By: **Michelle Owen**  
Code Enforcement Supervisor

Date \_\_\_\_\_

Date \_\_\_\_\_

**AGREED RECOMMENDED ORDER**

PURSUANT TO THE STIPULATION OF THE PARTIES SET FORTH ABOVE, IT IS HEREBY RECOMMENDED TO THE BOARD OF COUNTY COMMISSIONERS, as follows:

Given Real Property's offer for payment in the total amount of \$6,580.00 and Staff's determination that a reduction in the lien amount from \$61,300.00 is warranted, Real Property should be ordered to pay the remaining amount of \$4,580.00 within sixty (60) days of Board of County Commissioners' approval and in the event said amount is not paid within sixty (60) days, the fine should revert to the accrued amount prior to the reduction. If the full amount of \$6,580.00 is not paid within sixty (60) days of Board of County Commissioners' approval, any payments made shall be retained by the County, and the fine shall be restored to the original amount of \$61,300.00, less the amount paid.

DONE AND ORDERED this \_\_\_\_\_ day of March, 2010.

\_\_\_\_\_  
PAUL J. NICOLETTI  
Magistrate

Copies Furnished to the Parties by \_\_\_\_\_

**EXAMPLE OF A COMPLICATED CASE ORDER**

**THE CODE ENFORCEMENT MAGISTRATE  
IN AND FOR MARTIN COUNTY, FLORIDA**

MARTIN COUNTY, FLORIDA,  
a political subdivision,

Case No. 13-0070121  
MAGISTRATE NICOLETTI

Petitioner,

v.

JONATHAN W. MILTON,

Respondent.

\_\_\_\_\_ /

**FINAL ORDER OF VIOLATION**

THIS CAUSE came before the Magistrate for a trial on a Notice of Violation brought by Martin County, Florida against the Respondent for alleged violation of Section 4.1.B, Land Development Regulations, Martin County Code, dated May 24, 2013 (Pet. Exhibit 7), and Notice of Hearing dated August 6, 2013 for a Violation Hearing to be held on October 16, 2013 (Pet. Exhibit 9). The Magistrate, having taken testimony and received documentary evidence beginning on October 16, 2013, and continuing, makes the following findings of fact and conclusions of law:

**FINDINGS OF FACT**

1. The Magistrate has jurisdiction over the subject matter and the parties.
2. The Respondent is the fee simple owner of that certain 5 acre tract of real property located on South West Quail Hollow Street, Palm City, assigned Parcel Control No. 27-38-40-002-000-00291-5 in Martin County, Florida (the "Subject Property") (Pet. Exhibit 1).

**CODE ENFORCEMENT MAGISTRATE IN AND FOR MARTIN COUNTY, FLORIDA**

Case No. 13-0070121

JONATHAN W. MILTON, Respondent

VIOLATION ORDER

3. Based upon a prior flooding of the Subject Property and its inundation on September 8, 2012 (See Resp. Exhibits #3A and #3B), on or about October 17, 2012, the Respondent by and through its consulting engineer, The Milcor Group, Inc., applied for a County Right of Way (“ROW”) Use Permit to “construct 1,115 linear feet of 15-inch corrugated HDPE pipe in the County ROW, but not under pavement.” (Resp. Exhibit 7, pg 1). Subsequently, the Martin County Engineer issued a Right of Way Use Permit (Pet. Exhibit 4A) on April 24, 2013 for work pursuant to the application and technical drawing submitted (Pet. Exhibit 4B).

4. The Respondent’s Right of Way Permit Application anticipated a certain amount of vegetation removal and re-grading (See Note #8 and compare Detail Sections #1 and #2, Pet. Exhibit 4B) in performing the work.

5. On or about May 20, 2013, the work was stopped by the County (Engineering Department) which revoked the Right of Way Use Permit because “After the permit was issued, it was determined that the proposed construction plans submitted in support of the application did not sufficiently address the secondary / offsite impacts caused by the proposed construction.” (Pet. Exhibit #6). The “stop work” notice also indicated that “Should the applicant wish to pursue the proposed construction, a new Right-of-way Use Permit application must be submitted with additional detail and information regarding the offsite conditions for review and approval.”

6. On or about May 24, 2013, the County (Code Enforcement Division) issued a Notice of Violation for “Direct impacts to wetlands on the property, more specifically construction adjacent to the Quail Hollow Street Right-of-Way including clearing, ditching, draining and piling cleared material and fill in the wetland. These activities are not permitted in Martin

**CODE ENFORCEMENT MAGISTRATE IN AND FOR MARTIN COUNTY, FLORIDA**

Case No. 13-0070121

JONATHAN W. MILTON, Respondent

VIOLATION ORDER

County per section 4.1.B, Wetlands Applicability, Land Development Regulations, Martin County Code.” (Pet. Exhibit #7).

7. Petitioner’s witnesses gave un-refuted testimony that in addition to the permitted underground pipe installation, the Respondent had exceeded its Right of Way Permit by removing exotics, filling and grading the Subject Property on the frontage along SW Quail Hollow Street (Pet. Exhibits 3B, 3C, 3D, and 3E).

8. The linear frontage of the Subject Property is partly (approx. ½) within a wetland as determined by reviewing a Non-Binding Jurisdictional Wetland Determination issued by the Florida Department of Environmental Regulation on January 12, 2007 to a prior owner of the Subject Property (Pet. Exhibit #5B).

9. The Respondent’s witnesses gave un-refuted testimony that the area of wetlands disturbed was 1,380 square feet, which was termed by the Respondent's engineer as *de minimus* compared to the Subject Property of 5 acres. By calculation, the area of the Subject Property is 217,800 square feet.

10. Photographic evidence was submitted by each party and was unrefuted.

11. The Respondent submitted a “Restoration & Maintenance Plan” prepared by Crossroads Environmental Consultants, Inc., dated October, 2013(Resp. Exhibit #1), which was rejected by the Petitioner as not meeting the County staff’s requirement of a Preserve Area Management Plan (PAMP) (Pet. Exhibit #7). The Magistrate was not asked, and does not make, a finding as to the suitability of the Restoration and Maintenance Plan.

VIOLATION ORDER

DISCUSSION OF THE CASE

12. As pointed out by the Respondent's attorney, this case is believed to be a matter of first impression within Martin County, and therefore deserves full consideration of the facts and the law.

13. However, very few (if any) facts are in dispute in this case. The case centers around the Petitioner's requirement that the Respondent must file and comply with a PAMP, while the Respondent argues the County's insistence on a PAMP is not a requirement of the law, and also works an economic and practical hardship on the Respondent.

14. Each party argues various sections of the County's Land Development Regulations (LDRs) and the Martin County Comprehensive Growth Management Plan (Comp Plan). The Petitioner charges that Section 4.1.B, LDR, and Section 9.1G, Comp Plan, are dispositive of the case, and together require that the county staff protect wetlands and wetland buffers, that a "clearing permit shall be required, for any clearing in order to demonstrate compliance with this division," and further that Sec. 9.1G.2(3) specifically requires (in part) that "Restoration of buffers, habitat and hydrology of the original wetland area shall be required, and the restored wetland shall be protected as a natural wetland." [Emphasis supplied by the Magistrate]. The Petitioner then argues that the way the County has an applicant "demonstrate" protection, or in this case "compliance" is by requiring a PAMP.

15. The Respondent argues that the clearing performed on the Subject Property was incidental to the maintenance being done pursuant to a Right of Way Permit granted by the County, and is *de minimus*, and should not trigger the requirement of a PAMP, or even constitute a violation of the Code. In support, Petitioner states he did not apply for any development permit

**CODE ENFORCEMENT MAGISTRATE IN AND FOR MARTIN COUNTY, FLORIDA**

Case No. 13-0070121

JONATHAN W. MILTON, Respondent

VIOLATION ORDER

to do work on the Subject Property, rather it was only for installation of 1,115 linear feet of 15-inch drainage pipe within the County's right of way, which is partially a public benefit, and that any incidental clearing of the Subject Property may require restoration, but not a PAMP.

Petitioner points to Section 4.3.G, LDR, which states in part, "the maintenance of existing legal uses, if done in accordance with this division, shall not be considered a violation of the requirements of this division. Maintenance shall not include fill and shall be done so as to create minimal impacts to wetlands and buffers." Petitioner also cites Sections 4.7A and 4.7B, LDR, as the proper means to correct any perceived violation. The text of Section 4.7A begins "Correction of a violation of applicable wetland preservation regulations and violations of approved PAMPs, shall consist of the following:" The code section then goes on to elaborate as to how violations are to be cured. The last sentence of Section 4.7A.2 states "The wetland shall be protected as a natural wetland."

16. This case, as a matter of first impression, is unique, and no one should surmise that any other or future incursion into a wetland or a buffer would result in the same findings as this case. Each such case must be determined on its own merits.

CONCLUSIONS OF LAW

17. The County had every right (both regulatory and proprietary) to stop work within its right of way, if it later discovered, as it did, that permitted work spilled over onto the Subject Property.

18. The work done on the Subject Property is *de minimus*. However, the work did disturb a wetland, and was not done in "accordance with the requirements of the division" (Sec. 4.3.G, LDRs), and therefore does require restoration. However, based upon a fair reading of the County

**CODE ENFORCEMENT MAGISTRATE IN AND FOR MARTIN COUNTY, FLORIDA**

Case No. 13-0070121

JONATHAN W. MILTON, Respondent

VIOLATION ORDER

Code, it cannot be determined that the Respondent was performing development work or doing any other work on the Subject Property that was more than incidental to the maintenance of the Right of Way.

19. The Petitioner has not proven by a preponderance of the evidence that work done on the Subject Property was anything other than incidental to the County Right of Way Permit and “a minimal impact to wetlands” pursuant to maintenance activities.

20. Notwithstanding the finding in Paragraph 19, the Petitioner did violate Section 4.1B, LDR, by causing a “direct impact to wetlands” on the Subject Property. However, the Magistrate finds as a matter of fact and law, it was a *de minimus* violation... one which requires restoration, but which does not trigger the requirement of a incorporating a PAMP on the entire property.

21. Under the circumstances, the County's requirement of a PAMP is an extraordinary remedy that is beyond that prescribed by the County Code, including the LDRs. There is nothing in Section 4.6, Preserve Area Management Plan (PAMP), LDR, or in Section 4.7, Violations; Restoration and Set-aside; Correction; Hearings, LDR, which would require the filing of a PAMP for this violation. On the contrary, the LDRs seem to say that any violation affirmatively requires restoration, and that “restoration shall be required before any development permits or orders are issued or within 90 days after receiving a notice of violation.”

VIOLATION ORDER

Based upon the Findings of Fact and Conclusions of Law, the Magistrate hereby finds that a violation of Section 4.1B, LDR does exist on the property and pursuant to County Code, and Section 162.08(5), Florida Statutes,

**CODE ENFORCEMENT MAGISTRATE IN AND FOR MARTIN COUNTY, FLORIDA**

Case No. 13-0070121

JONATHAN W. MILTON, Respondent

VIOLATION ORDER

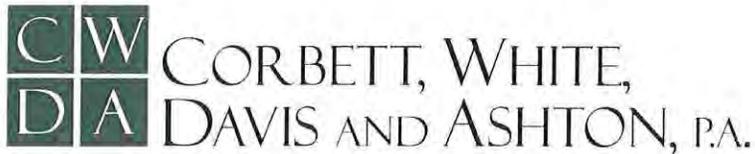
IT IS ORDERED that the Respondent shall:

- A. Come into compliance with Section 4.1.B, LDR, by submitting a reasonable restoration plan, and once approved by the County, shall comply with and complete the reasonable restoration required in the plan, and obtain an Affidavit of Compliance not later than sixty (60) days following receipt of the County's written approval of the restoration plan.
- B. Failing to achieve the compliance required in paragraph A. above, it is further ordered that the Respondent shall pay a fine in the amount of \$500.00 per day, until such time as compliance is achieved.
- C. The Magistrate also finds that costs in the amount of \$575.00 have been incurred by the County, and such costs shall be paid to the county at the conclusion of this hearing.

DONE AND ORDERED at Martin County, Florida, on January \_\_\_\_, 2014.

\_\_\_\_\_  
PAUL J. NICOLETTI  
MAGISTRATE

A copy of this **Final Order of Violation** was emailed to the attorneys for the parties on January \_\_\_\_, 2014 by *{clerk or designee}* \_\_\_\_\_.



ATTORNEYS AT LAW

KEITH W. DAVIS\*  
JENNIFER G. ASHTON  
AMITY R. BARNARD  
JOHN CORBETT+  
TRELA J. WHITE+  
ERIN L. DEADY, P.A. +  
ERIN L. DEADY \*\*

\*Board Certified in City, County and Local Government Law  
\*\*AICP, LEED AP  
+Of Counsel

August 16, 2016

Virginia M. Walton, Town Clerk  
Town of Loxahatchee Groves  
155 F Road  
Loxahatchee Groves, Florida 33470

**Re: Request for Letters of Interest, Municipal Code Enforcement Magistrate and Hearing Services**

Dear Ms. Walton:

I am pleased to submit this letter of transmittal and supporting documentation in response to the Town of Loxahatchee Groves' ("TOLG") Request for Letters of Interest for Municipal Code Enforcement Magistrate and Hearing Services. The Law Firm of Corbett, White, Davis and Ashton, P.A. has a team of experienced attorneys with the expertise to assure the provision of superior special magistrate and hearing officer services that the TOLG is seeking. Our attorneys are highly experienced in all aspects of code enforcement, including the provision of special magistrate services. We propose to offer either my services, or those of Jennifer Ashton, Esq. as Special Magistrate, with support and back-up to be provided by the other; in whatever arrangement is preferred by TOLG.

The law firm of Corbett, White, Davis and Ashton, P.A. currently serves as general counsel for six (6) municipalities in Palm Beach County, the Palm Beach County League of Cities, Inc., the Florida Green Finance Authority (a state-wide special district) and the Treasure Coast Regional Planning Council (comprised of by Indian River, St. Lucie, Martin and Palm Beach Counties). In addition, we serve as Code Enforcement Special Magistrate for the City of West Palm Beach and the Town of Ocean Ridge. We also serve as Special Magistrate for zoning related "reasonable accommodation requests" for Martin County and the Town of Juno Beach.

I am a Board Certified Specialist in City, County and Local Government Law. Over the course of the past 14 years, I have actively prosecuted hundreds of code enforcement cases before code enforcement boards and special magistrates in Teques-

August 8, 2016

**Request for Letters of Interest, Municipal Code Enforcement Magistrate and Hearing Services**

Page 2

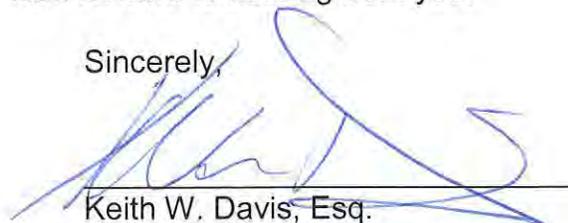
ta, Palm Beach Gardens, Palm Beach Shores, Mangonia Park, Lantana, Atlantis and Royal Palm Beach. I have personally served as Special Magistrate in West Palm Beach, Juno Beach, and Martin County. My experience in the code enforcement realm with zoning and land use codes, building codes, minimum property standard codes, and business tax codes is extensive. I have authored procedural manuals for code enforcement which are currently being used in Atlantis, Lantana, Mangonia Park, Manalapan, Palm Beach Gardens, Palm Beach Shores and Tequesta. From time to time, I have been a speaker at various seminars for code enforcement professionals. Over the years, I have successfully defended a number of appeals of code enforcement orders both at the circuit court and at the district court of appeal. I successfully defended Town of Manalapan code enforcement orders that found respondents to be in violation of zoning ordinances and that assessed fines for those violations all the way through the Florida Supreme Court. I have successfully defended Palm Beach Shores against claims brought before federal administrative agencies for alleged housing and zoning discrimination. I have also successfully prosecuted many lien foreclosure cases for my clients, resulting in the collection of hundreds of thousands of dollars in code enforcement liens.

In addition to my personal experience and skill, Ms. Ashton is likewise experienced and knowledgeable with municipal code enforcement. Ms. Ashton has regularly served as Code Enforcement Special Magistrate for the City of West Palm Beach since 2013, and was recently retained by the Town of Ocean Ridge to serve as its Special Magistrate. She has also prosecuted hundreds of code enforcement cases, most notably in the Village of Royal Palm Beach.

Both Ms. Ashton's and my land use and zoning experience is equally extensive. Since our municipal clients have such unique and different characteristics, we are experienced with zoning for residential, industrial, commercial and mixed use areas, as well as overlay districts, preservation districts, agricultural areas, etc. We have written, and regularly update, zoning codes for our municipal clients. Finally, we are both familiar with the Florida Building Code and its local administrative amendments, and we understand the relationship between code enforcement and building official authority. We have utilized building official expertise many times in code enforcement cases involving permit issues and other administrative matters associated with building codes.

Thank you for your consideration; I look forward to hearing from you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Keith W. Davis', is written over a horizontal line. The signature is stylized and fluid.

Keith W. Davis, Esq.

Corbett, White, Davis and Ashton, P.A.

Enclosures



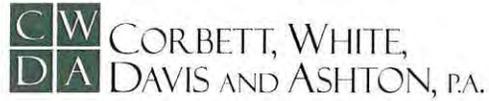
**Request for Letter of Interest  
for  
Municipal Code Enforcement Magistrate  
and Hearing Services**

**August 16, 2016**

**Prepared By:**

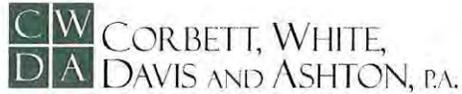
**CW**  
**DA** CORBETT, WHITE,  
DAVIS AND ASHTON, P.A.

## Table of Contents



<b>Firm and Attorney Experience</b> .....	1
<b>Approach to Scope of Work</b> .....	5
<b>Rates, Insurance and Liability</b> .....	8
<b>Client List</b> .....	6
<b>Appendix A - Attorney Resumes and Bios</b> .....	10
Keith W. Davis, Esq.	
Jennifer Ashton, Esq.	

## Firm Qualifications



Corbett, White, Davis and Ashton, P.A. has a long history of working on local government issues throughout South Florida that has included interfacing with all levels of government and agencies including Federal, State, Regional and local. The Firm has an exemplary reputation in managing matters for clients that primarily focus on the public sector. Helping government decision-makers and staff navigate the process to successful conclusions is what we do. The breadth and depth of experience in handling all variety of governmental issues we possess is critical for a code enforcement special magistrate to be successful. One cannot hope to sit as an impartial adjudicator of code related disputes between a local government and the property owners in its jurisdiction without being able to understand local government issues, how local government operates, how codes are written and implemented, and how these issues actually impact people and property.

Corbett, White, Davis and Ashton, P.A. is highly regarded as a premier law firm and its attorneys have extensive experience as detailed in their attorney profiles and resumes attached to this proposal. To further demonstrate our wealth of experience, the following table describes significant relevant public sector issues in which Corbett, White, Davis and Ashton, P.A. has been at the forefront and which further qualifies the Firm to provide code enforcement special magistrate and hearing officer legal services to the Town of Loxahatchee Groves:

Public Sector Issue	Firm's Role and Responsibility
<i>Countywide School Concurrency:</i>	<ul style="list-style-type: none"> <li>• Played a significant role in creating a three (3) way agreement with Palm Beach County, the Palm Beach County School Board and all municipalities, other than those exempted under state law, which set forth a School Concurrency program looked upon as a model for the State of Florida.</li> <li>• The interlocal agreements signed by all parties helped ensure that schools would be built in a timely manner.</li> <li>• This required construction schedule helped municipalities in attracting families and quality development projects to locate in their communities.</li> </ul>
<i>Amendment of Local Option Gas Tax Agreements:</i>	<ul style="list-style-type: none"> <li>• Instrumental in the preparation of the relevant documents for the amendments to the Local Option Gas Tax Agreements and assisted in making certain each municipality placed the agreements on their agendas for approval.</li> </ul>

	<ul style="list-style-type: none"> <li>• Amendments provided that if a new municipality is incorporated, its share of the gas tax will come from the County’s portion and the municipal portion on a pro-rata basis.</li> <li>• Prior to these amendments, a new municipality’s <u>entire</u> share of the money came from the municipal portion, thus decreasing each of the other municipality’s share accordingly, with no contribution from the County. With these agreements in place, this did not happen with the incorporation of Loxahatchee Groves and cannot happen again.</li> </ul>
<p><i>Road Reduction Interlocal Agreement:</i></p>	<ul style="list-style-type: none"> <li>• Negotiated and drafted an interlocal agreement to provide for notice to other local governments whenever a municipality or county proposes to reduce lane miles on the County’s thoroughfare plan or to remove roads from the plan.</li> <li>• Agreement was drafted as an alternative to the County’s proposal to put this issue on the ballot, which would have given the County complete control of all roads on the County’s thoroughfare plan even if they were located within municipalities.</li> </ul>
<p><i>Growth Management Litigation:</i></p>	<ul style="list-style-type: none"> <li>• As general counsel for the Palm Beach County League of Cities, Inc., appeared as Amicus Curiae on behalf of the City of Boca Raton, in appellate proceedings challenging the lower court’s misunderstanding and misapplication of the comprehensive plan amendment process set forth in Chapter 163, <i>Florida Statutes</i>.</li> <li>• Specifically challenged the court’s interpretation and application of Section 163.3167(12), <i>Florida Statutes</i>, concerning the prohibition of an initiative or referendum process in regard to any local comprehensive plan amendment or map amendment that affects five (5) or fewer parcels of land.</li> <li>• Brief was instrumental in persuading the Fourth District Court of Appeal to reverse the lower court’s ruling, which allowed a citizen’s initiative petition relative to a proposed comprehensive plan amendment that affected a single parcel of land.</li> </ul>
<p><i>Code Enforcement Training and Manual Preparation</i></p>	<ul style="list-style-type: none"> <li>• Our attorneys regularly participate in general, large scale training of code enforcement officers via speaking engagements at seminars, and one-on-one training with code enforcement officers in the municipalities we represent.</li> <li>• We have authored code enforcement policy and procedures manuals for all of our municipal clients. These manuals provide code enforcement officers with step-by-step direction on investigating violations, creating cases and case files, providing proper notice to respondents, presenting evidence at special magistrate hearings, and preserving the municipality’s interests via lien recording. We regularly update our manuals to keep them in conformance with changes in state law.</li> </ul>

<p><i>Challenge to Intoxicating Liquor Ordinance After Annexation:</i></p>	<ul style="list-style-type: none"> <li>• As general counsel for the Palm Beach County League of Cities, Inc., appeared as Amicus Curiae on behalf of the Village of North Palm Beach, in appellate proceedings challenging the lower court’s ruling that the Village could not enforce its intoxicating liquor ordinance against a tenant pub after the pub was voluntarily annexed into the Village with the consent of the property owner.</li> <li>• We successfully challenged the court’s incorrect interpretation of the tenant’s lease agreement, Chapter 171, <i>Florida Statutes</i> (regulating annexations), and Chapter 562, <i>Florida Statutes</i> (providing that municipalities have the right to set hours of sale for alcoholic beverages).</li> <li>• We successfully argued that the lower court’s ruling violated the Village’s authority to apply its reasonable police power regulations, which included the hours of sale for alcoholic beverages, to annexed properties.</li> </ul>
<p><i>Keeping Palm Beach County as a Member of TCRPC:</i></p>	<ul style="list-style-type: none"> <li>• In late 2014, as general counsel for the Palm Beach County League of Cities, Inc., we wrote and revised resolutions advocating that Palm Beach County remain as a member of the TCRPC and not move its membership to the South Florida Regional Planning Council.</li> <li>• Assisted in making certain each municipality placed the resolutions on their agendas for approval, and transmitted the approved resolutions to the Palm Beach County Board of County Commissioners.</li> <li>• This effort successfully resulted in Palm Beach County remaining with the TCRPC; a significant “win” for both the municipalities of Palm Beach County as well as the TCRPC.</li> </ul>
<p><i>Code Writing; Ordinances and Resolutions</i></p>	<ul style="list-style-type: none"> <li>• Regularly assist municipalities in drafting a wide range of ordinances and resolutions, ranging from special event ordinances to ordinances governing all-City citizen participation committees.</li> <li>• Regularly write new code or revise and amend existing code to improve enforceability, keep current with changes in state law, and assure that regulations reflect actual practices.</li> </ul>
<p><i>Sunshine Law and Ethics Compliance:</i></p>	<ul style="list-style-type: none"> <li>• Assist local governments regarding compliance with Florida’s Code of Ethics, Florida’s public records law, and Florida’s Government-in-the-Sunshine law.</li> <li>• Regularly provide advice and counsel to a variety of elected officials regarding ethics issues.</li> <li>• Assist local governments in responding to public records requests and navigating the complexities of Florida’s Sunshine law.</li> </ul>

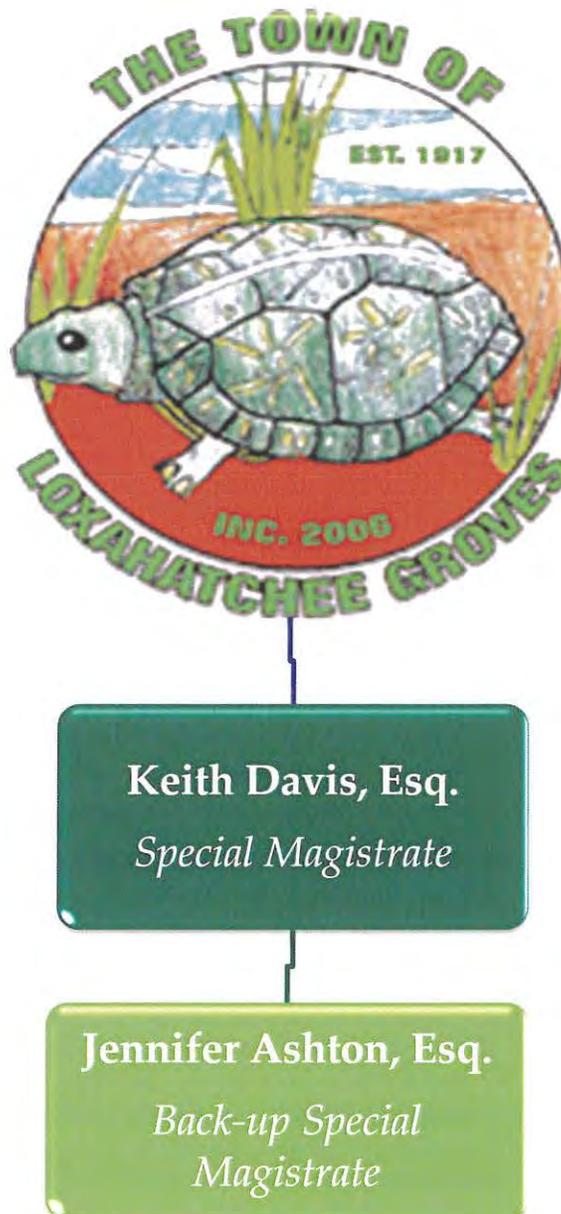
Corbett, White, Davis and Ashton, P.A. is a full service municipal law firm with three (3) attorneys and an administrative assistant. Erin L. Deady, P.A. is Of Counsel with our Firm, expanding the Firm’s capabilities and experience. Our office is located in West Palm Beach, Florida. We are fully equipped with all necessary technology in order to

provide efficient and superior special magistrate and hearing officer legal services. The Firm utilizes "Lexis/Nexis" as its library and legal research support and, through that service, has access to the latest case law and legislation including United States Supreme Court cases, State and Federal legislation, Federal Court Cases, state court opinions, Attorney General Opinions, and administrative hearing reports and orders.

Our office is equipped with state of the art support equipment and is capable of handling any requirements for scanning, reproducing and transmitting orders or other documents. Our in-house computer network allows our attorneys and administrative staff to create original legal documents and transmit those documents as needed. We provide documents to our clients by fax, e-mail, regular mail, overnight express mail, hand delivery and/or courier, as necessary or as desired by the client. All Firm attorneys carry iPhones and are accessible at all times.

## Proposed Organizational Chart

The organizational chart below depicts the Firm's proposed structure for providing legal services to the Town of Loxahatchee Groves, as the Town of Loxahatchee Groves desires.



## Individual Appointed as Special Magistrate

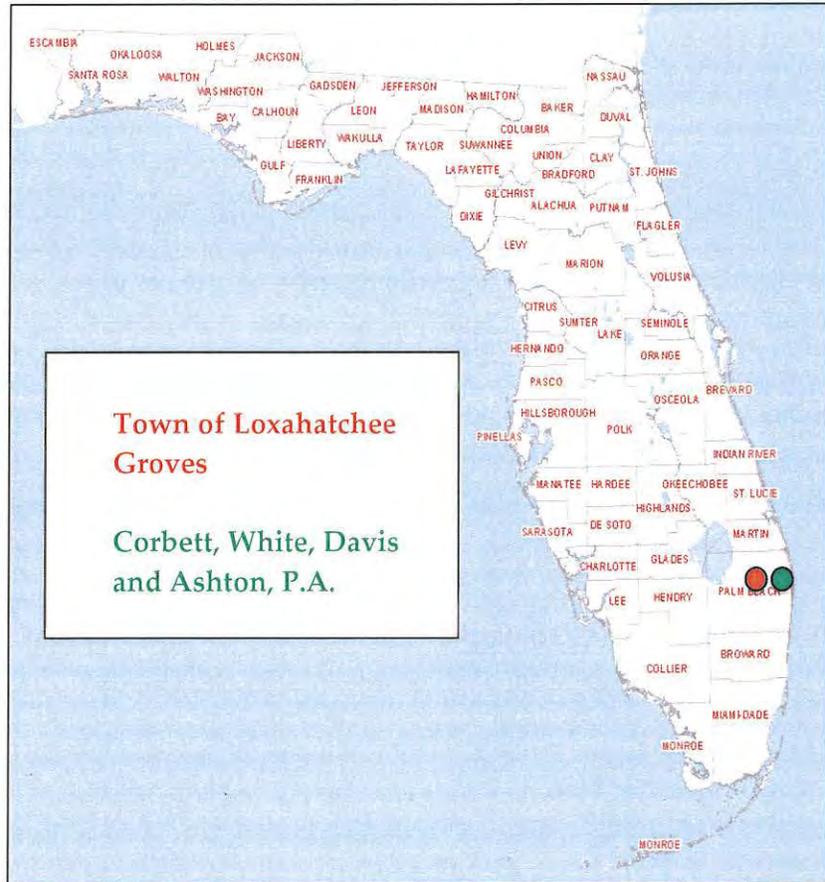
Keith W. Davis, Esq. is available for appointment as Special Magistrate. Serving as General Counsel for a number of municipalities, the Treasure Coast Regional Planning Council and the Florida Green Finance Authority, Mr. Davis both works with special magistrates, and serves as special magistrate in jurisdictions throughout Palm Beach and Martin Counties. As detailed in his attorney profile, Mr. Davis is well-versed in all procedural aspects of government operations including meeting procedure, ethics, sunshine law and public records; and intergovernmental relations. Additionally, Mr. Davis is highly experienced with code enforcement hearing procedures, and with code enforcement orders, having written hundreds and hundreds of orders and prosecuting a like number of cases over the years.

## Individual Appointed as Back-Up Special Magistrate

Jennifer Ashton, Esq. is available for appointment as Back-Up Special Magistrate. As General Counsel for the Village of Royal Palm Beach, Ms. Ashton works regularly with one of the most experienced and efficient code enforcement teams in all of Palm Beach County. She regularly prosecuted in excess of 100 code enforcement cases on a monthly basis, and oversees the preparation of each associated order. Moreover, as Special Magistrate for the City of West Palm Beach, Ms. Ashton regularly presides over lengthy code enforcement hearing agendas, ruling on every aspect of each code enforcement case.

## Office Location

Corbett, White, Davis and Ashton, P.A. has offices in West Palm Beach, Florida. We routinely serve clients throughout Palm Beach County and into the Treasure Coast.



## **Hourly Rate**

We propose an hourly rate of \$175.00 per hour for all code enforcement special magistrate and hearing officer legal work. We will bill in time increments of one tenth of an hour, and will only bill for actual time spent performing services for the Town of Loxahatchee Groves, with no minimum time requirement, regardless of actual hearing length. Detailed invoices will be submitted monthly and will be fully itemized for ease of review. Typically, we also charge a 4% administrative fee to cover the cost of copies, faxes, and other administrative activities. Of course, we are open to negotiating any fee structure that the Town of Loxahatchee Groves prefers.

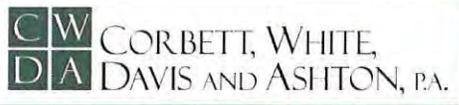
## **Professional Liability and Malpractice Insurance**

Corbett, White, Davis and Ashton, P.A. carries all required professional liability and malpractice insurance. We will provide the Town of Loxahatchee Groves with the required proof of said coverage with appropriate certificates of insurance, prior to establishing a contractual relationship with the Town.

Corbett, White, Davis and Ashton, P.A. agrees that it will indemnify and hold harmless the Town of Loxahatchee Groves, its officers, agents, and employees from any and all claims and losses accruing or resulting from any acts or omissions of the persons engaged in work for the Town.

## Clients

Current and previous public clients of the Firm are provided in the table below:

	
Current Public Clients:	Previous (Past 5 Years) Public Clients:
City of Atlantis	Village of Golf
Town of Manalapan	Town of Lantana
Town of Mangonia Park	City of Palm Beach Gardens
Town of Palm Beach Shores	Town of South Palm Beach
Village of Royal Palm Beach	
Village of Tequesta	
City of Fort Lauderdale – Special Counsel	
City of Homestead – Special Counsel	
City of Miramar – Special Counsel	
City of Riviera Beach – Special Counsel	
City of West Palm Beach – Special Magistrate	
Town of Ocean Ridge – Special Magistrate	
Town of Juno Beach – Zoning Magistrate	
Martin County – Zoning Magistrate	
Florida Green Finance Authority	
Treasure Coast Regional Planning Council	

Specific client references and contact information are provided on the individual attorney Resumes and Bios.

## Appendix A – Attorney Resumes and Bios

Attorney resumes and bios for each available attorney are provided in this appendix.

## Keith W. Davis, Esq.

### Board Certified Specialist in City, County and Local Government Law

Managing Shareholder - Corbett, White, Davis and Ashton, P.A.



Keith W. Davis, Esq., is the Managing Shareholder of Corbett, White, Davis and Ashton, P.A. Mr. Davis is Board certified by the Florida Bar in the area of City, County, & Local Government Law. He obtained his law degree from the College of William and Mary in Virginia in 1992 and was admitted to the Florida Bar that same year. Prior to joining the Firm in 2002, Mr. Davis served as an Assistant State Attorney for the 15<sup>th</sup> Judicial Circuit of Florida, prosecuting numerous misdemeanor, juvenile and felony cases.

