

TOWN OF LOXAHATCHEE GROVES  
Minutes of the Regular Town Council Meeting of August 7, 2007

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1. **CALLED TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Browning.
2. **PRESENT WERE:** Mayor Dave Browning  
Council Member Dave Autrey  
Council Member Dennis Lipp  
Council Member Bill Louda

Also present were Town Manager Irv Rosenbaum, Town Attorney David Tolces, and Town Clerk Matthew Lippman.

Vice Mayor Marge Herzog was not present.

3. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

4. **INVOCATION**

Mayor Browning delivered the invocation.

Council Member Louda made a motion, seconded by Council Member Lipp, to approve the agenda as presented. In a voice vote, with Vice Mayor Herzog being absent, all voted in favor. The motion carried 4-0.

Council Member Louda made a motion, seconded by Council Member Lipp, to allow the invited speakers to make their presentations first. There were no objections. In a voice vote, with Vice Mayor Herzog being absent, all voted in favor. The motion carried 4-0.

9. **Palm Beach Sheriff's Office Contract** (*Irv Rosenbaum*)

Town Clerk Lippman provided a brief description of Council's directions concerning the proposed contract with the Palm Beach Sheriff's Office. He introduced Major Michael Veccia and asked that he address the list of questions and concerns that had been provided to him.

Major Veccia advised that the Sheriff's Office did not provide for a minimum routine patrol as there was no measurable affect shown by having deputies on routine patrol. He advised that the community did not have to be concerned as dirt roads were also patrolled. Major Veccia stated that the most important part of any community was its community interest, indicating that neighbors looking out for neighbors provided the best type of protection to the community at large.

Major Veccia agreed that it was a valuable resource to have deputies that served within a general area in order to provide them with the opportunity to meet residents and become familiar with the community. He indicated that he would strive towards that end, but advised that there were times when this was impossible.

Mayor Veccia stated that the main difference between the proposed options were the funds the Town could afford. He felt that the Town would be safe to proceed with Option 2 at this time as the Town was comprised of a good neighborhood and, statistically, had a low crime rate. Major Veccia indicated that the Sheriff's Office tried to keep up with the growing trends within the County to ensure the safety of residents and visitors alike.

Major Veccia indicated that a satellite office could be provided for deputies to complete reports and make telephone calls, which, in turn, would provide more visibility. He explained, however, that the Sheriff's Office would not pay rent or utilities for satellite offices. Major Veccia also explained that coverage under either option was for 24 hours, 7 days a week. He indicated that response to any incident was not hampered by the type of contract the Town opted for. Major Veccia stated that he would not encourage the Town to use Option 2 if, for any reason, he felt that the Town would not be safe.

Major Veccia stated that unfortunately, Option 2 would not be available for much longer. He indicated that the Town's crime was rated as low and, again, commended the community for its work to keep their neighborhoods safe.

Major Veccia stated that providing for a Community on Patrol program was a great idea, but reiterated that the best deterrent to crime were the people who actually lived within the neighborhood. He addressed several innovative ideas used in the past to control speeding within certain areas.

Council Member Louda asked what services were actually included with special needs. Major Veccia stated that special needs included special programs to deal with graffiti, traffic issues, gang and drug dealing locations, etc.

Council Member Louda asked if the Town would be allowed to request that specific areas be monitored closely or targeted for traffic enforcement. Major Veccia replied affirmatively, stating that the Town would arrange those types of requests through the District Office.

Council Member Autrey asked when the contract needed to be executed. Attorney Tolces replied that Council should aim to have its negotiations for this contract completed in the near future so that the contract would be in force for the upcoming fiscal year beginning October 1<sup>st</sup>.

Council Member Lipp asked if the Town would receive reports on a regular basis so that Council could determine if and when a higher level of service was required. Major Veccia emphasized that keeping the Town informed was a part of the agreement. Council Member Lipp stated that he wished to ensure that full enforcement would be sought, expressing concern with traffic issues. He indicated that dump trucks had been "clocked" at approximately 60 miles per hour down dirt roads.

