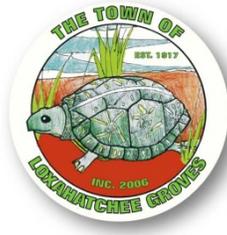


Mayor David Browning, Seat 4
Vice Mayor Ryan Liang, Seat 3
Councilman Tom Goltzené, Seat 5
Councilman Ronald. D. Jarriel, Seat 1
Councilman Jim Rockett, Seat 2



Town of Loxahatchee Groves
Finance Advisory & Audit Committee Meeting
Monday, January 23, 2012 at 7:00 p.m.
Town Hall Conference Room
14579 Southern Blvd, Suite 2

Chair Lung Chiu
Vice Chair Elise Ryan
Committee Member Virginia Standish
Committee Member Cheryl Miller
Committee Member Ken Johnson

Town Council Liaison Ryan Liang
Town Manager Mark Kutney
Town Clerk Janice M. Moore

PUBLIC NOTICE/AGENDA

1. OPENING

- a. Call to Order & Roll Call
- b. Approval of Agenda

2. CONSENT AGENDA

- a. Minutes: November 28, 2011

3. PRESENTATIONS - *None*

4. OLD BUSINESS - *None*

5. NEW BUSINESS

- a. Approval of RFP for Banking Services
- b. Approval of New Accounts & Adjustments to Transportation Fund
- c. Approval of FY 2012 Financial Statements
 1. Budget vs. Actual – November 2011
 2. Bank Reconciliation – November 2011

3. General Ledger Detail – November 2011
 4. Bank Statement – November 2011
- d. Approval of FY 2012 Financial Statements
1. Budget vs. Actual – December 2011
 2. Bank Reconciliation – December 2011
 3. General Ledger Detail – December 2011
 4. Bank Statement – December 2011
- e. Review of Planning and Zoning Invoices

6. DISCUSSION - *None*

7. CLOSING COMMENTS

- a. Public
- b. Committee Members
- c. Concluding Administrative Remarks

8. ADJOURNMENT

The next FAAC meeting is Monday, February 27, 2012.

Comments Cards: Anyone from the public wishing to address the FAAC must complete a Comment Card before speaking. This must be filled out completely with your full name and address and given to the Town Clerk. During the meeting, before public comments, you may only address the item on the agenda in which is being discussed at the time of your comment. During public comments, you may address any item you desire. Please remember that there is a three (3) minute time limit on all public comment. Any person who decides to appeal any decision of the FAAC with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which included testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate should contact the Town Clerk's Office (561-793-2418), at least 48 hours in advance to request such accommodation.



Town of Loxahatchee Groves
Finance Advisory & Audit Committee Meeting
Monday, November 28, 2011 at 7:00 p.m.
Palms West Presbyterian Church, 13689 Okeechobee Boulevard

MINUTES

1. Opening

- a. Call to Order & Roll Call

Chair Lung Chiu called the meeting to order at 7:00 p.m. Present were Chair Lung Chiu, Vice Chair Elise Ryan and Committee Members Cheryl Miller, and Ken Johnson. Also present were Town Manager Mark Kutney, Bill Underwood, Managing Partner of Underwood Management Services Group (UMSG), and Boards and Committees Clerk Judy Rios.

- b. Approval of Agenda

Motion: Committee Member Miller moved to **approve** the Agenda. Vice Chair Ryan seconded the motion, which passed unanimously. (**Motion carried 4-0**).

2. Consent Agenda:

- a. Minutes: October 24, 2011

Motion: Vice Chair Ryan moved to **approve** the Consent Agenda. Committee Member Miller seconded the motion, which passed unanimously. (**Motion carried 4-0**).

3. Presentations - *None*

4. Old Business:

- a. Transfer of Financial Records

Chair Lung Chiu requested an update on the Transfer of Financial Records and contact with Frank R. Spence, Inc. Following discussion, the Committee requested that the minutes reflect the Committee's dissatisfaction with the lack of response and assistance from former town management. The Committee requested that Mr. Underwood close out the FY 2011 and invoice accordingly.

Motion: Vice Chair Ryan moved to **approve** the Town's Finance and Accounting Procedures Manual with recommended changes. Committee Member Johnson seconded the motion, which passed unanimously. **(Motion carried 4-0).**

d. Cancellation of the December 26, 2011 Meeting

The Committee requested that the meeting minutes reflect that there was no meeting scheduled for December. The next meeting would be in January.

6. Discussion

a. Services Provided by Town's Banking Provider, Wells Fargo

Mr. Underwood made a recommendation to consider a Request for Proposal (RFP) for banking services for review with input from the Committee prior to submitting to Town Council.

Motion: Vice Chair Ryan moved to have Mr. Underwood prepare an RFP for banking services for the Committee's consideration and recommendation to Town Council for approval. Committee Member Johnson seconded the motion, which passed unanimously. **(Motion carried 4-0).**

b. "Government Light" Concept

Town Management discussed the cost control factor with the Committee.

7. Closing Comments

a. Public

b. Committee Members

c. Concluding Administrative Remarks

The general consensus was that the presentations of facts and figures were good and that Town Management was being pro-active in updating the Committee and Town Council. The Committee expressed appreciation of how Town Management stepped-up-to-the-plate to prepare for the FY 2011 Audit.

8. Adjournment

The next FAAC meeting is scheduled for Monday, January 23, 2011 at 7:00 p.m.

Motion: Committee Member Cheryl Miller moved to **adjourn** the meeting at 9:05 p.m. Committee Member Ken Johnson seconded the motion, which passed unanimously. (**Motion carried 4-0**).

**These minutes were approved by the
Finance Advisory & Audit Committee on Monday, January 23, 2011.**

Judy Rios, Boards and Committees Clerk

Lung Chiu, Chair

SEAL

Town of Loxahatchee Groves
Request for Proposals
RFP

Mark A. Kutney, Town Manager
14579 Southern Boulevard, Suite 2
Loxahatchee Groves, Florida 33470
Web Site Address: <http://loxahatcheegroves.org/>

Proposal Data

RFP Number: 2012-001
Proposal Title: BANKING SERVICES
Type of Purchase: FIVE (5) YEARS WITH OTR FOR TWO (2) ADDITIONAL THREE (3) YEAR PERIODS
Contact Person: Steve Hainline, Office Coordinator
Phone: 561-793-2418
E-Mail Address: shainline@loxahatcheegroves.org
Issue Date:

Proposal Submission Deadline

Day/Date:
Time: 2:30 PM
Location/Mail Address: Office of the Town Clerk
14579 Southern Boulevard, Suite 2
Loxahatchee Groves, Florida 33470

RFP Content Sections

	<i>Pages</i>
1.0 Introduction to Request for Proposals	3 ~ 5
2.0 Specifications/Scope of Work describing what is needed	6~11
3.0 General Terms and Conditions that are general in scope	12~15
4.0 Special Provisions of Proposed Contract	16~18
5.0 Instructions for Submitting Proposal and Evaluation Criteria for this RFP	19~23
6.0 Response forms and Check List to be completed signed and submitted with Proposal	24~43

Attachment 1 – Proposal Form Checklist and Forms A through C
Attachment 2 – Forms D through E, Estimated Volume and Daily Balances

Sealed written Proposals must be received by the Town of Loxahatchee Groves, Town Clerk's Office, no later than the date, time and at the location indicated above for the Proposal Submission. Submittal of Response by fax is not acceptable. One (1) electronic (DVD) copy and Five (5) copies of your Proposal and response forms must be returned to the Town or your Proposal may be disqualified.

NOTE: This RFP does not constitute an order for the goods or services specified. The number of copies requested in this RFP together with completed Response Forms must be returned.

PUBLIC NOTICE

Sealed Proposals will be received by the Town of Loxahatchee Groves, Town Clerk's Office located at 14579 Southern Boulevard, Suite 2, Loxahatchee Groves, Florida 33470 for the following:

RFP # 2012-001 Bank: The Town of Loxahatchee Groves ("Town") is seeking Proposals from qualified and experienced banking firms to provide Banking Services to the Town of Loxahatchee Groves.

SUBMISSION DATE: _____ **at 2:30 PM**

This Request for Proposal (RFP) is available at www.demandstar.com or upon request at the Town's Office, 14579 Southern Boulevard, Suite 2, Loxahatchee Groves, Florida 33470. The telephone number is (561)793-2418.

1.0. INTRODUCTION TO REQUEST FOR PROPOSALS

1.1. Invitation

Thank you for your interest in this Request for Proposal (“RFP”) process. The Town of Loxahatchee Groves (“Town”), through its Town Manager, invites responses (“Proposals”) which offer to provide the services described in greater detail in Section 2.0: Specifications / *Scope of Work*.

1.2. Terms of Contract

The respondent selected to provide the services requested herein (“Successful Proposer”) shall be required to execute a contract (“Contract”) with the Town, which shall include, but not be limited to, the following terms:

- A. The initial term of the Contract shall be for Five (5) years.
- B. The Town shall have the option to extend the Contract for Two (2) additional three (3) year periods, at its sole discretion and at mutually acceptable terms and conditions. Successful Proposer will be given at least ninety (90) days prior written notice.
- C. Extension of the term of the Contract beyond the initial period is an option of the Town to be exercised in its sole discretion and which does not confer any rights upon the Successful Proposer.