#### Current Local Government Representation:

- Town of Manalapan – General Counsel
- Town of Mangonia Park – General Counsel
- Town of Palm Beach Shores – General Counsel
- Village of Tequesta – General Counsel
- City of Fort Lauderdale – Special Counsel
- City of Homestead – Special Counsel
- City of Miramar – Special Counsel
- City of Riviera Beach – Special Counsel

#### Current Special District/Regional Representation:

- Florida Green Finance Authority – General Counsel
- Treasure Coast Regional Planning Council – Gen. Counsel

#### Past Local Government Representation:

- City of Palm Beach Gardens
- Town of Lantana
- Town of South Palm Beach

#### Representative Successful Litigation Matters:

- *Navellier v. Town of Manalapan*, U.S. SC 14-1678
- *Byrd Family Trust v. Town of Jupiter*, 4DCA 13-2570
- *City of Lake Worth v. Save our Neighborhood*, 4DCA 07-5027
- *City of Delray Beach v. St. Juste*, 4DCA 07-2985
- *City of Atlantis v. FRIMA Group, Inc.*, 502007CA000022
- *Town of Lantana v. Bre Sky Bo Holdings*, 502004CA002312
- *Village of Royal Palm Beach v. Royal Palm Beach Jaycees*, 502003CA004647

#### Length of Practice/Employment:

24 year member in good standing with the Florida Bar.

14 years practicing with Corbett, White, Davis and Ashton, P.A.

#### References:



Michael Couzzo, Village Manager  
Village of Tequesta  
345 Tequesta Drive  
Tequesta, FL 33469  
(561) 768-0460  
[mcouzzo@tequesta.org](mailto:mcouzzo@tequesta.org)



Michael Busha, Executive Director  
Treasure Coast Regional Planning Council  
421 SW Camden Avenue  
Stuart, FL 34994  
(772) 221-4060  
[mbusha@tcrpc.org](mailto:mbusha@tcrpc.org)



Linda Stumpf, Town Manager  
Town of Manalapan  
600 South Ocean Boulevard  
Manalapan, FL 33462  
(561) 383-2540  
[lstumpf@manalapan.org](mailto:lstumpf@manalapan.org)

## Attorney Experience – Keith W. Davis

Mr. Davis is a Florida Bar Board Certified Specialist in City, County and Local Government Law. He is a member of the City, County and Local Government Section of the Florida Bar and the Florida Municipal Attorneys Association. He is admitted to practice in all Florida courts as well as the Federal Southern and Northern Districts of Florida. He has had no disciplinary action ever imposed upon him by any Bar including the Florida Bar and the Federal Bar. Mr. Davis has never been sued for malpractice and has never been involved in any manner with a malpractice proceeding. The same can be said for all members of his Firm and the Team he has assembled for purposes of responding to this RFQ. For the past 13 years, Mr. Davis has successfully focused his practice on representing local government entities including municipalities and special districts, and has developed a reputation as an exceedingly professional and talented attorney among both clients and peers. Mr. Davis is a regular speaker at local and statewide seminars on a variety of topics involving local government.

In the area of land use, Mr. Davis is extremely experienced with comprehensive plan requirements and zoning codes. He has prepared both Evaluation and Appraisal Reports and plan amendments based thereon for several of his clients. Additionally, he regularly works with local government staff in the upkeep and revision of all aspects of his clients' comprehensive plans, from future land use elements to capital improvement updates and everything in between, constantly keeping up with the changes in law to Chapter 163, *Florida Statutes*. He has overseen and directed numerous re-zonings, subdivisions and plat approvals, and is currently working on such projects in both the Village of Tequesta and the City of Atlantis. Mr. Davis has completely re-written zoning codes for the Towns of Manalapan and Palm Beach Shores, and has seen to the legal sufficiency of countless plan and code amendments over the years. He has prepared floodplain management codes for all of his clients. Mr. Davis has also successfully defended the Town of Mangonia Park against environmental hazard violations alleged by the Environmental Protection Agency, resulting in the ultimate dismissal of all charges. Mr. Davis has assisted his clients with TCRPC projects and most recently has been involved with the Village of Tequesta's U.S. 1 project. In the past Mr. Davis assisted the Town of Mangonia Park in working with TCRPC to present a conceptual "Transit Oriented Development" concept for the former jai alai site.

In the area of contracts, Mr. Davis has negotiated and prepared many contracts with both private entities and with other governments on behalf of his clients. Notably, Mr. Davis has negotiated and written complex contracts for cellular tower siting between the Village of Tequesta and several telecommunications providers, as well as complex contracts for the erection and use of billboard signs in the Town of Mangonia Park. Mr. Davis has also negotiated and written employment contracts for police and fire chiefs in several of the towns he represents, and has negotiated and written town manager contracts. Mr. Davis has also negotiated, written and revised countless interlocal agreements between various governmental

entities. Recently, working with Erin L. Deady, P.A., Mr. Davis assisted in the drafting of the interlocal agreement that created the Florida Green Finance Authority, a special district that facilitates PACE financing in municipalities and counties throughout the state. Mr. Davis has also revised or prepared interlocal agreements for the provision of fire rescue service, law enforcement service and utility service.

In the area of intergovernmental conflicts and relations, Mr. Davis was recently involved with closing interlocal agreements between the Village of Tequesta and the Town of Jupiter Inlet Colony for both fire rescue service and utility service. He also recently worked to close the restatement and renewal of an interlocal agreement between the Town of Manalapan and the Town of South Palm Beach for wastewater service. Presently, Mr. Davis is working with the Town of Palm Beach Shores for the renewal of its interlocal agreement with the City of Riviera Beach for EMS and Supplemental Fire service. Mr. Davis has worked on many successful annexations on behalf of his clients; both voluntary and via interlocal agreement with Palm Beach County. Finally, Mr. Davis works with the Town of Mangonia Park to foster intergovernmental relations with both The City of Riviera Beach and the City of West Palm Beach regarding the Town's water service interconnect arrangements. As General Counsel for the Treasure Coast Regional Planning Council, he advises officials throughout the Treasure Coast and Palm Beach County on regional issues that have varied impacts on the many associated jurisdictions.

Mr. Davis has written and reviewed hundreds of ordinances and resolutions for his clients. In 2014, Mr. Davis concluded a two year project for the Village of Tequesta virtually re-writing and updating the Village's entire code of ordinances. This project required the drafting and adopting of dozens of ordinances. Mr. Davis has also authored and updated code enforcement operational manuals and ordinances for most of his municipal clients.

Mr. Davis is well versed on topics of sunshine law, public records, procurement, ethics and meeting procedure, and 501(c)(3) operations. He regularly advises the governing bodies that he represents on many of these topics, and has been a speaker both locally and for the Florida League of Cities on these topics as well. Between 2003 and 2007, Mr. Davis helped create, and served on the Board of Directors, of two 501(c)(3) charter school non-profit corporations and is familiar with these type of organizations.

As general counsel for his various clients, in addition to the experience described above, Mr. Davis is also well versed in matters of constitutional law (speech and religious issues), civil rights (fair housing and ADA discrimination issues), personnel issues (especially the relationships between elected officials and municipal staff that arise in the council-manager form of municipal government), and public finance (taxation and borrowing).

## Jennifer G. Ashton, Esq.

Shareholder - Corbett, White, Davis and Ashton, P.A.



Jennifer G. Ashton, Esq., is a Shareholder of Corbett, White, Davis and Ashton, P.A. Ms. Ashton obtained her law degree and graduated Magna Cum Laude from The Florida State University College of Law in 2005. She was admitted to the Florida Bar that same year. Ms. Ashton specializes in local government law, land use, civil litigation and appellate law.

### Current Local Government Representation:

- Village of Royal Palm Beach – General Counsel
- City of Atlantis – General Counsel
- Palm Beach County League of Cities, Inc. – General Counsel
- City of West Palm Beach – Code Enforcement Special Magistrate
- Town of Ocean Ridge – Code Enforcement Special Magistrate

### Past Local Government Representation:

- Town of Lantana – Assistant General Counsel
- Town of South Palm Beach – Assistant General Counsel

### Representative Successful Litigation Matters:

- *West Construction, Inc. v. The Village of Royal Palm Beach, Florida, Case No. 502013CA015011XXXXMB (15<sup>th</sup> Judicial Circuit In And For Palm Beach County, Florida) (Construction/Contract Litigation)*
- *Cielo Madera Land Trust v. Town of Manalapan, Case No. 502012CA013455XXXXMB (15<sup>th</sup> Judicial Circuit In And For Palm Beach County, Florida) (Building Permit Litigation)*
- *Amicus Briefs filed by the Palm Beach County League of Cities, Inc. on behalf of North Palm Beach (Case No. 4D10-4721 – Vested Rights After Annexation), and Boca Raton (Case No. 4D12-4554 – Referendum Process for Development Orders)*
- *City of Lake Worth vs. City of Atlantis, Town of Manalapan, Town of Lantana, Town of Palm Beach, Village of Palm Springs, Town of South Palm Beach, and Palm Beach State College, Case No. 502010CA020435XXXXMB (15<sup>th</sup> Judicial Circuit In And For Palm Beach County, Florida) (Utilities/Contract Litigation)*
- *Mark Hewitt v. Town of South Palm Beach, Case No. 502010AP900031AXXXMB (Appellate Division for the 15<sup>th</sup> Judicial Circuit In And For Palm Beach County, Florida) (Cyclist Rights Appeal)*

### Length of Practice/Employment:

11 year member in good standing with the Florida Bar

Over 6 years practicing with Corbett, White, Davis and Ashton, P.A.

### References:



Raymond C. Liggins, Village Manager  
Village of Royal Palm Beach  
1050 Royal Palm Beach Blvd.  
Royal Palm Beach, FL 33411  
(561) 790-5100  
[rliggins@royalpalmbeach.com](mailto:rliggins@royalpalmbeach.com)



Richard Radcliffe, Executive Director  
Palm Beach County League of Cities, Inc.  
P.O. Box 1989 Governmental Center  
West Palm Beach, FL 33402  
(561) 355-4484  
[RRadcliffe@pbcgov.org](mailto:RRadcliffe@pbcgov.org)



Mo Thornton, City Manager  
City of Atlantis  
260 Orange Tree Drive  
Atlantis, FL 33462  
(561) 965-1744  
[mthornton@atlantisfl.gov](mailto:mthornton@atlantisfl.gov)

## Attorney Experience – Jennifer G. Ashton

Ms. Ashton is a member of the City, County and Local Government Section of the Florida Bar and the Florida Municipal Attorneys Association. She is admitted to practice in all Florida courts as well as the Federal Southern District of Florida. She has had no disciplinary action ever imposed upon her by any Bar including the Florida Bar and the Federal Bar. Ms. Ashton has never been sued for malpractice and has never been involved in any manner with a malpractice proceeding. In 2009, Ms. Ashton was named a “Rising Star” in Law and Politics by Florida Super Lawyers Magazine. In 2011, she received the Palm Beach County League of Cities “Home Rule Award” for her service on the Palm Beach County Inspector General and Ethics Commission Ordinance Drafting Committee. Since 2010, Ms. Ashton has successfully focused her practice on representing local government entities, as well as the Palm Beach County League of Cities, Inc., and has developed a reputation as an exceedingly professional and talented attorney among both clients and peers.

Ms. Ashton regularly serves as the code enforcement special magistrate for the City of West Palm Beach and the Town of Ocean Ridge. She presides over dozens of code enforcement cases each month and is well versed in serving in this capacity. In addition, she prepares, and finalizes associated code enforcement orders on a regular basis.

In the area of land use, Ms. Ashton has extensive experience in overseeing numerous future land use map amendments, re-zonings, plat approvals, and comprehensive plan and zoning code text amendments for the Village of Royal Palm Beach and the Town of Mangonia Park.

In the area of conflicts, Ms. Ashton has extensive experience in litigation and appellate matters. By way of example, Ms. Ashton successfully assisted in the representation of six local governments in litigation against the City of Lake Worth. This case involved a dispute regarding the City of Lake Worth’s charges to its municipal partners for the Subregional Wastewater Transmission Facilities. During this litigation, Ms. Ashton helped coordinate the Chapter 164 conflict resolution proceedings for the governing bodies involved. Ms. Ashton also assisted in drafting the interlocal agreement/settlement agreement that resolved the case.

In the area of ordinance/resolution preparation, Ms. Ashton has drafted numerous ordinances and resolutions on behalf of the Firm’s municipal clients and the Palm Beach County League of Cities, Inc. These ordinances and resolutions involve a wide range of topics from general land use matters to seeking support from state agencies for certain development and road projects.

Ms. Ashton is well versed in the Public Records Act, the Sunshine Law, and the Florida Code of Ethics for Public Officers and Employees. Ms. Ashton regularly advises and trains municipal elected and appointed officials and employees on these topics. In 2011, Ms. Ashton further assisted in drafting the Palm Beach County Code of Ethics on behalf of the Palm Beach County League of Cities, Inc.

**Town of Loxahatchee Groves, Florida**  
**Town Council**

**AGENDA ITEM REPORT**  
**AGENDA ITEM NO. 6a**

MEETING DATE: 09/20/2016

**PREPARED BY:** William F. Underwood, II

**SUBJECT:** Okeechobee Boulevard and Folsom Road 30 MPH Speed Limit

**LEGISLATIVE UPDATE:** Carried over from the 8/20/2016 TC meeting.

**1.BACKGROUND/HISTORY**

**Problem Statement:** The Town needs to appropriate funds to take over traffic control maintenance for the roads.

**Problem Solution:** Appropriate funds in FY 2017 for traffic control maintenance.

Based on the Town Council request to exercise its statutory authority to lower the speed limit within residential areas of the Town to 30 MPH, this office has received a response to the Council's resolution. Pursuant to a letter received from Administrator Baker, Palm Beach County, to this office, the County Administrator states the Town of Loxahatchee Groves must take over traffic control maintenance for the roads.

**2.CURRENT ACTIVITY**

This office prepared a letter requesting clarification to several items identified in their letter. As of Monday, August 22<sup>nd</sup>, this office had not received a response. An email was prepared and transmitted to Administrator Baker seeking a response from Palm Beach County. Mr. Webb, County Engineer, provided the clarifying response to the issue presented in my request. It appears to staff that additional funds should be appropriated in the FY 2017 budget to accommodate potential traffic control maintenance issues as they arise.

**3.ATTACHMENTS**

July 6, 2016 letter to Administrator Baker with attached Resolutions No. 2016-45 and No. 2016-46  
August 4, 2016 letter from Administrator Baker  
August 10, 2016 response to Administrator Baker requesting clarity.  
August 22, 2016 email to Administrator Baker requesting a response for clarity.  
August 22, 2016 email from Mr. Webb, County Engineer providing clarity to issues.

**4.FINANCIAL IMPACT**

No financial impact for this meeting

**5.RECOMMENDED ACTION**

Motion to provide direction to staff regarding traffic maintenance on Okeechobee Boulevard and Folsom Road for FY 2017.



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155 F Road • Loxahatchee Groves, Florida 33470 • Telephone (561) 793-2418 • Fax (561) 793-2420 •  
www.loxahatcheegrovesfl.gov

July 7, 2016

Verdenia C. Baker, County Administrator  
Palm Beach County Board of County Commissioners  
Robert Weismann Government Center  
301 North Olive Avenue, 8<sup>th</sup> Floor  
West Palm Beach, FL 33401

Dear Ms. Baker:

The Loxahatchee Groves Town Council adopted Resolution No. 2016-45 and Resolution No. 2016-46 at its meeting on June 21, 2016.

Resolution No. 2016-45 reduced the speed limit on Folsom Road from 40 miles per hour to 30 miles per hour, pursuant to Section 316.006(2), and Sections 316.183 and 316.189, Florida Statutes.

Resolution No. 2016-46 reduced the speed limit on the portion of Okeechobee Boulevard within the Town boundaries from 45 miles per hour to 30 miles per hour, pursuant to Section 316.006(2), and Sections 316.183 and 316.189, Florida Statutes.

We are enclosing a certified copy of Resolution No. 2016-45 and Resolution No. 2016-46, and request that Palm Beach County Engineering coordinate with the Town of Loxahatchee Groves for the placement of signage reflecting the new speed limits.

If you have any questions, please do not hesitate to contact the Town.

Sincerely,

William Underwood II  
Town Manager

Enclosures

Resolution No. 2016-45

Resolution No. 2016-45

cc: PBC Board of County Commissioners  
301 N. Olive Avenue, Suite 601  
West Palm Beach, FL 33401

George Webb, P.E.  
Palm Beach County Engineering Department  
2300 North Jog Road  
West Palm Beach, FL 33411-2745

**TOWN OF LOXAHATCHEE GROVES**

**RESOLUTION NO. 2016-45**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, TO REDUCE THE SPEED LIMIT ON FOLSOM ROAD FROM 40 MILES PER HOUR TO 30 MILES PER HOUR; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THIS RESOLUTION; PROVIDING FOR PENALTIES; PROVIDING FOR CONFLICT, SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Folsom Road is a county road located within the Town's jurisdictional limits; and

**WHEREAS**, section 316.006(2), Florida Statutes, provides that chartered municipalities have original jurisdiction over all streets and highways located within their boundaries, except for state roads, and the Florida Attorney General, in Opinion 2001-06, confirmed this authority includes setting speed limits on county roads within a municipality; and

**WHEREAS**, in accordance with sections 316.183 and 316.189, Florida Statutes, municipal speed limits, as well as the speed limits on county maintained roads in residential and business districts, are set at 30 miles per hour; and

**WHEREAS**, pursuant to its statutory authority, the Town has jurisdiction over Folsom Road; and

**WHEREAS**, the Town finds that the safety, health and welfare of motorists, bicyclists, and pedestrians in the Town would be enhanced if the speed limit on Folsom Road, which is in a residential district in the Town, is reduced from the current forty (40) miles per hour posted speed limit to thirty (30) miles per hour posted speed limit in accordance with sections 316.183 and 316.189, Florida Statutes; and

**WHEREAS**, the Town Council of the Town hereby finds that it is in the best interests of the town to set the maximum speed limit on Folsom Road to thirty (30) miles per hour.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA:**

**Section 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct, and are hereby made a specific part of this Resolution upon adoption hereof.

**Section 2.** It is hereby determined that the maximum speed limit on Folsom Road is thirty (30) miles per hour.

**Section 3.** The Town Manager is authorized to take all necessary actions to implement this Resolution, including coordinating with Palm Beach County on the placement of the signage along Folsom Road to reflect the speed limit of thirty (30) miles per hour.

**Section 4.** Any person found guilty of violating the speed limits established by this Resolution shall be punished according to the provisions of Chapter 316, Florida Statutes, the Florida Uniform Traffic Control Law, Section 316.665, Penalties, and Chapter 318, Disposition of Traffic Infractions.

**Section 5.** The speed limits established herein shall not take effect until the said signs have been placed on Folsom Road as described in Section 3 of this Resolution.

**Section 6.** All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**Section 7.** If any clause, section, other part, or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or in application, it shall not affect the validity of the remaining portions or applications of this Resolution.

**Section 8.** This Resolution shall become effective upon adoption.

Council Member McLENDON offered the foregoing resolution. Council Member LIANG seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
DAVIS BROWNING, MAYOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOM GOLTZENÉ, VICE MAYOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RON JARRIEL, COUNCIL MEMBER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RYAN LIANG, COUNCIL MEMBER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD MCLENDEN, COUNCIL MEMBER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THIS 21<sup>ST</sup> DAY OF JUNE 2016.

ATTEST:

Virginia M. Walton  
TOWN CLERK

APPROVED AS TO LEGAL FORM:

[Signature]  
Office of the Town Attorney

TOWN OF LOXAHATCHEE GROVES,  
FLORIDA

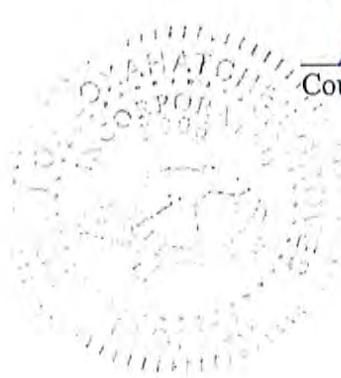
David Browning  
Mayor David Browning

Tom Goltzene  
Vice Mayor Tom Goltzene

Ron Jarriel  
Council Member Ron Jarriel

Todd McLendon  
Council Member Todd McLendon

Ryan Liang  
Council Member Ryan Liang



**TOWN OF LOXAHATCHEE GROVES**

**RESOLUTION NO. 2016-46**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, TO REDUCE THE SPEED LIMIT ON OKEECHOBEE BOULEVARD FROM 45 MILES PER HOUR TO 30 MILES PER HOUR; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THIS RESOLUTION; PROVIDING FOR PENALTIES; PROVIDING FOR CONFLICT, SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Okeechobee Boulevard is a county road located within the Town's jurisdictional limits; and

**WHEREAS**, section 316.006(2), Florida Statutes, provides that chartered municipalities have original jurisdiction over all streets and highways located within their boundaries, except for state roads, and the Florida Attorney General, in Opinion 2001-06, confirmed this authority includes setting speed limits on county roads within a municipality; and

**WHEREAS**, in accordance with sections 316.183 and 316.189, Florida Statutes, municipal speed limits, as well as the speed limits on county maintained roads in residential and business districts, are set at 30 miles per hour; and

**WHEREAS**, pursuant to its statutory authority, the Town has jurisdiction over Okeechobee Boulevard; and

**WHEREAS**, the Town finds that the safety, health and welfare of motorists, bicyclists, and pedestrians in the Town would be enhanced if the speed limit on Okeechobee Boulevard which is in a residential district in the Town, is reduced from the current forty-five (45) miles per hour posted speed limit to thirty (30) miles per hour posted speed limit in accordance with sections 316.183 and 316.189, Florida Statutes; and

**WHEREAS**, the Town Council of the Town hereby finds that it is in the best interests of the town to set the maximum speed limit on Okeechobee Boulevard within the Town to thirty (30) miles per hour.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA:**

**Section 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct, and are hereby made a specific part of this Resolution upon adoption hereof.

**Section 2.** It is hereby determined that the maximum speed limit on Okeechobee Boulevard is thirty (30) miles per hour.

**Section 3.** The Town Manager is authorized to take all necessary actions to implement this Resolution, including coordinating with Palm Beach County on the placement of the signage along Okeechobee Boulevard to reflect the speed limit of thirty (30) miles per hour.

**Section 4.** Any person found guilty of violating the speed limits established by this Resolution shall be punished according to the provisions of Chapter 316, Florida Statutes, the Florida Uniform Traffic Control Law, Section 316.665, Penalties, and Chapter 318, Disposition of Traffic Infractions.

**Section 5.** The speed limits established herein shall not take effect until the said signs have been placed on Okeechobee Boulevard as described in Section 3 of this Resolution.

**Section 6.** All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**Section 7.** If any clause, section, other part, or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or in application, it shall not affect the validity of the remaining portions or applications of this Resolution.

**Section 8.** This Resolution shall become effective upon adoption.

Council Member McLendon offered the foregoing resolution. Council Member Liang seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
DAVIS BROWNING, MAYOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOM GOLTZENÉ, VICE MAYOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RON JARRIEL, COUNCIL MEMBER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RYAN LIANG, COUNCIL MEMBER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TODD MCLENDEN, COUNCIL MEMBER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THIS 21<sup>st</sup> DAY OF JUNE 2016.**

ATTEST:

Virginia M Walton  
TOWN CLERK

APPROVED AS TO LEGAL FORM:

[Signature]  
Office of the Town Attorney

TOWN OF LOXAHATCHEE GROVES,  
FLORIDA

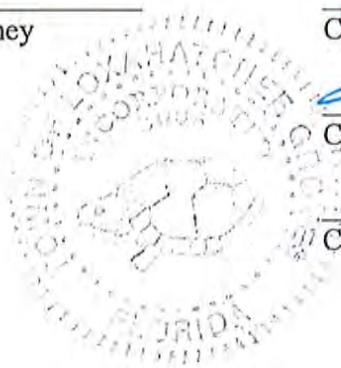
David Browning  
Mayor David Browning

Tom Goltzene  
Vice Mayor Tom Goltzene

Ronald Jarriel  
Council Member Ron Jarriel

[Signature]  
Council Member Todd McLendon

Ry Liang  
Council Member Ryan Liang





**County Administration**  
 P.O. Box 1989  
 West Palm Beach, FL 33402-1989  
 (561) 355-2030  
 FAX: (561) 355-3982  
 www.pbcgov.com



**Palm Beach County  
 Board of County  
 Commissioners**

- Mary Lou Berger, Mayor
- Hal R. Valeche, Vice Mayor
- Paulette Burdick
- Shelley Vana
- Steven L. Abrams
- Melissa McKinlay
- Priscilla A. Taylor

**County Administrator**

Verdenia C. Baker

*"An Equal Opportunity  
 Affirmative Action Employer"*

August 4, 2016

Mr. William Underwood II  
 Town of Loxahatchee Groves  
 155 F Road  
 Loxahatchee Groves, Florida 33470

Dear Mr. Underwood:

The County is in receipt of your July 7th correspondence relating to the establishment of speed limits on Okeechobee Boulevard and Folsom Road within the Town limits. We recognize that the Town has traffic control jurisdiction on both of these County maintained roads and that the Town has the ability to establish speed limits. Your Council has chosen to use the Florida Statutes that allow the establishment of 30 miles per hour speed limits in residential areas in lieu of conducting a speed study. County staff informed me that a speed study would show the posted speed of 45/40 miles per hour would be much closer to the current speeds on those two roads and that the proposed speed limit will not be easily met by the users. In our opinion this significant change in the speed limit is anticipated to be a continuing enforcement issue for the Town.

Your resolutions reflect that the new speed limits will not become effective until the signs reflecting the new speed limits are posted. As to the placement of the new signs, we recommend, at a minimum, the existing sign locations should be considered. Given the expected need for enforcement, we would urge the Town to consider the installation of several additional speed limit signs along both roads. We would like the existing county signs be returned to us and on notification we will pick them up.

Since the Town has established traffic control jurisdiction on Okeechobee Boulevard and Folsom Road within the Town limits, you are responsible for all traffic control devices, including signing and pavement markings, stop signs, street name signs, school speed limit flashers, and any future traffic signals on those roads. My staff will cease all work related to traffic control devices along those roadways as of August 26, 2016.

Previously, we sent you copies of a signal warrant study for the intersection of Folsom Road and Okeechobee Road. In our opinion a traffic signal is warranted, and we can provide you with the current preliminary layout drawings we have been working on at no cost. Further, you will have to permit any new traffic signals through the County if it involves construction in the right of way of those two roads.

RECEIVED  
 RECEIVED  
 AUG 08 2016  
 BY: pdm



Mr. Underwood II  
August 4, 2016  
Page 2

Lastly, I will close with the same offer you previously received from Mr. Webb that the County will accept traffic signal maintenance in the future upon the execution of our standard inter-local agreement. Palm Beach County has previously accepted traffic signal maintenance from many other municipalities with the execution of an inter-local agreement. However, in the agreement, the County is transferred traffic control jurisdiction (including the establishment of speed limits) for all county roads within the municipality (in this case Okeechobee Boulevard and Folsom Road). If the Town is interested in considering such an agreement, please let us know.

Sincerely,

A handwritten signature in blue ink that reads "Verdenia C. Baker".

Verdenia C. Baker  
County Administrator

c: Commissioner Melissa McKinlay, District 6  
George Webb, County Engineer  
Tanya McConnell, Deputy County Engineer



## Town of Loxahatchee Groves

---

155 F Road  
Loxahatchee Groves, FL 33470

Phone (561) 793-2418  
Fax (561) 793-2420  
[www.loxahatcheegrovesfl.gov](http://www.loxahatcheegrovesfl.gov)

August 10, 2016

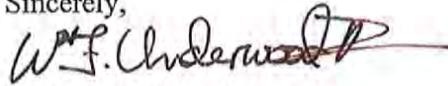
Dear Ms. Baker:

I am in receipt of your August 4, 2016, letter relating to the Town Council's decision to implement the statutory speed limits in residential areas on Okeechobee Boulevard and Folsom Road. In your letter, you acknowledge the Town's traffic control jurisdiction on these roads within the Town, and set forth some parameters going forward. I am writing to inquire on a few points in your letter and to confirm my understanding of the County's position.

1. Please provide me with any speed studies done by the County to support the 45/40 miles per hour, as well as the basis for the assertion that County staff would expect a traffic study to show that raising the speed limits on Okeechobee Boulevard and Folsom Road above the statutory speed limit of 30 miles per hour would be appropriate.
2. Please confirm that the Town would be responsible for purchasing and placing the new speed limit signs along Okeechobee Boulevard and Folsom Road, and removing the existing signs; and, that upon the removal of the existing signs, the County will pick them up from Town offices
3. The County is turning over to the Town the maintenance obligations for traffic control devices on Okeechobee Boulevard and Folsom Road. I understand this to mean that the County is transitioning its operation and maintenance obligations of these roads to the Town, as the need for traffic control devices is dictated by the operation and maintenance of the roads. As a result, only the Town could, from this point forward, improve and/or expand these roads, alter intersection configurations, etc., or approve the installation of future traffic control devices such as traffic signals.
4. You indicate that effective August 26, 2016, the County will cease its maintenance obligations for traffic control devices on these roads. As there are currently no traffic signals in the Town, that is not an issue. However, there are school speed limit flashers on these roads. To ensure a smooth transition, please provide me with the specifications and steps for the Town to access these signals, including necessary programming parameters.

I would appreciate your timely response given the County's unilateral transition deadline of August 26, 2016; particularly given that public schools will resume classes on August 15, 2016.

Sincerely,



William F. Underwood, II  
Town Manager, Town of Loxahatchee Groves

CC: Honorable Mayor and Town Council  
Honorable Melissa Mckinlay, District 6  
Mike Cirullo, Town Attorney  
Virginia Walton, Town Clerk  
George Webb, County Engineer  
Tanya McConnell, Deputy County Engineer

## William (Bill) Underwood, II

---

**From:** William (Bill) Underwood, II  
**Sent:** Monday, August 22, 2016 3:06 PM  
**To:** Verdenia Baker  
**Cc:** MCirullo@cityatty.com; Melissa McKinlay; Johnnie Easton; Virginia Walton; David Browning; Ron Jarriel; Ryan Liang; Todd McLendon; Tom Goltzene; William (Bill) Underwood, II  
**Subject:** Response  
**Importance:** High

Ms. Baker,

I am confident by now that you have received my request for clarification on several issues relative to the Town's request to reduce the speed limits on Folsom and Okeechobee. Pursuant to your letter, the County will be turning the traffic control and other aspects of control on those roads over to the Town, effective August 26. Can you advise when we can anticipate a clarifying response to the elements of my letter? Further, I would appreciate it if you would kindly provide pertinent information regarding the maintenance or service for the caution lights near Loxahatchee Groves Elementary school. Your assistance is greatly appreciated. Thank you.

**William F. Underwood, II, Town Manager**  
**Town of Loxahatchee Groves**  
**155 F Road**  
**Loxahatchee Groves, FL 33470**  
Tele: 561.793.2418  
Email: [wunderwood@loxahatcheegrovesfl.gov](mailto:wunderwood@loxahatcheegrovesfl.gov)

## William (Bill) Underwood, II

---

**From:** George Webb <GWebb@pbcgov.org>  
**Sent:** Monday, August 22, 2016 4:48 PM  
**To:** William (Bill) Underwood, II  
**Cc:** 'MCirullo@cityatty.com'; Virginia Walton; 'rjarriel@loxahatcheegrovesfl.gov'; Melissa McKinlay; Johnnie Easton; David Browning; Todd McLendon; Ryan Liang; Tom Goltzene; Tanya McConnell N.; Cathy Stewart; Verdenia Baker; Faye Outlaw  
**Subject:** Okeechobee and Folsom traffic control responsibilities  
**Attachments:** OKEE C TO D RD 8 2016.pdf; OKEE W OF E RD 10 2011.pdf; FOLSOM - S OF CASEY.PDF  
**Importance:** High

Ms. Baker has asked that I respond to your last letter. I have been out of the office and just got back today, I apologize for not responding sooner. In order of your issues:

- 1) I have attached two Okeechobee speed studies – one from 2011 and one that was just completed last week. The key number to look at in both studies is the 85<sup>th</sup> percentile speed. In the 2016 study the 85<sup>th</sup> percentile is 55 mph, while it was 53 mph in 2011. The Florida Speed Zoning Manual says the following: *A speed limit should not differ from the 85th percentile speed or upper limit of the 10- mph pace by more than 3 mph and it shall not be less than 8 mph.* I would expect that posting a speed limit of 30 mph (25 mph lower than this upper limit ) would cause a significant issue for drivers along Okeechobee Blvd. I have also attached the most recent Folsom speed study (2015).
- 2) I confirm that the Town would be responsible for the purchasing and placement of the new speed limit signs. The County will pick the existing signs up from the Town offices.
- 3) Your understanding is incorrect. Maintenance of the traffic control devices is different from maintenance of the road surfaces. The County retains ownership and responsibility for the pavement and the right of way for both roads – both remain County roads. The Town could indeed do physical work (reconfiguration or widening) on either, or both, roads, but only after receiving a permit from the County. However, pavement markings would not require a County permit. The installation of new traffic signals would require a County permit, but the Town would have the authority to determine if a new signal is warranted. The County would not require a permit for the installation of traffic signs along either road. However, we, along with other agencies do have underground utilities that could be damaged by the installation of a traffic sign post – in fact our underground facility on Okeechobee Blvd. was just damaged by the installation of a campaign sign along Okeechobee Blvd. Using the 811 system would be the appropriate course of action for future installations. The County retains the right to determine the future number of lanes, and when, or if, there would be any widening of either roadway.
- 4) I have asked Administration to allow us to continue to maintain the school flasher and fire station flashers for the immediate future. They have concurred. As such, we will continue to operate and maintain the flashers unless you immediately want to begin the maintenance. We would work out the transition details over the next few months to allow you to set up the appropriate staff or contractors.

Please let me know if you have any questions.

---

**From:** William (Bill) Underwood, II [<mailto:wunderwood@loxahatcheegrovesfl.gov>]  
**Sent:** Monday, August 22, 2016 3:06 PM  
**To:** Verdenia Baker

**Cc:** [MCirullo@cityatty.com](mailto:MCirullo@cityatty.com); Melissa McKinlay; Johnnie Easton; Virginia Walton; David Browning; Ron Jarriel; Ryan Liang; Todd McLendon; Tom Goltzene; William (Bill) Underwood, II

**Subject:** Response

**Importance:** High

Ms. Baker,

I am confident by now that you have received my request for clarification on several issues relative to the Town's request to reduce the speed limits on Folsom and Okeechobee. Pursuant to your letter, the County will be turning the traffic control and other aspects of control on those roads over to the Town, effective August 26. Can you advise when we can anticipate a clarifying response to the elements of my letter? Further, I would appreciate it if you would kindly provide pertinent information regarding the maintenance or service for the caution lights near Loxahatchee Groves Elementary school. Your assistance is greatly appreciated. Thank you.