Mayor Browning asked what would be the actual visual difference between the two options. Major Veccia stated that the Town would be well covered, but explained that he could not go into specifics as to how many deputies would be within the municipal boundaries as the strategic planning could not be shared for safety purposes.

Major Veccia stated that if an officer assigned to this location was in court, another officer would not be sent to replace him. However, he emphasized that this did not mean that the Town would not be covered or that a call would be ignored. Major Veccia stated that residents had to keep in mind, too, that calls were prioritized in order of urgency.

Major Veccia referenced community participation and suggested that residents ask a neighbor to keep an eye on their homes while away. Mayor Browning stated that sometimes this might not be feasible, as not all residents knew their neighbors.

Mayor Browning expressed concern that a pattern be created by routine patrolling. Major Veccia stated that the contract was for a partnership and that the Town and Sheriff's Office would need to work together to make the partnership a success.

Council Member Lipp stated that he had been asked if a private security agency could be hired to perform some of the police duties. Major Veccia stated that hiring non-certified police personnel to perform police duties could create other problems as non-certified personnel were limited.

Harold Murphy of 13245 Comptom Road, provided a brief history of his qualifications and referenced comments regarding a show of force. He indicated that in the past, it showed that a show of force did aid to deter crime. Mr. Murphy asked if this had indeed changed. Major Veccia replied affirmatively, stating that there were no statistical advantages.

Bob Reagan, 13667 Citrus Street, asked what the Sheriff's Office used for a cover car. He expressed the importance of ensuring safety for the residents and not just someone to issue citations. Mr. Reagan stated that the Town should not commit itself to only one deputy.

Attorney Tolces explained that there were some aspects regarding coverage that could not be discussed as some sense of confidentiality had to be maintained. He indicated that these types of questions could not be answered with specifics.

Toni Vorsteg questioned what had changed since the incorporation that the Town was not providing 24/7 coverage.

Darlene Crawford stated that she felt like perhaps the best level of service was not being considered. She indicated that safety was a premium and reminded Council that statistics were off as not all crimes were reported.

Major Veccia explained that a deputy's job did not change based on the type of contract the Town chose.

Linda Isaac of 12881 Marcella Blvd asked for an explanation as to the meaning of "working out of the district office". Major Veccia explained that the District Office was the office where deputies reported to. He indicated that this did not mean that the deputies were not out patrolling.

Brenda Hastings, 13245 Comptom Road, referenced court hearing attendance and asked Major Veccia if the Town would continue to receive coverage if a deputy was in court. Major Veccia replied affirmatively, but explained that a specific deputy would not be assigned to cover the area.

Frank Sciola of 13434 Marcella Blvd referred to an incident he had experienced at his home and indicated that a report had been taken over the phone. He asked if a police officer would actually respond to calls such as these. Major Veccia replied affirmatively, but reminded everyone that calls were prioritized.

Cindy Corum of 2452 C Road questioned how long the Sheriff's Office would be willing to move forward without the benefit of a contract. Attorney Tolces stated that the Town's Charter required the Town to have an agreement for the services needed.

Ilene Windom of 990 D Road asked if services could be augmented if the Town opted for Option 2. Major Veccia replied affirmatively.

Council Member Louda made a motion, seconded by Council Member Lipp, to pursue the contract under Option 2 for \$240,000, with the absolute provision that the contract will be reviewed during the first meeting in February 2008 to revisit this matter.

Council Member Autrey asked if a decision had to be made tonight. Attorney Tolces stated that he would suggest that Council make a decision tonight in order to provide staff with sufficient time to negotiate the contract. He explained that this was not a final decision as the contract would be returned to Council for further consideration.

Mayor Browning stated that he appreciated the commitment by Major Veccia and indicated that part of the theft problem within Town was the lifestyle residents wished to enjoy. He agreed that residents needed to be involved and stay vigilant.

Council Member Lipp asked that the contract provide for monthly reports to Council.

Linda Isaacs asked what the other requirements of the contract were and how Council could vote on a contract without the benefit of a full contract. Attorney Tolces explained that Council was only authorizing staff to negotiate the contract and that a final contract was not yet available for consideration.