1.3. Business Objective

The Town, a municipal corporation of the State of Florida, is seeking the services of qualified and experienced proposers (“Proposers”), for the provision of banking services, on behalf of the Town Manager. The objectives are to obtain the highest quality banking services while minimizing the cost to the Town; and to maximize the return on investments while preserving capital and avoiding unreasonable risks.

1.4. Pre-Proposal Conference

Not applicable

1.5 Request for Additional Information / Clarification

Each proposer shall examine all requests for proposal documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries, suggestions or requests concerning interpretation, clarification or additional information pertaining to the request for proposal shall be made in writing to the Town Manager, 14579 Southern Boulevard, Suite 2, Loxahatchee Groves, Florida 33470, no later than 4:00 P.M. EST [REDACTED],. The facsimile number is (561) 793-[REDACTED] or email mkutney@loxahatcheegroves.org

The Town will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the Proposal Submission Date. Proposers should not rely on any representations, statements or explanations other than those made in this RFP or in any written addendum to this RFP. Where there appears to be conflict between the RFP and any addenda issued, the last addendum issued shall prevail.

1.6. Contract Execution

Contract will be negotiated and executed between the Successful Proposer (firm, joint venture, partnership or other legal entity) and the Town.

1.7. Instructions

Careful attention must be given to all requested items contained in this RFP. Proposers are invited to submit Proposals in accordance with the requirements of this RFP. Please read the entire solicitation before submitting a Proposal. Proposers shall make the necessary entry in all blanks provided for the responses.

The entire set of documents constitutes the RFP. The Proposer must return these documents with all information necessary for the Town to properly analyze Proposer's response in total and in the same order in which it was issued. Proposer's notes, exceptions, and comments may be rendered on an attachment, provided the same format of this RFP text is followed. All Proposals shall be returned in a sealed envelope with the RFP number and opening date clearly stated on the outside of the envelope.

Proposers must provide a response to each requirement of the RFP. Proposals should be prepared in a concise manner with an emphasis on completeness and clarity.

1.8. Changes / Alterations

Proposer may change or withdraw a Proposal at any time prior to Proposal submission deadline; however, no oral modifications will be allowed.

1.9. Discrepancies, Errors, and Omissions

Any discrepancies, errors, or ambiguities in the RFP or addenda (if any) should be reported in writing to the Town Manager. Should it be necessary, a written addendum will be incorporated to the RFP. The Town will not be responsible for any oral instructions, clarifications, or other communications.

1.10. Disqualification

The Town reserves the right to disqualify Proposals before or after the submission date, upon evidence of collusion with intent to defraud or other illegal practices on the part of the Proposer. It also reserves the right to waive any immaterial defect or informality in any Proposals; to reject any or all Proposals in whole or in part, or to reissue a Request for Proposals.

1.11. Proposal Receipt

Sealed Proposals will be accepted in accordance with the instructions detailed on the cover of this RFP. After that date and time, Proposals will no longer be accepted. The Proposer shall file all documents necessary to support its Proposal and shall include them with its Proposal. Proposers shall be responsible for the actual delivery of Proposals during business hours to the exact address indicated on the cover and in the RFP. Proposals that are not received in the Town Clerk's Office by the deadline established in the RFP shall **not** be accepted or considered by the Town.

1.12. Lobbying Activities

Any bidder or proposer submitting a response to this solicitation must comply, if applicable, with Town of Loxahatchee Groves Ordinance No. _____, . Copies of Ordinance No. _____ may be obtained from the Town Clerk's Office, 14579 Southern Boulevard, Suite 2, Loxahatchee Groves, Florida 33470.

1.13. RFP Process Timeline

The anticipated timeline for this RFP and subsequent Contract is as follows. **All dates are tentative and subject to change.**

- RFP available for distribution
- Last date for submittal of questions
- Addendum issued (if necessary)
- Proposal Due Date
- Evaluation of Proposals
- Anticipated Town Commission Approval
- Anticipated Implementation Date

2.0. SPECIFICATIONS / SCOPE OF WORK

2.1. Background Information

The Town is soliciting Proposals from qualified financial institutions to provide full, integrated banking services to the Town. It is the intent of the Town to select only one bank – the bank that is in the Town’s best interests and that which meets, or exceeds, the Town’s current banking service requirements.

2.2. Scope of Services

A. Required services: Successful Proposer shall provide, as a minimum, the following required banking services:

1. Master concentration account set-up with possibly one zero-balance subsidiary account. Additionally, a separate, standalone account may be set up for Cost Recovery customer deposits.
2. EFT transfers
3. ACH services
4. Wire transfers
5. Return checks
6. Stop payments
7. Online banking services (Treasury/Cash Management)
8. CD ROM imaging system
9. Repurchase agreement
10. Positive Pay

B. Optional services: The proposal shall also include information for the following *optional* banking services:

1. Deposit reconciliation
2. Full or partial account reconciliation
3. Remote check imaging
4. Custodial service for investments
5. Safe deposit
6. Electronic Bill Pay
7. Controlled disbursements

C. Required Services Detail:

1. Account Structure: The Town desires to maximize its cash availability through the use of concentration and zero-balance accounts. This account structure will be comprised of a Concentration Account and possibly a separate Cost Recovery Customer Deposit Account. All deposits and disbursements will flow through the Concentration account. All balances will be maintained in the Concentration Account.

a. Concentration Account:

Town funds collected daily will be deposited into this account. This will be the main operating account. It is the Town's intent to maintain a single compensating balance, if applicable, held as a deposit that is collateralized under Florida Statute Chapter 280 for Public Depositories to support activity costs for all accounts except the custodial services. Custodial arrangements, if used, will be billed separately.

Checks deposited will be available the next banking day if deposited in the bank by the time of day the bank normally closes its transactions for the day.

Disbursements of funds in the account will be made by:

- Internal bank transfers
- Wire transfers per Town instructions. Each transaction will be shown on the statements individually (i.e., no summing or netting of transactions).
- ACH payments for pre-authorized debits.
- Accounts Payable disbursements if no separate zero-balance account is set up for this purpose.

Deposit of funds in this account will have:

- All deposit credit transactions will have a reference number
- All incoming wire transfers and ACH credits will have a reference number, the name of originator and a description of the purpose of the wire.

On a daily basis, the Town will have on-line access of the collected balance in the Concentration Account. Any balances remaining in the Concentration Account at midnight including EFT transfers received that day will be given an earnings credit on the available balance in accordance with provisions in Section C.3, Earnings Credit Program.

b. Other Zero-balance accounts:

Other accounts may be established such as for accounts payable, over the contract term by the Town; these accounts will function essentially the same as the zero-balance account indicated above. The cost of additional zero-balance account will be at the price proposed in this proposal.

The zero-balance accounts will operate on the following basis:

At the end of the business day, the zero balance accounts will be debited for all checks presented during the day. At the close of the business day, the total amount debited will be transferred from the Concentration Account and credited to the zero-balance account. Transfers between these accounts will be charged to the Town only as transfers and not as items deposited and checks paid. All Transfers will take place automatically without initiation by the Town.

2. Daily Balance Report Notification:

The Successful Proposer will be required to provide the Town, via on-line access no later than 10:00 am the following minimum information:

1. Ledger balance
2. Available (or collected balance)
3. Float for 1, 2 or more days

4. Summary of debit and credit postings

3. Earnings Credit Program:

The Successful Proposer agrees to give earnings credit on the average collected balance in the Concentration Account. The balance on the book is interpreted to include any EFT transfers in or out during the day. The earnings credit rate specified for the available funds on deposit will be based on the Effective Federal Funds rate. If a rate basis other than the Effective Federal Funds rate is proposed, then state the adjusted rate in the exception list with last six-month history of that rate basis.

The Bank agrees to transfer to the Concentration Account sufficient funds, if other investment account is utilized, to cover transfers to the zero-balance accounts on each business day no later than the Bank's closing time.

In the event that the Concentration Account is a negative balance, then interest charged on any overdrawn balances will be calculated using the same formula that the Town receives on the earnings credit allowance. There will not be penalties assessed, such as overdraft fees, on any negative balance. The Town will not accept any exceptions to this specification.

4. EFT Transfers:

- a. Incoming: The Town intends to consider all EFT transfers received by the Bank prior to the end of the business day as "available for investment" by the Town. Should an EFT transfer not be received by the Bank, then the EFT transfer will be traced from origin to destination to ascertain the party responsible for delaying the transfer. If necessary, adjustments will be made as soon as possible for any lost interest or earnings credit. Such credit will be calculated using the same formula that the Town receives an earnings credit.
- b. Outgoing: The Successful Proposer agrees to execute any EFT transfer order within one (1) hour after notification by the Financial Services Department via on-line, or by telephone, or by FAX, if necessary. Adjustment will be made for any lost interest, earnings credit, or charges resulting from a "fail" to consummate an EFT transaction.

The Town desires to enter into an "EFT Transfer Agreement" with the selected Successful Proposer for all EFT transfers incoming and outgoing. The Bank is requested to provide a copy of its EFT Transfer Agreement with its proposal.

5. ACH Services:

The Successful Proposer shall provide the following ACH services:

- a. Payments from the other governmental agencies.
- b. ACH fraud protection

6. Wire transfers:

The Town shall have on-line access for confirmation of same-day wires executed, including details. The Successful Proposer shall provide wire confirmation data including, but not limited to:

- a. Payor bank and account number
- b. Beneficiary bank and account number
- c. Dollar amount of wire

- d. Reference information
- e. Time wire was received or executed
- f. Confirmation that the bank received and acted upon the wire instructions

The Successful Proposer will review and update the wire transfer agreement(s) and the authorized Town wire transfer agents at least annually or upon the Town's reasonable request.