**William F. Underwood, II, Town Manager**

**Town of Loxahatchee Groves**

**155 F Road**

**Loxahatchee Groves, FL 33470**

**Tele: 561.793.2418**

**Email: [wunderwood@loxahatcheegrovesfl.gov](mailto:wunderwood@loxahatcheegrovesfl.gov)**

---

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

# PALM BEACH COUNTY TRAFFIC ENGINEERING

Date Start: 16-Aug-16

Site Code:

Station ID: SP

OKEECHOBEE BL

D RD TO C RD

Latitude: 0' 0.000 Undefined

EA, WA

Start Time	15	16	21	26	31	36	41	46	51	56	61	66	71	76	999	Total
08/16/1																
6	1	0	0	0	0	0	5	16	26	10	2	1	0	0	0	61
01:00	1	0	0	0	0	1	0	7	12	9	5	3	2	1	1	41
02:00	1	0	0	0	0	0	1	9	6	6	0	1	0	0	0	24
03:00	0	0	0	0	0	1	1	6	8	7	3	3	0	1	1	30
04:00	2	0	0	0	0	0	2	9	20	11	9	5	1	0	0	59
05:00	3	0	0	1	1	4	12	39	59	48	15	9	7	1	1	199
06:00	53	0	0	0	5	36	123	272	219	54	12	2	1	1	1	778
07:00	57	0	0	2	9	49	176	385	268	64	7	0	0	0	0	1017
08:00	24	0	2	8	13	51	156	271	205	55	9	3	0	0	0	797
09:00	25	0	0	2	5	17	78	222	185	56	13	3	0	0	0	606
10:00	20	1	2	2	7	26	90	185	158	43	10	5	1	0	0	550
11:00	20	0	0	7	14	18	64	207	174	67	15	3	0	0	0	589
12 PM	32	0	2	0	1	10	92	221	231	54	14	3	0	0	0	660
13:00	37	0	0	0	9	21	114	224	191	61	17	3	1	0	0	678
14:00	39	0	0	1	4	26	122	299	206	47	19	2	0	0	0	765
15:00	40	0	0	0	12	59	146	292	209	82	15	4	0	0	0	859
16:00	48	0	0	1	12	37	173	349	276	76	15	2	1	2	2	992
17:00	52	0	2	1	33	63	195	334	252	100	16	3	0	0	0	1051
18:00	39	0	0	0	3	9	79	270	305	117	30	6	0	0	0	858
19:00	14	0	1	2	3	7	53	173	222	102	25	5	4	0	0	611
20:00	6	0	0	0	1	17	47	145	155	70	12	0	0	1	1	454
21:00	7	0	0	0	0	4	25	118	92	53	9	4	1	0	0	313
22:00	4	0	0	0	0	2	23	59	56	45	7	7	2	0	0	205
23:00	2	0	0	0	0	3	8	29	30	26	5	4	0	3	3	110
<b>Total</b>	<b>527</b>	<b>1</b>	<b>9</b>	<b>27</b>	<b>132</b>	<b>461</b>	<b>1785</b>	<b>4141</b>	<b>3565</b>	<b>1263</b>	<b>284</b>	<b>81</b>	<b>21</b>	<b>10</b>	<b>10</b>	<b>12307</b>

Daily

- 15th Percentile : 40 MPH
- 50th Percentile : 48 MPH
- 85th Percentile : 55 MPH
- 95th Percentile : 59 MPH

Mean Speed(Average) : 47 MPH

10 MPH Pace Speed : 45-54 MPH

Number in Pace : 6931

Percent in Pace : 56.4%

Number of Vehicles > 45 MPH : 8769

Percent of Vehicles > 45 MPH : 71.3%

<b>Grand Total</b>	<b>527</b>	<b>1</b>	<b>9</b>	<b>27</b>	<b>132</b>	<b>461</b>	<b>1785</b>	<b>4141</b>	<b>3565</b>	<b>1263</b>	<b>284</b>	<b>81</b>	<b>21</b>	<b>10</b>	<b>10</b>	<b>12307</b>
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Overall

- 15th Percentile : 40 MPH
- 50th Percentile : 48 MPH
- 85th Percentile : 55 MPH
- 95th Percentile : 59 MPH

Mean Speed(Average) : 47 MPH

10 MPH Pace Speed : 45-54 MPH

Number in Pace : 6931

Percent in Pace : 56.4%

Number of Vehicles > 45 MPH : 8769

Percent of Vehicles > 45 MPH : 71.3%

**Robert Patane**

ATLAS PG 65

---

**From:** Dan Weisberg  
**Sent:** Friday, September 23, 2011 11:48 AM  
**To:** Robert Patane  
**Cc:** Motasem Al-Turk; George Webb; Tanya McConnell N.  
**Subject:** Okeechobee Speed Study

Ⓜ Please conduct signal warrant study at Okeechobee Boulevard at D (tubes and turning movements)

Ⓜ \* And speed limit study on Okeechobee at E

**PALM BEACH COUNTY**  
TRAFFIC ENGINEER

Date Start: 04-Oct-11  
Site Code:  
Station ID: JD  
OKEECHOBEE BL W OF E RD

Latitude: 0' 0.000 Undefined

**POSTED**  
**45 MPH**

EA, WA	Start Time	15	16	21	26	31	36	41	46	51	56	61	66	71	76	Total
	10/4/11	0	0	0	0	0	5	16	40	15	1	1	0	0	1	79
	01:00	0	0	0	0	0	2	16	18	6	5	2	1	0	0	50
	02:00	0	0	0	0	0	1	2	14	6	2	0	0	0	0	25
	03:00	0	0	0	0	0	1	8	7	3	1	1	0	0	0	21
	04:00	0	0	0	0	0	3	8	6	5	2	2	1	0	0	27
	05:00	0	0	0	0	0	3	13	21	24	3	3	0	1	0	68
	06:00	0	0	0	3	5	19	74	106	74	15	3	0	0	4	303
	07:00	5	0	1	1	24	105	270	277	55	12	3	2	0	14	769
	08:00	10	0	0	1	25	66	191	238	88	15	4	1	3	23	665
	09:00	4	0	0	1	8	50	195	207	117	16	3	1	0	10	612
	10:00	7	2	1	1	5	52	169	203	88	10	1	1	0	9	549
	11:00	0	0	0	1	11	40	139	224	95	19	1	2	1	6	539
	12 PM	2	1	1	1	12	38	145	217	92	21	3	1	0	7	541
	13:00	3	0	2	1	10	58	169	201	100	17	3	0	0	11	575
	14:00	7	0	0	2	6	42	222	230	103	9	4	2	0	13	640
	15:00	2	1	0	3	24	77	232	242	105	14	3	0	0	14	717
	16:00	14	1	1	4	13	63	220	276	126	23	2	0	0	16	759
	17:00	13	1	0	2	13	71	201	300	151	34	4	2	0	15	807
	18:00	11	4	0	1	16	56	219	325	172	37	16	4	1	29	891
	19:00	6	0	0	3	12	43	173	188	103	16	3	1	0	7	555
	20:00	3	0	0	0	2	35	200	126	49	11	2	0	0	5	433
	21:00	0	0	0	1	5	18	100	117	56	11	4	1	0	1	314
	22:00	1	0	0	0	2	14	67	90	46	6	2	1	0	1	230
	23:00	0	0	0	1	2	15	39	61	30	11	0	0	0	0	159
	Total	88	10	6	27	195	877	3088	3734	1709	311	70	21	6	186	10328
Grand Total		88	10	6	27	195	877	3088	3734	1709	311	70	21	6	186	10328

15th Percentile : 41 MPH  
50th Percentile : 47 MPH  
85th Percentile : 53 MPH  
95th Percentile : 57 MPH

Statistics  
Mean Speed(Average) : 47 MPH  
10 MPH Pace Speed : 41-50 MPH  
Number in Pace : 6822  
Percent in Pace : 66.1%  
Number of Vehicles > 45 MPH : 6037  
Percent of Vehicles > 45 MPH : 58.5%

**PALM BEACH COUNTY**  
TRAFFIC ENGINEER

Date Start: 04-Oct-11  
Site Code:  
Station ID: JD  
OKEECHOBEE BL W OF E RD

Latitude: 0' 0.000 Undefined

EA	Start Time	0	15	16	20	21	25	26	30	31	35	36	40	41	45	46	50	51	55	56	60	61	65	66	70	75	76	Total	
	10/4/11	0	15	0	0	0	0	0	0	0	0	3	4	6	6	25	25	13	13	1	1	1	1	0	0	0	0	49	
	01:00	0	0	0	0	0	0	0	0	0	0	2	2	11	11	12	12	5	5	4	4	1	1	1	1	0	0	36	
	02:00	0	0	0	0	0	0	0	0	0	0	1	1	2	2	7	7	3	3	2	2	0	0	0	0	0	0	15	
	03:00	0	0	0	0	0	0	0	0	0	0	1	1	5	5	1	1	2	2	1	1	1	1	0	0	0	0	11	
	04:00	0	0	0	0	0	0	0	0	0	0	0	0	1	1	2	2	1	1	1	1	0	0	0	0	0	0	6	
	05:00	0	0	0	0	0	0	0	0	0	0	0	0	4	4	3	3	2	2	0	0	1	1	0	0	0	0	11	
	06:00	0	0	0	0	0	0	2	2	1	1	9	9	27	27	27	27	14	14	0	0	1	1	0	0	0	0	83	
	07:00	3	3	0	0	0	0	1	1	15	15	72	72	116	116	86	86	10	10	3	3	1	1	1	1	0	0	8	316
	08:00	4	4	0	0	0	0	1	1	15	15	33	33	49	49	50	50	21	21	2	2	2	2	0	0	0	0	12	189
	09:00	2	2	0	0	0	0	0	0	5	5	27	27	68	68	57	57	30	30	6	6	1	1	0	0	0	0	2	198
	10:00	4	4	1	1	0	0	0	0	1	1	26	26	77	77	75	75	25	25	1	1	0	0	1	1	0	0	3	214
	11:00	0	0	0	0	0	0	1	1	1	1	23	23	60	60	111	111	39	39	7	7	1	1	1	1	0	0	3	247
	12 PM	1	1	1	1	0	0	0	0	5	5	17	17	69	69	101	101	43	43	8	8	1	1	0	0	0	0	3	249
	13:00	1	1	0	0	1	1	1	1	3	3	36	36	101	101	91	91	48	48	9	9	1	1	0	0	0	0	6	298
	14:00	5	5	0	0	0	0	0	0	2	2	22	22	126	126	124	124	59	59	4	4	1	1	1	1	0	0	6	350
	15:00	0	0	0	0	0	0	0	0	10	10	46	46	126	126	126	126	53	53	4	4	2	2	0	0	0	0	6	373
	16:00	11	11	1	1	1	1	4	4	5	5	26	26	126	126	153	153	70	70	17	17	1	1	0	0	0	0	9	424
	17:00	8	8	1	1	0	0	1	1	9	9	41	41	116	116	183	183	92	92	16	16	1	1	1	1	0	0	8	477
	18:00	6	6	1	1	0	0	1	1	11	11	44	44	148	148	208	208	115	115	19	19	10	10	2	2	1	1	12	578
	19:00	3	3	0	0	0	0	2	2	8	8	30	30	125	125	115	115	62	62	8	8	3	3	0	0	0	0	3	359
	20:00	1	1	0	0	0	0	0	0	0	0	21	21	140	140	76	76	23	23	7	7	1	1	0	0	0	0	2	271
	21:00	0	0	0	0	0	0	1	1	2	2	9	9	71	71	83	83	36	36	8	8	1	1	1	1	0	0	0	212
	22:00	0	0	0	0	0	0	0	0	2	2	6	6	53	53	64	64	35	35	3	3	1	1	0	0	0	0	1	164
	23:00	0	0	0	0	0	0	1	1	1	1	11	11	31	31	40	40	16	16	8	8	0	0	0	0	0	0	0	108
	Total	49	49	5	5	2	2	16	16	96	96	506	506	1658	1658	1820	1820	819	819	139	139	33	33	9	9	1	1	85	5238
Grand Total		49	49	5	5	2	2	16	16	96	96	506	506	1658	1658	1820	1820	819	819	139	139	33	33	9	9	1	1	85	5238

Statistics  
 Mean Speed(Average) : 47 MPH  
 10 MPH Pace Speed : 41-50 MPH  
 Number in Pace : 3478  
 Percent in Pace : 66.4%  
 Number of Vehicles > 45 MPH : 2906  
 Percent of Vehicles > 45 MPH : 55.5%

**PALM BEACH COUNTY**  
TRAFFIC ENGINEER

Date Start: 04-Oct-11  
Site Code:  
Station ID: JD  
OKEECHOBEE BL W OF E RD

Latitude: 0' 0.000 Undefined

WA	Start Time	0	15	16	21	26	31	36	41	46	51	56	61	66	71	76	Total
	10/4/11	0	15	20	25	30	35	40	45	50	55	60	65	70	75	9999	30
	01:00	0	0	0	0	0	0	0	5	6	1	1	1	0	0	0	14
	02:00	0	0	0	0	0	0	0	0	7	3	0	0	0	0	0	10
	03:00	0	0	0	0	0	0	0	3	6	1	0	0	0	0	0	10
	04:00	0	0	0	0	0	0	3	7	4	3	1	2	1	0	0	21
	05:00	0	0	0	0	0	0	3	9	18	21	3	2	0	1	0	57
	06:00	0	0	0	0	1	4	10	47	79	60	15	2	0	0	2	220
	07:00	2	0	0	1	0	9	33	154	191	45	9	2	1	0	6	453
	08:00	6	0	0	0	0	10	33	142	188	67	13	2	1	3	11	476
	09:00	2	0	0	0	1	3	23	127	150	87	10	2	1	0	8	414
	10:00	3	1	1	1	1	4	26	92	128	63	9	1	0	0	6	335
	11:00	0	0	0	0	0	10	17	79	113	56	12	0	1	1	3	292
	12 PM	1	0	0	1	1	7	21	76	116	49	13	2	1	0	4	292
	13:00	2	0	0	1	0	7	22	68	110	52	8	2	0	0	5	277
	14:00	2	0	0	0	2	4	20	96	106	44	5	3	1	0	7	290
	15:00	2	1	1	0	3	14	31	106	116	52	10	1	0	0	8	344
	16:00	3	0	0	0	0	8	37	94	123	56	6	1	0	0	7	335
	17:00	5	0	0	0	1	4	30	85	117	59	18	3	1	0	7	330
	18:00	5	3	3	0	0	5	12	71	117	57	18	6	2	0	17	313
	19:00	3	0	0	0	1	4	13	48	73	41	8	0	1	0	4	196
	20:00	2	0	0	0	0	2	14	60	50	26	4	1	0	0	3	162
	21:00	0	0	0	0	0	3	9	29	34	20	3	3	0	0	1	102
	22:00	1	0	0	0	0	0	8	14	26	11	3	1	1	0	1	66
	23:00	0	0	0	0	0	1	4	8	21	14	3	0	0	0	0	51
	Total	39	5	5	4	11	99	371	1430	1914	890	172	37	12	5	101	5090
Grand Total		39	5	5	4	11	99	371	1430	1914	890	172	37	12	5	101	5090

Statistics  
 Mean Speed(Average) : 48 MPH  
 10 MPH Pace Speed : 41-50 MPH  
 Number in Pace : 3344  
 Percent in Pace : 65.7%  
 Number of Vehicles > 45 MPH : 3131  
 Percent of Vehicles > 45 MPH : 61.5%

**PALM BEACH COUNTY  
TRAFFIC ENGINEERING  
561 684-4030**

Date Start: 21-Apr-15  
Site Code: 1  
Station ID:  
FOLSOM RD - S OF CASEY RD

Latitude: 0' 0.000 Undefined

NA, SA	1	16	21	26	31	36	41	46	51	56	61	66	71	76	85th Percent	95th Percent
Start Time	15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90
04/21/15	1	0	0	0	2	4	7	3	0	0	0	0	0	1	18	47
01:00	0	0	0	0	1	0	1	1	1	0	0	0	0	0	5	*
02:00	0	0	0	0	0	1	4	1	0	0	0	0	0	0	6	44
03:00	0	0	1	0	0	3	3	1	2	1	0	0	0	0	11	42
04:00	0	0	0	0	0	1	3	1	1	0	0	0	0	0	7	43
05:00	0	0	0	0	5	5	16	16	10	5	4	1	0	0	62	56
06:00	2	0	0	2	4	42	56	49	26	7	3	2	0	0	193	51
07:00	8	0	1	1	18	87	106	73	32	14	3	1	0	0	344	50
08:00	3	0	0	3	10	50	63	63	21	13	6	0	0	0	249	51
09:00	4	0	1	4	13	31	50	34	12	7	0	1	0	0	157	49
10:00	6	0	0	1	12	43	61	40	17	10	1	1	0	0	192	50
11:00	4	0	0	4	12	59	76	45	21	3	0	0	0	0	224	48
12 PM	8	0	1	2	12	45	75	44	18	8	2	1	0	0	216	49
13:00	9	0	1	4	8	67	62	51	18	7	1	0	0	0	228	49
14:00	7	0	1	3	13	63	70	52	27	10	2	1	0	1	250	50
15:00	5	0	0	5	15	57	84	64	30	11	2	3	0	0	276	50
16:00	5	0	2	4	21	98	94	67	35	16	4	1	1	0	348	50
17:00	12	0	2	2	15	74	99	61	43	16	9	1	1	0	335	52
18:00	6	0	0	0	10	59	117	63	24	14	4	0	0	0	297	50
19:00	1	0	0	0	2	39	79	54	20	10	1	1	1	0	208	50
20:00	2	0	0	0	3	28	48	25	14	5	1	0	0	0	127	50
21:00	2	0	0	0	1	28	42	18	5	2	1	0	0	0	99	48
22:00	0	0	0	0	2	19	9	12	1	0	3	0	0	1	47	50
23:00	0	0	0	0	2	11	14	2	0	1	0	0	0	0	30	44
Total	85	0	10	35	181	914	1256	840	378	160	48	14	4	4	3929	
Percent	2.2%	0.0%	0.3%	0.9%	4.6%	23.3%	32.0%	21.4%	9.6%	4.1%	1.2%	0.4%	0.1%	0.1%		
AM Peak	07:00		03:00	09:00	07:00	07:00	07:00	07:00	07:00	07:00	08:00	06:00		00:00	07:00	
Vol.	8		1	4	18	87	106	73	32	14	6	2		1	344	
PM Peak	17:00		16:00	15:00	16:00	16:00	18:00	16:00	17:00	16:00	17:00	15:00	16:00	14:00	16:00	
Vol.	12		2	5	21	98	117	67	43	16	9	3	1	1	348	
Grand Total	85	0	10	35	181	914	1256	840	378	160	48	14	4	4	3929	
Percent	2.2%	0.0%	0.3%	0.9%	4.6%	23.3%	32.0%	21.4%	9.6%	4.1%	1.2%	0.4%	0.1%	0.1%		

Statistics  
10 MPH Pace Speed : 38-47 MPH  
Number in Pace : 2105  
Percent in Pace : 53.6%  
Number of Vehicles > 40 MPH : 2613  
Percent of Vehicles > 40 MPH : 66.6%  
Mean Speed(Average) : 43 MPH

**Town of Loxahatchee Groves, Florida**  
**Town Council**  
**AGENDA ITEM REPORT**  
**AGENDA ITEM NO. 6b**

MEETING DATE: 09/20/2016

**PREPARED BY:** William F. Underwood, Town Manager

**SUBJECT:** CODE RED Emergency Notification System

**1. BACKGROUND/HISTORY**

**LEGISLATIVE UPDATE: Carried over from the 8/20/2016 TC meeting.**

**Problem Statement:** Residents have voiced numerous time to the Town Council complaints about needing improved communication with the Town’s residents on important issues.

**Problem Solution:** Establish a system for emergency and/or important notifications to all residents wishing to receive such notifications in order to be more timely and transparent on Town’s activities and decisions.

**2. CURRENT ACTIVITY**

At the Town Council Meeting on February 16, 2016, residents had voiced requests for improved communication between the Town Council, Town Staff and the residents. Manager Underwood had stated there was a subscription system named “CODE RED” that would enable this issue to be resolved. It would require a cost to the Town, and the residents would need to subscribe to this system by providing a phone number and/or an email address. This would be voluntary for any resident wishing to be sent emergency and/or important notifications.

During the recent Florida League of Cities Conference, I met with Emergency Communications Network (ECN), the vendor who has the CODE RED program. An overview and proposal was requested and received.

**3. ATTACHMENTS**

ECN CODE RED Overview Brochure  
ECN CODE RED Proposal

**4. FINANCIAL IMPACT**

Approximately \$3,250 to \$5,250 per year, depending on which program option is selected

**5. RECOMMENDED ACTION**

Town Council selection of program options and direct Town Manager to obtain final proposal for installation of CODE RED Emergency Notification System for the Town.



Emergency Communications Network®

THE INDUSTRY LEADER IN CRITICAL COMMUNICATIONS.



**Cost Proposal presented to  
Town of Loxahatchee Groves, Florida  
August 26, 2016.**

JILL MASON FLORIDA ACCOUNT REPRESENTATIVE

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EMAIL [jmason@ecnetwork.com](mailto:jmason@ecnetwork.com)  
WEB [ecnetwork.com](http://ecnetwork.com)  
OFFICE 780 W. Granada Blvd.  
Ormond Beach, FL 32174



Alert. Inform. Affect Lives.

**COST PROPOSAL** (PRICING GOOD FOR 90 DAYS FROM 8/26/2016)

Keep staff and residents safe and informed with the CodeRED system. Quickly notify staff of time critical information, emergencies and day-to-day operations updates. Send targeted emergency and community notifications to mobile subscribers located in specific geographic areas within your jurisdiction.

**A license includes 24/7/365 uninterrupted CodeRED system access and the following:**

- CodeRED system set-up and training
- 7,500 Anytime system minutes
- Unlimited text, email and social media messaging
- Initial residential / business calling database records supplied by ECN
- Unlimited Contact Groups and List
- Unlimited CodeRED Mobile App use
- Unlimited Use of Launcher App
- Quick Launch solution
- Quick Text solution
- Integration and geocoding of customer supplied data (previous vendor, 911 data, utility data, etc.)
- ECN ESRI-based mapping and geocoding
- 24/7/365 technical customer support
- Complimentary system time for testing and training
- Complimentary "All Call" to your entire database – Validata
- Design and hosting of custom Web page for community enrollment

<p><b>\$3,250= Annual Cost</b> (based on a population of 3,203) This doesn't limit you on how many phone numbers per household</p>
--

**Alternative Annual Pricing Plans**

**\$3,750 = Unlimited Emergency** –Includes road repair, street closures, anything that potential harm your citizens ... Plus (7,500 system minutes for your general notification)

**\$4,010 = Limitless** (Unlimited use for general notification and Emergency notifications)

**\*\*\$1,250 = Add CodeRED Weather Warning\*\***

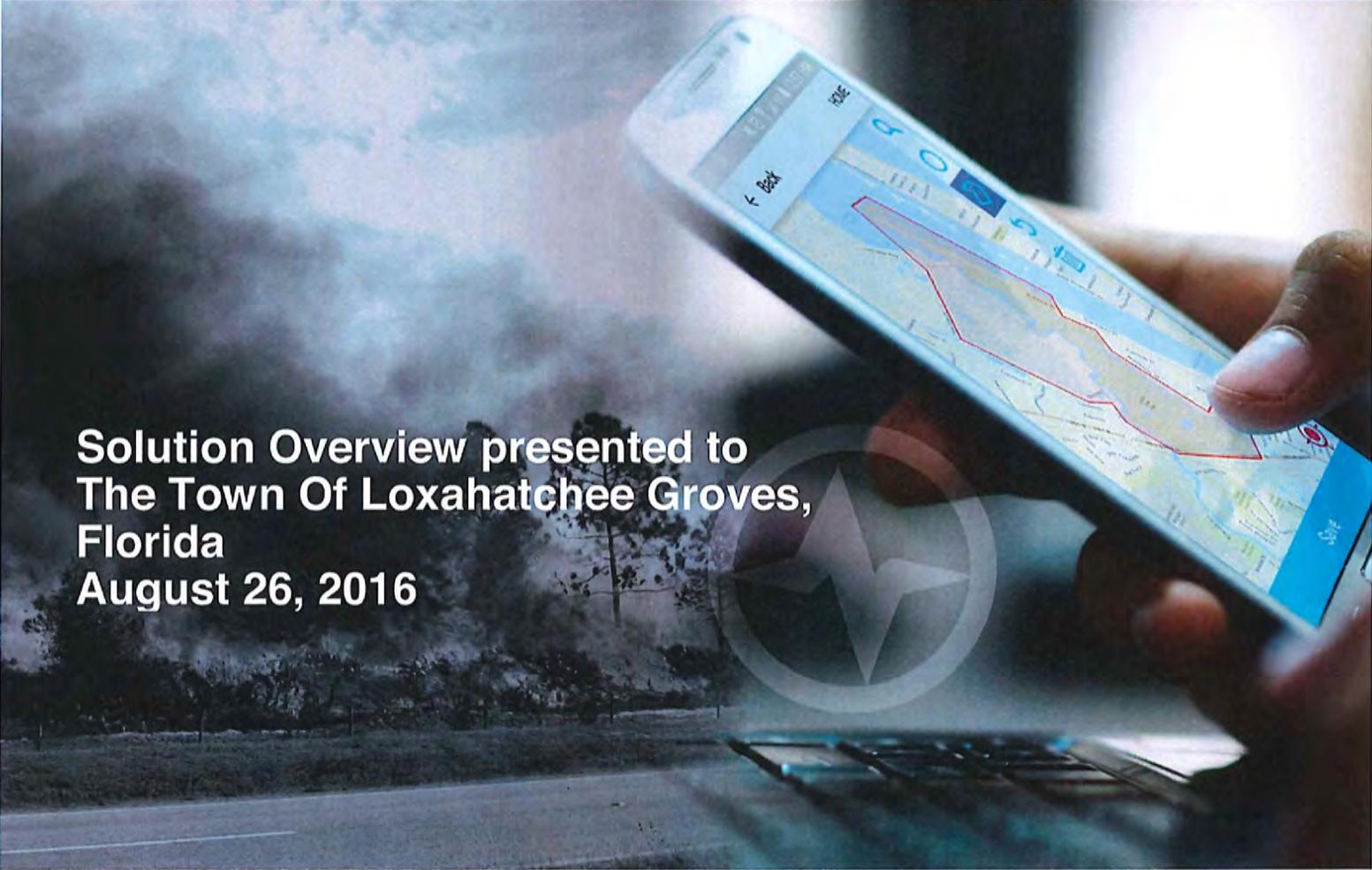
Thank you for your time at FLOC and the opportunity to submit this cost proposal to the Town of Loxahatchee Groves.

**JILL MASON** FLORIDA ACCOUNT REPRESENTATIVE



Emergency Communications Network®

THE INDUSTRY LEADER IN CRITICAL COMMUNICATIONS.



Solution Overview presented to  
The Town Of Loxahatchee Groves,  
Florida  
August 26, 2016

**JILL MASON** ACCOUNT REPRESENTATIVE

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OFFICE 780 W. Granada Boulevard, Ormond Beach, FL 32174



Alert. Inform. Affect Lives.

## Emergency Communications Network

Emergency Communications Network, LLC (ECN) has developed the industry's most reliable notification services capable of reaching hundreds of thousands of citizens in minutes. ECN has been in the critical communications business for over a decade, developing and implementing the technology that has delivered more than a billion messages.

ECN's web-based product suite features four hosted solutions for municipalities:

- **CodeRED**<sup>®</sup> for community and staff notifications
- **CodeRED Weather Warning**<sup>™</sup> for automated severe weather alerts
- **CodeRED for IPAWS** for integrated access to the nation's alerting system
- **MyDailyCall**<sup>™</sup> for checking on at risk individuals



## CodeRED

The CodeRED solution was designed specifically to enable local government and public safety officials to record, send and track personalized voice, email, text and social media messages to citizens as well as staff. ECN employs proprietary mapping technology and patented delivery methods as integral components of its high-speed notification system which has been in operation since 1998.





### CodeRED Mobile Alert app

This latest innovation in the public safety arena answers the question asked by many Emergency Managers nationwide – “How do we communicate with people in our jurisdiction who do not reside here?”

The answer is by using a location-based method to deliver CodeRED initiated messages. The CodeRED Mobile Alert app is geo-aware and sends push notifications to a subscriber’s device when alerts are issued for the geographical area they are in. This advanced technology enables local officials to reach those passing through their jurisdiction and also helps to protect citizens when traveling outside their local coverage area in any community that uses CodeRED.

### Simple implementation



**select audience**

The CodeRED system is operational immediately and is ready for use today. With no equipment to install or phone lines to add, authorized users simply login to the CodeRED system with their password to begin. An initial calling database and local maps are provided by ECN and are instantly available to enable users to easily target residents and businesses by specified area.



**record**

### Ease of use

The CodeRED system was designed to be easy to use even under the most strenuous of conditions. Expecting use under pressure, ECN built the feature rich interface with a simple three step process to initiate critical communications. Messages may be launched by authorized users via telephone or the Internet, from anywhere at any time.



**launch**

Training and refresher courses are regularly provided via live web-based seminars to ensure that your staff is always comfortable with the system and confident in their ability to launch a notification.



**notify**

### Live client support

Available 24/7/365, ECN’s Client Support Team is staffed by poised individuals thoroughly trained on all aspects of the CodeRED system. In addition to handling inbound inquiries, the team monitors system activity as well as weather and other news feeds to stay on top of developing situations, and when appropriate, they reach out to clients to provide suggestions and support for system use.



## Technology

ECN's robust platform and sophisticated infrastructure includes multiple built-in redundancies to support thousands of jobs running simultaneously.

Proprietary, trademarked technology is used to ensure messages are delivered in their entirety regardless if the call is picked up by a person, or by an answering device. If a call is missed, message recipients may simply dial the system back via the toll-free number displayed on their caller ID, to hear the last message delivered to their phone. This Universal ANI® feature is not only a convenience for the recipients of notifications; but, it also relieves inbound calling pressure on your personnel and often overworked emergency lines.

Further, ECN manages its entire network to maintain control over dialing and doesn't rely on third-party, shared lines to place calls. This dedicated network ensures client jobs initiate immediately and do not have to be queued or competed by available phone lines with other dialing priorities. And by eliminating any dependence on third-party Service Level Agreements (SLAs), an entire layer of potential failure is removed.

## Speed

ECN's massive system capacity is able to transmit millions of messages an hour. Each account is throttled and system resources are allocated to match the local telephone infrastructure, resulting in more connected calls, less network congestion, and fewer busy signals. The CodeRED system was built for use during time-sensitive situations, when what matters most is that communications are getting through as quickly as possible.

## Mapping

For use when messages need to be geographically targeted, the web-based mapping interface, written by ECN, is both intuitive and easy to use. CodeRED utilizes ESRI mapping as a foundation and has created area selection tools that range from polygons to simple paint brush tools, allowing users to quickly become familiar with the map's features. ECN hosts all components of the mapping interface, relying on no third-party providers.



ECN includes local mapping with the license of CodeRED and additionally, has the ability to provide custom maps using client supplied GIS layers, or by integrating client supplied street layer mapping to the ESRI foundation. With CodeRED there is no requirement for client communities to purchase GIS software and also there is no need to utilize internal resources to host, maintain, or update maps.

## Calling data

Each client accesses a database which is populated by drawing from multiple sources. All compiled data is verified and addresses are assigned lat/long coordinates by ECN's custom multi-layer geo-coding service.

ECN provides initial calling data for immediate use; this allows communities to be up on CodeRED quickly. Data is acquired through various commercial sources and includes residential and business data as well as some mobile phones and VoIP numbers. This data is provided at no additional cost and serves as the foundation for each client's database.

The middle data tier is supplied by the client. Communities using CodeRED typically provide data from their local utilities as well as their 911 data. ECN geo-codes all client supplied data as a standard part of the database building process.



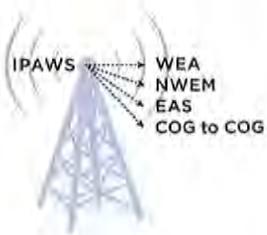
And finally, the most accurate layer of the pyramid is created by entries on the Community Notification Enrollment (CNE) page. ECN provides a custom Web page for each community that allows residents and businesses to directly submit additional calling data, text and email addresses, as well as TDD/TTY requirements to further populate the database. All information added to CNE is instantly available for use in CodeRED.

## Validata<sup>®</sup>

The CodeRED database is scrubbed using the unique Validata process, numbers that cannot be confirmed as valid are removed to create a cleaner, more efficient calling list.

## Internal use

The CodeRED system enables users to easily import data groups with up to eight points of contact including text and email addresses. ECN developed this multi-channel approach to internal communications as a way to ensure message consistency for first responder notifications, critical incident call outs and official comment direction. With a few clicks of the mouse multiple groups, an individual group, or specific group members can quickly be contacted. Users select the best way to send alerts and can then verify that the information was delivered rapidly and accurately.



### **Integrated Public Alert and Warning System (IPAWS)**

ECN, the first vendor to successfully submit a job into the IPAWS program, has developed a Message Origination application within CodeRED for launching IPAWS messages. This functionality is made available to individuals who are authorized to use IPAWS and opens up a new communication channel as an Alert Disseminator in support of the FEMA program. (Note: there is a fee associated.)

### **Affordability**

ECN has priced its CodeRED solution to be cost-effective. There are no set-up fees to pay, no equipment to buy, no phone lines to lease and no annual maintenance is required. System time, training and support, initial calling database, mapping, integration of client supplied data and database clean-up are all included.

ECN's pricing structure is calculated based on population and is designed to be FEMA friendly to help communities qualify for reimbursement when eligible.

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Currently, CodeRED is used every day by clients from coast to coast across the U.S. and in Canada. To find out why the CodeRED high-speed notification solution has been selected as the preferred platform for critical communications by your colleagues time and again, we would be pleased to provide a list of clients who use CodeRED so that you can hear directly from them regarding the advantages of the system.

**Town of Loxahatchee Groves, Florida**

**Town Council**

**AGENDA ITEM REPORT**

**AGENDA ITEM NO. 6c**

MEETING DATE: 09/20/2016

**PREPARED BY:** William F. Underwood, II

**SUBJECT:** FY 2017 Meeting Schedule

**LEGISLATIVE UPDATE:** Carried over from the 8/20/2016 TC meeting.

**1.BACKGROUND/HISTORY**

**Problem Statement:** The Town Council needs to identify the future Town Council meeting schedule for FY 2017.

**Problem Solution:** Approve FY 2017 Town Council meeting schedule.

At the April 5, 2016, Town Council meeting, the Council approved the meeting schedule through September 2016.

**2.CURRENT ACTIVITY**

Staff prepared new calendars representing the balance of calendar year 2016 and a proposed calendar for the year that ends in September 2017.

**3.ATTACHMENTS**

Calendar 2016

Calendar 2017

**4.FINANCIAL IMPACT**

Not applicable at this time.

**5.RECOMMENDED ACTION**

Motion to approve proposed meeting schedule calendars 2016 and 2017.