In a voice vote, with Vice Mayor Herzog being absent, all voted in favor. The motion carried 4-0.

Council Member Lipp requested Town Clerk Lippman's assistance to keep residents' comments to three minutes. There were no objections.

## **6. Approval of minutes:**

Council Member Louda made a motion, seconded by Council Member Autrey, to approve the minutes of July 17, 2007.

Council Member Louda requested a correction of a typographical error of Commissioner Santamaria's name. There were no objections.

In a voice vote, with Vice Mayor Herzog being absent, all voted in favor. The motion carried 4-0.

Council Member Louda made a motion, seconded by Council Member Lipp, to approve the minutes of July 24, 2007.

Council Member Louda referenced Item 3, paragraph 3, to remove the word "full" from there "was full consensus". He indicated that he did not necessarily agree, feeling that this action would diminish the Town's ability to obtain an equestrian park.

Council Member Louda referenced Page 2, paragraph 3, and asked that "hydrogen" be replaced with "nitrogen". He requested, too, that a typographical error be corrected on page 11 to correctly identify Joan Krogman.

Council Member Autrey referenced page 11, and requested that the minutes be corrected to show that Council Member Louda had recommended the use of fertilizer with a middle number no higher than 2.

In a voice vote, with Vice Mayor Herzog being absent, all voted in favor. The motion carried 4-0.

#### **7. Resolution – 2007-08, Authorizing Town Manager to sign checks**

Attorney Tolces read Resolution 2007-08 into the record by title only.

Council Member Louda made a motion, seconded by Council Member Autrey, to approve Resolution 2007-08.

Attorney Tolces stated that now that the Town had a Town Manager, the resolution had been created in order to provide the Town Manager with the ability to sign checks, in amounts not to exceed, \$9,999.99, to ensure timely payment. Some discussion followed concerning the limits, with Attorney Tolces explaining that the amount chosen would allow staff to submit payments that would cover contractual payments.

Mayor Browning asked if Council would be provided with a report on checks signed on the Town's behalf at each meeting. Town Clerk Lippman replied affirmatively.

Council Member Autrey asked if Council would be provided with treasurer's reports at each meeting. Town Clerk Lippman replied affirmatively, stating that he had a ledger to read into the record.

Mayor Browning asked that a consent agenda format be adopted to aid in streamlining the process.

Mr. Greenwood referenced the proposed contract with the Palm Beach Sheriff's Office, stating that the Town should consider having its own police department.

In a voice vote, with Vice Mayor Herzog being absent, all voted in favor. The motion carried 4-0.

**8. Ordinance 2007-03, Enacting a Public Services Tax**  
*(2<sup>nd</sup> reading and public hearing)*

Attorney Tolces read Ordinance 2007-03 into the record by title only.

Mayor Browning asked if this was the tax that was historically paid by residents, but was temporarily suspended after the incorporation. Attorney Tolces replied affirmatively.

Council Member Louda made a motion, seconded by Council Member Lipp, to approve Ordinance 2007-03 on second reading.

Council Member Autrey asked how the ordinance addressed the setting of collection for gas. Attorney Tolces explained that the collection of this tax was set by the State and briefly explained the process to pursue this matter. He indicated that the collection would become effective as of January 1, 2008.

Mayor Browning opened the public hearing. As no one spoke, Mayor Browning closed the public hearing.

In a voice vote, with Vice Mayor Herzog being absent, all voted in favor. The motion carried 4-0.

**Ordinance 2007-04, Enacting a Communications Service Tax**  
*(2<sup>nd</sup> reading and public hearing)*

Attorney Tolces read Ordinance 2007-04 into the record by title only.

Council Member Lipp made a motion, seconded by Council Member Autrey, to approve Ordinance 2007-04 on second reading.

Mayor Browning opened the public hearing. As no one spoke, Mayor Browning closed the public hearing.

In a voice vote, with Vice Mayor Herzog being absent, all voted in favor. The motion carried 4-0.