7. Returned Checks:

The Bank shall automatically debit the Town's Concentration account for all returned checks. Each check shall have a debit advice attached and shall be returned immediately to the Town.

8. Stop Payments:

The Successful Proposer shall provide on-line stop payment services via personal computer. The service shall include processing and confirming stop payments. Stop payments shall be allowed by phone for extenuating circumstances.

9. Repurchase Agreement:

The Town may utilize a "Repurchase Agreement" system for the short-term investment of available funds. The Bank shall automatically handle the overnight and weekend investment of the Town's excess cash above minimum compensating balance requirements, if applicable, through the use of Repurchase Agreements or contracts, whichever provides the best yield to the Town. The bank shall indicate on the proposal Pricing Form the interest rate that would have been paid for the last six months. All interest earned on Repurchase Agreement shall be credited automatically to the Concentration Account. The Bank shall complete a Master Repurchase Agreement with the Town.

10. Statements and Advice Frequency:

Monthly bank statements will be for the full calendar month and will be delivered to the Town, Attention: Town Manager, within five (5) business days after the end of the month.

A monthly service charge/analysis statement for a particular month will be completed and delivered to the Town, Attention: Town Manager, within five (5) business days after the end of the month. This charge report should include the following:

- a. All information in the contract such as unit cost, extended price, items charged, and earnings credit (where applicable) shall be identified per account and for the relationship as a whole.
- b. Detailed information on float for all deposits.
- c. Detailed calculations of any deficit or excess earnings credits (where applicable) for each account and for the relationship as a whole.

All information provided on the account analysis regarding the daily collected, daily ledger, and daily available balances shall be verifiable against the daily balance reporting.

11. Positive Pay service:

The Town shall have Positive Pay/Control Payment service for the Concentration account to reduce fraud risk. Check file will be transmitted biweekly to the Bank for these accounts. Manual check runs may occur occasionally and at such time a separate transmittal will be sent

to the Bank. Please address the processing procedures as well as any associated fees for the service.

D. Optional Services Detail:

1. Deposit Reconciliation Service:

A deposit reconciliation service is requested to establish a unique number. This unique number would be located on the deposit ticket and each check deposited would be tracked by the particular deposit ticket.

2. Full or Partial Account Reconciliation Services:

At the discretion of the Town, the Successful Proposer will provide reconciliation service for all or part of the accounts specified in this RFP. Reconciliation services include at least the following requirements:

- A computer, excel-formatted, and file for each account which checks are paid by the Bank for each month. The layout of each file will include at least the bank account number, check number, amount, and date paid.
- On a monthly basis, a copy of the cancelled check images for all related accounts. Software to access images will be provided by the Bank.
- Return of all other items, such as debit and credit memos, and deposit tickets in date order on a monthly basis.

Bank will provide the monthly cancelled check files within five (5) business days after the end of the month. Other services are to be provided within five (5) business days after the end of the month.

3. Custodial Service:

The Town may consider placing its custodial services with the Successful Proposer that serve as the depository Bank. This optional service will be for the various securities that are purchased from other dealers and banks. These securities will be purchased and then delivered electronically to the Bank to be placed within a custodial account within the Bank's Trust department. Please address the structure of this service as well as any associated fees.

4. Town Management Employee Benefits:

Any benefits to the Town Management staff, such as a free checking account or other services, please include the information in the proposal.

5. Safe Deposit:

The Town may consider using safekeeping services. Please address the structure of this service as well as any associated fees.

6. Electronic Bill Pay:

The Town may consider using electronic bill payment services. Please address the structure of this service as well as any associated fees.

7. Controlled Disbursements:

The Town may consider using control disbursement service. Please address the structure of this service as well as any associated fees.

E. Emergency Provisions for Cash Distribution:

In case of a declared natural emergency (i.e. – major destruction from a hurricane) the financial institution must provide the Town with the following:

- The Town perceives a need to distribute cash to its Town Management employees in time of natural emergency where check preparation is not possible.
- Where the Successful Proposer is not operational, the Town will require the financial institution to make arrangements to deliver to a pre-designated site up to \$10,000.00 in cash for the purpose of distribution to Town Management.

3.0. GENERAL TERMS AND CONDITIONS**3.1. Acceptance/Rejection**

The Town reserves the right to accept or reject any or all Proposals or to select the Proposer, who in the opinion of the Town, will be in the best interest of and/or the most advantageous to the Town. The Town also reserves the right to reject the Proposal of any Proposer who has previously failed to properly perform under the terms and conditions of a contract, to deliver on time contracts of a similar nature, or who is not in a position to perform the requirements defined in this RFP.

Additionally, the Town reserves the right to reject any Proposal if an investigation reveals conflicting information with that which was submitted by Proposer. The Town further reserves the right to waive any irregularities and technicalities and may, at its discretion, withdraw and/or re-advertise the RFP.

3.2. Town Not Liable for Delays

It is further expressly agreed that in no event shall the Town be liable for, or responsible to, the Successful Proposer, or to any other person for, or on account of, any stoppages or delay in the work herein provided for by injunction or other legal or equitable proceedings or on account of any delay for any cause over which the Town has no control.

3.3. Contract Award and Town's Rights

The Proposals will be evaluated by an Evaluation Committee ("Committee") composed of not less than three members of the Town's Finance Advisory and Audit Committee, and comprised of appropriate Town Management, with the appropriate technical expertise and/or knowledge. The Committee shall evaluate each Proposal based upon the evaluation criteria established herein (the "Evaluation Criteria"). A Proposer may receive the maximum number of available points or a portion of this score depending on the merit of its Proposal, as evaluated by the Committee.

The Committee reserves the right, in its sole discretion, to request one (1) or more Proposers to make oral presentations before the Committee as part of the evaluation process. Such presentations provide the Proposer with an opportunity to clarify the Proposal and to ensure a mutual understanding of its content. The presentation may be scheduled at the convenience of the Committee.

The first ranked proposer resulting from this process will be recommended to the Loxahatchee Groves Town Council for award. In cases where no clarifications or presentations are required, The Town may recommend award from information submitted in the proposal only.

The Town reserves the right to enter into Contract negotiations with the top ranked Proposer. If the Town and the top ranked Proposer cannot negotiate a Contract, the Town may terminate said negotiations and begin negotiations with another responsive and responsible Proposer. This process may continue until Contract(s) acceptable to the Town have been executed or all Proposals are rejected. The Town reserves the right to negotiate with each responsible and responsive Proposer. No Proposer shall have any rights against the Town arising from such negotiations or termination thereof.

While the Town Council may direct that the Town Management enter into a Contract with a Proposer, said Contract may be conditional on the subsequent submission of other documents within the time and in the manner specified in the contract.

Successful Proposer will agree that all Contracts shall be governed by the laws of the State of Florida. Also be aware that the Town may restrict the Successful Proposer from engaging in activities on behalf of the Town that will produce a direct or indirect financial gain for the firm, other than the agreed upon, compensation, without the Town's informed consent.

The Town reserves the right to reject any or all Proposals, in whole or in part, and/or make award to more than one Proposer, whichever is deemed to be in the Town's best interests. The Town also reserves the right to waive any informalities, irregularities and technicalities in procedure at its sole discretion.

3.4. Cost Incurred By Proposers

All expenses involved with the preparation and submission of proposals to the Town, or any work performed in connection therewith shall be borne by the Proposer.

3.5. Legal Requirements

This RFP is subject to all applicable federal, state, county and local laws, ordinances, rules and regulations that in any manner affect any and all of the services covered herein. Lack of knowledge by the Proposer shall in no way be cause for relief from responsibility.

3.6. Non-Appropriation of Funds

In the event no funds or insufficient funds are appropriated and budgeted or funding is otherwise unavailable in any fiscal period for payments due under the contract, then the Town, upon written notice to the Bank of such occurrence, shall have the unqualified right to terminate the contract without any penalty or expense to the Town.

3.7. Occupational License Requirement

Any Proposer with a business location in the Town, who submits Proposal under this RFP, shall meet the Town's Occupational License Tax requirements. Proposers with a business location outside the Town of Loxahatchee Groves shall meet their local Occupational License Tax requirements. A copy of the license must be submitted with the Proposal.

3.8. Payment

Payments to the Successful Proposer shall be made in arrears.

3.9. One Proposal

Only one (1) Proposal from a firm, partnership, corporation or joint venture will be considered in response to this RFP.

3.10. Proposer Qualifications

Proposers shall satisfy each of the following requirements cited below. Proposers who do not meet the minimum qualification requirements or who fail to provide supporting documentation will not be considered by the Town.