# COUNCIL MEETING SCHEDULE SEPTEMBER 1, 2016 TO DECEMBER 31, 2016

September 2016						
S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Sept. 8<sup>th</sup> TC Meeting Prelim Tax Levy/Budget/Final  
Solid Waste Assessment  
Sept. 20<sup>th</sup> TC Meeting Final Tax Levy/Budget Hearing

October 2016						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Oct. 4<sup>th</sup> Joint Workshop w/WCD  
Oct. 18<sup>th</sup> TC Meeting

November 2016						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Nov. 1st TC Meeting  
Nov. 15<sup>th</sup> TC Meeting (Skip)

December 2016						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Dec. 6<sup>th</sup> TC Meeting  
Dec. 20<sup>th</sup> TC Meeting (Skip)

# COUNCIL MEETING SCHEDULE JANUARY 1, 2017 TO SEPTEMBER 30, 2017

January 2017						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jan 3<sup>rd</sup> TC Meeting (Skip)  
Jan 17<sup>th</sup> TC Meeting

April 2017						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

April 4<sup>th</sup> TC Meeting (Skip??)  
April 18<sup>th</sup> TC Meeting

July 2017						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July 4<sup>th</sup> TC Meeting (Skip - Holiday)  
July 18<sup>th</sup> TC Meeting -set millage/solid waste

February 2017						
S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Feb 7<sup>th</sup> TC Meeting  
Feb 21<sup>st</sup> TC Meeting (Skip)

May 2017						
S	M	T	W	T	F	S
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May 2<sup>nd</sup> TC Meeting (Skip)  
May 16<sup>th</sup> TC Meeting

August 2017						
S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 1<sup>st</sup> TC Meeting  
August 15<sup>th</sup> TC Meeting (Skip)  
Aug.17<sup>th</sup> - 19<sup>th</sup> FLC Annual Conference

March 2017						
S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March 7<sup>th</sup> TC Meeting (Skip)  
March 21<sup>st</sup> TC Meeting - Swearing In/Reorganization

June 2017						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

June 6<sup>th</sup> TC Meeting (Skip)  
June 20<sup>th</sup> TC Meeting

September 2017						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Sept. 5<sup>th</sup> TC Meeting Prelim. Tax Levy/Budget/Final Solid Waste Assessment  
Sept. 19<sup>th</sup> TC Meeting Final Tax Levy/Budget Hearing  
300 of 307

**Town of Loxahatchee Groves, Florida**  
**Town Council Agenda Item Report**  
**A Cut Above**  
**Category “B” Special Exception Application**

**PREPARED BY:** Jim Fleischmann

**September 20, 21016**

**SUBJECT:** Category “B” Special Exception Approval of a proposed Historical Legacy Designation for the following application: A Cut Above Landscape and Maintenance, Inc., located at 1686 “D” Road.

**1. BACKGROUND/HISTORY**

**Problem Statement:** Applicant, A Cut Above, requests an appeal of the Town Manager’s evaluation and denial to approve Special Exception Category “B.”

**Problem Solution:** The Town Council hear the appeal.

**History:** A Correction Notice (Case #20140374) was issued to the owner of the property located at 1686 “D” Road finding the property in violation of the Loxahatchee Groves ULDC Sections 20-015: *Permitted uses* and 20-020: *Irrigation installation/maintenance and landscape maintenance operations*. The stated violation was “Non-permitted use of property.” Three alternative corrective actions were offered by the Town to remedy the matter:

1. Cease using the property for irrigation/maintenance operations and landscape maintenance operations or any use not expressly indicated in the list of permitted uses in ULDC Section 20-015.
2. Proceed with a cost recovery application to modify the zoning, comprehensive plan and associated future land use changes similar to those activities performed by Valley Crest.
3. Apply to amend the ULDC by deleting Section 20-020 *Irrigation installation/maintenance and landscape maintenance operations* and adding the use to Section 20-015 *Permitted uses* subject to ULDC Article 170: *Special Exception Uses* and ULDC Article 80 *Conditional Uses*.

Following discussions with Staff, the Owner submitted an alternative application for Category “B” Special Exception approval of an Historical Legacy Use designation to allow the continuation of the non-permitted use pursuant to ULDC Section 75-030. *Historical Legacy Uses as of October 1, 2006*.

Per ULDC Section 170-020 (B), Category B Special Exceptions are authorized by the Town Manager. Per ULDC Section 170-025 (C) the Town Manager may approve, approve with conditions, or deny an application for a Category B Special Exception. Per ULDC Section 170-025 (D) a denial of a Category B Special Exception by the Town Manager may be appealed to the Town Council upon receipt of a written request.

Based upon a review of the Category “B” Special Exception application and supportive documentation, the Town Manager denied the request for Historical Legacy Use status for the property. Per ULDC

Section 170-025 (D), the Owner has filed an appeal of the Town Manager's denial.

## **2. CURRENT ACTIVITY**

The Applicant submitted a Category B Special Exception Approval application to assign Historical Legacy Use status to the landscape and irrigation maintenance services. The application included supplemental historical documentation for the following businesses: Landscape Maintenance; Landscaping; Sprinkler Contractor; and Certified Specialty Contractor. Staff has reviewed the application and supplemental documentation that indicates the businesses and current business tax receipt reflects 10495 43<sup>rd</sup> Road North as the identified business location address.

In November 2012, 1686 D Road was purchased and on January 24, 2013, the principle business address was changed to this location with the State of Florida. The application and supplemental documentation and its analysis provides that only one conclusion can be forthcoming. The supplemental documentation and staff analysis can read in the Attached Agenda Item Staff Report entitled: "A Cut Above Historical Legacy Category B Special Exception Application SE 2015-01."

Based upon the requirement for continuous operation on the property since October 1, 2006, a finding of non-compliance with the ULDC Section 75-035 for said Lawn and Landscape Maintenance, Landscaping, Sprinkler Contractor, and Certified Specialty Contractor businesses, as they, do not qualify for Historical Legacy Use designations at its principal business location of 1686 D Road. On this basis, the application for a Category B Special Exception was denied by the Town Manager.

The Owner has exercised the right under ULDC Section 170-025 (D) to appeal the Town Manager's decision to the Town Council.

## **3. ATTACHMENTS**

1. Agenda Item Staff Report: A Cut Above Historical Legacy Category B Special Exception Application SE 2015-01.

Application and supplemental support documentation from A Cut Above

## **4. FINANCIAL IMPACT**

Work on this project is funded by Owner's Cost Recovery Account

## **5. RECOMMENDED ACTION:**

Motion to deny historical legacy special exception for A Cut Above Landscape and Maintenance, Inc.



## Town of Loxahatchee Groves

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155 F Road  
Loxahatchee Groves, FL 33470

Phone (561) 793-2418  
Fax (561) 793-2420  
[www.loxahatcheegrovesfl.gov](http://www.loxahatcheegrovesfl.gov)

September 2, 2016

A Cut Above Landscape and Maintenance, Inc.  
1686 D Road  
Loxahatchee Groves, FL 33470-4862

Ref: Parcel Control Number 41-41-43-17-01-408-0020

Dear Mr. Rockett:

Due to a full Town Council agenda on Thursday September 8, 2016, your appeal of staff's denial of your request for an Historical Legacy use determination for a business located at the above referenced property has been scheduled to the Town Council meeting at 7:00 p.m. on September 20, 2016.

Should you have any questions regarding this issue, please do not hesitate to call me at 561-793-2418.

Sincerely,

William F. Underwood, II  
Town Manager

cc: Honorable Mayor and Town Council  
Mike Cirullo, Town Attorney

August 1, 2016

Mr. William F. Underwood, II  
Town Manager  
Town of Loxahatchee Groves  
155 F Road  
Loxahatchee Groves, FL 33470

RE: APPEAL OF CATEGORY B SPECIAL EXCEPTION APPLICATION SE 2015-01 DENIAL

Dear Mr. Underwood,

This letter is to request an appeal to the Town Council of the written denial of the Category B Special Exception Application SE 2015-01 received on July 8, 2016, per ULDC Section 170-025 (E).

Please note that I am requesting a public hearing to be in September 2016 since I will not be available for any of the Town Meeting dates in August 2016.

Sincerely,

*Damon Rockett*

Damon Rockett



## Town of Loxahatchee Groves

---

155 F Road  
Loxahatchee Groves, FL 33470

Phone (561) 793-2418  
Fax (561) 793-2420  
[www.loxahatcheegrovesfl.gov](http://www.loxahatcheegrovesfl.gov)

July 6, 2016

Mr. Damon Rocket & Michael Tyson  
1686 D Road  
Loxahatchee, FL 33470

RE: CATEGORY B SPECIAL EXCEPTION APPLICATION SE 2015-01

Dear Mr. Rocket,

This letter has been drafted in response to your request to be considered an historical legacy pursuant to ULDC Section 75-035 "Historical Legacy Uses as of October 1, 2006." Town staff and this office have reviewed the materials submitted for the Town's consideration of your application.

The attached report Town of Loxahatchee Groves, A Cut Above Historical Legacy; Category B Special Exception Application SE 2015-01 is the Town's response to your application. The response report was prepared by the Town's contracted planner Land Research Management, Inc., Jim Fleischmann.

If you have any questions regarding this response, please do not hesitate to contact the office at 561-793-2418. You may also email William F. Underwood, II at [wunderwood@loxahatcheegrovesfl.gov](mailto:wunderwood@loxahatcheegrovesfl.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "W.F. Underwood II".

William F. Underwood, II  
Town Manager

Attachment:

cc: Honorable Mayor and Town Council

**TOWN OF LOXAHATCHEE GROVES**  
**May 25, 2016, 2015**

**A CUT ABOVE HISTORICAL LEGACY**  
**CATEGORY B SPECIAL EXCEPTION APPLICATION SE 2015-01**

**A. INTRODUCTION**

ULDC Section 75-035 "*Historical Legacy Uses as of October 1, 2006*" addresses uses that were in existence in the Town as of October 1, 2006 and are not contained in the table of permitted uses for the Agricultural Residential (AR) zoning district.

Historical Legacy Uses may be allowed to continue provided that an applicant has demonstrated that the use in question was in existence on the property as of October 1, 2006 and that one of the following criteria is met:

- The use is located on a property owned by a resident with a homestead exemption within the Town; or
- The use is located on a separate property within the Town, either contiguous or non-contiguous to the homesteaded property.

In either case, the business owner's homestead exemption shall have been in effect and the business shall have been in continuous operation within the Town since October 1, 2006.

In order to gain a Historical Legacy Use approval, the property owner must submit an application for a Category B Special Exception approval by the Town Manager pursuant to Section 170-010(B) of the ULDC and demonstrate the following:

- The use does not present a threat to public health or safety.
- The property upon which the use is located is not currently the subject of a Town code enforcement action, with the exception of a property containing a use that qualifies for a Historical Legacy Category B Special Exception.

As part of the Category B Special Exception approval, the owner-operator is required to execute an affidavit that:

- Limits the continued operation of the use to both the Parcel Control Number (PCN) and operator.
- Commits not to diversify the existing business.
- Agrees that no signs visible from the road which advertise or promote the use will be erected on the property.
- Agrees to maintain, and provide a copy to the Town, an active annual local business tax receipt.
- Acknowledges that, in the event of the transfer of the property to a new owner the right to operate the use shall cease.
- Acknowledges that, in the event of the owner's loss of his or her homestead exemption, the right to operate the use shall cease.

- Agrees to conditions imposed by the Town Manager including, but not limited to, access, parking, hours of operation, noise generation, location of the business activities upon the property, number of on-site employees, clients or customers allowed, deliveries, waste disposal, proof of insurance, etc.

Per ULDC Section 170-025 (C) the Town Manager may deny a Category B application, approve it, or approve it with conditions. All Special Exception Category B approvals are placed on Consent Agenda for Town Council acceptance.

Per Section 170-025 (E) denial of a Category B Special Exception by the Town Manager may be appealed by a property owner to the Town Council. In this case, the applicant must file a written request for appeal within thirty (30) days of receipt of the written denial by the Town Manager.

In addition, the Town Manager, based upon his initial finding of compliance with the standards listed above, may determine that a proposed Category B Special Exception is most appropriately processed as a Category A Special Exception, in which case the final decision to approve or deny the application will be made by the Town Council

### ***B. APPLICANT'S REQUEST***

The Applicant, Damon Rockett, has requested a Category B Special Exception approval to continue the existing wholesale nursery principal use and landscape and irrigation services accessory use on the property located at 1686 "D" Road pursuant to Section 75-035 "Historical Legacy Uses as of October 1, 2006" of the Loxahatchee Groves Unified Land Development Code (ULDC). The landscape and irrigation services accessory use is determined to consist of the following specific business activities that have been issued Palm Beach County Business Tax (BTR) receipts: Landscape Maintenance, Landscaping, Sprinkler Contractor, and Certified Specialty Contractor.

### ***C. DESCRIPTION OF THE PROPERTY***

***Project Name:*** A Cut Above Category B Special Exception: Determination of Historical Legacy status.

***Applicant:*** Damon Rockett, President, A Cut Above Landscape and Irrigation

***Agent:*** Damon Rockett, President, A Cut Above Landscape and Irrigation

***Owner:*** A Cut Above Landscape Maintenance, Inc. whose principal place of business and mailing address is listed as 1686 "D" Road, Loxahatchee Groves, FL 33470 on the 2015 Florida For Profit Corporation Annual Report. A Cut Above Landscape and Maintenance, Inc. purchased the property from Florida Federal Land Bank Association on November 26, 2012.

**Parcel Control Number (PCN):** 41-41-43-17-01-408-0020.

**Project Location:** East side of “D” Road, approximately 0.20 miles south of Okeechobee Boulevard. Street address: 1686 “D” Road.

**Size of Property:** 10 acres.

**FLU Map Designation:** Rural Residential 5 (one unit per 5 acres).

**Zoning Map Designation:** AR – Agricultural Residential.

**Existing Use:** Palm Beach County Property Appraiser (PAPA) Use Code – 6900 Ornamental Miscellaneous Agriculture. The property has an agricultural Use Code and a property tax assessment reduction as a classified agricultural use. The existing use, according to the Applicant, is agricultural (wholesale nursery) with an accessory use of landscape and irrigation services.

Four structures are located on the property; a single-family residential unit and three accessory structures. Single-family residential and wholesale nursery are permitted uses in the AR zoning district. However, per Section 20-020 of the Town Code, irrigation installation/maintenance operations and landscape maintenance operations are expressly prohibited in the Agricultural Residential (AR) zoning district. Staff has interpreted this prohibition to apply to both principal and accessory uses.

**Abutting Properties:** Brief descriptions of abutting properties are presented in Table 1. Properties in the vicinity are generally large in size and assigned a vacant or agricultural Use Code by the Palm Beach County Property Appraiser. The property to the north recently received site plan approval for the Big Dog Ranch Rescued Animal Care Facility. The facility is currently under construction.

**TABLE 1  
Abutting Property Inventory**

<b>Direction</b>	<b>Address/PCN</b>	<b>Owner/Description</b>
North	1810/1930 “D” Road 41414317014090010 41414317014110010	33 acre property. Owner = TUH 25 Big Dog Ranch Real Estate Holdings Use Code = 0000 Vacant Site Plan Approval Big Dog Ranch Rescued Animal Care Facility
South	1688 “D” Road 41414317014080010	10 acre property. Owner = Fairlawns LLC Use Code = 6900 Wholesale Nursery
East	1701 “E” Road 41414317014440010	20 acre property. Owner = Bettye & Richard Thompson. Use code = 6000 Grazing
West	1751 “D” Road 41414317013450030	5 acre property. Owner = KAS Fords Land Co. Use Code = 6900 Wholesale Nursery

**C. APPROVAL HISTORY**

Multiple building permits have been issued by Palm Beach County for construction activities on the site, commencing in 1980. No site-specific zoning approvals either by the Town of Loxahatchee Groves or Palm Beach County have been submitted by the Applicant. Such approvals could grandfather specific uses.

**D. SUBMITTED SUPPORTING DOCUMENTS**

Documentation provided by the Applicant to demonstrate that the existing use complies with the Historical Legacy Use criteria of ULDC Section 75-035 is summarized in Table 2.

**TABLE 2  
Submitted Support Documents**

<b>Submittal</b>	<b>Content</b>
Palm Beach County Business Tax Receipts (BTR # 199604540) Fiscal Years 2001/2002 through 2014/2015, inclusive.	BTRs for a Landscaping Business (56-0027) owned by Damon C. Rockett located at 14095 43 <sup>rd</sup> Road North.
Palm Beach County Business Tax Receipts (BTR # 199604542) Fiscal Years 2001/2002 through 2014/2015, inclusive.	BTRs for a Lawn and Landscape Maintenance Tree Service Business (56-0029) owned by Damon C. Rockett located at 14095 43 <sup>rd</sup> Road North.
Palm Beach County Business Tax Receipts (BTR # 201014090) Fiscal Years 2009/2010 through 2014/2015, inclusive.	BTRs for an Irrigation Sprinkler Contractor Business owned by Michael Tyson located at 14095 43 <sup>rd</sup> Road North.
Palm Beach County Property Information Card: 14095 43 <sup>rd</sup> Road North	The 5.02 acre property, owned by Damon C. Rockett, is awarded a Tax Year 2016 homestead exemption which began in 2001.
Homestead and Agricultural Receipts from Palm Beach County Property Appraiser 2004 through 2011 and 2014.	Receipts for the property located at 14095 43 <sup>rd</sup> Road North for
Florida Department of State Sunbiz Corporation Search	Florida Profit Corporation: A Cut Above Landscape and Maintenance, Inc. Active corporation with an effective date of January 1, 1999.  <b>Principal address:</b> 1686 D Road, Loxahatchee, FI 33470. Address changed on January 24, 2013.  <b>Mailing address:</b> 1686 D Road, Loxahatchee, FI 33470: Address changed on January 24, 2013.  <b>Registered Agent:</b> Damon Rockett – 14095 43 <sup>rd</sup> Road North, Loxahatchee, FI 33470 Name and Address changed on January 17, 2008.
Florida Department of State Certificate	Certification that A Cut Above Landscape and Maintenance, Inc. is a corporation under Florida Law, filed on October 29, 1998, effective January 1, 1999. Further, all fees have been paid through December 31, 2010

<b>Submittal (continued)</b>	<b>Content (continued)</b>
Articles of Incorporation of A Cut Above Landscape and Maintenance, Inc.	Effective date = January 1, 1999.
Annual Florida Uniform Business Reports (Annual Reports) 2000 – 2003.	A Cut Above Landscape and Maintenance, Inc. FEI # 65-00884953: Principal Place of Business – 14095 43 <sup>rd</sup> Road North; Mailing Address – 14095 43 <sup>rd</sup> Road North. Officer and Director – Damon Rockett; Registered Agent - Jayne M. Stewart, Business Coordinating Enterprises, Inc., Delray Beach, FL.
Annual For Profit Corporation Annual Reports 2004 – 2008	A Cut Above Landscape and Maintenance, Inc. FEI # 65-00884953: Principal Place of Business – 14095 43 <sup>rd</sup> Road North; Mailing Address – 14095 43 <sup>rd</sup> Road North. Officer and Director – Damon Rockett; Registered Agent - Beyond Accounting & Bookkeeping, Inc., Delray Beach, FL.
Annual For Profit Corporation Annual Reports 2009 – 2012	A Cut Above Landscape and Maintenance, Inc. FEI # 65-00884353: Principal Place of Business – 14095 43 <sup>rd</sup> Road North; Mailing Address – 14095 43 <sup>rd</sup> Road North. Officer and Director – Damon Rockett; Registered Agent – Damon C. Rockett, President, 14095 43 <sup>rd</sup> Road North.
Annual For Profit Corporation Annual Reports 2013, 2015	A Cut Above Landscape and Maintenance, Inc. FEI # 65-00884353: Principal Place of Business – 1686 “D” Road; Mailing Address – 1686 “D” Road. Officer and Director – Damon Rockett; Registered Agent - Damon C. Rockett, President, 14095 43 <sup>rd</sup> Road North.
Palm Beach County Small Business Enterprise Certification, per Section 2-80.21 – 2-80.34 of the Palm Beach County Code: 2005 – 2008, 2008 – 2011, 2011 – 2014, 2014 – 2017.	<p>Vendor Number VC 0000009701.</p> <p>Service and products covered by certification:</p> <p><u>2005 – 2008</u>: Landscaping (Fertilizing, Planting, Etc), Landscaping Services.</p> <p><u>2008 – 2011</u>: Landscaping services (Design, Fertilizing, Planting, etc.)</p> <p><u>2011 – 2014</u>: Grounds Maintenance: Mowing, Edging, Plant (not tree) Trimming, Etc.: Landscaping (including design, fertilizing, planting, etc., but not grounds maintenance or tree trimming services); Lawn Equipment Maintenance and Repair; Tree Removal Services With Obstacles, Including the Cutting, Grubbing, Removal and Disposal of Trees and Stumps.</p> <p><u>2014 – 2017</u>: Grounds Maintenance: Mowing, Edging, Plant (not tree) Trimming, Etc.: Landscaping (including design, fertilizing, planting, etc., but not grounds maintenance or tree trimming services); Lawn Equipment Maintenance and Repair; Tree Removal Services With Obstacles, Including the Cutting, Grubbing, Removal and Disposal of Trees and Stumps.</p>

## ***E. FINDINGS***

The Applicant has requested Category B Special Exception approval of Historical Legacy Use status to continue the existing wholesale nursery principal use and landscape and irrigation services accessory use on the property located at 1686 D Road. As wholesale nursery is a permitted use in the AR District, it is determined that the Historical Legacy Use determination, if approved, will apply only to the landscape and irrigation services accessory use. Denial of the application will not effect the continued operation of the wholesale nursery principal use.

The initial determination in consideration of the Application is whether or not the property complies with the following ULDC Historical Legacy Use requirements:

1. The business owner must reside on a property located within the Town having a Homestead Exemption in his name. Further, the Homestead Exemption must have been in effect since October 1, 2006. To document compliance with this requirement, the Applicant has provided a Palm Beach County Property Information Card awarding a Tax Year 2016 Homestead Exemption on the property owned by Damon C. Rockett and located at 4095 43rd Road North. It is further stated that the Homestead Exemption began in 2001. Additionally, Homestead Receipts from the Palm Beach County Property Appraiser for Tax Years 2004 through 2011 and 2014 were submitted. The Homestead Exemption requirement has been met.

2. The business shall have been in continuous operation within the Town since October 1, 2006. To document compliance with this requirement, the Applicant has provided the following items:

- Articles of Incorporation of for A Cut Above Landscape and Maintenance, Inc. with an effective date of January 1, 1999.
- Palm Beach County Business Tax Receipts (BTRs) for Fiscal Years 2001/2002 through 2014/2015, inclusive. The BTRs are made out in the name of A Cut Above Landscape and Maintenance, Inc. for a Landscaping business (Business Code 56-0027). The business location is identified at 14095 43<sup>rd</sup> Road, Loxahatchee Groves and owner is identified as Damon C. Rockett.
- Palm Beach County Business Tax Receipts (BTRs) for Fiscal Years 2001/2002 through 2014/2015, inclusive. The BTRs are made out in the name of A Cut Above Landscape and Maintenance, Inc. for a Lawn and Landscape Maintenance business (Business Code 56-0029). The business location is identified at 14095 43<sup>rd</sup> Road, Loxahatchee Groves and owner is identified as Damon C. Rockett.
- Palm Beach County Business Tax Receipts (BTRs) for Fiscal Years 2009/2010 through 2014/2015, inclusive. The BTRs are made out in the name of A Cut Above Landscape and Maintenance, Inc. for an Irrigation Sprinkler Contractor business (FY 2009/2010 – 2013/2014: Business Code 23-0060) and Certified Specialty Contractor business (FY 2014/2015: Business Code 23-0157). The business location is identified at 14095 43<sup>rd</sup> Road, Loxahatchee Groves and owner is identified as Michael Tyson.

- Florida For Profit Corporation Annual Reports for 2000 – 2012, inclusive. A Cut Above Landscape and Maintenance, Inc. FEI # 65-00884953: Principal Place of Business – 14095 43<sup>rd</sup> Road North; Mailing Address – 14095 43<sup>rd</sup> Road North. Officer and Director – Damon Rockett 14095 43<sup>rd</sup> Road North
- Florida For Profit Corporation Annual Reports for 2013 and 2015. A Cut Above Landscape and Maintenance, Inc. FEI # 65-00884953: Principal Place of Business – 1686 D Road; Mailing Address – 1686 D Road. President – Damon Rockett 14095 43<sup>rd</sup> Road North.
- Florida Department of State Sunbiz Corporation Search A Cut Above Landscape and Maintenance, Inc. Active corporation with an effective date of January 1, 1999. Principal and mailing addresses changed on January 24, 2013 to 1686 D Road, Loxahatchee, FL 33470.

The requirement for continuous operation of the business within the Town has been satisfied.

Complicating the continuous operation requirement is the fact that A Cut Above Landscape and Maintenance, Inc. has been issued Palm Beach County Business Tax Receipts (BTRs) for the following specific business activities, two of which were initiated after October 1, 2006:

- Fiscal Years 2001/2002 through 2014/2015, inclusive - Lawn and Landscape Maintenance business (Business Code 56-0029);
- Fiscal Years 2001/2002 through 2014/2015, inclusive - Landscaping business (Business Code 56-0027);
- Fiscal Years 2009/2010 through 2013/2014, inclusive - Sprinkler Contractor business (Business Code 23-0060); and
- Fiscal Year 2014/2015 - Certified Specialty Contractor business (Business Code 23-0157).

Business Codes 56-0029 (Lawn and Landscape Maintenance) and 56-0027 (Landscaping) satisfy the requirement for continuous operation, while Business Codes 23-0060 (Sprinkler Contractor) and 23-0157 (Certified Specialty Contractor) do not.

In addition to corporate documents and BTRs, A Cut Above Landscape and Maintenance, Inc. has been awarded Palm Beach County Small Business Enterprise Certifications since 2008. The current certification is effective through 2017 for the following services: Grounds Maintenance; Landscaping; Lawn Equipment Maintenance and Repair; and Tree Removal Services.

The fact that BTRs for several business activities have been issued under the name of A Cut Above Landscape and Maintenance, Inc., along with Small Business Enterprise Certificates, raises the issue of which businesses and services, if any, may be allowed to continue on the property, should Historical Legacy Use status be granted.

3. The business shall have been in continuous operation on the property since October 1, 2006. The Applicant has not documented that this requirement has been met. Further, from Florida for Profit Corporation 2012 and 2013 Annual Reports, the principal place of business was relocated in 2013, from 14095 43<sup>rd</sup> Road North to 1686 D Road. Based upon the Annual Reports and BTRs which indicate that the licensed businesses are located at 14095 43<sup>rd</sup> Road North, the continuous operation on the property (i.e. 1686 D Road) has not been met.

#### **F. CONCLUSION AND APPROVAL/DENIAL**

After a review and analysis of documentation submitted by the Applicant, the following conclusions are made:

(1) A Cut Above Landscape and Maintenance, Inc. Lawn and Landscape Maintenance and Landscaping businesses have been in continuous operation in Loxahatchee Groves prior to October 1, 2006. Sprinkler Contractor and Certified Specialty Contractor businesses began operations after October 1, 2006;

(2) Damon Rockett, President of A Cut Above Landscape and Maintenance, Inc., has continually maintained a residence with a Homestead Exemption at 14095 43<sup>rd</sup> Road North prior to October 1, 2006; and

(3) A Cut Above Landscape and Maintenance, Inc. Lawn and Landscape Maintenance, Landscaping, Sprinkler Contractor, and Certified Specialty Contractor businesses were located on the 1686 D Road property after October 1, 2006. Location of the businesses on the 1686 "D" Road after October 1, 2006 does not comply with the requirement of continuous operation on the property since that date.

Based upon a finding of non-compliance with the ULDC Section 75-035 requirement for continuous operation on the property since October 1, 2006, the 1686 D Road Lawn and Landscape Maintenance, Landscaping, Sprinkler Contractor, and Certified Specialty Contractor businesses do not qualify for Historical Legacy Use designations. On this basis, the application for a Category B Special Exception is denied.

Per ULDC Section 170-025 (E), a denial may be appealed by the Applicant to the Town Council. In the case of an appeal, the Applicant must file a written request for appeal within thirty (30) days of receipt of the written denial by the Town Manager.



William F. Underwood II, Manager  
Town of Loxahatchee Groves

# A CUT ABOVE

## LANDSCAPE & IRRIGATION

**Design · Installation · Maintenance**

**1686 D Road  
Loxahatchee, FL 33470**

**PH: 561.795.1995  
FX: 561.795.8898**



**"Setting Standards for the Landscape Industry Since 1991"**

**ACALANDSCAPE.NET**

# A CUT ABOVE LANDSCAPE & IRRIGATION

Design · Installation · Maintenance

1686 D Road  
Loxahatchee, FL 33470

PH: 561.795.1995  
FX: 561.795.8898

10/08/15

Town of Loxahatchee Groves  
Attn: Jim Fleischmann (Town Planning Consultant)  
155 F Road  
Loxahatchee, FL 33470

RE: Case #20140374

Please see this written request as an application to apply for the Historical Legacy Section 75-035 for Special Exception B pursuant to Section 170-010-B. Enclosed is the required Category B Special Exception Application and additional documentation dating back to 2001; including all required licensing through PBC, Corporate Annual Filing with Department of State and required Homestead Exemption as proof that A Cut Above has been based and operated within the Groves, even prior to the current adopted ULDC codes created under the current Township.

I would like to thank you for both your time & assistance throughout this process. Feel free to contact me with any questions.

Regards,



Damon Rockett, Pres.

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**CATEGORY B SPECIAL EXCEPTION APPROVAL APPLICATION 2015**

Town Of Loxahatchee Groves, Florida 14579 Southern Boulevard, Suite 2 Loxahatchee Groves, Florida 33470 (561) 793-2418	Project Name:
	Date Received:
	Application Number:
	Fee Paid:
	Fee Receipt No.:

**I. General Data**

Parcel Control Number(s):	41414317014080020
Request	Applying for Historical Legacy Section 75-035
Acres	10
Location	1686 D Road

**II. Site Data**

FLU Designation	
Existing Land Use	Agricultural w/ Accessory Use of Landscape + Irrigation Services
Zoning Designation	A/R
Proposed Use	same as existing
Street Address	1686 D Road
Frontage	D Road

**VI. Required Attachments (to be determined at pre-application meeting)**

- A. Applicant's Notice Affidavit and Property Appraiser Information List
- B. Statement of existing and proposed use of property
- C. Existing use and future land use and zoning designations of abutting properties
- D. Compliance with ULDC Section 100-035 (access)
- E. Compliance with Conditional Use Criteria (if applicable)
- F. Sketch Plan including property dimensions and structure location and dimensions
- G. Town Zoning Confirmation Letter (include when received)

**Attachment A.**  
**Applicant's Notice Affidavit and Property Appraiser List**

**STATE OF FLORIDA**  
**COUNTY OF PALM BEACH**

BEFORE ME THIS DAY PERSONALLY APPEARED Damon Rockett,  
WHO BEING DULY SWORN, DEPOSES AND SAYS THAT:

1. He/she is the owner, or the owner' authorized agent, of the real property described in Section I of the associated Category B Special Exception application;
2. The accompanying Property Owners list is, to the best of his/her knowledge, a complete and accurate list of all property owners, mailing addresses and property control numbers as recorded in the latest official tax rolls for all properties abutting the property described in Section I of the associated Category B Special Exception application;
3. He/she will cause mail notices to be sent, by U.S. Mail, postage-paid, to all property owners on the accompanying Property Owners list identified in item 2, above.

FURTHER AFFIANT SAYETH NOT.

The foregoing instrument was acknowledged before me this 9<sup>th</sup> day of October, 2015,  
by Damon Rockett (Name of Person Acknowledging) who is personally  
known to me, or who has produced \_\_\_\_\_ (type of  
identification) as identification and who did (did not) take an oath.

Suzanne Graves

(Signature of Person Taking Acknowledgement)

[Signature]

Applicant's Signature

Suzanne Graves

(Name of Acknowledger Typed, Printed or Stamped)

Damon Rockett

Applicant's Name (Print)

\_\_\_\_\_  
(Title or Rank)

1686 D Road  
Street Address

\_\_\_\_\_  
(Serial Number, if any)



(Notary's Seal)

Loxahatchee, FL 33470  
City, State, Zip Code

(561) 795-1995  
Telephone Number

**Attachment B.**  
**Statement of Use (Description of Existing and Proposed Use)**

---

Current Use is Seasonal Agricultural Use (Wholesale Nursery) with 9.5 of the 10 total acres being recognized by PSC and awarded an Agricultural Exemption.

Requesting to continue the Wholesale Nursery (Agricultural Use) in addition the Accessory Use of Supporting Landscape and Irrigation Services.

**Attachment C.**  
**Existing Use, Future Land Use and Zoning of Abutting Properties**

- A. Provide a map illustrating all properties abutting the subject property.
- B. Complete the following table for each property identified in Task A.

Map Ref	Parcel Control Number	Existing Use	Future Land Use Designation	Zoning Designation
	41-41-43-1701-40-900-10	Dog Rescue		
	41-41-43-1701-40-800-10	Wholesale Nursery		



**Property Appraiser**  
Gary R. Nikolits, CFA  
Palm Beach County

Search

Search Results Detail

[View Property Record](#)

**Owners**

A CUT ABOVE LANDSCAPE &  
MAINTENANCE INC

**Property detail**

Location 1686 D RD

Municipality LOXAHATCHEE GROVES

Parcel No. 41414317014080020

Subdivision LOXAHATCHEE GROVES IN

Book 25659 Page 1432

Sale Date NOV-2012

1686 D RD

Mailing Address LOXAHATCHEE FL  
33470 4862

Use Type 6900 - AG Classification  
ORN/MISC AGR

Total 0  
Square Feet

**Sales Information**

Sales Date	Price
NOV-2012	375000
JUL-2012	200100
JAN-2006	1275000
MAY-2005	10
MAR-2003	600000



**Attachment D.**  
**Compliance with ULDC Section 100-035**

---

Provide a written description of the legal access to the property described in Section I of the associated Category B Special Exception application.

PCN # 41-41-43-17-01-408-0020 has frontage along D Road which is the primary and sole access to this 10 acre parcel.

**Attachment E.**  
**Compliance with Conditional Use Criteria (if applicable)**

---

**ULDC Conditional Use Section:** \_\_\_\_\_

Condition	Discussion of Compliance

**Attachment F.  
Sketch Plan**

---

<b>Requirement</b>	<b>Check if provided</b>
Property dimensions	
Structure location and dimensions	
Setbacks identified	

*\* Survey provided previously*

**Attachment G.**  
**Town Zoning Confirmation Letter**

---

Include when provided by the Town Manager.



**ANNE M. GANNON**  
 CONSTITUTIONAL TAX COLLECTOR  
 Serving Palm Beach County

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 355-2264

**"LOCATED AT"**  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607

*Serving you.*

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
55-0027 LANDSCAPING	ROCKETT DAMON C		U14,764403 - 08/23/14	\$0.00	B198604540

This document is valid only when received by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2003/2004 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 198604540  
 EXPIRES: SEPTEMBER 30, 2004**

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD RD ST  
 LOXAHATCHEE, FL 33470-4607



This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and **MUST** be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.