**9. Palm Beach Sheriff's Office Contract (Irv Rosenbaum)**

This item was discussed earlier in the meeting.

**10. Community Emergency Response Training (Ken and Pat Johnson)**

Ms. Pat Johnson provided information regarding the community emergency response training and briefly described how the classes would proceed. She explained that classes would be held on Mondays and Wednesdays, starting August 13<sup>th</sup>. Ms. Johnson stated that there were currently 30 individuals who had expressed an interest to participate. She thanked the County for paying the cost of the training and indicated that anyone interested in participating should contact her or Ken Johnson as quickly as possible.

Mr. Ken Johnson stated that participants had to attend all meetings to be certified. He explained that any missed meetings could be taken at another location.

11. **Code Enforcement** (*Matthew Lippman*)
  - a. Status of citizen complaints
  - b. Calvin, Giordano / Town Game Plan

Town Clerk Lippman stated that staff had held its initial meeting on Friday in order to review the process that was to be pursued. He explained that some residents would be contacted as part of the educational and research process to obtain information and, when necessary, to try to obtain compliance.

Town Clerk Lippman stated that the program was being pursued on a complaint made basis and that patrols for violations were not being held.

Council Member Louda stated that there were properties that were in violation and that the residents were aware of it. He asked if there was a schedule for meeting compliance. Dr. Rosenbaum replied negatively, explaining that based on Council's direction, staff was seeking an education process first. He emphasized that the ultimate goal was to get compliance and Council had to understand that there would always be someone who wanted to defy the system.

Town Clerk Lippman stated that the health, safety, and welfare of the Town were the most important issue and, although there was no set interim time, if a serious enough issue arose that endangered the safety, health or welfare of the community, immediate compliance would be sought.

Council Member Lipp felt that part of the educational process should include an explanation of the consequences if compliance was not met. Council Member Louda indicated that staff needed to ensure that the aspects of the effects on an individual's neighbors should be made clear, as well as the fact of which ordinances were being violated.

Council Member Autrey stated that the Town could not lose sight of its traditions and suggested that a plan be initiated to ensure residents were aware of the process.

Howard Voren of 1472 E Road suggested that telephone calls initiated by the Town should provide more information as residents were being left with the impression that they were being cited for a violation.

Ms. Isaacs asked for an update regarding the Code review. Mayor Browning stated that staff was still in the process of reviewing the County's Code. Ms. Isaacs asked if anonymous complaints

were being accepted. Council Member Louda explained that the Town had to accept the complaints, but how they were handled was up to the Town.

Sundar Heeraman, 1059 B Road, stated that individuals, who lived in town, lived here for specific reasons. He asked what would be used for a base line. Attorney Tolces stated that the Town would be following the County Code, as it existed on October 2006, to determine non-compliance. Attorney Tolces explained that as amendments were made, the Town's own Code would be applied. Town Clerk Lippman encouraged residents to attend and participate in the workshop meetings so that their concerns could be addressed at that time.

Mayor Browning stated that there were times when complaints had to be filed in confidence as some people might not feel comfortable or safe reporting violations otherwise.

**12. Town Work Plan** (*Irv Rosenbaum*)

a. 1-in-5 (DCA Decision on "Corrective Amendment") *David Tolces*

Attorney Tolces stated that he had spoken with the Department of Community Affairs regarding the 1 unit per 5 acre land use amendment and, indicated that Council could decide to move forward with the application. He explained that Council needed to understand that it was bound by a restriction of two amendments per year, but believed that perhaps this amendment could be completed prior to the end of the year. Attorney Tolces briefly explained the process that would be followed if Council were to pursue the proposed amendment.

Council Member Lipp asked if the consultants were really needed in this process for the proposed amendment. Attorney Tolces replied affirmatively, stating that although he could prepare the ordinance, the consultants would need to provide the back-up for the amendment.

Shelly Eichner, of Calvin, Giordano, & Associates, provided a brief explanation of the process for a Comprehensive Plan Amendment, stating that the DCA would want to have updated information regarding water, sewer, drainage facilities, parks, etc. She indicated that she could provide a schedule for the Town which would include advertising requirements, public input, and submittal of the ordinance for Council's use.