- A. Proposer shall be a member of the Federal Reserve System.
- B. Proposer shall be an originating Depository Financial Institution authorized by the Federal Reserve to originate direct deposit.
- C. Proposer shall be on the list of Qualified Public Depositories as designated by the Department of Financial Services of the State of Florida, and as required by the Florida Security for Public Deposits Act, Chapter 280, Florida Statutes.
- D. The financial institution must have a significant presence (e.g. area, divisional, regional offices) located within Palm Beach County.
- E. Proposer shall have no record of pending lawsuits or criminal activities involving moral turpitude and not have any conflicts of interest with the Town.
- F. Neither Proposer, nor any member, officer, or stockholder of Proposer, shall be in arrears or in default of any debt or contract involving the Town, (as a party to a contract, or otherwise); nor have failed to perform faithfully on any previous contract with the Town.
- G. The Proposer must have adequate organization, facilities, equipment and personnel to ensure prompt and efficient services to the Town. The Town reserves the right before recommending any award to inspect the facilities, organization and financial condition, or to take any other actions necessary to determine the Proposer's ability to perform in accordance with the specifications, terms, and conditions of this RFP.

3.11. Public Entity Crimes

A person or affiliate who has been placed on the convicted Proposer list following a conviction for a public entity crime may not submit a Proposal on a contract to provide any goods or services to a public entity, may not submit a Response on a contract with a public entity for the construction or repair of a public building or public work's project, may not submit a Response on a lease of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 of Florida Statutes for Category Two for a period of 36 months from the date of being placed on the convicted Bidder / Proposer list.

3.12. Review of Proposals For Responsiveness

Each Proposal will be reviewed to determine if it is responsive to the submission requirements outlined in the RFP. A "responsive" Proposal is one which follows the requirements of the RFP,

includes all documentation, is submitted in the format outlined in the RFP, is of timely submission, and has appropriate signatures as required on each document. Failure to comply with these requirements may deem a Proposal non-responsive. A responsible Proposer is one that has the capability in all respects to fully perform the requirements set forth in the Proposal, and that has the integrity and reliability, which will assume good faith performance.

3.13. Sales Tax

The Town is State Sales Tax exempt. Notwithstanding, Proposers should be aware of the fact that all materials and supplies which are purchased by the Proposer for the completion of the contract is subject to the Florida State Sales Tax in accordance with Section 212.08 Florida Statutes amended 1970 and all amendments thereto and shall be paid solely by the Successful Proposer.

3.14. Employees are Responsibility of Successful Proposer

All employees of the Successful Proposer shall be considered to be, at all times, the sole employees of the successful Proposer under its sole direction and not an employee or agent of the Town. The Successful Proposer shall supply competent and physically capable employees. The Town may require the Successful Proposer to remove an employee the Town deems careless, incompetent, insubordinate or otherwise objectionable and whose continued employment under this contract is not in the best interest of the Town. Each employee shall have and wear proper identification. All personnel of the Successful Proposer must be covered by Workmen's Compensation, unemployment compensation and liability insurance, a copy of which is to be provided to the Town. All the services required herein shall be performed by the Successful Proposer and all personnel engaged in performing the services shall be fully qualified to perform such services.

3.15. Use of Name

The Town is not engaged in research for advertising, sales promotion, or other public Town purposes. No advertising, sales promotion or other public Town materials containing information obtained from this Proposal are to be mentioned, or imply the name of the Town, without prior express written permission of the Town.

3.16. Collusion

The Proposer, by submitting a Proposal, certifies that its Proposal is made without previous understanding, agreement or connection either with any person, firm, or corporation submitting a Proposal for the same services, or with the Town Manager. The Proposer further certifies that it is in compliance with the conflict of interest and code of ethics laws. The Town will investigate all situations where collusion may have occurred and the Town reserves the right to reject any and all Proposals where collusion may have occurred.

3.17. Collateral

The Successful Proposer shall pledge collateral security as specified by Florida law. At no time shall the amount of deposits exceed the pay value of securities pledged less maximum insurance coverage provided by the Federal Deposit Insurance Corporation. Acceptable security and specified regulations regarding collateral requirements are outlined in the Florida Security for Public Deposits Act.

4.0. SPECIAL PROVISIONS OF PROPOSED CONTRACT

4.1. General

The Contract shall address, but not be limited to, the following terms and conditions:

A. Amendments to the Contract:

The Town Manager, or their designee, shall have sole authority to amend the Contract on behalf of the Town.

B. Assignment of Contract:

The Successful Proposer shall not assign any portions thereof, or any part of their operations, without written permission granted by the Town through the Town Manager, in the Town's sole discretion.

C. Audit Rights and Records Retention:

The Successful Proposer agrees to provide access to the Town, or any of its duly authorized representatives, to any books, documents, papers, and records of the contractor which are directly pertinent to this Agreement, for the purpose of audit, examination, excerpts, and transcriptions. The Successful Proposer shall maintain and retain any and all of the aforementioned records for three (3) years after the Town makes final payment and all other pending matters are closed. On an ongoing basis, the most recent audited Financial Statements and audit reports, whether internal or external audits, must be provided to the Town.

D. Compliance with Orders And Laws:

The Successful Proposer shall comply with all local, state and federal directives, ordinances, rules, orders, and laws as applicable to this RFP and subsequent contracting including, but not limited to:

Executive Order 11246, which prohibits discrimination against any employee, applicant, or client because of factors including, but not limited to, race, creed, color, national origin, sex, or age with regard to, but not limited to, the following: employment practices, rate of pay or other compensation methods, and training selection.

Occupational, Safety and Health Act (OSHA), as applicable to this RFP.

The State of Florida Statutes, Section 287.133(A) on Public Entity Crimes Americans with Disabilities Act of 1990, as amended.

National Institute of Occupational Safety Hazards (NIOSH), as applicable to this RFP.

The State of Florida Statutes Sections 218.73 and 218.74 on Prompt Payment. Non-compliance with all local, state, and federal directives, orders, and laws may be considered grounds for termination of Contract(s).

E. Contract Administrator:

After the contract award, the Contract Administrator for the Contract shall be the Town Management firm of the Town of Loxahatchee Groves located at, Loxahatchee Groves, 14579 Southern Boulevard, Suite 2, Loxahatchee Groves, Florida 33470.

F. Contract / Town's Representative:

Proposer shall include the name and telephone of the intended Town's Representative should a Contract be awarded. In the event the Contract is awarded to Proposer, the Town's Representative, designated by Successful Proposer, shall be available at one of these contact numbers on a daily basis during at least regular business hours, Wednesday through Friday, for purposes of addressing complaints and receiving information as to contract performance.

Indemnification: The Successful Proposer shall agree to indemnify, defend and hold harmless the Town and its officials, employees and agents (collectively referred to as "Indemnities") and each of them from and against all losses, costs, penalties, fines, damages, claims, expenses (including attorney's fees), liabilities (collectively referred to as "Liabilities") by reason of any injury to or death of any person or damage to or destruction or loss of any property arising out of, resulting from, or in connection with (i) the performance or non-performance of the services contemplated by the Contract which is or is alleged to be directly or indirectly caused, in whole or in part, by any act, omission, default or negligence (whether active or passive) of the Indemnities, or any of them or (ii) the failure of the Successful Proposer to comply with any of the requirements specified within the Contract, or the failure of the Successful Proposer to conform to statutes, ordinances, or other regulations or requirements of any Successful Proposer expressly agrees to indemnify and hold harmless the Indemnities, or any of them, from and against all liabilities which may be asserted by an employee or former employee of Successful Proposer, or any of its subcontractors, if applicable and as provided above, for which the Successful Proposer' liability to such employee or former employee would otherwise be limited to payments under state Workers' Compensation or similar laws.

G. Insurance:

Within ten (10) days after notification of award, the Successful Proposer shall furnish Evidence of Insurance to the Town Manager.

Execution of a Contract is contingent upon the receipt of proper insurance documents. If the insurance certificate is received within the specified time frame but not in the manner prescribed in this RFP, the Successful Proposer shall be verbally notified of such deficiency and shall have an additional five (5) calendar days to submit a corrected certificate to the Town. If the Successful Proposer fails to submit the required insurance documents in the manner prescribed in this RFP, within fifteen (15) calendar days after the Successful Proposer has been made aware of Council award, the Successful Proposer may be in default of the contractual terms and conditions. Under such circumstances, the Successful Proposer may be prohibited from submitting future Proposals to the Town. Information regarding any insurance requirements shall be directed to Stephen Hainline, Office Coordinator at (561) 793-2418. Additionally, Successful Proposer may be liable to the

Town for the cost of re-procuring the services, caused by Successful Proposer' failure to submit the require documents.

H. Hold Harmless:

The Successful Proposer shall hold harmless and indemnify the Town for any errors in the provision of services and for any fines, which may result from the fault of the Successful Proposer.

I. Proposer's Warranty:

Proposer warrants that no one was paid a fee, commission, gift, or other consideration contingent upon receipt of an award for the services specified herein.

5.0. INSTRUCTIONS FOR SUBMITTING A PROPOSAL

5.1. General Information

The following information and documents are required to be provided with Proposer's Response to this RFP. Failure to do so may deem your Proposal non-responsive.

The purpose of this RFP is to hire a qualified and experienced financial institution to provide Banking Services to the Town of Loxahatchee Groves. Therefore, only fully capable, experienced, and qualified Proposers should submit Proposals in response to this RFP.

Throughout this RFP, the phrases "must" and "shall" will denote mandatory requirements. Any Proposer's proposed system that does not meet the mandatory requirements is subject to immediate disqualification.

When responding to this RFP, all Proposers shall adhere to the guidelines defined below. Any and all proposals that do not follow the prescribed format are subject to immediate disqualification.