**ANNE M. GANNON**  
 CONSTITUTIONAL TAX COLLECTOR  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 355-2284

**\*\*LOCATED AT\*\***  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607

**Serving you.**

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
56-0027 LANDSCAPING	ROCKETT DAMON C		U14.764#03 - 08/25/14	\$0.00	B109604540

This document is valid only when received by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2001/2002 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604540  
 EXPIRES: SEPTEMBER 30, 2002**

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD RD ST  
 LOXAHATCHEE, FL 33470-4607



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 www.pbctax.com Tel: (561) 355-2264

**\*\*LOCATED AT\*\***  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607

**Serving you.**

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
56-0027 LANDSCAPING	ROCKETT DAMON C		U14,754403 - 09/25/14	\$0.00	B199604540

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2002/2003 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604540  
 EXPIRES: SEPTEMBER 30, 2003**

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD RD ST  
 LOXAHATCHEE, FL 33470-4607



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*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 353-2284

**"LOCATED AT"**  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607

**Serving you.**

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
58-0027 LANDSCAPING	ROGRETT DAMON C		U14,704403 - 02/25/14	\$0.00	B199604540

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2004/2005 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604540  
 EXPIRES: SEPTEMBER 30, 2005**

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD RD ST  
 LOXAHATCHEE, FL 33470-4607



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**ANNE M. GANNON**  
**CONSTITUTIONAL TAX COLLECTOR**  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 355-2264

**"LOCATED AT"**  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607

**Serving you.**

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
56-0027 LANDSCAPING	ROCKETT DAMON G		U14.764403 - 09/26/14	\$0.00	G189604540

This document is valid only when received by the Tax Collector's Office.

**STATE OF FLORIDA**  
**PALM BEACH COUNTY**  
**2005/2006 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604540**  
**EXPIRES: SEPTEMBER 30, 2006**

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD RD ST  
 LOXAHATCHEE, FL 33470-4807



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**ANNE M. GANNON**  
**CONSTITUTIONAL TAX COLLECTOR**  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 855-2264

**\*\*LOCATED AT\*\***  
**14095 43RD RD**  
**LOXAHATCHEE, FL 33470-4607**

**Serving you.**

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
68 0027 LANDSCAPING	ROCKETT DAMON C		U14.784403 - 09/25/14	\$0.00	B199604540

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA**  
**PALM BEACH COUNTY**  
**2006/2007 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604540**  
**EXPIRES: SEPTEMBER 30, 2007**

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD RD ST  
 LOXAHATCHEE, FL 33470-4607



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# Anne M. Gannon, Tax Collector

P. O. Box 3715  
West Palm Beach, FL 33402-3715  
www.pbcgov.com/tax Tel: (561) 355-2272

A CUT ABOVE LANDSCAPING &  
ROCKETT DAMON C  
14095 43RD RD  
LOXAHATCHEE FL 33470-4807

Account Number: **1996-04540**

Dear Business Owner:

This is your new local business tax receipt. Please keep the upper portion for your records and detach the bottom of this form. Verify the information and display it conspicuously at your place of business, open to the view of the public.

This receipt is in addition to and not in lieu of any license required by law or municipal ordinance and is subject to regulations of zoning, health, and any other lawful authority (County Ordinance Number 72-7).

Receipts may be transferred to a new owner when evidence of a sale is provided; the original receipt is surrendered and a transfer fee is paid.

Receipts may be transferred to a new location when proof of zoning approval is provided; the original receipt is surrendered and a transfer fee is paid.

Business name changes require a new receipt.

This receipt expires on **September 30, 2008**. Renewal notices are mailed at the end of June. If you do not receive the notice by the end of July, please let us know.

I hope you have a successful year.

Tax Collector

\*\*\*\*\* DETACH AND DISPLAY BOTTOM PORTION, AND KEEP UPPER PORTION FOR YOUR RECORDS \*\*\*\*\*

**1996-04540**

STATE OF FLORIDA  
PALM BEACH COUNTY  
LOCAL BUSINESS TAX RECEIPT

OS-012  
CLASSIFICATION

**EXPIRES: SEPTEMBER - 30 - 2008**

A CUT ABOVE LANDSCAPING &  
MAINTENANCE INC  
ROCKETT DAMON C

\*\* LOCATED AT  
14095 43RD RD  
LOXAHATCHEE FL 33470-4607

CNTY \$33.00  
TOTAL \$33.00

This receipt is hereby valid for the above address for the period beginning on the first day of October and ending on the thirtieth day of September to engage in the business, profession or occupation of:

LANDSCAPING

**THIS IS NOT A BILL - DO NOT PAY**

PAID. PBC TAX COLLECTOR  
\$33.00 OCC 860 1504825 08-01-2007

ANNE M. GANNON  
TAX COLLECTOR, PALM BEACH COUNTY

THIS DOCUMENT IS VALID ONLY WHEN  
RECEIPTED BY TAX COLLECTOR



**Anne M. Gannon, Tax Collector**

P.O. Box 3715

West Palm Beach, FL 33402-3715

WWW.TAXCOLLECTORPBC.COM Tel:(561) 355-2272

A CUT ABOVE LANDSCAPING &  
ROCKETT DAMON C  
14095 43RD RD  
LOXAHATCHEE FL 33470-4607

Account Number: **1996-04540**

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This receipt expires on **September 30, 2009**. Renewal notices are mailed at the end of June. If you do not receive the notice by the end of July, please let us know.

I hope you have a successful year.

*Anne M. Gannon*

Tax Collector

\*\*\* DETACH AND DISPLAY BOTTOM PORTION, AND KEEP UPPER PORTION FOR YOUR RECORDS \*\*\*

1996-04540

STATE OF FLORIDA

PALM BEACH COUNTY

**LOCAL BUSINESS TAX RECEIPT**

**EXPIRES: SEPTEMBER - 30 - 2009**

05-012

CLASSIFICATION

A CUT ABOVE LANDSCAPING &  
MAINTENANCE INC  
ROCKETT DAMON C

\*\* LOCATED AT

14095 43RD RD  
LOXAHATCHEE FL 33470-4607

CNTY \$33.00

TOTAL \$33.00

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LANDSCAPING

**THIS IS NOT A BILL - DO NOT PAY**

PAID. PBC TAX COLLECTOR  
\$33.00 OCC 049 1435037 07-15-2008

**ANNE M. GANNON**  
TAX COLLECTOR, PALM BEACH COUNTY

**THIS DOCUMENT IS VALID ONLY WHEN RECEIVED BY TAX COLLECTOR**



**Anne M. Gannon, Tax Collector**  
 P.O. Box 3715  
 West Palm Beach, FL 33402-3715  
 WWW.TAXCOLLECTORPBC.COM Tel:(561) 355-2272

A CUT ABOVE LANDSCAPING &  
 ROCKETT DAMON C  
 14095 43RD RD  
 LOXAHATCHEE FL 33470-4807

Account Number: **1996-04540**

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Business name changes require a new receipt.

This receipt **expires on September 30, 2010**. Renewal notices are mailed at the end of June. If you do not receive the notice by the end of July, please let us know.

I hope you have a successful year.

*Anne M. Gannon*

Tax Collector

\*\*\*\* DETACH AND DISPLAY BOTTOM PORTION, AND KEEP UPPER PORTION FOR YOUR RECORDS \*\*\*\*

**1996-04540**

STATE OF FLORIDA  
 PALM BEACH COUNTY

05-012

CLASSIFICATION

**LOCAL BUSINESS TAX RECEIPT**  
**EXPIRES: SEPTEMBER - 30 - 2010**

A CUT ABOVE LANDSCAPING &  
 MAINTENANCE INC  
 ROCKETT DAMON C

LOCATED AT  
 14095 43RD RD  
 LOXAHATCHEE FL 33470-4607

CNTY	33.00
TOTAL	33.00

This receipt is hereby valid for the above address for the period beginning on the first day of October and ending on the thirtieth day of September to engage in the business, profession or occupation of:

LANDSCAPING

**THIS IS NOT A BILL - DO NOT PAY**

PAID. PBC TAX COLLECTOR  
 33.00 BTR 049 01762101 08/13/2009

ANNE M. GANNON  
 TAX COLLECTOR, PALM BEACH COUNTY

THIS DOCUMENT IS VALID ONLY WHEN RECEIPTED  
 BY TAX COLLECTOR



# Anne M. Gannon, Tax Collector

P.O. Box 3715  
West Palm Beach, FL 33402-3715  
www.taxcollectorpbc.com Tel: (561)355-2272

A CUT ABOVE LANDSCAPING &  
ROCKETT DAMON C  
14095 43RD RD  
LOXAHATCHEE FL 33470-4607

Account Number: **1996-04540**

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Business name changes require a new receipt.

This receipt **expires on September 30, 2011** Renewal notices are mailed at the end of June. If you do not receive the notice by the end of July, please let us know.

I hope you have a successful year.

Tax Collector

\*\*\*\* DETACH AND DISPLAY BOTTOM PORTION, AND KEEP UPPER PORTION FOR YOUR RECORDS \*\*\*\*

**1996-04540**

STATE OF FLORIDA  
PALM BEACH COUNTY

OS-012  
CLASSIFICATION

## LOCAL BUSINESS TAX RECEIPT

**EXPIRES: SEPTEMBER 30, 2011**

A CUT ABOVE LANDSCAPING &  
MAINTENANCE INC  
ROCKETT DAMON C

\*\* LOCATED AT

14095 43RD RD  
LOXAHATCHEE FL 33470-4607

CNTY \$33.00

TOTAL \$33.00

This receipt is hereby valid for the above address for the period beginning on the first day of October and ending on the thirtieth day of September to engage in the business, profession or occupation of:

LANDSCAPING

**THIS IS NOT A BILL - DO NOT PAY**

PAID. PBC TAX COLLECTOR  
\$33.00 BTR 813 01843583 09/28/2010

**ANNE M. GANNON**  
TAX COLLECTOR, PALM BEACH COUNTY

**THIS DOCUMENT IS VALID ONLY WHEN  
RECEIVED BY TAX COLLECTOR**



**ANNI M. GANNON**  
 CONSTITUTIONAL TAX COLLECTOR  
 Serving Palm Beach County

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.taxcollectorpbc.com Tel: (561) 355-2272

**\*\*LOCATED AT\*\***

**14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607**

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
56-0027 LANDSCAPING	ROCKETT DAMON C		011.139342 - 08/02/11	\$39.00	B4016007B

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2011/2012 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604540  
 EXPIRES: SEPTEMBER 30, 2012**

A CUT ABOVE LANDSCAPING & MAINTENANCE INC  
 A CUT ABOVE LANDSCAPING & MAINTENANCE INC  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607



This receipt does not constitute a franchise, agreement, permission of authority to perform the services or operate the business described herein when a franchise, agreement or other county commission, state or federal permission of authority is required by county, state or federal law.



**ANNE M. GANNON**  
 CONSTITUTIONAL TAX COLLECTOR  
 Serving Palm Beach County

P.O. Box 3359, West Palm Beach, FL 33402-3359  
 www.taxcollectorpbcc.com Tel: (561) 355-2272

**\*\*LOCATED AT\*\***

14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
56-0027 LANDSCAPING	ROCKETT DAMON C		812.422639 - 07/13/12	\$33.00	840085530

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2012/2013 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604540  
 EXPIRES: SEPTEMBER 30, 2013**

A CUT ABOVE LANDSCAPING & MAINTENANCE INC  
 A CUT ABOVE LANDSCAPING & MAINTENANCE INC  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607



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 CONSTITUTIONAL TAX COLLECTOR  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 355-2264

**\*\*LOCATED AT\*\***  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607

*Serving you.*

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
56-6027 LANDSCAPING	ROCKETT DAMON C		613.1698995 - 09/13/13	\$33.00	B4018866

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2013/2014 LOCAL BUSINESS TAX RECEIPT**

B2 - 288

A CUT ABOVE LANDSCAPING & MAINTENANCE INC  
 A CUT ABOVE LANDSCAPING & MAINTENANCE INC  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607

**LBTR Number: 199604540  
 EXPIRES: SEPTEMBER 30, 2014**



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**ANNE M. GANNON**  
 CONSTITUTIONAL TAX COLLECTOR  
*Serving Palm Beach County*

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 www.pbctax.com Tel: (561) 355-2264

**\*\*LOCATED AT\*\***  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607

*Serving you.*

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMI PAID	BILL #
55-0027 LANDSCAPING	ROCKETT DAMON C		U11.784103 - 08/25/14	\$39.00	B40185680

This document is valid only when received by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2014/2015 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604540  
 EXPIRES: SEPTEMBER 30, 2015**

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD RD ST  
 LOXAHATCHEE, FL 33470-4607



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**ANNE M. GANNON**  
 CONSTITUTIONAL TAX COLLECTOR  
 Serving Palm Beach County

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 355-2284

**"LOCATED AT"**  
 14095 43RD ROAD  
 LOXAHATCHEE, FL 33470-4607

Serving you.

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
56-0023 LAWN & LANDSCAPE MAINTENANCE	ROCKETT DAMON C		U14.784403 - 09/26/14	\$0.00	B199604542

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2001/2002 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604542  
 EXPIRES: SEPTEMBER 30, 2002**

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD ROAD ST  
 LOXAHATCHEE, FL 33470-4607



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**ANNE M. GANNON**  
 CONSTITUTIONAL TAX COLLECTOR  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 355-2284

**"LOCATED AT"**  
 14095 43RD ROAD  
 LOXAHATCHEE, FL 33470-4607

*Serving you.*

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
58-0026 LAWN & LANDSCAPE MAINTENANCE	ROCKETT DAMON C		L14.764403 - 09/25/14	\$0.00	B199604542

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2002/2003 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604542  
 EXPIRES: SEPTEMBER 30, 2003**

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD ROAD ST  
 LOXAHATCHEE, FL 33470-4607



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**CONSTITUTIONAL TAX COLLECTOR**  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 355-2264

**"LOCATED AT"**

**14095 43RD ROAD**  
**LOXAHATCHEE, FL 33470-4607**

**Serving you.**

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
66-0029 LAWN & LANDSCAPE MAINTENANCE	ROCKETT DAMON C		U14.764403 - 08/25/14	\$0.00	B199604542

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA**  
**PALM BEACH COUNTY**  
**2003/2004 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604542**  
**EXPIRES: SEPTEMBER 30, 2004**

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD ROAD ST  
 LOXAHATCHEE, FL 33470-4607



This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and **MUST** be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.



**ANNE M. GANNON**  
**CONSTITUTIONAL TAX COLLECTOR**  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbetax.com Tel: (561) 355-2284

**"LOCATED AT"**  
**14095 43RD ROAD**  
**LOXAHATCHEE, FL 33470-4607**

**Serving you.**

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BEL #
68-0029 LAWN & LANDSCAPE MAINTENANCE	ROCKETT DAMON C		L14.784409 - 08/25/14	\$0.00	B19604542

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA**  
**PALM BEACH COUNTY**  
**2004/2005 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604542**  
**EXPIRES: SEPTEMBER 30, 2005**

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD ROAD ST  
 LOXAHATCHEE, FL 33470-4607



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 Serving Palm Beach County

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 355-2264

**\*\*LOCATED AT\*\***  
 14095 43RD ROAD  
 LOXAHATCHEE, FL 33470-4607

*Serving you.*

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
88-0029 LAWN & LANDSCAPE MAINTENANCE	ROCKETT DAMON C		U14.784403 - 09/25/14	\$0.00	0199004542

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2005/2006 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604542  
 EXPIRES: SEPTEMBER 30, 2006**

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD ROAD ST  
 LOXAHATCHEE, FL 33470-4607



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**ANNE M. GANNON**  
 CONSTITUTIONAL TAX COLLECTOR  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 355-2204

**"LOCATED AT"**  
 14095 43RD ROAD  
 LOXAHATCHEE, FL 33470-4807

*Serving you.*

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
58-0029 LAWN & LANDSCAPE MAINTENANCE	ROCKETT DAMON C		U14,764403 - 09/28/14	\$0.00	199604542

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2006/2007 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604542  
 EXPIRES: SEPTEMBER 30, 2007**

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD ROAD ST  
 LOXAHATCHEE, FL 33470-4807



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# Anne M. Gannon, Tax Collector

P. O. Box 3715  
West Palm Beach, FL 33402-3715  
www.pbcgov.com/tax Tel: (561) 355-2272

A CUT ABOVE LANDSCAPING &  
ROCKETT DAMON C  
14095 43RD ROAD  
LOXAHATCHEE FL 33470-4607

Account Number: **1996-04542**

Dear Business Owner:

This is your new local business tax receipt. Please keep the upper portion for your records and detach the bottom of this form. Verify the information and display it conspicuously at your place of business, open to the view of the public.

This receipt is in addition to and not in lieu of any license required by law or municipal ordinance and is subject to regulations of zoning, health, and any other lawful authority (County Ordinance Number 72-7).

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Receipts may be transferred to a new location when proof of zoning approval is provided; the original receipt is surrendered and a transfer fee is paid.

Business name changes require a new receipt.

This receipt **expires on September 30, 2008**. Renewal notices are mailed at the end of June. If you do not receive the notice by the end of July, please let us know.

I hope you have a successful year.

Tax Collector

FOR THE PUBLIC USE (SEE) \*\*\*\*\* DETACH AND DISPLAY BOTTOM PORTION, AND KEEP UPPER PORTION FOR YOUR RECORDS \*\*\*\*\*

**1996-04542**

STATE OF FLORIDA  
PALM BEACH COUNTY  
**LOCAL BUSINESS TAX RECEIPT**

OS-012  
CLASSIFICATION

**EXPIRES: SEPTEMBER - 30 - 2008**

A CUT ABOVE LANDSCAPING &  
MAINTENANCE INC  
ROCKETT DAMON C

\*\* LOCATED AT  
14095 43RD ROAD  
LOXAHATCHEE FL 33470-4607

CNTY      \$33.00  
  
TOTAL      \$33.00

This receipt is hereby valid for the above address for the period beginning on the first day of October and ending on the thirtieth day of September to engage in the business, profession or occupation of:

LAWN & LANDSCAPE MAINT  
TREE SERVICE

**THIS IS NOT A BILL - DO NOT PAY**

PAID, PBC TAX COLLECTOR  
\$33.00 OCC 860 1504824 08-01-2007

**ANNE M. GANNON**  
TAX COLLECTOR, PALM BEACH COUNTY

**THIS DOCUMENT IS VALID ONLY WHEN RECEIPTED BY TAX COLLECTOR**



# Anne M. Gannon, Tax Collector

P.O. Box 3715

West Palm Beach, FL 33402-3715

WWW.TAXCOLLECTORPBC.COM Tel:(561) 355-2272

A CUT ABOVE LANDSCAPING &  
ROCKETT DAMON C  
14095 43RD ROAD  
LOXAHATCHEE FL 33470-4607

Account Number: **1996-04542**

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Business name changes require a new receipt.

This receipt expires on **September 30, 2009**. Renewal notices are mailed at the end of June. If you do not receive the notice by the end of July, please let us know.

I hope you have a successful year.

Tax Collector

\*\*\* DETACH AND DISPLAY BOTTOM PORTION, AND KEEP UPPER PORTION FOR YOUR RECORDS \*\*\*

**1996-04542**

STATE OF FLORIDA

08-012

PALM BEACH COUNTY

CLASSIFICATION

## LOCAL BUSINESS TAX RECEIPT

**EXPIRES: SEPTEMBER - 30 - 2009**

A CUT ABOVE LANDSCAPING &  
MAINTENANCE INC  
ROCKETT DAMON C

\*\* LOCATED AT

CNTY \$33.00

14095 43RD ROAD  
LOXAHATCHEE FL 33470-4607

TOTAL \$33.00

This receipt is hereby valid for the above address for the period beginning on the first day of October and ending on the thirtieth day of September to engage in the business, profession or occupation of:

LAWN & LANDSCAPE MAINT  
TREE SERVICE

**THIS IS NOT A BILL - DO NOT PAY**

PAID. PBC TAX COLLECTOR  
\$33.00 OCC 049 1435038 07-15-2008

**ANNE M. GANNON**  
TAX COLLECTOR, PALM BEACH COUNTY

**THIS DOCUMENT IS VALID ONLY WHEN RECEIPTED  
BY TAX COLLECTOR**



**Anne M. Gannon, Tax Collector**  
 P.O. Box 3715  
 West Palm Beach, FL 33402-3715  
 WWW.TAXCOLLECTORPBC.COM Tel:(561) 355-2272

A CUT ABOVE LANDSCAPING &  
 ROCKETT DAMON C  
 14095 43RD ROAD  
 LOXAHATCHEE FL 33470-4607

Account Number: **1996-04542**

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I hope you have a successful year.

*Anne M. Gannon*

Tax Collector

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**1996-04542**

STATE OF FLORIDA  
 PALM BEACH COUNTY

DS-012

CLASSIFICATION

**LOCAL BUSINESS TAX RECEIPT**  
**EXPIRES: SEPTEMBER - 30 - 2010**

A CUT ABOVE LANDSCAPING &  
 MAINTENANCE INC  
 ROCKETT DAMON C

LOCATED AT  
 14095 43RD ROAD  
 LOXAHATCHEE FL 33470-4607

CNTY	33.00
<b>TOTAL</b>	<b>33.00</b>

This receipt is hereby valid for the above address for the period beginning on the first day of October and ending on the thirtieth day of September to engage in the business, profession or occupation of:

LAWN & LANDSCAPE MAINT  
 TREE SERVICE

**THIS IS NOT A BILL - DO NOT PAY**

PAID. PBC TAX COLLECTOR  
 33.00 BTR 049 01762100 08/13/2009

218 of 290

ANNE M. GANNON

THIS DOCUMENT IS VALID ONLY WHEN RECEIPTED



# Anne M. Gannon, Tax Collector

P.O. Box 3715  
West Palm Beach, FL 33402-3715  
www.taxcollectorpbc.com Tel:(561)355-2272

A CUT ABOVE LANDSCAPING &  
ROCKETT DAMON C  
14095 43RD RD  
LOXAHATCHEE FL 33470-4607

Account Number: **1996-04542**

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Tax Collector

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1996-04542

STATE OF FLORIDA  
PALM BEACH COUNTY

OS-012  
CLASSIFICATION

## LOCAL BUSINESS TAX RECEIPT

**EXPIRES: SEPTEMBER 30, 2011**

A CUT ABOVE LANDSCAPING &  
MAINTENANCE INC  
ROCKETT DAMON C

\*\* LOCATED AT

14095 43RD ROAD  
LOXAHATCHEE FL 33470-4607

CNTY \$33.00

TOTAL \$33.00

This receipt is hereby valid for the above address for the period beginning on the first day of October and ending on the thirtieth day of September to engage in the business, profession or occupation of:

LAWN & LANDSCAPE MAINT  
TREE SERVICE

**THIS IS NOT A BILL - DO NOT PAY**

PAID. PBC TAX COLLECTOR  
\$33.00.BTR 813 01843584 09/28/2010

**ANNE M. GANNON**  
TAX COLLECTOR, PALM BEACH COUNTY

**THIS DOCUMENT IS VALID ONLY WHEN**  
RECEIPTED BY TAX COLLECTOR



**ANNE M. GANNON**  
 CONSTITUTIONAL TAX COLLECTOR  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.taxcollectorpbc.com Tel: (561) 855-2272

**\*\*LOCATED AT\*\***

14095 43RD ROAD  
 LOXAHATCHEE, FL 33470-4607

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
55-0099 LAWN & LANDSCAPE MAINTENANCE	ROCKETT DAMON C		B11.138943 - 09/02/11	\$43.00	P40180376

This document is valid only when received by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2011/2012 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604542  
 EXPIRES: SEPTEMBER 30, 2012**

A CUT ABOVE LANDSCAPING & MAINTENANCE INC  
 A CUT ABOVE LANDSCAPING & MAINTENANCE INC  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607



This receipt does not constitute a franchise, agreement, permission of authority to perform the services or operate the business described herein when a franchise, agreement or other county commission, state or federal permission of authority is required by county, state or federal law.



**ANNE M. GANNON**  
**CONSTITUTIONAL TAX COLLECTOR**  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.taxcollectorpbc.com Tel: (561) 355-2272

**\*\*LOCATED AT\*\***

14095 43RD ROAD  
 LOXAHATCHEE, FL 33470-4607

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
58-002B LAWN & LANDSCAPE MAINTENANCF	ROCKETT DAMON C		B12.422748 - 07/13/12	\$23.00	B40085529

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2012/2013 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604542  
 EXPIRES: SEPTEMBER 30, 2013**

A CUT ABOVE LANDSCAPING & MAINTENANCE INC  
 A CUT ABOVE LANDSCAPING & MAINTENANCE INC  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607



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**CONSTITUTIONAL TAX COLLECTOR**  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 355-2264

**\*\*LOCATED AT\*\***

**14095 43RD ROAD**  
**LOXAHATCHEE, FL 33470-4607**

*Serving you.*

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
56-0029 LAWN & LANDSCAPE MAINTENANCE	ROCKETT GANNON C		B13.1908996 - 09/13/13	\$33.00	B40195855

This document is valid only when received by the Tax Collector's Office.

B3 - 288

A CUT ABOVE LANDSCAPING & MAINTENANCE INC  
 A CUT ABOVE LANDSCAPING & MAINTENANCE INC  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607



**STATE OF FLORIDA**  
**PALM BEACH COUNTY**  
**2013/2014 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604542**  
**EXPIRES: SEPTEMBER 30, 2014**

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 CONSTITUTIONAL TAX COLLECTOR  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 355-2264

**\*\*LOCATED AT\*\***  
 14095 43RD ROAD  
 LOXAHATCHEE, FL 33470-4607

*Serving you.*

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
88-0129 LAWN & LANDSCAPE MAINTENANCE	ROCKETT DAMON G		U14-704403 - 09/26/14	\$33.00	B40185567

This document is valid only when received by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2014/2015 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 199604542  
 EXPIRES: SEPTEMBER 30, 2015**

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD ROAD ST  
 LOXAHATCHEE, FL 33470-4607



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# Anne M. Gannon, Tax Collector

P.O. Box 3715  
West Palm Beach, FL 33402-3715  
www.taxcollectorpbc.com Tel:(561)355-2272

A CUT ABOVE LANDSCAPE  
TYSON MICHAEL  
14095 43RD RD  
LOXAHATCHEE FL 33470-4607

Account Number: **2010-14090**

Dear Business Owner:

This is your new local business tax receipt. Please keep the upper portion for your records and detach the bottom of this form. Verify the information and display it conspicuously at your place of business, open to the view of the public.

This receipt is in addition to and not in lieu of any license required by law or municipal ordinance and is subject to regulations of zoning, health, and any other lawful authority (County Ordinance Number 72-7).

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Business name changes require a new receipt.

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I hope you have a successful year.

Tax Collector

\*\*\*\* DETACH AND DISPLAY BOTTOM PORTION, AND KEEP UPPER PORTION FOR YOUR RECORDS \*\*\*\*

**2010-14090**

STATE OF FLORIDA  
PALM BEACH COUNTY

OC-032  
CLASSIFICATION

## LOCAL BUSINESS TAX RECEIPT

**EXPIRES: SEPTEMBER 30, 2010**

A CUT ABOVE LANDSCAPE  
& MAINTENANCE  
TYSON MICHAEL

\*\* LOCATED AT

CNTY

\$13.75

14095 43RD RD

LOXAHATCHEE FL 33470-4607

TOTAL

\$13.75

This receipt is hereby valid for the above address for the period beginning on the first day of October and ending on the thirtieth day of September to engage in the business, profession or occupation of:

IRRIGATION SPRINKLER CNTR

U13440

**THIS IS NOT A BILL - DO NOT PAY**

PAID, PBC TAX COLLECTOR

\$13.75 BTR 519 01280415 05/04/2010

**ANNE M. GANNON**  
TAX COLLECTOR, PALM BEACH COUNTY

**THIS DOCUMENT IS VALID ONLY WHEN  
RECEIPTED BY TAX COLLECTOR**



# Anne M. Gannon, Tax Collector

P.O. Box 3715  
West Palm Beach, FL 33402-3715  
www.taxcollectorpbc.com Tel:(561)355-2272

A CUT ABOVE LANDSCAPE  
TYSON MICHAEL  
14095 43RD RD  
LOXAHATCHEE FL 33470-4607

Account Number: **2010-14090**

Dear Business Owner:

This is your new local business tax receipt. Please keep the upper portion for your records and detach the bottom of this form. Verify the information and display it conspicuously at your place of business, open to the view of the public.

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Tax Collector

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**2010-14090**

STATE OF FLORIDA  
PALM BEACH COUNTY

OC-032  
CLASSIFICATION

## LOCAL BUSINESS TAX RECEIPT

**EXPIRES: SEPTEMBER 30, 2011**

A CUT ABOVE LANDSCAPE  
& MAINTENANCE  
TYSON MICHAEL

\*\* LOCATED AT

CNTY

\$27.50

14095 43RD RD

LOXAHATCHEE FL 33470-4607

TOTAL

\$27.50

This receipt is hereby valid for the above address for the period beginning on the first day of October and ending on the thirtieth day of September to engage in the business, profession or occupation of:

IRRIGATION SPRINKLER  
CONTRACTOR  
U13440

**THIS IS NOT A BILL - DO NOT PAY**

PAID. PBC TAX COLLECTOR  
\$27.50 BTR 813 01843585 09/28/2010

**ANNE M. GANNON**  
TAX COLLECTOR, PALM BEACH COUNTY

**THIS DOCUMENT IS VALID ONLY WHEN  
RECEIVED BY TAX COLLECTOR**



**ANNE M. GANNON** P.O. Box 3353, West Palm Beach, FL 33402-3353  
 CONSTITUTIONAL TAX COLLECTOR [www.taxcollectorpbcc.com](http://www.taxcollectorpbcc.com) Tel: (561) 355-2272  
*Serving Palm Beach County*

**\*\*LOCATED AT\*\***  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
20-2060-IRRIGATION SPRINKLER CONTRACTOR	TYSON MICHAEL	113440	U1: 426813 - 08/11/11	\$27.50	940161835

This document is valid only when received by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2011/2012 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 201014090  
 EXPIRES: SEPTEMBER 30, 2012**

A CUT ABOVE LANDSCAPE & MAINTENANCE  
 A CUT ABOVE LANDSCAPE & MAINTENANCE  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607



This receipt does not constitute a franchise, agreement, permission of authority to perform the services or operate the business described herein when a franchise, agreement or other county commission, state or federal permission of authority is required by county, state or federal law.



**ANNE M. GANNON**  
**CONSTITUTIONAL TAX COLLECTOR**  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.taxcollectorpbc.com Tel: (561) 358-2272

**\*\*LOCATED AT\*\***

14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
23-0060 IRRIGATION SPRINKLER CONTRACTOR	TYSON MICHAEL	U12440	B12.190430 - 07/24/12	\$27.50	B40076006

This document is valid only when receipted by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2012/2013 LOCAL BUSINESS TAX RECEIPT**

B2 - 346

A CUT ABOVE LANDSCAPE & MAINTENANCE  
 A CUT ABOVE LANDSCAPE & MAINTENANCE  
 14095 43RD RD ST  
 LOXAHATCHEE, FL 33470-4607



**LBTR Number: 201014090**  
**EXPIRES: SEPTEMBER 30, 2013**

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**ANNE M. GANNON**  
 CONSTITUTIONAL TAX COLLECTOR  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 355-2264

**\*\*LOCATED AT\*\***  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607

*Serving you.*

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
23-0082 IRRIGATION SPRINKLER CONTRACTOR	TYSON MICHAEL	U1314D	B23.1596857 - 09/13/13	\$27.50	B40193336

This document is valid only when received by the Tax Collector's Office.

**STATE OF FLORIDA  
 PALM BEACH COUNTY  
 2013/2014 LOCAL BUSINESS TAX RECEIPT**

B1 - 289

A CUT ABOVE LANDSCAPE & MAINTENANCE  
 A CUT ABOVE LANDSCAPE & MAINTENANCE  
 14095 43RD RD ST  
 LOXAHATCHEE, FL 33470-4607



**LBTR Number: 201014090  
 EXPIRES: SEPTEMBER 30, 2014**

This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and **MUST** be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.



**ANNE M. GANNON**  
**CONSTITUTIONAL TAX COLLECTOR**  
*Serving Palm Beach County*

P.O. Box 3353, West Palm Beach, FL 33402-3353  
 www.pbctax.com Tel: (561) 355-2264

**\*\*LOCATED AT\*\***  
**14095 43RD RD**  
**LOXAHATCHEE, FL 33470-4607**

*Serving you.*

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	RPT #
28-0157 CERTIFIED SPECIALTY CONTR	TYSON MICHAEL	90052141535	U34766403 - 09/30/14	\$27.50	R41459759

This document is valid only when receipted by the Tax Collector's Office.

A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 A CUT ABOVE LANDSCAPE AND MAINTENANCE INC  
 14095 43RD RD  
 LOXAHATCHEE, FL 33470-4607



**STATE OF FLORIDA**  
**PALM BEACH COUNTY**  
**2014/2015 LOCAL BUSINESS TAX RECEIPT**

**LBTR Number: 201014090**  
**EXPIRES: SEPTEMBER 30, 2015**

This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and **MUST** be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.



**PALM BEACH COUNTY PROPERTY APPRAISER**  
**PROPERTY INFORMATION CARD**

**Tax Year: 2016**

Parcel ID: 41-41-43-08-00-000-5130  
 Owner: ROCKETT DAMON C

Use Code: 6900  
 Agricultural Use: Y  
 Rg/Tw/Sq: 41/43/08  
 Map ID:  
 Tax Dist: 41486  
 2015 Proposed  
 Millage Rate: 20.085400

Subdivision:  
 Condo Type:  
 Vac/impr: IMPROVED  
 Sale Date: 04/08/03  
 Sale Amt: 10  
 Book: 15111  
 Page: 837  
 Inst Type: QC  
 Qual Cd:

Address: 14095 43RD RD N  
 LOXAHATCHEE FL 33470-4607

Short Legal Description:  
 8-43-41, W 1/2 OF NE 1/4 OF NE1/4 OF SE 1/4

Location Address:  
 14095 43RD RD N  
 LOXAHATCHEE GROVES 33470

Certificate #:  
 Position #:  
 Yr Added: 2007  
 Acres (Deeded): 5.02

Code	Name
0011AD	LOXAHATCHEE GROVES WATER CONT.
0011AM	LOXAHATCHEE GROVES WATER CONT.
00300	SOLID WASTE AUTHORITY
00341	SOLID WASTE LOXAHATCHEE

**NAV Factor**

NAV Acres:  
 Assoc:  
 Cra/Date:  
 Notes: Y  
 Route:  
 Zone:

**2015 Proposed Values**

Land Market: 155,252  
 Imprv. Market: 319,030  
 Total Market: 474,282

**EXEMPTIONS**

Description	Yrocg	Excode	Amount	Exmpt Status	Applcmt Status
Homestead Full	2001	HX	\$ 25,000		A
Addl Homestead	2008	HX2	\$ 25,000		A

Ag Use Value: 9,500  
 Assessed Value: 273,651  
 \* Exemptions: 50,000  
 \* Total Value: 223,651  
 Penalty:  
 \* Total Taxable: 223,651

\* HISTORIC & ECONOMIC EXEMPTIONS ARE NOT REFLECTED IN THESE TOTALS.  
 DISCLAIMER: THIS INFORMATION IS BELIEVED CORRECT BUT SUBJECT TO CHANGE AND IS NOT GUARANTEED.