Council Member Louda made a motion, seconded by Council Member Lipp, directing staff to take action to implement the 1-in-5 and to negotiate an agreement with Calvin, Giordano & Associates to assist with this Comprehensive Plan Amendment.

Council Member Autrey questioned what the Town could expect to pay for these services. Ms. Eichner stated that the cost would depend on how much work needed to be done in order to complete the Land Use Plan Amendment.

Council Member Autrey asked if the Town would have to redo this portion of the Plan when it made its other Comprehensive Plan amendments. Ms. Eichner explained that the Town would be pursuing a map amendment which only affected a small portion of its boundaries; whereas, the Comprehensive Plan would be a much larger scale project.

Council Member Louda stated that the proposed change was already a part of the Town's Neighborhood Plan.

Karole Brooks, 3779 D Road, encouraged Council to move forward with this project as quickly as possible, fearing that the hiring of consultants might only prolong the process.

In a voice vote, with Vice Mayor Herzog being absent, all voted in favor. The motion carried 4-0.

- b. Town Work Plan Assembly, Shelly Eichner, Calvin, Giordano & Associates

Discussion regarding this item was incorporated with Item 12a above.

- c. Town Facilitator (*Julia Trevarthen, Director, The Institute for Community Collaboration*)

Julia Trevarthen provided a brief description of her background and the types of services she could offer the Town in its pursuit of strategic and visioning plans. She indicated that the sessions were tailor made for the Town to address its specific key issues and values as a community. Ms. Trevarthen stated that this process would aid the Town in implementing their goals and objectives in an organized manner that took into account the Town's uniqueness and its envisioned future.

Ms. Trevarthen stated that the Town could schedule a couple of smaller work sessions or one very intensive program. Dr. Rosenbaum recommended the intensive visioning program. He felt that the Town could create community interest and encourage participation to ensure that all parts of the community were represented.

Council Member Autrey asked if a facilitator would work with the different groups within the community. Ms. Trevarthen explained that she would organize the program in a manner that would address all issues identified by Council and aid with the prioritizing of projects. She indicated that she would work with Town staff and, if Council created a Steering Committee, then she would communicate with committee members to address any concerns they voiced. Ms. Trevarthen stated that she would also interview each Council Member to obtain additional information.

Town Clerk Lippman stated that documents for the proposal would be provided at the next meeting. Some discussion followed with Council agreeing that additional proposals should be obtained.

### **13. Manure Dumping**

Dr. Rosenbaum asked how the Town wanted to proceed with this matter after considering the information obtained during its workshop meeting.

Council Member Lipp felt that the Town was not ready to create a Best Management Practices program at this time, but felt it was important for the Town to take control over what was being brought into the community. He indicated that the State issued a citation within the last week and felt it would be interesting to see how the State would handle these violations.

Council Member Lipp felt that perhaps haulers should be registered and charged a fee, with volunteers to receive the manure being placed on a list with the Town Clerk's Office for proper disposition. He felt that this might help the Town to maintain a record of the material being brought into Town.

Council Member Louda stated that the existing Codes did not allow for composting for sale upon AG-RES zoned properties. He indicated that the Code provided for specific regulations which he felt addressed the Town's concerns if properly followed and permitted.

Council Member Louda stated that he had heard some individuals claim to be grandfathered into this type of use; however, he emphasized that in order to be recognized as a legal non-conforming use, the property had to be recognized as legally conforming prior to the change taking affect.

Council Member Lipp made a motion, seconded by Council Member Louda, authorizing staff to research and draft an ordinance to regulate manure haulers with respect to registering with the Town Clerk as to how much was being hauled, where it was coming from, and where it was being delivered, as well as what it would be used for; and, with residents wanting to accept the manure for farming purposes registering with the Clerk's Office.

Mayor Browning expressed some concern that the Town Clerk's Office would be turned into a brokering office for manure. He felt that a system had to be implemented.