5.2. Submission Requirements

The following documentation shall be included as a minimum in the Proposal and submitted to the Town. Proposers should carefully follow the format and instructions outlined below, observing format requirements where indicated. Proposals must contain the information itemized below and in the order indicated. Proposals submitted which do not include the following items may be deemed non-responsive and may not be considered for contract award. Proposers should submit one (1) electronic (CD/DVD) and seven (7) copies of your Proposal.

A. Cover Page:

The Cover Page should include the Proposer's name; Contact Person for the RFP; Firm's Liaison for the Contract; Primary Office Location; Local Business Address, if applicable; Business Phone and Fax Numbers; Title of RFP; RFP Number; Federal Employer Identification.

B. Table of Contents:

The table of contents should outline, in sequential order, the major sections of the Proposal as listed below, including all other relevant documents requested for submission. All pages of the Proposal, including the enclosures, should be clearly and consecutively numbered and correspond to the table of contents.

C. Executive Summary:

A signed and dated summary of not more than two (2) pages containing Proposer's overall Qualifications and Experience, and Ability and Capability to Perform Required Services, as contained in the submittal. Proposer should include the name of the organization, business phone and contact person. Provide a summary of the work to be performed by Proposer.

D. Proposer's Qualifications and Experience:

1. Provide a list of all principals, owners or directors.
2. Discuss in detail Proposer's qualifications and experience in working with similar entities, particularly governmental entities, to provide banking services similar to that reflected within this RFP. Describe the Proposer's organizational history and structure; provide a brief history of your firm, including years Proposer and/or firm has been in business providing a similar service(s). The Town reserves the right to contact any reference as part of the evaluation process.
3. Provide the experience and copy(s) of resume(s) of supervisory/management individuals that will be assigned to the Town's account.

E. Ability and Capability to Perform Required Services:

1. Identify Proposer's office(s) or branches located within, or within close proximity, the Town's corporate limits, the address(s) of same, hours and days of operation, location and hours of the operation of the processing center, and identify which office will be considered the primary office location for the work to be performed by the Town.
2. Describe the size of Proposer and provide the overall number of personnel of Proposer. Include in discussion Proposer's overall ability and capability to provide required services to the Town, and provide the number of personnel and location Proposer will assign to specifically handle the work to be performed for the Town.
3. Provide detailed information as to the services to be provided to Town employees, whether they have bank accounts with your bank or bank accounts with another bank. Also discuss any discounts or free services Proposer will offer to Town employees and/or to Town employees who establish an account with the bank.
4. Provide detailed responses to the requirements of the Town as stipulated within the Scope of Work, Section 2.0 of this RFP. Refer to Proposal Form C for the completion of requested information, which must be submitted with Proposal. Failure to submit completed Proposal Form C, or all answers completed in another format within the Proposal, will disqualify Proposer.
5. Describe how Proposer plans to handle emergency situations, such as the case of a declared natural emergency, should they arise.
6. Provide copy(s) of audited financial statements for the past two (2) years.
7. Provide evidence that Proposer is on the list of Certified Public Depositories as designated by the Office of the State Treasurer, and required by the Florida Security for Public Deposits Act, Chapter 280, Florida Statutes.
8. Provide evidence Proposer is an originating Depository Financial Institution authorized by the Federal Reserve to originate direct deposit.
9. Proposer must describe any litigation or proceeding within the past three (3) years whereby a court or any administrative agency has ruled against your bank in any manner related to its professional activities or performance. Also describe any current or pending litigation or proceeding involving your bank and its professional activities or performance. State the nature of the litigation, a brief description of each case, the outcome or projected outcome, and the monetary amounts involved.

F. Involvement in Community Programs:

The Town of Loxahatchee Groves is committed to ensuring equal opportunity in and equal access for firms regardless of race, color, religion, national origin, gender, age, disability or sexual orientation. Proposers are encouraged to partner with the Town of Loxahatchee Groves' efforts in the local community by displaying community involvement. Proposers are requested to submit any information, if applicable, demonstrating involvement in community betterment programs. Proposers are also requested to include in their RFP response, information regarding their Equal Opportunity Program and Minority Purchasing Program, if applicable. This information will be for the Town's information only.

G. Estimated Costs for Services:

Complete and return with the proposal, Proposal Form D, Banking Fee Estimate. Failure to submit completed Proposal Form D will disqualify Proposer. Detail any additional services and fees for any other services Proposer can provide and which are not specifically listed within this RFP.

H. Proposal Fee Schedule:

It is the intent of the Town to pay for only services specified and utilized on the Proposal Fee Schedule per unit cost. Other banking services and items not detailed on the Proposal Fee Schedule shall be provided to the Town at no cost. Such services and items include currency and coin process, sorting and wrapping of coins, deposit slips, night depository bags, and other banking supplies.

The pricing of services contained in the Proposal Fee Schedule shall remain in effect for the duration of the contract. No escalation of fees shall be allowed.

I. Transition of banking services:

For effective transfer of services between banks each Proposer shall provide:

1. Describe the conversion process (who is responsible for coordinating activities, who participates and what activities must occur). Provide a work plan including the type and amount of resources to be provided by the Successful Proposer to meet the start-up date.
2. Provide a work plan for training the Town employees on your online system.
3. Describe what security measures will be in place to ensure safeguarding assets against loss during the transition period.

J. Trade Secrets Exception to Public Records Disclosure:

All Proposals submitted to the Town are subject to public disclosure pursuant to Chapter 119, Florida Statutes. An exception may be made for "trade secrets".

If the Proposal contains information that constitutes a "trade secret", all material that qualifies for exemption from Chapter 119 must be submitted in a separate envelope, clearly identified as "TRADE SECRETS EXCEPTION," with your firm's name and the RFP number marked on the outside.

Please be aware that the designation of an item as a trade secret by you may be challenged in court by any person. By your designation of material in your Proposal

as a “trade secret” you agree to indemnify and hold harmless the Town for any award to a plaintiff for damages, costs or attorney’s fees and for costs and attorney’s fees incurred by the Town by reason of any legal action challenging your claim.

K. Affidavits / Acknowledgments:

Proposers should complete and submit as part of its Proposal all of the following forms and/or documents:

- RFP Information Form
- Certificate of Authority
- Insurance Requirements
- Proposer Background Information
- Affirmative Action Policy for Equal Employment Opportunity (Sample)
- Non-collusive Affidavit
- Copy of Proposer’s Occupational License
- Complete Proposal Forms, including all requested information and completed attachments.

5.3. Response Format

One (1) electronic (CD/DVD) and **Seven (7)** bound copies of your complete response, to this RFP must be submitted to:

Town of Loxahatchee Groves
Office of the Town Clerk
14579 Southern Boulevard, Suite 2
Loxahatchee Groves, Florida 33470

Responses must be clearly marked on the outside of the package referencing **RFP No. 2012-001 Bank _____**. Responses received after _____, _____, 20____, at 2:30 pm, local time, will not be accepted and shall be returned unopened to Proposer.

Proposals received at any other location than the aforementioned or after the Proposal submission date and time shall be deemed non-responsive.

Proposals should be signed by an official authorized to bind the Proposer to the provisions given in the Proposal. Proposals are to remain valid for at least 180 days. Upon award of a Contract, the contents of the Proposal of the Successful Proposer may be included as part of the Contract, at the Town’s discretion. Proposers must provide a response to each issue. Proposals should be prepared in a concise manner with an emphasis on completeness and clarity.

5.4. Evaluation Criteria

Since it is the Town’s desire to award a contract for banking services to the financial institution which demonstrates the ability to provide the highest quality service at the best cost, the criteria used to select the institution will include, but not be limited to:

<u>Evaluation Factors</u>	<u>Point Range</u>
A. Cost of services as well as transaction closing time will be evaluated based on the proposal data.	0-40
B. Ability to provide the type and quality of services requested.	0-30
C. Highest Rate of Interest	0-05
D. Prior experience in providing banking services to governments, including organizational structure available to service the Town.	0-10
E. Other financial services available from the bank above and beyond those called for herein.	0-10
F. Full service location in or proximity to the Town of Loxahatchee Groves	0-05
Maximum Points 100	

5.5. Volume of Work

No warranty or guarantee is given or implied as to the types or quantities of services that will actually be required. The quantities stated in this proposal are estimates of activities and are for cost comparison purposes only.

6.0.

RFP RESPONSE FORMS

This checklist is provided to help you conform with all form/document requirements stipulated in this RFP.

CHECKLIST

		<u>Submitted With Proposal</u>
6.1	RFP Information Form This form must be completed, signed, and returned with Proposal.	YES _____
6.2	Certificate of Authority , must be completed, signed & returned with Proposal.	YES _____
6.3	Insurance Requirements Acknowledgment of receipt of information on the insurance requirements for this RFP. (Must be signed).	YES _____
6.4	Proposer Background Information This form must be completed in its entirety to verify the capability of Proposer to perform the services specified in the RFP.	YES _____
6.5	Affirmative Action Policy for Equal Employment Opportunity (Sample)	YES _____
6.7	Occupational License - All Responses shall be accompanied by a copy of your current license(s), as required	YES _____
6.8	Complete Proposal <i>with all required forms and Attachments.</i>	YES _____

Failure To Complete, And Return This Form May Disqualify Response.