**GARY R. NIKOLITS, CFA**  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE, 1<sup>ST</sup> FLOOR  
 WEST PALM BEACH, FL 33401  
 (561) 355-2866

AUTO

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**HOMESTEAD RECEIPT FOR 2004**

**PROPERTY CONTROL NUMBER**

CITY RG. TWP SEC. SUBD. BLOCK LOT

00 | 41 | 43 | 08 | 00 | 000 | 5130

This unique **PROPERTY CONTROL NUMBER (PCN)** is your key to appraisal and Tax Roll Information. Always refer to this number when contacting the Property Appraiser, Tax Collector or Building Department. This Renewal applies **ONLY** to the owner(s) and property equally described on this receipt.

**THE FOLLOWING QUALIFIED EXEMPTIONS FOR THIS TAX YEAR**

**HOMESTEAD EXEMPTION**

HAVE BEEN RENEWED FOR THE FOLLOWING PROPERTY  
**8-43-41, W 1/2 OF NE 1/4 OF NE  
 1/4 OF SE 1/4**

**ROCKETT DAMON C**  
**14095 43RD RD N**  
**LOXAHATCHEE FL 33470 4607**

F 000000081  
 1204

SEE REVERSE SIDE FOR  
 IMPORTANT INFORMATION



**GARY R. NIKOLITS, CFA**  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE  
 GOVERNMENTAL CENTER, RM 503  
 WEST PALM BEACH, FL 33401-4793  
 Tel: (561) 355-2866 or 355-3489



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**2004 AGRICULTURAL RECEIPT**

**PROPERTY CONTROL NUMBER**

00 | 41 | 43 | 08 | 00 | 000 | 5130

**LEGAL DESCRIPTION**

**8-43-41, W 1/2 OF NE 1/4 OF NE  
 1/4 OF SE 1/4**

**ROCKETT DAMON C**  
**14095 43RD RD N**  
**LOXAHATCHEE FL 33470 4607**

SEE REVERSE SIDE FOR  
 IMPORTANT INFORMATION





**GARY R. NIKOLITS, CFA**  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE, 1<sup>ST</sup> FLOOR  
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<b>2005 HOMESTEAD RECEIPT</b>		THE FOLLOWING QUALIFIED EXEMPTIONS FOR THIS TAX YEAR
<b>PROPERTY CONTROL NUMBER</b>		<b>HOMESTEAD EXEMPTION</b>
CITY	RG. TWP. SEC. SUBD. BLOCK LOT	
00	41 43 08 00 000 5130	
This unique <b>PROPERTY CONTROL NUMBER (PCN)</b> is our key to appraisal and Tax Roll Information. Always refer to this number when contacting the Property Appraiser, Tax Collector or Building Department. This renewal applies <b>ONLY</b> to the owner(s) and property legally described on this receipt.		<b>HAVE BEEN RENEWED FOR THE FOLLOWING PROPERTY</b> <b>8-43-41, W 1/2 OF NE 1/4 OF N 1/4 OF SE 1/4</b>

**ROCKETT DAMON C**  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470 4607

00000127  
 43  
 SEE REVERSE SIDE FOR  
 IMPORTANT INFORMATION



**GARY R. NIKOLITS, CFA**  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE  
 GOVERNMENTAL CENTER, RM 503  
 WEST PALM BEACH, FL 33401-4793  
 Telephone (561) 355-2846 or 355-3489



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<b>2005 AGRICULTURAL RECEIPT</b>		<b>LEGAL DESCRIPTION</b>
<b>PROPERTY CONTROL NUMBER</b>		<b>8-43-41, W 1/2 OF NE 1/4 OF NE 1/4 OF SE 1/4</b>
00	41 43 08 00 000 5130	

**ROCKETT DAMON C**  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470 4607

SEE REVERSE SIDE FOR  
 IMPORTANT NOTICE





**GARY R. NIKOLITS, CFA**  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE, 1<sup>ST</sup> FLOOR  
 WEST PALM BEACH, FL 33401  
 (561) 355-2666

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 AUTO  
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 PERMIT NO. 214

PK

<b>2006 HOMESTEAD RECEIPT</b>	THE FOLLOWING QUALIFIED EXEMPTIONS FOR THIS TAX YEAR
<b>PROPERTY CONTROL NUMBER</b>	<b>HOMESTEAD EXEMPTION</b>
CITY RG. TWP SEC. SUBD. BLOCK LOT	
00   41   43   08   00   000   5130	
This unique <b>PROPERTY CONTROL NUMBER (PCN)</b> is your key to appraisal and Tax Roll Information. Always refer to this number when contacting the Property Appraiser, Tax Collector or Building Department. This renewal applies <b>ONLY</b> to the owner(s) and property equally described on this receipt.	HAVE BEEN RENEWED FOR THE FOLLOWING PROPERTY 8-43-41, W 1/2 OF NE 1/4 OF NE 1/4 OF SE 1/4

**ROCKETT DAMON C**  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470 4607

PK

000000101  
 057

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 IMPORTANT INFORMATION



**GARY R. NIKOLITS, CFA**  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE  
 GOVERNMENTAL CENTER, RM 503  
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<b>2006 AGRICULTURAL RECEIPT</b>	LEGAL DESCRIPTION
<b>PROPERTY CONTROL NUMBER</b>	<b>8-43-41, W 1/2 OF NE 1/4 OF NE 1/4 OF SE 1/4</b>
00   41   43   08   00   000   5130	

**ROCKETT DAMON C**  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470 4607

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 IMPORTANT INFORMATION





**GARY R. NIKOLITS, CFA**  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE, 1<sup>ST</sup> FLOOR  
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 PERMIT NO. 214

<b>2007 HOMESTEAD RECEIPT</b>							<b>THE FOLLOWING QUALIFIED EXEMPTIONS FOR THIS TAX YEAR</b>	
<b>PROPERTY CONTROL NUMBER</b>							<b>HOMESTEAD</b>	
CITY	HQ.	TWP.	SEC.	SUBD.	BLOCK	LOT		
00	41	43	08	00	000	5130		
<p>his unique <b>PROPERTY CONTROL NUMBER (PCN)</b> is our key to appraisal and Tax Roll Information. Always refer to this number when contacting the Property Appraiser, Tax Collector or Building Department. This renewal applies <b>ONLY</b> to the owner(s) and property gally described on this receipt.</p>							<p><b>HAVE BEEN RENEWED FOR THE FOLLOWING PROPERTY</b>  <b>8-43-41, W 1/2 OF NE 1/4 OF NE</b>  <b>1/4 OF SE 1/4</b></p>	

**ROCKETT DAMON C**  
**14095 43RD RD N**  
**LOXAHATCHEE FL 33470 4607**

300000100  
 392

SEE REVERSE SIDE FOR  
 IMPORTANT INFORMATION



**GARY R. NIKOLITS, CFA**  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE  
 GOVERNMENTAL CENTER, RM 503  
 WEST PALM BEACH, FL 33401-4793  
 Telephone (561) 355-2648 or 355-3489



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 WEST PALM BCH FL  
 PERMIT NO. 214

**RETURN SERVICE REQUESTED**

<b>2007 AGRICULTURAL RECEIPT</b>							<b>LEGAL DESCRIPTION</b>	
<b>PROPERTY CONTROL NUMBER</b>								
CITY	HQ.	TWP.	SEC.	SUBD.	BLOCK	LOT		
00	41	43	08	00	000	5130		
							<p><b>8-43-41, W 1/2 OF NE 1/4 OF NE</b>  <b>1/4 OF SE 1/4</b></p>	

**ROCKETT DAMON C**  
**14095 43RD RD N**  
**LOXAHATCHEE FL 33470 4607**

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**GARY R. NIKOLITS, CFA**  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE, 1<sup>ST</sup> FLOOR  
 WEST PALM BEACH, FL 33401  
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 AUTO  
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 WEST PALM BCH, FL  
 PERMIT NO. 214

<b>2008 HOMESTEAD RECEIPT</b>		THE FOLLOWING QUALIFIED EXEMPTIONS FOR THIS TAX YEAR					
PROPERTY CONTROL NUMBER		HOMESTEAD					
CITY	RG.		TWP.	SEC.	SUBD.	BLOCK	LOT
41	41	43	08	00	000	5130	
<p>his unique PROPERTY CONTROL NUMBER (PCN) is our key to appraisal and Tax Roll information. Always refer to this number when contacting the Property Appraiser, Tax Collector or Building Department. This renewal applies ONLY to the owner(s) and property gally described on this receipt.</p>		<p>HAVE BEEN RENEWED FOR THE FOLLOWING PROPERTY</p> <p>8-43-41, W 1/2 OF NE 1/4 OF NE 1/4 OF SE 1/4</p>					

**ROCKETT DAMON C**  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470 4607

0000101  
 18  
 SEE REVERSE SIDE FOR  
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**GARY R. NIKOLITS, CFA**  
 PALM BEACH COUNTY PROPERTY APPRAISER  
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 Telephone (561) 355-2846 or 355-3489



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 PERMIT NO. 214

<b>2008 AGRICULTURAL RECEIPT</b>		LEGAL DESCRIPTION				
PROPERTY CONTROL NUMBER		8-43-41, W 1/2 OF NE 1/4 OF NE 1/4 OF SE 1/4				
41	41		43	08	00	000

**ROCKETT DAMON C**  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470 4607

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**GARY R. NIKOLITS, CFA**  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE, 1<sup>ST</sup> FLOOR  
 WEST PALM BEACH, FL 33401  
 (561) 355-2888

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 FIRST-CLASS MAIL  
 AUTO  
 U.S. POSTAGE PAID  
 WEST PALM BCH. FL  
 PERMIT NO. 214

X

<b>2009 HOMESTEAD RECEIPT</b>	THE FOLLOWING QUALIFIED EXEMPTIONS FOR THIS TAX YEAR
<b>PROPERTY CONTROL NUMBER</b>	<b>HOMESTEAD</b>
CITY    RG.    TWP.    REG.    SUBD.    BLOCK    LOT	
41   41   43   08   00   000   5130	
This unique <b>PROPERTY CONTROL NUMBER (PCN)</b> is our key to appraisal and Tax Roll Information. Always refer to this number when contacting the Property Appraiser, Tax Collector or Building Department. This renewal applies <b>ONLY</b> to the owner(s) and property legally described on this receipt.	HAVE BEEN RENEWED FOR THE FOLLOWING PROPERTY <b>8-43-41, W 1/2 OF NE 1/4 OF NE 1/4 OF SE 1/4</b>

**ROCKETT DAMON C**  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470 4607

X

000000104  
 3330



**GARY R. NIKOLITS, CFA**  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE  
 GOVERNMENTAL CENTER, RM 503  
 WEST PALM BEACH, FL 33401-4793  
 Telephone (561) 355-2646 or 355-3489



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<b>2009 AGRICULTURAL RECEIPT</b>	LEGAL DESCRIPTION
<b>PROPERTY CONTROL NUMBER</b>	<b>8-43-41, W 1/2 OF NE 1/4 OF NE 1/4 OF SE 1/4</b>
41   41   43   08   00   000   5130	

**ROCKETT DAMON C**  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470 4607

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GARY R. NIKOLITS, CFA  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE, 1<sup>ST</sup> FLOOR  
 WEST PALM BEACH FL 33401  
 (561) 355-2866

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<b>2010 HOMESTEAD RECEIPT</b> KEEP THIS FOR YOUR RECORDS SEE REVERSE SIDE FOR IMPORTANT INFORMATION
<b>PROPERTY CONTROL NUMBER</b> <b>41 41 43 08 00 000 5130</b>
<b>Legal Description</b> 43-41, W 1/2 OF NE 1/4 OF NE 1/4 OF SE 1/4



<b>EXEMPTIONS RENEWED FOR THIS PROPERTY:</b> HOMESTEAD
---

ROCKETT DAMON C  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470 4607

273134



GARY R. NIKOLITS, CFA  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE, 5<sup>TH</sup> FLOOR  
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 (561) 355-2646 or 355-2781

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<b>2010 AGRICULTURAL RECEIPT</b> KEEP THIS FOR YOUR RECORDS SEE REVERSE SIDE FOR IMPORTANT INFORMATION
<b>PROPERTY CONTROL NUMBER</b> <b>41 41 43 08 00 000 5130</b>
<b>LEGAL DESCRIPTION</b> B-43-41, W 1/2 OF NE 1/4 OF NE 1/4 OF SE 1/4



<b>LEGAL DESCRIPTION</b> B-43-41, W 1/2 OF NE 1/4 OF NE 1/4 OF SE 1/4
---

ROCKETT DAMON C  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470 4607





GARY R. NIKOLITS, CFA  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE, 1<sup>ST</sup> FLOOR  
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<b>2011 HOMESTEAD RECEIPT</b> <b>THIS FOR YOUR RECORDS</b> <small>SEE REVERSE SIDE FOR IMPORTANT INFORMATION</small>	
<b>PROPERTY CONTROL NUMBER</b> <b>41 41 43 08 00 000 5130</b>	
<b>Legal Description</b> 8-43-41, W 1/2 OF NE 1/4 OF NE 1/4 OF SE 1/4	



EXEMPTIONS RENEWED FOR THIS PROPERTY:  
 HOMESTEAD

ROCKETT DAMON C  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470 4607

7240



GARY R. NIKOLITS, CFA  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE, 5<sup>TH</sup> FLOOR  
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<b>2011 AGRICULTURAL RECEIPT</b> <b>KEEP THIS FOR YOUR RECORDS</b> <small>SEE REVERSE SIDE FOR IMPORTANT INFORMATION</small>	
<b>PROPERTY CONTROL NUMBER</b> <b>41 41 43 08 00 000 5130</b>	



LEGAL DESCRIPTION  
 8-43-41, W 1/2 OF NE 1/4 OF NE  
 1/4 OF SE 1/4

ROCKETT DAMON C  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470 4607





GARY R. NIKOLITS, CFA  
 PALM BEACH COUNTY PROPERTY APPRAISER  
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 WEST PALM BEACH FL 33401  
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**2012 HOMESTEAD RECEIPT**  
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**PROPERTY CONTROL NUMBER**  
**41 41 43 08 00 000 5130**

**Legal Description**  
 B-43-41, W 1/2 OF NE 1/4 OF NE  
 1/4 OF SE 1/4

**EXEMPTIONS RENEWED FOR THIS PROPERTY:**  
 HOMESTEAD

ROCKETT DAMON C &  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470 4607

1487



GARY R. NIKOLITS, CFA  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE, 5<sup>TH</sup> FLOOR  
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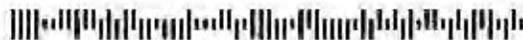
**2012 AGRICULTURAL RECEIPT**  
**KEEP THIS FOR YOUR RECORDS**  
 SEE REVERSE SIDE FOR IMPORTANT INFORMATION



**PROPERTY CONTROL NUMBER**  
**41 41 43 08 00 000 5130**

**LEGAL DESCRIPTION**  
 B-43-41, W 1/2 OF NE 1/4 OF NE  
 1/4 OF SE 1/4

ROCKETT DAMON C  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470 4607





GARY R. NIKOLITS, CFA  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE, 1<sup>ST</sup> FLOOR  
 WEST PALM BEACH FL 33401  
 (561) 355-2886

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 WEST PALM BCH, FL  
 PERMIT NO. 214

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**2014 HOMESTEAD RECEIPT**  
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PROPERTY CONTROL NUMBER  
**41 41 43 08 00 000 5130**

EXEMPTIONS RENEWED FOR THIS PROPERTY:  
 HOMESTEAD

Legal Description  
 8-43-41, W 1/2 OF NE 1/4 OF NE  
 1/4 OF SE 1/4

ROCKETT DAMON C &  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470-4607

51580



GARY R. NIKOLITS, CFA  
 PALM BEACH COUNTY PROPERTY APPRAISER  
 301 N. OLIVE AVENUE, 5<sup>TH</sup> FLOOR  
 WEST PALM BEACH FL 33401  
 (561) 355-2646 or 355-2781

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 AUTO  
 U.S. POSTAGE PAID  
 WEST PALM BCH, FL  
 PERMIT NO. 214

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 SERVICE REQUESTED

**2014 AGRICULTURAL RECEIPT**  
 KEEP THIS FOR YOUR RECORDS  
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PROPERTY CONTROL NUMBER  
**41 41 43 08 00 000 5130**

LEGAL DESCRIPTION  
 8-43-41, W 1/2 OF NE 1/4 OF NE  
 1/4 OF SE 1/4

ROCKETT DAMON C  
 14095 43RD RD N  
 LOXAHATCHEE FL 33470-4607

167



**FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS****Detail by FEI/EIN Number****Florida Profit Corporation**

A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.

**Filing Information**

<b>Document Number</b>	P98000092311
<b>FEI/EIN Number</b>	65-0884353
<b>Date Filed</b>	10/29/1998
<b>Effective Date</b>	01/01/1999
<b>State</b>	FL
<b>Status</b>	ACTIVE

**Principal Address**1686 D Road  
LOXAHATCHEE, FL 33470

Changed: 01/24/2013

**Mailing Address**1686 D Road  
LOXAHATCHEE, FL 33470

Changed: 01/24/2013

**Registered Agent Name & Address**ROCKETT, DAMON CPRES.  
14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470

Name Changed: 01/17/2008

Address Changed: 01/17/2008

**Officer/Director Detail****Name & Address**

Title DPST

ROCKETT, DAMON  
14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470

**Annual Reports**

<b>Report Year</b>	<b>Filed Date</b>
2013	01/24/2013
2014	01/16/2014
2015	03/03/2015

**Document Images**

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<a href="#">01/17/2008 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">02/12/2007 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">03/13/2006 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">04/26/2005 -- ANNUAL REPORT</a>	View image in PDF format
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<a href="#">01/30/2002 -- ANNUAL REPORT</a>	View image in PDF format
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<a href="#">04/22/2000 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">10/29/1998 -- Domestic Profit</a>	View image in PDF format

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State of Florida, Department of State

# *State of Florida*

## *Department of State*

I certify from the records of this office that A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC. is a corporation organized under the laws of the State of Florida, filed on October 29, 1998, effective January 1, 1999.

The document number of this corporation is P98000092311.

I further certify that said corporation has paid all fees due this office through December 31, 2010, that its most recent annual report was filed on May 25, 2010, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the Great Seal of Florida, at Tallahassee, the Capital, this the Twenty Fifth day of May, 2010*



*Sandra K. Roberts*  
**Secretary of State**

Authentication ID: 500181344655-052510-P98000092311

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.

<https://efile.sunbiz.org/certauthver.html>

TRANSMITTAL LETTER

P980000 92311

Department of State  
Division of Corporations  
P. O. Box 6327  
Tallahassee, FL 32314

SUBJECT: A Cut Above Landscape and Maintenance, Inc.  
(Proposed corporate name - must include suffix)  
(a Subs Corporation)

300002676013--3  
-10/29/98--01087--010  
\*\*\*\*\*78.75 \*\*\*\*\*78.75

EFFECTIVE DATE  
1-1-99

Enclosed is an original and one(1) copy of the articles of incorporation and a check for :

\$70.00  
Filing Fee

\$78.75  
Filing Fee  
& Certificate

\$122.50  
Filing Fee  
& Certified Copy

\$131.25  
Filing Fee,  
Certified Copy  
& Certificate

ADDITIONAL COPY REQUIRED

FROM: JAYME M. STEWART  
Name (Printed or typed)

631 Linnet Circle  
Address

Delray Beach, FL 33444  
City, State & Zip

(561) 276-6498 or cel (561) 306-0491  
Daytime Telephone number

FILED  
SECRETARY OF STATE  
DIVISION OF CORPORATIONS  
98 OCT 29 PM 9:17

NOTE: Please provide the original and one copy of the articles.

B. BROCK OCT 30 1998

**ARTICLES OF INCORPORATION  
OF  
A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.**

**ARTICLE 1 - NAME**

**EFFECTIVE DATE**

1-1-99

The name of this corporation is A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC., (hereinafter, "Corporation").

**ARTICLE 2 - PURPOSE OF THE CORPORATION**

The purpose of this corporation is to engage in any lawful act or activity for which a corporation may be organized under the laws of the United States and of the State of Florida.

**ARTICLE 3 - PRINCIPAL OFFICE**

The address of the principal office of this Corporation is 14095 43rd Road North, Loxahatchee, Florida 33470 and the mailing address is the same.

**ARTICLE 4 - INCORPORATOR**

The name and address in this state of the incorporator of this Corporation is:

Jayne M. Stewart  
631 Linnet Circle  
Delray Beach, Florida 33444

**ARTICLE 5 - OFFICERS**

The initial officers of the Corporation shall be:

President: Damon Rockett  
Secretary: Damon Rockett  
Treasurer: Damon Rockett

**ARTICLE 6 - DIRECTOR(S)**

The name(s) and address(es) of the person or persons who are appointed to act as the initial director(s) of the Corporation shall be:

Name	Address
Damon Rockett	14095 43rd Road North, Loxahatchee, FL 33470

FILED  
SECRETARY OF STATE  
DIVISION OF CORPORATIONS  
98 OCT 29 PM 9:17

## ARTICLE 7 - CORPORATE CAPITALIZATION

7.1 This corporation is authorized to issue only one class of shares of stock which shall be designated common stock. The total number of shares it is authorized to issue is 10,000 shares, each having the par value of ONE DOLLAR (\$1.00).

7.2 No holder of shares of stock of any class shall have any preemptive right to subscribe to or purchase any additional shares of any class, or any bonds or convertible securities of any nature; provided, however, that the Board of Director(s) may, in authorizing the issuance of shares of stock of any class, confer any preemptive right that the Board of Director(s) may deem advisable in connection with such issuance.

7.3 The Board of Director(s) of the Corporation may authorize the issuance from time to time of shares of its stock of any class, whether now or hereafter authorized, or securities convertible into shares of its stock on any class, whether now or hereafter authorized, for such consideration as the Board of Director(s) may deem advisable, subject to such restrictions or limitations, if any, as may be set forth in the bylaws of the Corporation.

7.4 The Board of Director(s) of the Corporation may, by Restated Articles of Incorporation, classify or reclassify any unissued stock from time to time by setting or changing the preferences, conversions or other rights, voting powers, restrictions, limitations as to dividends, qualifications, or term or conditions of redemption of the stock.

## ARTICLE 8 - SUB-CHAPTER S CORPORATION

8.1 The Corporation may elect to be an S Corporation, as provided in Sub-Chapter S of the Internal Revenue Code of 1986, as amended.

8.2 The shareholders of this Corporation may elect and, if elected, shall continue such election to be an S Corporation as provided in Sub-Chapter S of the Internal Revenue Code of 1986, as amended, unless the shareholders of the Corporation unanimously agree otherwise in writing.

8.3 After this Corporation has elected to be an S Corporation, none of the shareholders of this Corporation, without the written consent of all the shareholders of this Corporation shall take any action, or make any transfer or other disposition of the shareholders' shares of stock in the Corporation, which will result in the termination or revocation of such election to be an S Corporation, as provided in Sub-Chapter S of the Internal Revenue Code of 1986, as amended.

8.4 Once the Corporation has elected to be an S Corporation, each share of stock issued by this Corporation shall contain the following legend:

"The shares of stock represented by this certificate cannot be transferred if such transfer would void the election of the Corporation to be taxed under Sub-Chapter S of the Internal Revenue Code of 1986, as amended."

## ARTICLE 9 - POWERS OF THE CORPORATION

The Corporation shall have the same powers as an individual to do all things necessary or convenient to carry out its business and affairs, subject to any limitations or restrictions imposed by applicable law or these Articles of Incorporation.

## ARTICLE 10 - TERMS OF EXISTENCE

This Corporation shall have perpetual existence.

#### **ARTICLE 11 - REGISTERED OWNER(S)**

The Corporation, to the extent permitted by law, shall be entitled to treat the person in whose name any share or right is registered on the books of the Corporation as the owner thereof, for all purposes, and except as may be agreed in writing by the Corporation, the Corporation shall not be bound to recognize any equitable or other claim to, or interest in, such share or right on the part of any other person, whether or not the Corporation shall have notice thereof.

#### **ARTICLE 12 - LIABILITY OF THE DIRECTORS**

The liability of the directors of the corporation for monetary damages shall be eliminated to the fullest extent permissible under Florida law.

#### **ARTICLE 13 - INDEMNIFICATION**

The corporation is authorized to indemnify the directors and officers of the corporation to the fullest extent permissible under Florida law.

#### **ARTICLE 14 - REGISTERED OFFICE AND REGISTERED AGENT**

The initial address of the registered office of this Corporation is Business Coordinating Enterprises, Inc., located at 631 Linnet Circle, Delray Beach, Florida 33444. The name and address of the registered agent of this Corporation is Jayne M. Stewart of Business Coordinating Enterprises, Inc. 631 Linnet Circle, Delray Beach, Florida 33444.

#### **ARTICLE 15 - BYLAWS**

The Board of Director(s) of the Corporation shall have power, without the assent or vote of the shareholders, to make, alter, amend or repeal the Bylaws of the Corporation, but the affirmative votes of a number of Directors equal to a majority of the number who would constitute a full Board of Director(s) at the time of such action shall be necessary to take any action for the making, alteration, amendment or repeal of the Bylaws.

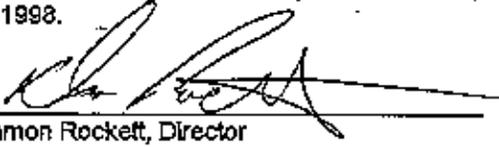
#### **ARTICLE 16 - EFFECTIVE DATE**

These Articles of Incorporation shall be effective as of January 1, 1999 upon approval of the Secretary of State, State of Florida.

#### **ARTICLE 17 - AMENDMENT**

The Corporation reserves the right to amend, alter, change or repeal any provision contained in these Articles of Incorporation, or in any amendment hereto, or to add any provision to these Articles of Incorporation or to any amendment hereto, in any manner now or hereafter prescribed or permitted by the provisions of any applicable statute of the State of Florida, and all rights conferred upon shareholders in these Articles of Incorporation or any amendment hereto are granted subject to this reservation.

IN WITNESS WHEREOF, the undersigned, being the person named above as the initial director, have executed these Articles of Incorporation and have hereunto set my hand and seal, this 19<sup>th</sup> day of October, 1998.

  
Damon Rockett, Director

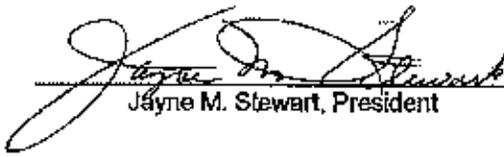
IN WITNESS WHEREOF, I have hereunto set my hand and seal, acknowledged and filed the foregoing Articles of Incorporation under the laws of the State of Florida, this 19<sup>th</sup> day of October, 1998.

  
Jayne M. Stewart, Incorporator

**ACCEPTANCE OF REGISTERED AGENT DESIGNATED  
IN ARTICLES OF INCORPORATION**

The firm of Business Coordinating Enterprises, Inc. Having a business office identical with the registered office of the Corporation name above, and having been designated as the Registered Agent in the above and foregoing Articles of Incorporation, is familiar with and accepts the obligations of the position of Registered Agent under Section 607.0505, Florida Statutes.

Business Coordinating Enterprises, Inc.

  
Jayne M. Stewart, President

FILED  
SECRETARY OF STATE  
DIVISION OF CORPORATIONS  
98 OCT 29 PM 9:17

**2000 UNIFORM BUSINESS REPORT (UBR)**

**DOCUMENT # P98000092311**

1. Entity Name  
**A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.**

Principal Place of Business Mailing Address  
1405 43RD ROAD NORTH 1405 43RD ROAD NORTH  
LOXAHATCHEE FL 33470 LOXAHATCHEE FL 33470

2. Principal Place of Business 3. Mailing Address

Appl. #. Rev. Sube Appl. #. Rev.

J. SINC City & State

Zip Country Zip Country

6. Name and Address of Current Registered Agent

**STEWART, JAYNE M  
BUSINESS COORDINATING ENTERPRISES, INC.  
651 LINNET CIRCLE  
DELRAY BEACH FL 33444**

**FILED**  
**Apr 22, 2000 8:00 am**  
**Secretary of State**  
04-22-2000 09:00:05 \*\*\*\*\*150.00



DO NOT WRITE IN THESE SPACES

4. FEI Number: **05-0884953** Applied For Not Applicable

5. Checkmark of Status Desired  \$6.75 Additional Fee Required

7. Name and Address of New Registered Agent

Name  
Street Address (P.O. Box Number is Not Acceptable)  
City **FL** Zip Code

8. The above named entity authorizes this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
Signature of person or persons of registered agent and if applicable Signature of Registered Agent (if the above is a new agent)

9. This corporation is eligible to elect S corporation status.  **FILE NOW!!! FEE IS \$150.00**  
Tax ID # (SS, EIN, etc.) and state code go **AFTER MAY 1, 2000 Fee will be \$360.00**  
(See reverse of form) **Make Check Payable to Department of State**

10. Election Campaign Financing  \$5.00 May Be Adjusted to Fees

11. OFFICERS AND DIRECTORS		12. ADDITIONAL CHANGES TO OFFICERS AND DIRECTORS (If any)	
11A NAME STREET ADDRESS CITY-STATE-ZIP	<input type="checkbox"/> Delete <b>OPST ROCKETT, DAMON 1405 43RD ROAD NORTH LOXAHATCHEE FL 33470</b>	12A NAME STREET ADDRESS CITY-STATE-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Add New
11B NAME STREET ADDRESS CITY-STATE-ZIP	<input type="checkbox"/> Delete	12B NAME STREET ADDRESS CITY-STATE-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Add New
11C NAME STREET ADDRESS CITY-STATE-ZIP	<input type="checkbox"/> Delete	12C NAME STREET ADDRESS CITY-STATE-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Add New
11D NAME STREET ADDRESS CITY-STATE-ZIP	<input type="checkbox"/> Delete	12D NAME STREET ADDRESS CITY-STATE-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Add New

13. I hereby certify that the information supplied with this filing does not qualify for the exempt or status in Section 110.07(2)(b), Florida Statutes. I further certify that the information included on this report or supplementary reports is true and accurate and that I, as the filer, shall have the same legal effect as if made under oath. The form on which is based, or the corporation or business upon which is based, shall have the same legal effect as if made under oath. The form on which is based, or the corporation or business upon which is based, shall have the same legal effect as if made under oath. If a filer's name or address is changed, or an officer's name or address is changed, with the filing, the filer shall so indicate.

SIGNATURE: \_\_\_\_\_ DATE: **4-14-00** (561) 245-1777  
Name and Title of Registered Agent

**2001 UNIFORM BUSINESS REPORT (UBR)**

**FILED**  
**Apr 06, 2001 8:00 am**  
**Secretary of State**

04-06-2001 90054 023 \*\*\*150.00

**DOCUMENT # P98000092311**

1. Entity Name

**A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.**

Principal Place of Business

Mailing Address

14095 43RD ROAD NORTH  
 LOXAHATCHEE FL 33470

14095 43RD ROAD NORTH  
 LOXAHATCHEE FL 33470

2. Principal Place of Business

3. Mailing Address

Suite, Apt. #, etc.

Suite, Apt. #, etc.

City & State

City & State

Zip

Country

Zip

Country

4. FEI Number

**65-0884953**

Applied For

Not Applicable

5. Certificate of Status Desired

**\$8.75** Additional Fee Required

6. Name and Address of Current Registered Agent

7. Name and Address of New Registered Agent

**STEWART, JAYNE M  
 BUSINESS COORDINATING ENTERPRISES, INC.  
 631 LINNET CIRCLE  
 DELRAY BEACH FL 33444**

Name

Street Address (P.O. Box Number is Not Acceptable)

City

**FL**

Zip Code

8. The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE

Signature, typed or printed name of registered agent and title, if applicable.

(NOTE: Registered Agent signature required when re-registering)

DATE

9. This corporation is eligible to satisfy its intangible tax filing requirement and elects to do so. (See criteria on back)

**FILE SHOWING FEE IS \$150.00**

**After MAY 1, 2001 Fee will be \$650.00  
 Make Check Payable to Department of State**

10. Election Campaign Financing Trust Fund Contribution.

**\$5.00** May be Added to Fees

11. OFFICERS AND DIRECTORS

12. ADDITIONS/CHANGES TO OFFICERS AND DIRECTORS IN 11

11. OFFICERS AND DIRECTORS		12. ADDITIONS/CHANGES TO OFFICERS AND DIRECTORS IN 11	
TITLE	<input type="checkbox"/> Delete	TITLE	<input type="checkbox"/> Change <input type="checkbox"/> Addition
NAME: <b>DPST-ROCKETT, DAMON</b>		NAME:	
STREET ADDRESS: <b>14095 43RD ROAD NORTH</b>		STREET ADDRESS:	
CITY-ST-ZIP: <b>LOXAHATCHEE FL 33470</b>		CITY-ST-ZIP:	
TITLE:	<input type="checkbox"/> Delete	TITLE:	<input type="checkbox"/> Change <input type="checkbox"/> Addition
NAME:		NAME:	
STREET ADDRESS:		STREET ADDRESS:	
CITY-ST-ZIP:		CITY-ST-ZIP:	
TITLE:	<input type="checkbox"/> Delete	TITLE:	<input type="checkbox"/> Change <input type="checkbox"/> Addition
NAME:		NAME:	
STREET ADDRESS:		STREET ADDRESS:	
CITY-ST-ZIP:		CITY-ST-ZIP:	
TITLE:	<input type="checkbox"/> Delete	TITLE:	<input type="checkbox"/> Change <input type="checkbox"/> Addition
NAME:		NAME:	
STREET ADDRESS:		STREET ADDRESS:	
CITY-ST-ZIP:		CITY-ST-ZIP:	
TITLE:	<input type="checkbox"/> Delete	TITLE:	<input type="checkbox"/> Change <input type="checkbox"/> Addition
NAME:		NAME:	
STREET ADDRESS:		STREET ADDRESS:	
CITY-ST-ZIP:		CITY-ST-ZIP:	

13. I hereby certify that the information supplied with this filing does not qualify for the exemption stated in Section 119.07(3)(i), Florida Statutes. I further certify that the information indicated on this report or supplemental report is true and accurate and that my signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 807, Florida Statutes; and that my name appears in block 11 or block 12 if changed, or on an attachment with an address, with all other like empowered.

SIGNATURE:

SIGNATURE AND TYPED OR PRINTED NAME OF SIGNING OFFICER OR DIRECTOR

**2-27-01**

Date

**561795195**

Daytime Phone #

CFR2004 (10/00)

**2001 UNIFORM BUSINESS REPORT (UBR)**

**FILED**  
**Apr 06, 2001 8:00 am**  
**Secretary of State**

04-06-2001 90054 023 \*\*\*150.00

**DOCUMENT # P98000092311**

1. Entry Name  
**A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.**

Principal Place of Business      Mailing Address  
 14095 43RD ROAD NORTH      14095 43RD ROAD NORTH  
 LOXAHATCHEE FL 33470      LOXAHATCHEE FL 33470



DO NOT WRITE IN THIS SPACE

2. Principal Place of Business      3. Mailing Address

Suite, Apt. #, etc.      Suite, Apt. #, etc.