Council Member Autrey stated that the Town had to ensure that whatever regulations it set forth were enforceable. Discussion followed.

Mr. Heeraman stated that the Town was discussing the initiation of too many big laws and felt that all these laws were not necessary. He indicated that initiating all these laws to regulate the manure did not make sense. Mayor Browning explained that it was not the Town's intent to keep the nurseries that needed the material from obtaining it, but rather to regulate outsiders dumping the material in Town.

Joan Schumacher stated that she sympathized with the nursery industry, but felt that the Town could get all the manure it needed from internal places.

In a voice vote, with Vice Mayor Herzog being absent, all voted in favor. The motion carried 4-0.

**14. Solid Waste Services** (*David Tolces and Matthew Lippman*)

a. Interlocal Agreement for Solid Waste and Recycling Collection Services

Attorney Tolces stated that copies of the proposed contract had been placed as part of the agenda packet. He indicated that there had been a letter which proposed changes and, that Council could either approve the contract subject to the proposed changes or staff could bring the contract back for consideration at the next meeting.

Council Member Louda made a motion, seconded by Council Member Lipp, to table this item to the next meeting. In a voice vote, with Vice Mayor Herzog being absent, all voted in favor. The motion carried 4-0.

b. Status of RFP process for 2008-2009 Solid Waste contract

Town Clerk Lippman stated that he and Dr. Rosenbaum were working on completing the RFP for fiscal year 2008-2009. He indicated that a list would be created for submittals of proposals and expected that all research would be completed within the next few weeks.

c. Status of County offering service to bill and collect 2007-2008 Solid Waste

Town Clerk Lippman stated that the County had offered to bill and collect solid waste fees for this coming fiscal year. He indicated that there was one more meeting with the County and expected that he could provide Council with the cost of these services by the next meeting.

Mayor Browning stated that perhaps a change could be made with respect to the number of vegetation and non-vegetation pick ups. Attorney Tolces stated that Council should provide staff with their recommendations as they could be incorporated into the RFP for future services; however, he explained that the upcoming fiscal year would fall under the County's contract.

**15. PBC Planning, Zoning & Building Town Update** (*Matthew Lippman*)

**16. Gangs** (*Bill Louda*)

**17. E Road Update** (*Bill Louda*)

**21. Travel Policy** (*David Tolces*)

a. Staff recommendations for adoption of policy

Council Member Louda made a motion, seconded by Council Member Autrey, to table items 16, 17, and 21 to the next meeting. In a voice vote, with Vice Mayor Herzog being absent, all voted in favor. The motion carried 4-0.

**18. PBC Environmental Resource Management** (*Bill Louda and Matthew Lippman*)

Town Clerk Lippman stated that the County was looking for direction from Council on this matter and indicated that he would be providing Council with information to review on specific articles the County needed the Town to review within the next few days. He indicated that the County would also be reviewing the flow charts and providing additional information on this matter.

Council Member Louda stated that he had asked if the Town could forego ERM and was advised that the Comprehensive Plan would not be approved by the Department of Community Affairs without using ERM regulations, including exotic vegetation removal, within its Plan.

**19. School Speed Zone Request** (*David Tolces*)

(*Okeechobee from A Road to Seminole Pratt and 162<sup>nd</sup>*)

- a. E-Mail Request from concerned citizen
- b. Memo outlining procedures to create a School Zone

Amy Hackney and Deputy Stan Shiffert were present.

Attorney Tolces stated that pursuant to Council's request, he had examined the process by which the Town could impose school speed zones on certain portions of Town roads. He explained that in order to impose school zones, Council must first designate, by resolution, which specific portions of Town roads they would like identified as such. Attorney Tolces further explained that assuming the speed zone was located entirely within the Town, the Town would be responsible for maintaining the zone, including maintenance of signs, traffic control devices, pedestrian control devices, etc. He advised that a resolution had been prepared for Council's consideration.

Council Member Louda made a motion, seconded by Council Member Autrey, to approve Resolution 2007-09.

Attorney Tolces read Resolution 2007-09 into the record by title only.