6.1. RFP Information Form

Release Date: _____

RFP No: 2012-001

Contact: Steve Hainline, Office Coordinator

Fax: (561) 793-2418

Email: shainline@loxahatcheegroves.fl.gov

Responses must be received by: _____, _____, 20_____ at 2:30 P.M. at the Office of the Town Clerk, 14579 Southern Boulevard, Suite 2, Loxahatchee Groves, Florida 33470

TERM CONTRACT BANKING SERVICES

RFP # 2012-001 Bank _____

This is to confirm that I have read the proposal specifications and the proposal forms. I understand the banking services needs of the Town of Loxahatchee Groves. The initial contract period shall be for five (5) years effective _____, 2012. The Town reserves the right to extend the contract for up to two (2), three year extension terms (maximum of 11 years), providing a) all terms, conditions and specifications are mutually acceptable, b) both parties agree to the extension, and c) such extension is approved by Council.

The proposal submitted by our financial institution will meet these specifications and needs with a quality level of banking services at the prices and fees quoted.

I understand that this contract incorporates the entire proposal specification and proposal forms and that I am authorized to make this commitment to these terms and conditions.

Bank Name

Name

Street

Position

Town, State, Zip

Signature

Phone #/Fax #

Date

Failure To Complete, Sign And Return This Form May Disqualify Response.

6.2 RFP Certification Form (page 1 of 3)

CERTIFICATE OF AUTHORITY

(IF CORPORATION)

STATE OF _____)
) SS:
COUNTY OF _____)

I HEREBY CERTIFY that a meeting of the Board of Directors of the _____

a corporation existing under the laws of the State of _____, held on _____, 20____, the following resolution was duly passed and adopted:

"RESOLVED, that, as President of the Corporation, be and is hereby authorized to execute the Proposal dated, _____, 20____, to the Town of Loxahatchee Groves and this corporation and that their execution thereof, attested by the Secretary of the Corporation, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation."

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the corporation this _____, day of _____, 20____.

Secretary: _____

(SEAL)

FAILURE TO COMPLETE, SIGN, AND RETURN THIS FORM MAY DISQUALIFY RESPONSE.

RFP Certification Form (Page 3 of 3)

CERTIFICATE OF AUTHORITY
(IF JOINT VENTURE)

STATE OF _____)
) SS:
COUNTY OF _____)

I HEREBY CERTIFY that a meeting of the Principals of the _____

organized and existing under the laws of the State of _____, held on _____, 20_____, the following resolution was duly passed and adopted:

"RESOLVED, that, _____ as _____ of the Joint Venture be and is hereby authorized to execute the Proposal dated, _____ 20_____, to the Town of Loxahatchee Groves and this Joint Venture and that their execution thereof, attested by the _____ shall be the official act and deed of this Joint Venture."

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this _____, day of _____, 20_____.

Secretary: _____

(SEAL)

FAILURE TO COMPLETE, SIGN, AND RETURN THIS FORM MAY DISQUALIFY RESPONSE.

6.3. Indemnification and Insurance

INDEMNIFICATION

Successful Proposer shall indemnify, defend and hold harmless the Town and its officials, employees and agents (collectively referred to as "Indemnities") and each of them from and against all loss, cost, penalties, fines, damages, claims, expenses (including attorney's fees) or liabilities (collectively referred to as "Liabilities") by reason of any injury to or death of any person or damage to or destruction or loss of any property arising out of, resulting from, or in connection with (i) the performance or non-performance of the services contemplated by the Contract which is or is alleged to be directly or indirectly caused, in whole or in part, by any act, omission, default or negligence (whether active or passive) of Successful Proposer or its employees, agents, or subcontractors (collectively referred to as "Proposer"), regardless of whether it is, or is alleged to be, caused in whole or part (whether joint, concurrent, or contributing) by any act, omission, default or negligence (whether active or passive) of the Indemnities, or any of them or (ii) the failure of the Successful Proposer to comply with any of the provisions in the Contract or the failure of the Successful Proposer to conform to statutes, ordinances or other regulations or requirements of any governmental authority, federal or state, in connection with the performance of the Contract. Successful Proposer expressly agrees to indemnify and hold harmless the Indemnities, or any of them, from and against all liabilities which may be asserted by an employee or former employee of Proposer, or any of its subcontractors, as provided above, for which the Successful Proposer's liability to such employee or former employee would otherwise be limited to payments under state Workers' Compensation or similar laws.

Successful Proposer further agrees to indemnify, defend and hold harmless the Indemnities from and against (i) any and all Liabilities imposed on account of the violation of any law, ordinance, order, rule, regulation, condition, or requirement, in any way related, directly or indirectly, to Successful Proposer's performance under the Contract, compliance with which is left by the Contract to the Proposer, and (ii) any and all claims, and/or suits for labor and materials furnished by the Successful Proposer or utilized in the performance of the Contract or otherwise.

Where not specifically prohibited by law, Successful Proposer further specifically agrees to indemnify, defend and hold harmless the Indemnities from all claims and suits for any liability, including, but not limited to, injury, death, or damage to any person or property whatsoever, caused by, arising from, incident to, connected with or growing out of the performance or non-performance of the Contract which is, or is alleged to be, caused in part (whether joint, concurrent or contributing) or in whole by any act, omission, default, or negligence (whether active or passive) of the Indemnities. The foregoing indemnity shall also include liability imposed by any doctrine of strict liability.

The Successful Proposer shall furnish to Town of Loxahatchee Groves, c/o Purchasing, 14579 Southern Boulevard, Suite 2, Loxahatchee Groves, Florida 33470, Certificate(s) of Insurance prior to contract execution which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A. Workers' Compensation Insurance for all employees of the Proposer as required by Florida Statute 440.
- B. Public Liability Insurance on a comprehensive basis in an amount not less than \$2,000,000.00 combined single limit per occurrence for bodily injury and property damage. Town must be shown as an additional insured with respect to this coverage.
- C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work in an amount not less than statutory combined single limit per occurrence for bodily injury and property damage.
- D. Professional Liability Insurance with Minimum Limits of \$1,000,000.00 per occurrence.

The Town is required to be named as additional insured. **BINDERS ARE UNACCEPTABLE.**

The insurance coverage required shall include those classifications, as listed in standard liability insurance manuals, which most nearly reflect the operations of the Successful Proposer.

Indemnification and Insurance (cont.)

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The Company must be rated no less than "A" as to management, and no less than "Class X" as to financial strength, by the latest edition of Best's Key Rating Insurance Guide or acceptance of insurance company which holds a valid Florida Certificate of Authority issued by the State of Florida, Department of Insurance, and are members of the Florida Guarantee Fund.

Certificates will indicate no modification or change in insurance shall be made without thirty (30) days written advance notice to the certificate holder.

NOTE: TOWN RFP NUMBER AND/OR TITLE OF RFP MUST APPEAR ON EACH CERTIFICATE.

Compliance with the foregoing requirements shall not relieve the Successful Proposer of his liability and obligation under this section or under any other section of this Agreement.

The Successful Proposer shall be responsible for assuring that the insurance certificates required in conjunction with this Section remain in force for the duration of the contractual period; including any and all option terms that may be granted to the Successful Proposer.

--If insurance certificates are scheduled to expire during the contractual period, the Successful Proposer shall be responsible for submitting new or renewed insurance certificates to the Town at a minimum of ten (10) calendar days in advance of such expiration.

--In the event that expired certificates are not replaced with new or renewed certificates which cover the contractual period, the Town shall:

- A) Suspend the Contract until such time as the new or renewed certificates are received by the Town in the manner prescribed in the RFP.
- B) The Town may, at its sole discretion, terminate the Contract for cause and seek re-procurement damages from the Successful Proposer in conjunction with the violation of the terms and conditions of the Contract.

The undersigned Proposer acknowledges that (s)he has read the above information and agrees to comply with all the above Town requirements.

Proposer: _____ Signature: _____
(Company name)

Date: _____ Print Name: _____

FAILURE TO COMPLETE, SIGN, AND RETURN THIS FORM MAY DISQUALIFY YOUR RESPONSE

6.4. Proposer Background Information

This questionnaire is to be included with your Response. **Do not leave any questions unanswered.** When the question does not apply, write the word(s) "None", or "Not Applicable", as appropriate. Please print.

A. COMPANY NAME: _____

B. COMPANY OFFICERS:

President _____ Vice President _____

Secretary _____ Treasurer _____

C. COMPANY OWNERSHIP:

_____	_____ % of ownership

D. LICENSES:

1. County or Municipal Occupational License No. _____
(attach copy with Response)
2. Occupational License Classification _____
3. Occupational License Expiration Date: _____
4. Social Security or Federal I.D. No. _____

E. EXPERIENCE:

1. Number of Years your organization has been in business: _____
2. Number of Years experience PROPOSER (person, principal of firm, owner) has had in operation of the type required by the specifications of the RFP: _____
3. Number of Years experience PROPOSER (firm, corporation, proprietorship) has had in operation of the type required by the specifications of the RFP: _____
4. Experience Record: List references who may be contacted to ascertain information on past and/or present contracts, that PROPOSER has performed of a type similar to that required by specifications of the Town's RFP. Governmental references are preferred.