City & State      City & State

Zip      Country      Zip      Country

4. FEI Number **65-0884953**      Applied For  
 Not Applicable

5. Certificate of Status Desired  **\$8.75 Additional Fee Required**

6. Name and Address of Current Registered Agent  
**STEWART, JAYNE M**  
**BUSINESS COORDINATING ENTERPRISES, INC.**  
**631 LINNET CIRCLE**  
**DELRAY BEACH FL 33444**

7. Name and Address of New Registered Agent  
 Name: \_\_\_\_\_  
 Street Address (P.O. Box Number is Not Acceptable) \_\_\_\_\_  
 City \_\_\_\_\_ **FL** Zip Code \_\_\_\_\_

8. The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE \_\_\_\_\_  
Signature, typed or printed name of registered agent and USA if applicable. (NOTE: Registered Agent signature required when renewing) DATE

9. This corporation is eligible to satisfy its intangible tax filing requirement and elects to do so. (See criteria on back)

**FILE NOW!!! FEE IS \$150.00**  
**After MAY 1, 2001 Fee will be \$550.00**  
**Make Check Payable to Department of State**

10. Election Campaign Financing Trust Fund Contribution  **\$5.00 may be Added to Fees**

11. OFFICERS AND DIRECTORS		12. ADDITIONS/CHANGES TO OFFICERS AND DIRECTORS IN 11	
TITLE NAME STREET ADDRESS CITY-ST-ZIP	<b>DPST ROCKETT, DAMON</b> 14095 43RD ROAD NORTH LOXAHATCHEE FL 33470	TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Addition
TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Delete	TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Addition
TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Delete	TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Addition
TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Delete	TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Addition
TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Delete	TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Addition
TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input checked="" type="checkbox"/> Delete	TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Addition

13. I hereby certify that the information supplied with this filing does not qualify for the exemption stated in Section 119.07(3)(i), Florida Statutes. I further certify that the information indicated on this report or supplemental report is true and accurate and that my signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 807, Florida Statutes; and that my name appears in block 11 or block 12 if changed, or on an attachment with an address, with all other the empowered.

SIGNATURE: *[Signature]*      Date: **2-27-01**      Daytime Phone #: **561 795 1955**

**2002 UNIFORM BUSINESS REPORT (UBR)**

**FILED**  
**Jan 30, 2002 8:00 am**  
**Secretary of State**  
 01-30-2002 90091 004 \*\*\*150.00

REGISTERED BY

**DOCUMENT # P98000092311**  
 1. Entry Name  
**CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.**

Principal Place of Business      Mailing Address  
**14085 43RD ROAD NORTH**      **14085 43RD ROAD NORTH**  
**LOXAHATCHEE FL 33470**      **LOXAHATCHEE FL 33470**

2. Principal Place of Business      3. Mailing Address  
 Suite, Apt. #, etc.      Suite, Apt. #, etc.  
 City & State      City & State  
 Zip      Country      Zip      Country



DO NOT WRITE IN THIS SPACE

4. FEI Number **65-0884953**      Applied For  Not Applicable   
 5. Certificate of Status Desired  **\$8.75** Additional Fee Required   
 6. Name and Address of Current Registered Agent  
**STEWART, JAYNE M**  
**BUSINESS COORDINATING ENTERPRISES, INC.**  
**631 LUNET CIRCLE**  
**DELRAY BEACH FL 33444**  
 7. Name and Address of New Registered Agent  
 Name \_\_\_\_\_  
 Street Address (P.O. Box Number is Not Acceptable) \_\_\_\_\_  
 City \_\_\_\_\_ **FL** Zip Code \_\_\_\_\_

8. The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both in the State of Florida.  
 SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
Signature, typed or printed name of registered agent and firm if applicable      (NOTE: Registered Agent signature required when re-electing)      DATE

This corporation is eligible to satisfy its Intangible Tax filing requirement and elects to do so.  **FILE NOW!!! FEE IS \$150.00**  
**After May 1, 2002 Fee will be \$550.00**  
**Make Check Payable to Department of State**  
 10. Election Campaign Financing Trust Fund Contribution.  **\$5.00** May Be Added to Fees

11. OFFICERS AND DIRECTORS		12. ADDITIONS/CHANGES TO OFFICERS AND DIRECTORS IN 11	
TITLE NAME STREET ADDRESS CITY-ST-ZIP	<b>DPST ROCKETT, DAMON</b> <input type="checkbox"/> Delete	TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Addition
TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Delete	TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Addition
TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Delete	TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Addition
TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Delete	TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Addition
TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Delete	TITLE NAME STREET ADDRESS CITY-ST-ZIP	<input type="checkbox"/> Change <input type="checkbox"/> Addition

I hereby certify that the information supplied with this filing does not qualify for the exemption stated in Section 119.07(3)(f), Florida Statutes. I further certify that the information indicated on this report or supplemental report is true and accurate and that my signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears in Block 11 or Block 12 if changed, or on an attachment with an address, with all other like empowered.

**SIGNATURE:** ~~SIGNATURE REQUIRED~~      1-7-02      561-793-1996  
SIGNATURE AND TYPED OR PRINTED NAME OF SIGNING OFFICER OR DIRECTOR      Date      Daytime Phone #  
 252 of 290

CR2004 (8/01)

# 2003 FOR PROFIT CORPORATION UNIFORM BUSINESS REPORT (UBR)

**FILED**  
**Mar 17, 2003 8:00 am**  
**Secretary of State**

03-17-2003 91057 017 \*\*\*150.00

DATE  
TIME

**DOCUMENT # P98000092311**

Entity Name  
**A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.**



Principal Place of Business  
**14095 43RD ROAD NORTH  
LOXAHATCHEE FL 33470**

Mailing Address  
**14095 43RD ROAD NORTH  
LOXAHATCHEE FL 33470**



2. Principal Place of Business

3. Mailing Address

Subd., Apt. #, etc.

Subd., Apt. #, etc.

City & State

City & State

4. FEI Number **65-0884953**

Applied For  
Not Applicable

Zip Country

Zip Country

6. Certificate of Status Desired  **\$8.75 Additional Fee Required**

CHECK HERE IF MAKING CHANGES

6. Name and Address of Current Registered Agent

7. Name and Address of New Registered Agent

**STEWART, JAYNE M  
BUSINESS COORDINATING ENTERPRISES, INC.  
631 LINNET CIRCLE  
DELRAY BEACH FL 33444**

Name  
Street Address (P.O. Box Number Is Not Acceptable)  
City **FL** Zip Code

8. The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida. I am familiar with, and accept the obligations of registered agent.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
Signature typed or printed name of registered agent and filer if applicable. (NOTE: Registered Agent signature required when reinstating)

**FILE NOW!!! FEE IS \$150.00**  
**After May 1, 2003 Fee will be \$550.00**  
**Make Check Payable to Florida Department of State**

9. Election Campaign Financing  
Trust Fund Contribution.  **\$5.00 May Be Added to Fees**

10. OFFICERS AND DIRECTORS

11. ADDITIONS/CHANGES TO OFFICERS AND DIRECTORS IN 11

TITLE	DPST	<input type="checkbox"/> Delete
NAME	ROCKETT, DAMON	
STREET ADDRESS	14095 43RD ROAD NORTH	
CITY-ST-ZIP	LOXAHATCHEE FL 33470	
TITLE		<input type="checkbox"/> Delete
NAME		
STREET ADDRESS		
CITY-ST-ZIP		
TITLE		<input type="checkbox"/> Delete
NAME		
STREET ADDRESS		
CITY-ST-ZIP		
TITLE		<input type="checkbox"/> Delete
NAME		
STREET ADDRESS		
CITY-ST-ZIP		
TITLE		<input type="checkbox"/> Delete
NAME		
STREET ADDRESS		
CITY-ST-ZIP		

TITLE		<input type="checkbox"/> Change <input type="checkbox"/> Addition
NAME		
STREET ADDRESS		
CITY-ST-ZIP		
TITLE		<input type="checkbox"/> Change <input type="checkbox"/> Addition
NAME		
STREET ADDRESS		
CITY-ST-ZIP		
TITLE		<input type="checkbox"/> Change <input type="checkbox"/> Addition
NAME		
STREET ADDRESS		
CITY-ST-ZIP		
TITLE		<input type="checkbox"/> Change <input type="checkbox"/> Addition
NAME		
STREET ADDRESS		
CITY-ST-ZIP		

12. I hereby certify that the information supplied with this filing does not qualify for the exemption stated in Section 119.07(3)(f), Florida Statutes. I further certify that the information indicated on this report or supplemental report is true and accurate and that my signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears in Block 10 or Block 11 if changed, or on an attachment with an address, with all other like empowered.

SIGNATURE: **SIGNATURE REQUIRED**  
SIGNATURE AND TYPE OR PRINTED NAME OF REGISTERING OFFICER OR DIRECTOR

**3/17/03** **(501) 795-1993**  
Date File No

CRP/E394 (10/02)

**2004 FOR PROFIT CORPORATION ANNUAL REPORT**

**FILED**  
**Apr 16, 2004 8:00 am**  
**Secretary of State**

04-16-2004 90024 014 \*\*\*150.00

54034087



04072004 Chg-P CR2E034 (10/03)

**DOCUMENT # P98000092311**  
 1. Entity Name  
**A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.**



Principal Place of Business      Mailing Address  
**14095 43RD ROAD NORTH**      **14095 43RD ROAD NORTH**  
**LOXAHATCHEE, FL 33470**      **LOXAHATCHEE, FL 33470**

2. Principal Place of Business      3. Mailing Address  
 Suite, Apt. #, etc.      Suite, Apt. #, etc.  
 City & State      City & State  
 Zip      Country      Zip      Country

4. FEI Number: **65-0884953**      Applied For:  Not Applicable  
 5. Certificate of Status Desired:  **\$8.75 Additional Fee Required**

6. Name and Address of Current Registered Agent  
**STEWART, JAYNE M**  
**BUSINESS COORDINATING ENTERPRISES, INC.**  
**631 LINNET CIRCLE**  
**DELRAY BEACH, FL 33444**

7. Name and Address of New Registered Agent  
 Name: **BEYOND ACCOUNTING & BOOKKEEPING, INC.**  
 Street Address (P.O. Box Number is Not Acceptable): **33 SE LAVERNE**  
**SUITE 102**  
 City: **DELRAY BEACH**      FL      Zip Code: **33444**

8. The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida. I am familiar with, and accept the obligations of registered agent.  
 SIGNATURE: *Jayne M. Stewart*      **JAYNE M. STEWART**      **4-7-04**  
(Signature, name, and address of registered agent and 5041 applicant)      (NOTE: Registered Agent signature required when registering)      DATE

**FILE NOW!!! FEE IS \$150.00 After May 1, 2004 Fee will be \$350.00**      a. Election Campaign Financing Trust Fund Contribution.  **\$5.00** May Be Added to Fees

10. OFFICERS AND DIRECTORS

TITLE	NAME	STREET ADDRESS	CITY-ST-ZIP	<input type="checkbox"/> Delete
DPST	ROCKETT, DAMON	14095 43RD ROAD NORTH	LOXAHATCHEE, FL 33470	<input type="checkbox"/>
				<input type="checkbox"/>

11. ADDITIONS/CHANGES TO OFFICERS AND DIRECTORS IN 11

TITLE	NAME	STREET ADDRESS	CITY-ST-ZIP	<input type="checkbox"/> Change	<input type="checkbox"/> Addition
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>

12. I hereby certify that the information supplied with this filing does not qualify for the exemption stated in Section 119.07(3)(c), Florida Statutes. I further certify that the information indicated on this report or supplemental report is true and accurate and that my signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 807, Florida Statutes; and that my name appears in Block 10 or Block 11 if changed, or on an attachment with an address with another fee empowered.  
 SIGNATURE: *Jayne M. Stewart*      **4-13-04**  
SIGNATURE AND TITLE OR PRINTED NAME OF SIGNING OFFICER OR DIRECTOR      Date      Daytime Phone #

**2005 FOR PROFIT CORPORATION ANNUAL REPORT**

DOCUMENT# P98000092311

**FILED  
Apr 26, 2005  
Secretary of State**

**Entity Name:** A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.

**Current Principal Place of Business:**

14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470

**New Principal Place of Business:**

**Current Mailing Address:**

14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470

**New Mailing Address:**

FEI Number: 65-0884953      FEI Number Applied For ( )      FEI Number Not Applicable ( )      Certificate of Status Desired ( )

**Name and Address of Current Registered Agent:**

BEYOND ACCOUNTING & BOOKKEEPING, INC.  
33 SE 1 AVE STE 102  
DELRAY BEACH, FL 33444 US

**Name and Address of New Registered Agent:**

BEYOND ACCOUNTING & BOOKKEEPING, INC.  
1801 S. FEDERAL HWY  
SUITE 238  
DELRAY BEACH, FL 33483 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: JAYNE M. STEWART

Electronic Signature of Registered Agent

04/28/2005

Date

Election Campaign Financing Trust Fund Contribution ( )

**OFFICERS AND DIRECTORS:**

Title: DPST ( ) Delete  
Name: ROCKETT, DAMON  
Address: 14095 43RD ROAD NORTH  
City-St-Zip: LOXAHATCHEE, FL 33470

**ADDITIONS/CHANGES TO OFFICERS AND DIRECTORS:**

Title: ( ) Change ( ) Addition  
Name:  
Address:  
City-St-Zip:

I hereby certify that the information supplied with this filing does not qualify for the for the exemption stated in Section 119.07(3)(i), Florida Statutes. I further certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with an address, with all other like empowered.

SIGNATURE: DAMON C. ROCKETT

Electronic Signature of Signing Officer or Director

PRES

04/26/2005

Date



**2007 FOR PROFIT CORPORATION ANNUAL REPORT**

**FILED**  
**Feb 12, 2007 8:00 am**  
**Secretary of State**

02-12-2007 90112 029 \*\*\*150.00

**DOCUMENT # P98000092311**

1. Entity Name  
**A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.**



Principal Place of Business      Mailing Address

**14095 43RD ROAD NORTH**      **14095 43RD ROAD NORTH**  
**LOXAHATCHEE, FL 33470**      **LOXAHATCHEE, FL 33470**

**40015522**



01082007 No Chg-P CR2E034 (11/05)

**DO NOT WRITE IN THIS SPACE**

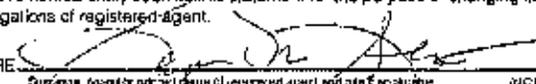
4. FEI Number <b>65-0884953</b>	Applied For Not Applicable
5. Certificate of Status Desired <input type="checkbox"/>	<b>\$8.75</b> Additional Fee Required

6. Name and Address of Current Registered Agent

**BEYOND ACCOUNTING & BOOKKEEPING, INC.**  
**1801 S. FEDERAL HWY**  
**SUITE 200 213**  
**DELRAY BEACH, FL 33483**

**DO NOT WRITE IN THIS SPACE**

8. The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida. I am familiar with, and accept the obligations of registered agent.

SIGNATURE:  1-30-07  
Signature, typed or printed name of registered agent and date of registration      DATE: Registered Agent signature (do not do when non-eligible)      DATE

**FILE NOW!! FEE IS \$150.00**  
**After May 1, 2007 Fee will be \$650.00**

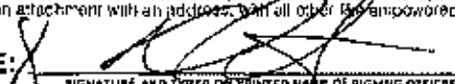
9. Election Campaign Financing Trust Fund Contributions.  **\$5.00** May Be Added to Fees

10. OFFICERS AND DIRECTORS

TITLE NAME STREET ADDRESS CITY-ST-ZIP	DPST ROCKETT, DAMON 14095 43RD ROAD NORTH LOXAHATCHEE, FL 33470
TITLE NAME STREET ADDRESS CITY-ST-ZIP	

**DO NOT WRITE IN THIS SPACE**

12. I hereby certify that the information supplied with this filing does not qualify for the exemptions contained in Chapter 118, Florida Statutes. I further certify that the information indicated on this report or supplemental report is true and accurate and that my signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to prepare this report as required by Chapter 607, Florida Statutes; and that my name appears in Block 10 or Block 11 if changed, or on an attachment with an address, with all other persons empowered.

SIGNATURE:  1-30-07 501,245-1995  
SIGNATURE AND TYPED OR PRINTED NAME OF SIGNING OFFICER OR DIRECTOR      Date      Debit Phone #

**2008 FOR PROFIT CORPORATION ANNUAL REPORT**

DOCUMENT# P98000092311

**FILED**  
**Jan 17, 2008**  
**Secretary of State**

**Entity Name:** A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.

**Current Principal Place of Business:**

14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470

**New Principal Place of Business:**

**Current Mailing Address:**

14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470

**New Mailing Address:**

**FEI Number:** 65-0884953

**FEI Number Applied For ( )**

**FEI Number Not Applicable ( )**

**Certificate of Status Desired ( )**

**Name and Address of Current Registered Agent:**

BEYOND ACCOUNTING & BOOKKEEPING, INC.  
1801 S. FEDERAL HWY  
SUITE 238  
DELRAY BEACH, FL 33483 US

**Name and Address of New Registered Agent:**

ROCKETT, DAMON C PRES.  
14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

**SIGNATURE:** DAMON ROCKETT

01/17/2008

Electronic Signature of Registered Agent

Date

**Election Campaign Financing Trust Fund Contribution ( )**

**OFFICERS AND DIRECTORS:**

**Title:** DPST ( ) Delete  
**Name:** ROCKETT, DAMON  
**Address:** 14095 43RD ROAD NORTH  
**City-St-Zip:** LOXAHATCHEE, FL 33470

**ADDITIONS/CHANGES TO OFFICERS AND DIRECTORS:**

**Title:** ( ) Change ( ) Addition  
**Name:**  
**Address:**  
**City-St-Zip:**

I hereby certify that the information supplied with this filing does not qualify for the exemption stated in Chapter 118, Florida Statutes. I further certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with an address, with all other like empowered.

**SIGNATURE:** DAMON ROCKETT

PRES

01/17/2008

Electronic Signature of Signing Officer or Director

Date

# 2009 FOR PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# P98000092311

FILED  
Jan 08, 2009  
Secretary of State

Entity Name: A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.

**Current Principal Place of Business:**

14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470

**New Principal Place of Business:**

**Current Mailing Address:**

14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470

**New Mailing Address:**

FEI Number: 65-0884353

FEI Number Applied For ( )

FEI Number Not Applicable ( )

Certificate of Status Desired ( )

**Name and Address of Current Registered Agent:**

ROCKETT, DAMON C PRES.  
14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470 US

**Name and Address of New Registered Agent:**

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: \_\_\_\_\_

Electronic Signature of Registered Agent

\_\_\_\_\_ Date

Election Campaign Financing Trust Fund Contribution ( )

**OFFICERS AND DIRECTORS:**

Title: DPST ( ) Delete  
Name: ROCKETT, DAMON  
Address: 14095 43RD ROAD NORTH  
City-St-Zip: LOXAHATCHEE, FL 33470

**ADDITIONS/CHANGES TO OFFICERS AND DIRECTORS:**

Title: ( ) Change ( ) Addition  
Name:  
Address:  
City-St-Zip:

I hereby certify that the information supplied with this filing does not qualify for the exemption stated in Chapter 119, Florida Statutes. I further certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with an address, with all other like empowered.

SIGNATURE: DAMON ROCKETT

PRES

01/08/2009

\_\_\_\_\_  
Electronic Signature of Signing Officer or Director

\_\_\_\_\_  
Date

**2010 FOR PROFIT CORPORATION ANNUAL REPORT**

**FILED  
May 25, 2010  
Secretary of State**

**DOCUMENT# P98000092311**

**Entity Name:** A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.

**Current Principal Place of Business:**

14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470

**New Principal Place of Business:**

**Current Mailing Address:**

14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470

**New Mailing Address:**

FBI Number: 05-0884353

FBI Number Applied For ( )

FBI Number Not Applicable ( )

Certificate of Status Desired (X)

**Name and Address of Current Registered Agent:**

ROCKETT, DAMON C PRES.  
14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470 US

**Name and Address of New Registered Agent:**

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: \_\_\_\_\_

Electronic Signature of Registered Agent

\_\_\_\_\_ Date

In accordance with s. 607.193(2)(b), F.S., the corporation did not receive the prior notice.  
Election Campaign Financing Trust Fund Contribution ( ).

**OFFICERS AND DIRECTORS:**

Title: DPST  
Name: ROCKETT, DAMON  
Address: 14095 43RD ROAD NORTH  
City-St-Zip: LOXAHATCHEE, FL 33470

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or in an attachment with all other like empowered.

SIGNATURE: DAMON ROCKETT

PRES

05/25/2010

\_\_\_\_\_ Electronic Signature of Signing Officer or Director

\_\_\_\_\_ Date

# 2011 FOR PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# P98000092311

FILED  
Feb 03, 2011  
Secretary of State

**Entity Name:** A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.

**Current Principal Place of Business:**

14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470

**New Principal Place of Business:**

**Current Mailing Address:**

14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470

**New Mailing Address:**

**FEI Number:** 65-0884353

**FEI Number Applied For ( )**

**FEI Number Not Applicable ( )**

**Certificate of Status Desired ( )**

**Name and Address of Current Registered Agent:**

ROCKETT, DAMON C PRES.  
14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470 US

**Name and Address of New Registered Agent:**

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: \_\_\_\_\_

Electronic Signature of Registered Agent

\_\_\_\_\_ Date

**OFFICERS AND DIRECTORS:**

**Title:** DPST  
**Name:** ROCKETT, DAMON  
**Address:** 14095 43RD ROAD NORTH  
**City-St-Zip:** LOXAHATCHEE, FL 33470

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 807, Florida Statutes; and that my name appears above, or in an attachment with all other like empowered.

SIGNATURE: DAMON ROCKETT

PRES

02/03/2011

\_\_\_\_\_ Electronic Signature of Signing Officer or Director

\_\_\_\_\_ Date

**2012 FOR PROFIT CORPORATION ANNUAL REPORT**

DOCUMENT# P98000092311

**FILED**  
**Jan 31, 2012**  
**Secretary of State**

**Entity Name:** A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.

**Current Principal Place of Business:**

14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470

**New Principal Place of Business:**

**Current Mailing Address:**

14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470

**New Mailing Address:**

**FEI Number:** 65-0884353      **FEI Number Applied For ( )**      **FEI Number Not Applicable ( )**      **Certificate of Status Desired ( )**

**Name and Address of Current Registered Agent:**

ROCKETT, DAMON C PRES.  
14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470      US

**Name and Address of New Registered Agent:**

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE:

\_\_\_\_\_  
Electronic Signature of Registered Agent

\_\_\_\_\_  
Date

**OFFICERS AND DIRECTORS:**

**Title:** DPST  
**Name:** ROCKETT, DAMON  
**Address:** 14095 43RD ROAD NORTH  
**City-St-Zip:** LOXAHATCHEE, FL 33470

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or in an attachment with all other like empowered.

SIGNATURE: DAMON ROCKETT

PRES

01/31/2012

\_\_\_\_\_  
Electronic Signature of Signing Officer or Director

\_\_\_\_\_  
Date

**2013 FLORIDA PROFIT CORPORATION ANNUAL REPORT**

DOCUMENT# P98000092311

**Entity Name:** A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.

**Current Principal Place of Business:**

1686 D ROAD  
LOXAHATCHEE, FL 33470

**Current Mailing Address:**

1686 D ROAD  
LOXAHATCHEE, FL 33470 US

**FEI Number:** 65-0884353

**Certificate of Status Desired:** No

**Name and Address of Current Registered Agent:**

ROCKETT, DAMON CPRES.  
14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470 US

*The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.*

**SIGNATURE:**

\_\_\_\_\_  
Electronic Signature of Registered Agent

\_\_\_\_\_  
Date

**Officer/Director Detail :**

Title            DPST  
Name            ROCKETT, DAMON  
Address        14095 43RD ROAD NORTH  
City-State-Zip: LOXAHATCHEE FL 33470

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or its receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with it, after I am empowered.

**SIGNATURE:** DAMON ROCKETT

**PRESIDENT**

**01/24/2013**

\_\_\_\_\_  
Electronic Signature of Signing Officer/Director Detail

\_\_\_\_\_  
Date

**2014 FLORIDA PROFIT CORPORATION ANNUAL REPORT**

DOCUMENT# P98000092311

**Entity Name:** A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.

**Current Principal Place of Business:**

1686 D ROAD  
LOXAHATCHEE, FL 33470

**Current Mailing Address:**

1686 D ROAD  
LOXAHATCHEE, FL 33470 US

**FEI Number:** 65-0884353

**Certificate of Status Desired:** No

**Name and Address of Current Registered Agent:**

ROCKETT, DAMON CPRES.  
14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470 US

*The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.*

**SIGNATURE:**

Electronic Signature of Registered Agent

Date

**Officer/Director Detail :**

Title DPST  
Name ROCKETT, DAMON  
Address 14095 43RD ROAD NORTH  
City-State-Zip: LOXAHATCHEE FL 33470

*I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like empowerment.*

**SIGNATURE:** DAMON ROCKETT

PRESIDENT

01/16/2014

Electronic Signature of Signing Officer/Director Detail

Date

**2015 FLORIDA PROFIT CORPORATION ANNUAL REPORT.**

DOCUMENT# P98000092311

**Entity Name:** A CUT ABOVE LANDSCAPE AND MAINTENANCE, INC.

**Current Principal Place of Business:**

1686 D ROAD  
LOXAHATCHEE, FL 33470

**Current Mailing Address:**

1686 D ROAD  
LOXAHATCHEE, FL 33470 US

**FEI Number:** 65-0884353

**Certificate of Status Desired:** No

**Name and Address of Current Registered Agent:**

ROCKETT, DAMON CPRES.  
14095 43RD ROAD NORTH  
LOXAHATCHEE, FL 33470 US

*The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.*

**SIGNATURE:**

\_\_\_\_\_  
Electronic Signature of Registered Agent

\_\_\_\_\_  
Date

**Officer/Director Detail :**

Title            DPST  
Name            ROCKETT, DAMON  
Address        14095 43RD ROAD NORTH  
City-State-Zip: LOXAHATCHEE FL 33470

*I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like corporations.*

**SIGNATURE:** DAMON ROCKETT

**PRESIDENT**

**03/03/2015**

\_\_\_\_\_  
Electronic Signature of Signing Officer/Director Detail

\_\_\_\_\_  
Date

**PALM BEACH COUNTY  
OFFICE OF SMALL BUSINESS ASSISTANCE**

CERTIFIES THAT

**A CUT ABOVE LANDSCAPE & MAINTENANCE,  
INC.**

VENDOR #VC000009701

*is a Small Business Enterprise as prescribed by Section 2-80.21 - 2-80.34 of the Palm Beach  
County Code for a three year period from April 4, 2005 to April 3, 2008.*

The following Services and/or Products are covered under this certification :

**Landscaping (Fertilizing, Planting, Etc.)  
Landscaping Services**

**Palm Beach County Board of County Commissioners**  
Tony Masilotti, Chairman  
Addie L. Greene, Vice Chairperson  
Karen T. Marcus  
Jeff Koons  
Warren H. Newell  
Mary McCarty  
Burt Aaronson



**County Administrator**  
Robert Weisman  
**Deputy County Administration**  
Verdenia C. Baker

*Hazel Oxendine*

**Hazel Oxendine, Director**

**PALM BEACH COUNTY  
OFFICE OF SMALL BUSINESS ASSISTANCE**

CERTIFIES THAT

**A CUT ABOVE LANDSCAPE & MAINTENANCE INC.**

VENDOR # V00000009701

*is a Small Business Enterprise as prescribed by section 2-80.21 – 2-80.35 of the Palm Beach County Code for a three year period from April 24, 2008 to April 23, 2011.*

The following Services and/or Products are covered under this certification:

**Landscaping Services (design, fertilizing, planting, etc.)**

**Palm Beach County Board of County Commissioners**

Addie L. Greene, Chairperson  
Jeff Koons, Vice Chair  
Karen T. Marcus  
Robert J. Kanjian  
Mary McCarty  
Burt Aaronson  
Jess R. Santamaria

**County Administrator**  
Robert Weisman  
**Deputy County Administrator**  
Verdenia C. Baker



*Hazel Oxendine*

**Hazel Oxendine, Director**

**Palm Beach County**  
**Office of Small Business Assistance**  
Certifies That  
**A CUT ABOVE LANDSCAPE & MAINTENANCE, INC.**

Vendor # VC000009701

is a *Small Business Enterprise as prescribed by section 2-80.21 – 2-80.35 of the Palm Beach County Code for a three year period from June 15, 2011 to June 14, 2014.*

The following Services and/or Products are covered under this certification:

**GROUNDS MAINTENANCE: MOWING, EDGING, PLANT (NOT TREE) TRIMMING, ETC.;**  
**LANDSCAPING (INCLUDING DESIGN, FERTILIZING, PLANTING, ETC., BUT NOT GROUNDS MAINTENANCE OR TREE TRIMMING SERVICES);**  
**LAWN EQUIPMENT MAINTENANCE AND REPAIR;**  
**TREE REMOVAL SERVICES WITH OBSTACLES, INCLUDES THE CUTTING, GRUBBING, REMOVAL AND DISPOSAL OF TREES AND STUMPS**

Palm Beach County Board of County Commissioners

- Karen L. Marcus, Chair
- Shelley Vana, Vice Chair
- Paulette Burdick
- Steven L. Abrams
- Burt Aaronson
- Jess R. Santamaria
- Priscilla A. Taylor

**County Administrator**  
Robert Weisman  
**Deputy County Administrator**  
Veronica C. Baker



*Allen F. Gray*  
**Allen F. Gray, Manager**

6/15/2011

**Palm Beach County**  
**Office of Small Business Assistance**  
Certifies That  
**A CUT ABOVE LANDSCAPE & MAINTENANCE, INC.**

Vendor # VC0000009701

*is a Small Business Enterprise as prescribed by section 2-80.21 – 2-80.35 of the Palm Beach County Code for a three year period from July 8, 2014 to July 7, 2017*

The following Services and/or Products are covered under this certification:

**GROUND MAINTENANCE: MOWING, EDGING, PLANT (NOT TREE) TRIMMING, ETC.; LANDSCAPING (INCLUDING DESIGN, FERTILIZING, PLANTING, ETC., BUT NOT GROUNDS MAINTENANCE OR TREE TRIMMING SERVICES); LAWN EQUIPMENT MAINTENANCE AND REPAIR; TREE REMOVAL SERVICES WITH OBSTACLES, INCLUDES THE CUTTING, GRUBBING, REMOVAL AND DISPOSAL OF TREES AND STUMPS.**

Palm Beach County Board of County Commissioners

- Priscilla A. Taylor, Mayor
- Paulette Burdick, Vice Mayor
- Hal R. Valeche
- Shelley Vana
- Steven L. Abrams
- Mary Lou Berger
- Jess R. Santamaria



*Tonya Davis Johnson*  
**Tonya Davis Johnson, Director**

County Administrator  
Robert Weisman  
Deputy County Administrator  
Verdenia C. Baker

7/8/2014

**Town of Loxahatchee Groves, Florida**  
**Town Council**  
**AGENDA ITEM REPORT AGENDA**

*(carried forward from 9/08/2016)*

**MANAGER’S REPORT ITEM NO. 9a**

**Roads:** Speed limit reduction on Okeechobee and Folsom

Filming and surveying Folsom and Okeechobee for baseline condition and signs

August 23, 2016

Ordering speed limit signs for Okeechobee and Folsom. Signs are expected to arrive in two to three weeks.

July 27, 2016

Staff is expecting information shortly from the County regarding the installation of 30 MPH signs on the roads.

**Traffic:** Staff is working with Minto to draft an agreement between Minto and the Town for the funding of the traffic light at Okeechobee Boulevard and D Road.

August 31, 2016

No activity

July 27, 2016

No activity on this item

July 14, 2016

No activity

May 10, 2016

No activity on this item

April 27, 2016

No activity

April 13, 2016

No activity on this item

March 29, 2016

No activity on this item

February 24, 2016

No activity on this item

February 10, 2016

No activity on this item

January 26, 2016

No activity on this item

January 12, 2016

No activity on this item

December 29, 2015

No activity on this item

November 25, 2015

Will be setting a teleconference the week of 11/30/2015

November 13, 2015

Emailed bullets and report to G. Webb

October 29, 2015

Provided J. Easton copy of bullet points and report

October 27, 2015

No activity on this item

October 13, 2015

Telephone call to Mr. George Webb, County engineer, and left a message for a return call.

October 8, 2015

Simmons & White submitted an analysis of the traffic light cost (attached) based on the Minto Proposal.

September 29, 2015

The town's traffic engineer should finish the costing during this week and can be available on the agenda of 10/20/2015.

September 1, 2015

Town traffic engineer determining cost for items not included in the Minto proposal. This is needed in order to determine amount of Town funding needed.

August 25, 2015

Received email and will look to analyzing potential cost to implement light at D Road and Okeechobee. Transmitted information to Town Engineer for very preliminary estimates of cost.

**Town of Loxahatchee Groves, Florida**  
**Town Council**  
**AGENDA ITEM REPORT AGENDA**

*(carried forward from 9/08/2016)*

**MANAGER’S REPORT ITEM NO. 9a**

August 12, 2015	No activity on this item
July 15, 2015	No activity on this item
June 30, 2015	No activity on this item
May 11, 2015	No activity on this item
April 15, 2015	This office met with representatives from Minto. Discussion points were covered regarding the proposed funding of the traffic control appurtenances for D Road and Okeechobee. Staff will review the information and report progress at the June 16 Town Council meeting.
April 1, 2015	No activity on this item
March 1, 2015	This office has received communication and we are trying to establish a date and time during the week of March 9 <sup>th</sup> .
February 10, 2015	No activity on this item
January 26, 2015	No activity on this item
January 14, 2015	No activity on this item
December 29, 2014	A discussion with Minto’s attorney indicated Palm Beach County would agree for the Town and Minto to enter into a funding agreement which may exclude the County.

**Code Enforcement:** CEO is working to close old open cases

August 31, 2016	All case files from 2007 to present have been reviewed and catalogued. 30 cases have been closed, 12 are scheduled to be closed due to lack of information, 9 older cases remain open, 15 new cases have been filed.
July 27, 2016	Code officer continues to work on active cases and is closing cases.
July 14, 2016	Staff is closing or taken specific action on more than 15 cases. Many are simply closed for lack of an issue and others are pending the parties action or inaction over a specified time period.