Ms. Hackney provided a brief history of her request for the speed zone and requested Council's favorable consideration. She requested, too, that Council encourage Indian Creek and the County to extend the school zone within that area to ensure the safety of the children.

Deputy Shiffert expressed his belief that the school zone was necessary and advised that once a letter from the Town was obtained, the Department of Transportation would proceed with installing the necessary equipment. He agreed with Attorney Tolces that the Town would then be responsible for the equipment maintenance.

Clete Saunier, District Administrator for the Water Control District, stated that he had been speaking with members of Senator Jeff Atwater's office who had questioned him about the proposed speed zone. He suggested that the Town consider an interlocal agreement with the Water Control District to maintain the signs within the Town.

In a voice vote, with Vice Mayor Herzog being absent, all voted in favor.

Brief discussion followed, with Attorney Tolces explaining that the resolution would provide for the Town Clerk to communicate the Town's desire to have the speed zone extended as appropriate.

**20. Town Administrative Office Copier** (*Matthew Lippman*)

Town Clerk Lippman provided a spreadsheet that included information regarding several copiers, as well as the costs involved with each. He indicated that the estimated number of copies per month were approximately 5,000 at this time. Town Clerk Lippman recommended the purchase of the Ricoh DSM 620-D.

Council Member Louda made a motion, seconded by Council Member Lipp, to approve the lease for the Ricoh DSM 620-D. In a voice vote, with Vice Mayor Herzog being absent, all voted in favor. The motion carried 4-0.

**21. Travel Policy**

This item was tabled earlier in the meeting.

**22. Approval of Expenditures** (*Matthew Lippman*)

- a. NCS Office Expenses
- b. Goren Cherof, Doody & Ezrol Invoice
- c. Councilman David Autrey

Council Member Louda made a motion, seconded by Council Member Lipp, to approve the Town's reimbursements.

Town Clerk Lippman briefly described additional expenses, which included a reimbursement to Vice Mayor Herzog, payment for public hearing advertisements in the Palm Beach Post, the rent, and use of the meeting room.

Council Member Louda amended his motion to include the additional charges. Council Member Lipp amended his second. In a voice vote, with Vice Mayor Herzog being absent, all voted in favor. The motion carried 4-0.

**23. Public Comments**

There were no public comments at this time.

**24. Town Clerk Comments** (*workshop announcements*)

Town Clerk Lippman introduced Alina Medina and indicated that she would be assisting NCS with regular office duties, as well as with the recording and transcribing of Town meetings. He advised that there were three agreements to be reviewed for web site services and expected that the documentation would be ready for Council review at the next meeting.

Town Clerk Lippman advised that the newsletter was almost complete and would be ready for Council review by the end of the week.

**25. Council Member Comments**

Council Member Lipp was thankful that everything was moving along smoothly. He suggested that a link be provided between the Town's web and the Palm Beach Post.

Council Member Autrey thanked staff for a job well done.

Council Member Louda asked that discussion regarding the 20 mile bend power plant be included on the next agenda. He indicated, too, that he had been to ERM and collected some brochures and offered them to the public.

**26. Town Attorney Comments**

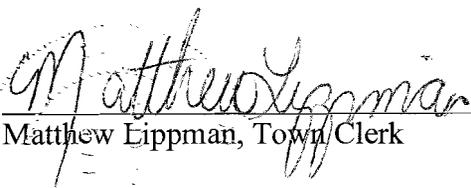
Attorney Tolces distributed copies of a proposed letter regarding the draft interlocal agreement for Solid Waste and Recycling Collection Services. He asked that Council review the letter and advise him of any issues they wished to have addressed so that they could be included.

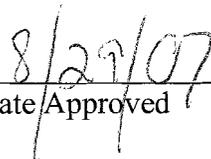
**27. Adjournment**

As there were no objections or further business to discuss, Mayor Browning adjourned the meeting at 10:32 p.m.

  
MAYOR DAVE BROWNING

ATTEST:

  
Matthew Lippman, Town Clerk

  
Date/Approved