Proposer Background Information form (page 2)

F. REFERENCE:

NAME OF FIRM, TOWN, COUNTY OR AGENCY: _____

CONTACT: _____ TITLE _____ PHONE :(____)

ADDRESS: _____ PERIOD OF WORK _____

SCOPE OF WORK: _____

NAME OF FIRM, TOWN, COUNTY OR AGENCY: _____

CONTACT: _____ TITLE _____ PHONE :(____)

ADDRESS: _____ PERIOD OF WORK _____

SCOPE OF WORK: _____

NAME OF FIRM, TOWN, COUNTY OR AGENCY: _____

CONTACT: _____ TITLE _____ PHONE :(____)

ADDRESS: _____ PERIOD OF WORK _____

SCOPE OF WORK: _____

NAME OF FIRM, TOWN, COUNTY OR AGENCY: _____

CONTACT: _____ TITLE _____ PHONE :(____)

ADDRESS: _____ PERIOD OF WORK _____

SCOPE OF WORK: _____

NOTE: *Additional references may be attached and provided.*

FAILURE TO COMPLETE, SIGN, AND RETURN THIS FORM MAY DISQUALIFY YOUR RESPONSE RESPONSE

6.5. Sample Affirmative Action Policy
For Equal Employment Opportunity

**AFFIRMATIVE ACTION/
EQUAL EMPLOYMENT OPPORTUNITY - POLICY STATEMENT**

It is the policy of **(Company Name)** to base its hiring and promotions on merit, qualifications and competency and that its personnel practices will not be influenced by an applicant's or employee's race, color, place of birth, religion, national origin, sex, age, marital status, veteran and handicapped status.

One of the management duties of all principals at **(Company Name)** is to ensure that the following personnel practices are being satisfied:

1. Take every necessary affirmative action to attract and retain qualified employees, regardless of race, color, place of birth, religion, national origin, sex, age, marital status, veteran and handicapped status.
2. Maintain equitable principles in the recruitment, hiring, training, compensation and promotion of employees.
3. Monitor and review personnel practices to guarantee that equal opportunities are being provided to all employees, regardless of race, color, place of birth, religion, national origin, sex, age, marital status, veteran and handicapped status.

(Company Name) is committed to take affirmative action and aggressively pursue activities that will serve to enable all employees and applicants opportunities available throughout this organization.

Clearly, the above actions cannot be accomplished as a secondary duty for any individual, despite the full support of management. And so, to monitor our efforts, **(Company Name)** has assigned one of its principals as the Affirmative Action Director to monitor all activities of this program.

Employees may contact (Name of assigned principal) at (telephone number) regarding this Affirmative Action Policy.

DATE: _____

(SIGNATURE/TITLE): _____

FAILURE TO COMPLETE, SIGN, AND RETURN THIS FORM MAY DISQUALIFY YOUR RESPONSE.

Non-Collusive Affidavit

State of _____) County of _____)

_____ being first duly sworn, deposes and says that:

(1) He/she is the _____ of _____
(Owner, Partner, Officer, Representative or Agent)

the Proposer that has submitted the attached proposal;

He/she is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;

Such proposal is genuine and is not a collusive or sham proposal;

Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham proposal in connection with the work for which the attached proposal has been submitted; or to refrain from bidding in connection with such work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with and Proposer, firm or person to fix the price or prices in the attached proposal or of any other Proposer, or to fix an overhead, profit, or cost elements of the proposal price or the proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed work;

The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

Signed, sealed and delivered

In the presence of:

By: _____

(printed name and title)

State of _____

County of _____

The foregoing instrument was acknowledged before me this _____ day of _____

20__ , by _____ , who is personally known to me or who has produced _____ As identification and who did (did not) take an oath.

WITNESS my hand and official seal

Notary Public

(Name of Notary Public: Print/Stamp)

Underwood Management Services Group,

**Item 5b.
New Accounts &
Adjustments to Trans Fund**

840 N.E. Stokes Terrace
Jensen Beach, Florida 34957
Telephone: 772.233.1511

William F. Underwood, II
Managing Partner
Email: umsg@att.net

MEMORANDUM

TO: FAAC Committee Members

DATE: January 19, 2012

SUBJECT: Approval of new Accounts and Adjustments to Transportation Fund

Following the completion and payment of the contract for the 148th Terrace North Culvert in the amount of \$48,913.19 in December, it is necessary to provide for an appropriation for the expenditure and recognize the revenue from the title insurance company. Although sufficient appropriation exists within the fund total, the Town should recognize this transaction. I recommend an appropriation and the creation of new accounts with respect to this project. Further, the issue of ownership of the new capital project needs to be resolved. As the transaction currently exists, it appears the Town owns the project and would have to reflect it in the FY 12 financial.

We recommend the FAAC provide a recommendation on one of the following:

- Town records culvert and crossing as a Town asset
- Recommend donation of culvert and crossing to Loxahatchee Groves Water Control District
- Recommend donation of culvert and crossing to property owner.

We recommend the creation of accounts in respective funds be created as follows:

Fund/Type		Title	Orig. Bgt.	Change	Revised Bgt
General Fund					
Revenue	001-369-000-000	Other Misc. Income	\$1,000	\$48,913.19	\$49,913.19
Appropriation:	001-519-930-000	Transfer to Transportation Fund	\$0	\$48,913.19	\$48,913.19
Transportation Fund					
Revenue	101-363-990-000	Contribution from General Fund	\$0	\$48,913.19	\$48,913.19
Appropriation	101-541-631-000	Road and Streets (5 cent)	\$113,480	\$925.50	\$112,554.50
Appropriation	101-541-634-000	148th Terr.	\$0	\$49,838.69	\$49,838.69

The following is the total expenditures for this project of the Town during this fiscal year.

101-541-634-000	WBI Contracting	\$48,913.19
101-541-634-000	Erdman Anthony of Florida	\$ 500.00
101-541-634-000	Goren Cherof Doody & Erzol	\$ 425.50
	Total project cost:	\$49,838.69

Sincerely,



William F. Underwood, II
Managing Partner

GOREN, CHEROF, DOODY & EZROL, P.A.
 Attorneys at Law
 3099 East Commercial Boulevard
 Suite 200
 Fort Lauderdale, Florida 33308
 Telephone (954) 771-4500

Page: 1
 10/25/2011
 ACCOUNT NO: 90870-0R
 STATEMENT NO: 14

TOWN OF LOXAHATCHEE GROVES
 Att: Mayor David Browning
 14579 Southern Boulevard
 Suite 2
 Loxahatchee FL 33470

40th Street North Road/Canal Easement

MDC

		HOURS	
09/21/2011	DJD Review letter from Richardson.	0.40	
09/23/2011	MDC Phone conference with BR re: culvert payment issues.	0.30	
10/04/2011	MDC Review correspondence from B. Richardson; update Council.	0.40	
10/07/2011	MDC Telephone conference with Clete Saunier and Mary Viator; review correspondence from Barbara Richardson.	0.60	
10/10/2011	MDC Review correspondence with BR; review draft General Release.	0.30	
10/11/2011	MDC Conference call with Barbara Richardson; review form General Release; telephone conference with Clete Saunier re: LGWCD Board of Supervisor's meeting.	1.00	
	FOR CURRENT SERVICES RENDERED	3.00	555.00

RECAPITULATION

<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
D.J. DOODY	0.40	\$185.00	\$74.00
MICHAEL D. CIRULLO	2.60	185.00	481.00

TOTAL CURRENT WORK

555.00

TOWN OF LOXAHATCHEE GROVES

40th Street North Road/Canal Easement

Page: 2

10/25/2011

ACCOUNT NO: 90870-0R
STATEMENT NO: 14

BALANCE DUE

\$555.00

FY2011 Chgs

101-541-634 - \$ 129.50

FY2012 Chgs

101-541-634 - \$ 425.50



AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE.

TOWN OF LOXAHATCHEE GROVES
14579 SOUTHERN BLVD STE 2
LOXAHATCHEE GROVES, FL 33470-9226

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-24/1210

1027

Nov-17, 2011

PAY TO THE
ORDER OF

Goren, Cherof, Doody & Erzol

\$ *7,780.00*

Seven thousand seven hundred eighty & no/100

DOLLARS

TWO SIGNATURES REQUIRED

Ronald J. Jarriel

David Browning

AUTHORIZED SIGNATURE

MEMO

⑈0000001027⑈ ⑆121000248⑆ 2000044270124⑈

Details on Back

Security Features Included

5-27-3

Obligat'n Description	Invoice number	Invoice number	Amount
1032 FY11 chgs for Inv 14, 40th St	14	14	129.50 ✓
1033 FY11 chgs for Inv 59	59	59	666.00 ✓
1034 FY11 chgs for Inv 1	1	1	1,831.50 ✓
1048 FY12 chgs Inv 1, Palm Bch Stat	1	1	1,264.50 ✓
1049 FY12 chgs Inv 14, 40th St Nort	14	14	425.50 ✓
1050 Fy12 chgs Inv 59, General Matt	59	59	3,463.00 ✓
*** Total ***			7,780.00

5-27-3

11/16/2011*****7,780.00

** Seven Thousand Seven Hundred Eighty Dollars and 00 Cents **

Goren, Cherof, Doody & Ezrol, P.A.
3099 East Commercial Blvd
Suite 200
Fort Lauderdale FL 33308

TOWN OF LOXAHATCHEE GROVES
14579 SOUTHERN BLVD STE 2
LOXAHATCHEE GROVES, FL 33470-9226

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-24/1210

1065

Jan. 4, 2012

PAY TO THE
ORDER OF

WBI Contracting of Palm Beach, Inc.