**Code Enforcement:** Need a Special Majistrate

August 16, 2016	Town received three (3) responses for majistrate services: BRANDENBURG & ASSOCIATES, P.A.; CORBETT, WHITE, DAVIS AND ASHTON, P.A.; PAUL J. NICOLETTI Council direction is requested at the 9/8/2016 regular meeting
July 27, 2016	Bid is prepared for advertising and responses are to be received by 1:00 PM August 16, 2016
July 14, 2016	It has been nearly a year since the Town had a code enforcement officer. Presently, the CEO does not require a majistrate. Staff has requested that PBC contract with the Town for the provision of a majistrate. In the meantime, the Town should consider engaging a majistrate to hear and rule on cases

**Town of Loxahatchee Groves, Florida**  
**Town Council**  
**AGENDA ITEM REPORT AGENDA**

*(carried forward from 9/08/2016)*

**MANAGER’S REPORT ITEM NO. 9a**

**Trails:** Permit to all non-motorized trails

August 24, 2016	LGWCD Administrator will be taking an agenda item to the board at their 9/12/2016 meeting to remove the PBSC from the perpetual permit
July 27, 2016	Legal continues to work through methodology to exclude PBSC property
July 14, 2016	No activity
May 10, 2016	No activity
April 27, 2016	LGWCD has declined to meet with the Palm Beach State College stating they believe the issue is with the Town and potential trail on the property. We have provided a letter from the College's attorney and email on the subject under Councilman Jarriel's reports on 5/3/2016.
April 13, 2016	No activity on this item
March 29, 2016	No activity on this item. Based on discussion at the last IGC meeting, the perpetual permit offered by the LGWCD is not offered in segments. In other words, the Town accepts all the berms for trails or none.
February 24, 2016	No activity
February 10, 2016	No activity on this item
February 8, 2016	Town Council removed trails agenda item and staff requested the LGWCD provide better detail information to Exhibit A of the trail permit

**Trails:** 6th Court North, Red Clover Nursery

July 27, 2016	No activity on this item
July 14, 2016	No activity
May 10, 2016	No activity on this item
April 27, 2016	No activity
April 13, 2016	No activity on this item
March 29, 2016	No activity
February 24, 2016	No activity
February 10, 2016	No activity on this item
January 26, 2016	No activity on this item
January 12, 2016	No activity on this item
December 29, 2015	No activity on this item
October 12, 2015	Preparing scope of project to survey needed property for trails on 6th Court North
October 29, 2015	No activity on this item
September 17, 2015	Met with owners, Denise & Marcel Bosse, of Red Clover Nursery to discuss potential of expanding the trail easement along the northern boundary of their property. The owners were general receptive. I advised the Town would prepare a survey after the Town receives the survey from the LGWCD.

**Town of Loxahatchee Groves, Florida**  
**Town Council**  
**AGENDA ITEM REPORT AGENDA**

*(carried forward from 9/08/2016)*

**MANAGER’S REPORT ITEM NO. 9a**

**Roads/Culvert Replacement:** Attended a meeting at West C Road and Timberlane to meet the District

July 27, 2016	No activity
July 14, 2016	No activity
May 10, 2016	No activity on this item
April 27, 2016	No activity
April 13, 2016	No activity on this item
March 29, 2016	No activity on this item
February 24, 2016	No activity
February 10, 2016	No activity
January 26, 2016	Town Council adopted a culvert replacement policy that can be used for this area of concern.
December 29, 2015	No activity on this item
November 25, 2015	Formulating policy for Council consideration delayed from 11/03/2015 meeting.
October 29, 2015	No activity on this item
October 29, 2015	No activity on this item. Due to return to Council for further consideration.
October 6, 2015	Town Council requested this item for the 10/20/15 agenda for culvert replacement policy postponed to 11/6/15
September 22, 2015	A culvert appears to be collapsed under the road leading into C canal. Property Owners are looking for relief in fixing the culvert and road after the repair. The Town collects gas tax for this road; however, the road is not the same as Compton, Marcella, and Bryan.

**Building:** Staff had a meeting with the Day property representative to preliminary discuss the prospective site plan for the property on Tuesday, December 9. The meeting was to review site plan requirements and process

August 31, 2016	No activity on this item
July 27, 2016	No activity
July 14, 2016	This office executed an administrative amendment to the property to allow a phasing in of the building development.
June 30, 2015	All funds have been received in this cost recovery accounts.
May 20, 2015	Staff began working with the owner to remediate the outstanding balance from the cost recovery that occurred prior to the settlement.
May 19, 2015	Town Council approved the site plan
May 19, 2015	The site plan with conditions supported by staff is being presented to the Town Council at its May 19, 2015 meeting.
	Town Attorney spoke with Day’s counsel.

# Town of Loxahatchee Groves, Florida

## Town Council

### AGENDA ITEM REPORT AGENDA

*(carried forward from 9/08/2016)*

#### MANAGER'S REPORT ITEM NO. 9a

The Town Attorney has received comments regarding the requested trail easement and will be providing a response soon.

February 19, 2015 The February 19<sup>th</sup> P&Z and RETGAC joint meeting placed additional conditions upon the site plan such as an equestrian trail on the north boundary of the property from east to west and the Town's engineer provide a review of the conclusions of the traffic study and acceptance.

February 19, 2015 This item is due to be presented to the P&Z and RETGAC committees jointly at their meeting.

January 12, 2015 Staff and Mr. Lipp, met with representatives reviewing Rural Vista guidelines assisting the representatives determine the guidelines.

December 16, 2014 No Activity

December 9, 2014 Discussed the site plan specifically the following:

- Timing of submittal and hearings

- addressing conditions of approval

- perimeter landscaping buffer requirements

- horse trail potential

- PBC manages traffic related issues and may need to be at meetings

- LGWCD to affirm positive outfall for drainage

- Interconnection to westerly property discussion

- Set RETGAC meeting for January 2015

- P&Z meeting for January 2015

- About March present to Town Council.

- We reviewed the site plan submission requirements

#### Roads: Balance of District Roads

August 16, 2016 A joint workshop is being scheduled for a date in October. The district offered October 10, which is a holiday, so I recommended October 4 before the Town Council meeting. We have no response to the counter proposal

July 14, 2016 At the LGWCD meeting on July 11, 2016, the Board of Supervisors again discussed roads under the districts control.

February 9, 2016 LGWCD denied the request of Town Council to place all district roads under the operation and maintenance of the Town

#### Roads: Tree trimming

August 31, 2016 LGWCD has been advised verbally that trees need to be trimmed on North Road east of D road intersection.

**Town of Loxahatchee Groves, Florida**  
**Town Council**  
**AGENDA ITEM REPORT AGENDA**

*(carried forward from 9/08/2016)*

**MANAGER’S REPORT ITEM NO. 9a**

**Roads:** This office met with Angela Hendrichsen Sandoval, P. E., PMP, Section Leader, and Ken Mudd, Resource Professional IV, representing South Florida Water Management District (SFWMD) in reference to a permit the SFWMD issued in 1982 for a road and swale improvement on 43rd. As I understand the purpose of the meeting, SFWMD was looking to determine whether or not the Town would assist them in correcting a deficiency in the road and swale drainage system on the road. The Town will be contacted in the future regarding the next step to be taken to correct the problem.

July 27, 2016	No activity
July 14, 2016	No activity on this item
May 10, 2016	No activity
April 27, 2016	No activity on this item
April 13, 2016	No activity
March 29, 2016	No activity on this item
February 24, 2016	No activity on this item
February 10, 2016	No activity on this item
January 26, 2016	No activity on this item
January 12, 2016	No activity on this item
December 29, 2015	No activity on this item
November 25, 2015	No response as of this date to request for meeting.
November 13, 2015	Email to SFWMD staff to set a meeting.
October 29, 2015	No activity on this item
October 14, 2015	Staff was unable to contact SFWMD to set a meeting to review letter to property owners on 43rd
September 30, 2015	No activity on this item. Staff will reach out to the SFWMD during the week of October 5.
September 7, 2015	No activity on this item
August 12, 2015	No activity on this item
July 15, 2015	No meeting has been set by SFWMD and the Town to discuss the contents of the letter.
June 30, 2015	No meeting has been set by SFWMD and the Town to discuss the contents of the letter.
June 11, 2015	Staff received a proposed letter from SFWMD to the property owners on 43rd
May 27, 2015	Received a telephone call from Ken Mudd regarding a draft letter that will be sent and establishing a meeting date. It is believed the draft letter will be forthcoming in the next week or two.
May 11, 2015	No activity.
April 14, 2015	No activity on this item.
April 1, 2015	No activity.

**Town of Loxahatchee Groves, Florida**  
**Town Council**  
**AGENDA ITEM REPORT AGENDA**

*(carried forward from 9/08/2016)*

**MANAGER’S REPORT ITEM NO. 9a**

February 23, 2015	Ms. Hendrichsen Sandoval stated that this office will be notified in advance of a letter will be drafted informing residents of a meeting to discuss the matter.
February 11, 2015	No activity.
January 15, 2015	This office received communication from SFWMD regarding their internal work to plan their path forward. Upon completing their planning effort, they will be in touch with staff.
January 14, 2015	No activity from SFWMD representative
December 16, 2015	No activity

**Manure Dumping:** We continue to monitor equestrian waste hauling

August 24, 2016	Attended Equestrian Waste Management - Staff Level Meeting at Clayton Hutchinson Agricultural Center - 559 North Military Trail, WPB
March 29, 2016	No activity on this item
February 24, 2016	Received a concern regarding dumping and contacting PBSO
February 10, 2016	We have received no more complaints and no activity from PBSO
January 26, 2016	We have received no more complaints and no activity from PBSO
January 12, 2016	Special detail has been ordered and awaiting further details.
December 29, 2015	We have contact PBSO to implement a targeted effort to put a stop to this activity.

**IGC Meeting:**

August 24, 2016	Meeting held in the Council Chambers at Town Hall. The district's proposed fill management policy needed additional research before further consideration; code enforcement violation on North A Road canal maintenance berm was discuss but no action currently; the perpetual trail permit excluding the Palm Beach State College will be presented to their board at the 9/12/2016 meeting; tire amnesty program is not moving forward; discussed the Town's and the district's standard permitting process.
July 27, 2016	Meeting held; advised Council approved ILA for FY 2017; discussed having the perpetual permit ILA modified to eliminate PBSC property and we send a letter to LGWCD for their consideration; changing the IGC meeting location from the LGWCD to Town Hall.
July 14, 2016	No activity on this item
April 27, 2016	No activity on this item

# Town of Loxahatchee Groves, Florida

## Town Council

### AGENDA ITEM REPORT AGENDA

*(carried forward from 9/08/2016)*

#### MANAGER'S REPORT ITEM NO. 9a

March 23, 2016

This office, Vice Mayor Jarriel, and LGWCD representative met 3/23/2016. Discussion concerning quit claim deeds for North and South F Road and South B Road occurred and it was determined the LGWD would hold off for several months before submitting the quit claim deed to the Town. In other action, Vice Mayor Jarriel placed on the agenda discussion regarding the Town's standard permit for the LGWCD or anyone performing work on Town roads. The discussion surrounded the matter the LGWCD had not submitted the permit for work they were doing on North A Road and others. The Administrator requested that the Town forgo having plans submitted to the Town in advance for approval, however, the LGWCD would submit as-built plans. In reciprocity, the Town would not have to submit plans to the LGWCD for road work. Currently, the Town is not or should not be required to submit plans on Town roads. Only when or if the work has direct impact on the canal system would such a permit be necessary under the current program. I requested the reciprocity be extended to the future trail network and I was discussed the current ILA with the LGWCD requires the permit from them. I recommended the LGWCD undertake a change in the ILA to allow similar treatment of Town trail projects as the LGWCD desires to have on the work they perform on Town roads. There was no resolution at this time.

February 23, 2015

This office, Vice Mayor Jarriel, and LGWCD representative met 2/23/2016. Some discussion occurred regarding the LGWCD fill policy. No action is recommended regarding the issue between Palm Beach State College and the LGWCD. No presentation regarding culvert replacement. 40th North was closed with no discussion. Dust control program had no action.

#### Roads: 8th Place North

August 29, 2016

Pursuant to Council direction, staff removed from the public road on 8th Place North, a gate intruding into the right-of-way. On Friday August 29, about 11 a.m., Mr Jackson claimed the gate to be his property. We asked him to execute a statement acknowledging the gate was in good condition and the Town, henceforth, would consider items located within the road would be considered abandoned property. Mr. Jackson refused to execute the notice; however, the statement was read to him in the presence of two witnesses. Mr. Jackson asked the gate be returned to the road and we asked for another location. He stated it could be returned to his property which was done.

**Town of Loxahatchee Groves, Florida**  
**Town Council**  
**AGENDA ITEM REPORT AGENDA**

*(carried forward from 9/08/2016)*

**MANAGER’S REPORT ITEM NO. 9a**

- July 27, 2016      Records submitted to Town Attorney and he is working with their attorney to resolve the matter.
- July 14, 2016      Staff continues research for work on this road. The LGWCD provided records back to January 2012 and stated that records before that date are not as complete
- May 3, 2016        Staff has worked to locate records requested by Mr. Kurtz, Attorney for Mark Jackson. Records have been transmitted; however, more research and cost would be incurred. Staff presented the Town Attorney with records, some of which date back seven years, and due to the billing methodology at that time, we presume that billing provided by the LGWCD providing for non-district road grading or "courtesy grading" was for all Town roads.
- May 3, 2016        The Town Attorney will advise counsel for Mr. Jackson the road is a public road and for Mr. Jackson to remove the pole and gate from hindering vehicular ROW. In the event the items are not moved, staff, under the auspices of the Town Council, will remove the pole and open the gate now hindering access to properties to the north and west on 8th Place North, no later than Friday, May 13, 2017.

**Water Utility:** Franchise fee to Royal Palm Beach Work to avoid Town residents from paying an extra 10% for potable water service to Royal Palm Beach Request for Proposals for Public Works related functions.

- August 29, 2016      Mayor Browning and Town Manager met with the Royal Palm Beach Mayor and Village Manager to discuss the 10% franchise fee charged Town properties by the PBC Utilities for all water sales in the Town on Tuesday, August 30, 2016 . Further investigation should be pursued to correct the matter.
- July 27, 2016        Meeting set for 7/25/16 temporarily postponed to be reset
- July 14, 2016        No activity on this item
- May 10, 2016        No activity
- April 13, 2016       No activity
- March 29, 2016       No activity on this item
- February 24, 2016   No activity on this item
- February 10, 2016   No activity on this item
- February 10, 2016   No activity on this item
- January 26, 2016    No activity on this item
- January 12, 2016    No activity on this item
- December 29, 2015   No activity on this item

**Town of Loxahatchee Groves, Florida**  
**Town Council**  
**AGENDA ITEM REPORT AGENDA**

*(carried forward from 9/08/2016)*

**MANAGER'S REPORT ITEM NO. 9a**

November 25, 2015	No activity on this item
November 13, 2015	Teleconference with Ed Lowrey; teleconference with Shannon LaRoque RE: funding and large user agreement.
October 29, 2015	Met with Jim Stiles, PBC Utility Director for preliminary discussions.
October 14, 2015	No activity as of this date. Will work to contact PBC utility before the 10/20/15 Town Council meeting.

**Adopted Millage:**

July 19, 2016	Town Council adopts the same millage rate as its proposed millage rate of 1.4718 mills. Town Council is scheduled to adopt its tentative millage rate at the 9/8/2016 meeting.
June 29, 2016	Taxable value provided by Property Appraiser \$258,253,505
September 29, 2015	Town Council adopted 1.4718 mills for FY 2016.
September 30, 2015	Property Appraiser <b>reduced</b> assessed taxable value by \$1,546,793 through the value adjustment board. This is a reduction of 0.69%. The budget impact can be about a \$2,100 reduction in ad valorem tax revenue.

**Building:** Big Dog Ranch Rescue

August 17, 2016	The Town received payment for outstanding cost recovery amount and staff is working to release the request MOT for Big Dog to install a crossing onto Okeechobee Blvd.
July 14, 2016	Attorneys are continuing to work on the matter.
May 10, 2016	Contacted PB County and requested they take appropriate action to cause non-construction activity to cease. My understanding is they have investigated to determine if the operation is more than construction offices. PB County advised them that Big Dog must correct the matter with the Town within 10 working days from May 9, 2016. If non-construction oriented operations do not cease, the electrical services will be terminated.

**Town of Loxahatchee Groves, Florida**  
**Town Council**  
**AGENDA ITEM REPORT AGENDA**

*(carried forward from 9/08/2016)*

**MANAGER'S REPORT ITEM NO. 9a**

April 26, 2016 Met with PB County Building Department, Doug Wise, and Bradford Brown regarding processing commercial applications in the Town. Near the end of the meeting, we discussed activity occurring in Town at the Big Dog Ranch Rescue site at D Road and Okeechobee Blvd. We were provided a copy of an application and site plan that reflected two (2) temporary office trailers (construction trailers), and a house all located in the southwest quadrant of the property. The copies we received had neither approval on the application nor the site plan. We have asked Lauren Simmons, to please submit the approved documents for our inspection. As of 4/28/2016, the this office has not received confirmation. Electrical services were provided without authorization from the Town. Pursuant to 20-010 (D) CONSTRUCTION TRAILERS. One construction trailer may be placed on the site for up to one year after

Additionally, I was advised by Ms. Simmons that one trailer was for medical/veterinary clinic, one trailer was for adoptions, and another for administrative purposes. Additionally, a house is included on the site plan and is being used for another purpose.

Dogs are being processed and housed through the site.

**Building:** Loxahatchee Groves Commons

August 31, 2016 Met with representative for Taco Bell to review signs, elevations, and other pertinent information. Tara Toto, Jim F., Tina B. attended.  
Issued approval for PBC to move forward, if acceptable, with certificate of occupancy for the Commons.

**Financial Software Implementation:** Financial Edge software implementation

August 31, 2016 Implementation go-live date is 10/1/2016 and a representative from Blackbaud will be present during/immediately prior to the go-live date.

July 27, 2016 Implementation continues pursuant to the 10/1/2016 go-live date

July 14, 2016 Staff has met with representative of Blackbaud and the new goal is to go live on the software near the beginning of the new fiscal year.

May 10, 2016 No activity

April 27, 2016 Waiting for Blackbaud contract execution and return

# Town of Loxahatchee Groves, Florida

## Town Council

### AGENDA ITEM REPORT AGENDA

*(carried forward from 9/08/2016)*

#### MANAGER'S REPORT ITEM NO. 9a

March 29, 2016	Due to delays in the implementation beyond the staff control, Blackbaud has requested a change order in methodology of payment. For specific implementation tasks being completed. The changes orders are being presented at the April 5, 2016 meeting.
February 24, 2016	Staff continues to push the project forward; however, there have been months of inactivity due to Town Council actions. The attached report reflects tasks and items completed or yet to be completed before full implementation can occur
<b>Roads: B Road Improvement</b>	
August 31, 2016	Construction was slowed due to weather but we believe the timeline will still be met for completion of the project
July 14, 2016	Construction is progressing and 10 of the 20 catch basins have been installed beginning at the north end of B Road moving south. The project is still on schedule to be completed shortly after the beginning of the new fiscal year.
April 27, 2016	Hardrives has been notified to submit contract documentation for contract award by Town Council
April 13, 2016	Town received and place on the 4/19/2016 agenda a modification to the original four -party agreement for the B Road improvement project to allow the Town to substitute paving for OGEM. Upon Council approval, the Town staff will move forward with contract execution after all elements are in place.
April 4, 2016	Town Council awarded the construction bid to Hardrives, Inc. for \$1,033,008.80
March 29, 2016	No activity on this item
February 24, 2016	Attorney and Manager meeting to review responses, bid results, and multi-party agreement for the construction of B Road improvements.
February 10, 2016	Pre-bid conference held and waiting for questions and answers.
January 26, 2016	Advertisements for contractors was advertised in the Palm Beach Post and on the Town's web site.
December 29, 2015	Per discussion with Randy Wertepny, Town Engineer, significant progress has been made in the design and permitting portion of the improvement. We will receive an update of their progress at the next Town Council meeting. Bid documents are nearing completion which will facilitate meeting the completion date.

#### Millage: Palm Beach County Fire Rescue Proposed Millage Rate

**Town of Loxahatchee Groves, Florida**  
**Town Council**  
**AGENDA ITEM REPORT AGENDA**

*(carried forward from 9/08/2016)*

**MANAGER'S REPORT ITEM NO. 9a**

July 12, 2016 7/1/2016	BCC proposed millage rate set at 3.4581 mill for FY 2017 Millage of 3.4581 mills
June 9, 2015	This office received a letter (attached) dated June 1, 2015 from the PBC Fire Rescue Finance Director, Michael Martz. The letter indicates the proposed millage for FY 2016 will be <b>3.4581 mills</b> . This rate is <b>6.05% over</b> the roll-back rate.
<b>Taxable Value:</b> Palm Beach County Property Appraiser advises estimated taxable value.	
July 1, 2016	This office received form DR-420 (Certification of Taxable Value) reflecting a \$37,166,113 increase in Town values from \$221,087,392 to \$258,253,505
May 21, 2015	This office received a letter (attached) dated May 22, 2015 from the PBC Property Appraiser. The letter indicates the estimated taxable value for FY 2016 is <b>\$217,069,265</b> . This value is a 10.77% <b>increase over</b> the FY 2014 value.
<b>Annexation: 556 FOLSOM RD</b>	
August 31, 2016	Scheduled to be back on 9/29/2017
July 27, 2016	Planning and zoning Board heard the applicant and the annexation is continued to the next P&Z meeting.
July 14, 2016	The owner, Dr. Ira Grossman, has requested the Town annex their property into the Town of Loxahatchee Groves. The application has been submitted and thus far, Palm Beach County staff has no objections to the annexation. PBC staff would request the Town include the easterly portion of Folsom Road to the canal berm within the annexed area. We will have a meets and bounds survey prepared for this process.
<b>Annexation: 455 FOLSOM RD</b>	
August 31, 2016	No Activity except a telephone call from the applicant
July 14, 2016	The owners, Debra and Gary Cramer, have requested the application for voluntary annexation. Staff is waiting for the submittal.
<b>ULDC/Comp Plan:</b> Committee meets to review ULDC and Comprehensive Plan	
August 25, 2016	AR zone discussions continue with proposed language modifications to ULDC and associated chapters and comprehensive plan
August 5, 2016	Begin discussion of permitted, and accessory uses in the Agricultural Residential (AR) zone.
July 28, 2016	Organizational meeting to be held on 8/28/2016 and receive first work program

**Town of Loxahatchee Groves, Florida**  
**Town Council**  
**AGENDA ITEM REPORT AGENDA**

*(carried forward from 9/08/2016)*

**MANAGER'S REPORT ITEM NO. 9a**

**RETGAC:** Committee meeting

August 31, 2016

Meeting is set for 9/27/2016 at 10:00 a.m. in Town Hall

**Legislative Priorities:** Town Council needs to develop its legislative priorities for the State of Florida

August 31, 2016

Approval of appropriation requests on the 9/8/2016 agenda

July 14, 2016

Staff would like to begin the process for the development of the next (2017) legislative session in Tallahassee

**Emergency Preparedness Plan:**

August 25, 2016

This office, Mayor Browning, CERT, PBSO, Pbfd, and LGWCD met to perform an emergency table top exercise under differing scenarios. The results of the exercise indicated the Town should invest in a ham radio antenna for Town Hall location, invest in a generator - preferably natural gas and tap into the line running in front of Town Hall; invest in a satellite telephone which is only billed when used.

**3. ATTACHMENTS**

House Appropriation Form

**4. FINANCIAL IMPACT**

Not applicable.

**5. RECOMMENDED ACTION**

Motion to receive and file report.

## District 15 Loxahatchee Groves

### Monthly Report: August 2016



<b>Calls for Service (self-generated)</b>	<b>Monthly</b>
Business/Residence Checks	71
Traffic Stops	10
Dispatched calls	157
<b>Total</b>	<b>238</b>

<b>Traffic Summary</b>	<b>Monthly</b>
Warnings	3
Citations	7
<b>Totals</b>	<b>10</b>

**Summary:** During the month, D15 deputies handled (238 total) calls for service. 34% of calls for service were self-generated.

<b>Part I Crimes Case #'s</b>	<b>Monthly</b>
Murder	0
Sexual Assault	1
Robbery	0
Aggravated Assault	0
Burglary	4
Theft	1
Motor Vehicle Theft	0
Arson	0
<b>Total</b>	<b>6</b>

**Summary:** There was one (1) construction burglary, three (3) vehicle burglaries, (0) robberies, zero (0) assault cases, one (1) sexual assault, one (1) thefts, and zero (0) motor vehicle theft.

**Burglary:** 16-111040 -21C On 08/06/16 a burglary to a construction trailer was reported. A chipping hammer and a concrete saw were taken. No prints were possible to lift due to the dirty surface. No other information.

16-111964 -21V On 08/08/2016 a victim reported a delayed burglary to a landscape trailer. Four leaf blowers, 5 weed eaters, and 4 edgers were taken. No prints were able to lifted due to the rain. No other information.

16-116106-21V On 08/18/2016 a victim reported a theft to his trailer. Nine rod and reel sets were taken along with one drill. No other information.

16-120369 21V- On 08/29/2016 a report came in for a burglary to four maintance trailers. The equipment was piled up but nothing was taken. The burglary alarm may have scared off the suspects before they loaded the items away from the site. Inventory is to be completed to see if anything is missing, no other information.

**Theft:** 16-119041 On 8-25-16 the victim filed a report about his rear coral gate being stolen. No suspect information, case is inactive.

**Sexual Assault:** 16-118948 A victim reported a delayed sexual abuse from their youth which occurred in 1970 when the person was 10 years old. This case was forwarded to DCF, nothing further.



**Fire Rescue**

Chief Jeffrey P. Collins  
405 Pike Road  
West Palm Beach, FL 33411  
(561) 616-7000  
www.pbcgov.com



**Palm Beach County  
Board of County  
Commissioners**

Shelley Vana, Mayor  
Mary Lou Berger, Vice Mayor  
Hal R. Valeche  
Paulette Burdick  
Steven L. Abrams  
Melissa McKinlay  
Priscilla A. Taylor

**County Administrator**

Verdenia C. Baker

*"An Equal Opportunity  
Affirmative Action Employer"*

Official Electronic Letterhead

September 12, 2016

William F. Underwood, II, Town Manager  
Town of Loxahatchee Groves  
155 F Road  
Loxahatchee, FL 33470

Dear Mr. Underwood:

Enclosed is the Response Time Report for the Town of Loxahatchee Groves for the month of August 2016. If you have any questions or concerns, please contact me at 561-308 4103.

Sincerely,

Michael Arena, Battalion Chief  
Palm Beach County Fire-Rescue



9/9/2016

# Palm Beach County Fire Rescue

## Loxahatchee Groves - # of Calls by Situation Disp

### 20160801 to 20160831

Situation Dispatched	# of Events
Chest Pain:	6
Fall:	5
Vehicle Accidents:	4
Fire Alarms:	3
Cardiac/Respiratory Arrest:	2
141	2
494	2
Powerlines Down:	1
Difficulty Breathing:	1
Seizure:	1
Unconscious:	1
Domestic:	1
Overdose/Intoxication:	1
Fainting/Syncope:	1
Sick Person:	1
Unknown Medical:	1
Traumatic Injuries:	1
494W	1
510	1
605	1
910	1
<b>Total number of Events:</b>	<b>38</b>



9/9/2016

# Palm Beach County Fire Rescue

## Loxahatchee Groves Response Time Report

### 20160801 to 20160831

Event #	Station	Location of Event	Date	Received	Entered	Dispatch	Enroute	Onscene	Close	Disp Hand	Turnout	Travel	Resp Time*
<b>Emergency Calls:</b>													
F16126444	21	C RD LOX	08/01/2016	11:08:22	11:08:55	11:09:00	11:09:37	11:14:04	11:45:47	0:00:38	0:00:37	0:04:27	0:05:42
F16126756	21	D RD LOX	08/01/2016	21:37:00	21:37:33	21:37:39	21:38:33	21:40:08	22:42:10	0:00:39	0:00:54	0:01:35	0:03:08
F16127123	21	APRIL DR LOX	08/02/2016		15:26:02	15:26:18	15:26:53	15:35:46	16:15:31	0:00:41	0:00:35	0:08:53	0:10:09
F16128150	21	F RD LOX	08/04/2016	13:00:07	13:00:36	13:00:49	13:01:20	13:07:30	13:44:58	0:00:42	0:00:31	0:06:10	0:07:23
F16128620	21	A RD LOX	08/05/2016	10:59:46	11:01:38	11:01:49	11:02:26	11:08:56	12:14:05	0:02:03	0:00:37	0:06:30	0:09:10
F16129774	21	D RD LOX	08/07/2016	05:57:16	05:57:49	05:58:45	05:59:59	06:04:35	06:45:44	0:01:29	0:01:14	0:04:36	0:07:19
F16129900	21	F RD LOX	08/07/2016		11:42:24	11:42:32	11:43:15	11:48:24	12:23:25	0:00:33	0:00:43	0:05:09	0:06:25
F16130125	21	OKEECHOBEE BLVD/E RD LOX	08/07/2016	18:42:54	18:43:34	18:44:05	18:44:42	18:48:38	20:08:07	0:01:11	0:00:37	0:03:56	0:05:44
F16131166	20	COLLECTING CANAL RD LOX	08/09/2016	16:58:23	16:58:41	16:58:47	16:59:16	17:02:55	17:23:08	0:00:24	0:00:29	0:03:39	0:04:32
F16131306	21	SOUTHERN BLVD LOX	08/09/2016	21:34:29	21:34:59	21:35:06	21:35:43	21:41:46	22:03:49	0:00:37	0:00:37	0:06:03	0:07:17
F16132654	21	42ND ST N LOX	08/12/2016		12:37:55	12:38:01	12:39:03	12:51:16	13:15:21	0:00:31	0:01:02	0:12:13	0:13:46
F16132804	21	B RD LOX	08/12/2016		17:48:18	17:48:35	17:49:00	17:56:20	18:27:14	0:00:42	0:00:25	0:07:20	0:08:27
F16134868	21	F RD LOX	08/16/2016	09:56:07	09:56:28	09:56:39	09:56:57	10:01:04	10:33:01	0:00:32	0:00:18	0:04:07	0:04:57
F16135440	21	D RD LOX	08/17/2016		11:05:18	11:05:24	11:06:19	11:09:13	12:26:12	0:00:31	0:00:55	0:02:54	0:04:20
F16135835	21	TIMBERLANE PL LOX	08/18/2016	03:30:58	03:31:10	03:31:17	03:32:25	03:39:30	04:21:58	0:00:19	0:01:08	0:07:05	0:08:32
F16136550	21	OKEECHOBEE BLVD/A RD LOX	08/19/2016		11:02:03	11:02:14	11:02:53	11:07:20	11:29:51	0:00:36	0:00:39	0:04:27	0:05:42
F16137964	21	OKEECHOBEE BLVD/B RD LOX	08/21/2016		16:54:50	16:54:57	16:55:35	16:59:29	17:00:50	0:00:32	0:00:38	0:03:54	0:05:04
F16138012	21	B RD LOX	08/21/2016		18:33:18	18:33:26	18:34:37	18:38:37	19:12:11	0:00:33	0:01:11	0:04:00	0:05:44
F16138329	21	OKEECHOBEE BLVD LOX	08/22/2016	10:35:37	10:35:52	10:35:59	10:36:36	10:40:44	11:04:14	0:00:22	0:00:37	0:04:08	0:05:07
F16138822	20	BINKS FOREST DR/FLYING COW RANCH RD	08/23/2016	08:07:05	08:07:40	08:07:47	08:08:31	08:13:54	08:48:07	0:00:42	0:00:44	0:05:23	0:06:49
F16140132	21	COLLECTING CANAL RD LOX	08/25/2016	13:13:25	13:13:41	13:13:55	13:14:35	13:22:40	14:00:02	0:00:30	0:00:40	0:08:05	0:09:15
F16140460	21	COLLECTING CANAL RD LOX	08/26/2016	01:20:23	01:20:45	01:21:00	01:22:34	01:30:33	02:23:27	0:00:37	0:01:34	0:07:59	0:10:10
F16140792	20	COLLECTING CANAL RD LOX	08/26/2016		15:40:50	15:41:03	15:42:16	15:55:12	16:35:33	0:00:38	0:01:13	0:12:56	0:14:47
F16141072	21	SOUTHERN BLVD LOX	08/27/2016	02:01:25	02:01:41	02:01:47	02:02:49	02:08:54	02:51:17	0:00:22	0:01:02	0:06:05	0:07:29
F16141688	21	C RD LOX	08/28/2016		05:52:55	05:53:00	05:54:03	06:02:35	07:03:11	0:00:30	0:01:03	0:08:32	0:10:05
F16141775	21	F RD LOX	08/28/2016	11:18:37	11:18:55	11:18:59	11:19:27	11:22:46	11:57:18	0:00:22	0:00:28	0:03:19	0:04:09
F16142092	21	A RD LOX	08/29/2016	00:27:13	00:27:26	00:27:32	00:28:26	00:33:54	01:22:02	0:00:19	0:00:54	0:05:28	0:06:41
F16143725	21	B RD LOX	08/31/2016	22:06:47	22:07:39	22:07:52	22:09:22	22:20:10	22:36:09	0:01:05	0:01:30	0:10:48	0:13:23



9/9/2016

# Palm Beach County Fire Rescue

## Loxahatchee Groves Response Time Report

### 20160801 to 20160831

Event #	Station	Location of Event	Date	Received	Entered	Dispatch	Enroute	Onscene	Close	Disp Hand	Turnout	Travel	Resp Time*
<b>Average Response Times:</b>										<b>0:00:40</b>	<b>0:00:49</b>	<b>0:06:04</b>	<b>0:07:33</b>
<b>Non Emergency Calls:</b>													
F16127640	21	COLLECTING CANAL RD LOX	08/03/2016		13:50:08	13:50:17	13:50:32	13:58:37	14:02:12	0:00:34	0:00:15	0:08:05	0:08:54
F16131444	21	C RD LOX	08/10/2016	08:08:25	08:09:54	08:10:03	08:10:59	08:19:16	08:30:51	0:01:38	0:00:56	0:08:17	0:10:51
F16132491	20	SOUTHERN BLVD LOX	08/12/2016		07:38:36	07:38:44	07:39:41	07:44:46	07:53:36	0:00:33	0:00:57	0:05:05	0:06:35
F16137989	21	C RD LOX	08/21/2016	17:36:40	17:37:00	17:37:08	17:37:56	17:44:02	18:07:12	0:00:28	0:00:48	0:06:06	0:07:22
F16139521	20	BINKS FOREST DR/FLYING COW RANCH RD	08/24/2016	11:49:24	11:50:45	11:50:58	11:51:33	11:57:20	13:22:27	0:01:34	0:00:35	0:05:47	0:07:56
F16143239	21	OKEECHOBEE BLVD LOX	08/31/2016		01:35:47	01:35:54	01:37:07	01:41:09	02:02:05	0:00:32	0:01:13	0:04:02	0:05:47
<b>Corrupt Data:</b>													
F16127638	20	STATE ROAD 80/SOUTHERN BLVD PBC	08/03/2016		13:48:02	13:48:18		13:48:19	13:49:12	Empty Time Fields			
F16131977	21	OKEECHOBEE BLVD LOX	08/11/2016		07:52:14	07:52:14		07:52:15	08:32:40	Empty Time Fields			
F16137976	21	B RD/LOS ANGELES DR LOX	08/21/2016		17:11:08	17:11:12		17:11:13	17:29:38	Empty Time Fields			
F16143718	21	D RD LOX	08/31/2016	21:47:45	21:52:01	21:52:10	21:52:50	22:00:26	22:39:52	Possible problem with Received Time			

**Total number of Events: 38**

\*Represents call received to arrival. If there is no received time, the County annual average call received to call entered time is used.



9/9/2016

# Palm Beach County Fire Rescue

## Loxahatchee Groves - # of Calls by Type

### 20160801 to 20160831

<u>Type - Situation Dispatched</u>	<u># of Incidents</u>
Medical Calls:	27
Vehicle/Boating Accidents:	7
Hazardous Material\Power Lines Down	1
Alarms:	3
<b>Total number of Events:</b>	<b>38</b>

### Calls by Situation Dispatched