\$ 48,913.19

Forty-eight Thousand Nine Hundred Thirteen & 19/100 — DOLLARS

TWO SIGNATURES REQUIRED

Ronald D. Jarrie
Tom Holtz
AUTHORIZED SIGNATURE

MEMO

Replacement Ch # 1063
Issued 12/20/2011

⑈0000001065⑈ ⑆121000248⑆ 2000044270124⑈

TOWN OF LOXAHATCHEE GROVES

1065

Release of Lien

WBI Contracting of Palm Beach, Inc.

1544 B Road
Loxahatchee, FL 33470

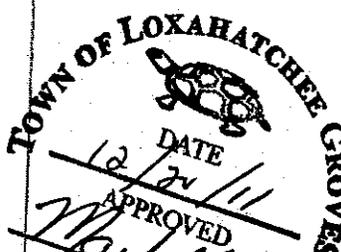
Invoice

DATE	INVOICE #
12/12/2011	9006

BILL TO
Town of Loxahatchee Groves 14579 Southern Blvd. Suite #2 Loxahatchee, FL 33470

SHIP TO
Contract Work for 148th Terrace North Cul

PROJECT

ITEM	DESCRIPTION	QUANTITY	RATE	AMOUNT
Sitework	Completion of Contract	1	48,913.19 6.50%	48,913.19 0.00
<p><i>New Vendor</i> <i>Acct #101-541-634</i></p>  <p>DATE <i>12/22/11</i> APPROVED <i>[Signature]</i> AUTHORIZED SIGNATURE</p>				
We appreciate your prompt payment.			Total	\$48,913.19

Phone #	Fax #
561-718-3319	561-791-8453

INVOICE

Payment Address:
Erdman Anthony of Florida, Inc.
1402 Royal Palm Beach Blvd., Suite 500
Royal Palm Beach, FL 33411
EIN 20-0930234

December 29, 2011
Project Number: 60170.00
Invoice No: 40937

Mark A. Kutney, AICP, ICMA-CM
Town of Loxahatchee Groves
Town Manager
14579 Southern Blvd., Suite 2
Loxahatchee Groves, FL 33470

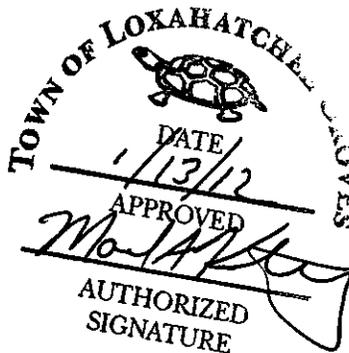
Project: Culvert Crossing 148th Terrace North

Additional Services:
Final Certification and Field Review

Lump Sum Amount \$500.00

Total this Invoice \$500.00

*New Vendor
Acct# 101-541-634*


TOWN OF LOXAHATCHEE GROVES
DATE 1/13/12
APPROVED
Mark A. Kutney
AUTHORIZED SIGNATURE

**Item 5c.1.
Budget Vs. Actual**

**TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF NOVEMBER 30, 2011**

General Fund		Revenues						
Account Number	Account	Month to date	Year to date	Ytd encumbrance	Annual Budget	Annual Variance	% used	
001-311-100-000	Ad Valorem Taxes	19,769.24	19,769.24	0	210,000.00	-190,230.76	9.40%	
	Ad Valorem Taxes Totals	19,769.24	19,769.24	0.00	210,000.00	-190,230.76	9.40%	
001-314-100-000	Electric Utility Tax	19,084.28	19,084.28	0	196,000	-176,915.72	0.097	
	Electric Utility Tax Total	19,084.28	19,084.28	0	196,000	-176,915.72	0.097	
001-315-100-000	Communications Services	11,398.33	11,398.33	0	145,392.00	-133,993.67	7.80%	
	Communications Services Total	11,398.33	11,398.33	0.00	145,392.00	-133,993.67		
001-316-200-000	County Occupational License	729.7	4,468.81	0	5,000.00	-531.19	89.40%	
	County Occupational License Total	729.7	4,468.81	0	5,000.00	-531.19		
001-323-100-000	FPL Franchise Fee	19,832.06	19,832.06	0	200,000.00	-180,167.94	9.90%	
001-323-300-000	PBC Water Utility Franchise	257.92	257.92	0	12,000.00	-11,742.08	2.20%	
	Franchise Fees Total	20,089.98	20,089.98	0.00	212,000.00	-191,910.02		
001-329-100-000	Planning & Zoning Permit	0	0	0	20,000.00	-20,000.00	0.00%	
	Planning & Zoning Permit Total	0	0	0	20,000.00	-20,000.00		
001-335-120-000	State Revenue Sharing	5,998.47	11,996.94	0	78,236.00	-66,239.06	15.30%	
	State Revenue Sharing Total	5,998.47	11,996.94	0.00	78,236.00	-66,239.06		
001-335-180-000	Half Cent Sales Tax	15,953.37	15,953.37	0	207,222.00	-191,268.63	7.70%	
	Half Cent Sales Tax Total	15,953.37	15,953.37	0.00	207,222.00	-191,268.63		
001-341-000-000	General Government Charge	438.45	1,121.10	0	5,000.00	-3,878.90	22.40%	
	General Government Charge Total	438.45	1,121.10	0	5,000.00	-3,878.90		
001-354-100-000	Code Enforcement Fines	0	0	0	5,000.00	-5,000.00	0.00%	
	Code Enforcement Fines Total	0	0	0	5,000.00	-5,000.00		
001-361-100-000	Interest	14.98	28.28	0	4,000.00	-3,971.72	0.70%	
	Interest Total	14.98	28.28	0	4,000.00	-3,971.72		
001-369-000-000	Other Misc Income	0	0	0	1,000.00	-1,000.00	0.00%	
	Other Misc Income Total	0	0	0	1,000.00	-1,000.00		
001-399-000-000	Transfer from Fund Balance	0	0	0	1,000,000.00	-1,000,000.00	0.00%	
	Other Non-operating Sources Total	0	0	0	1,000,000.00	-1,000,000.00		

Grand Total Revenue

93,476.80

103,910.33

0

2,078,850.00

-1,974,939.67

**TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF NOVEMBER 30, 2011**

General Fund
Expenditures

Account Number	Account	Month to date	Year to date	Ytd encumbrance	Annual budget	Annual variance	% used
001-511-400-000	Travel	0	0	0	3,000.00	3,000.00	0.00%
001-511-492-000	Other Operating Expenses	0	0	0	1,000.00	1,000.00	0.00%
001-511-500-000	Education & Training	0	0	0	1,000.00	1,000.00	0.00%
001-511-540-000	Books, Publications & Subscription	370	920	0	4,200.00	3,280.00	21.90%
001-511-820-000	Special Events/Contribution	0	500	0	2,500.00	2,000.00	20.00%
	Legislative Total	370	1420	0	11,700.00	10,280.00	
001-512-340-000	Other Services	20,885.20	41,740.40	0	250,625.00	208,884.60	16.70%
001-512-400-000	Travel and Per Diem	0	67.95	0	500	432.05	13.60%
001-512-410-000	Communication Services	385.74	688.34	0	6,000.00	5,311.66	11.50%
001-512-420-000	Postage & Freight	0	44	0	2,000.00	1,956.00	2.20%
001-512-492-000	Other Operating Expenses	0.02	95.02	0	4,000.00	3,904.98	2.40%
001-512-510-000	Office Supplies	0	156.35	0	2,500.00	2,343.65	6.30%
001-512-521-000	Loxahatchee Groves CERT	0	0	0	2,000.00	2,000.00	0.00%
001-512-540-000	Books, Publications & Subscription	0	0	0	500	500	0.00%
	Executive Total	21,270.96	42,792.06	0.00	268,125.00	225,332.94	
001-513-320-000	Accounting and Auditing	0	0	0	18,000.00	18,000.00	0.00%
001-513-470-000	Printing and Binding	0	142.94	0	5,000.00	4,857.06	2.90%
001-513-490-000	Legal Advertising	0	0	0	7,000.00	7,000.00	0.00%
001-513-493-000	Election Expense	0	0	0	9,000.00	9,000.00	0.00%
	Financial & Administrative Total	0.00	142.94	0.00	39,000.00	38857.06	
001-514-310-000	Professional Services	4,727.50	4,727.50	0	50,000.00	45,272.50	9.50%
	Legal Total	4,727.50	4,727.50	0.00	50,000.00	45,272.50	

001-515-310-000	Professional Services	0	0	0	0	20,000.00	20,000.00	0.00%
001-515-343-000	Planning & Zoning Contra	0	0	0	0	10,000.00	10,000.00	0.00%
001-515-347-000	Comprehensive Plan	0	0	0	0	5,000.00	5,000.00	0.00%

Comprehensive Planning & Zoning Total **0** **0** **0** **0** **35,000.00** **35,000.00** **35,000.00**

001-519-315-000	Special Magistrate	0	0	0	0	3,000.00	3,000.00	0.00%
001-519-354-000	Code Compliance	175	1,641.73	0	0	45,000.00	43,358.27	3.70%
001-519-410-000	Communications Services	0	0	0	0	500	500	0.00%
001-519-440-000	Rentals and Leases	1,037.03	1,870.90	0	0	14,000.00	12,129.10	13.40%
001-519-450-000	Insurance	0	0	0	0	9,500.00	9,500.00	0.00%
001-519-460-000	Repair & Maint - Building	0	452.56	0	0	250	-202.56	181.00%
001-519-470-000	Printing and Binding	0	0	0	0	4,000.00	4,000.00	0.00%
001-519-490-000	Computer Repair	0	0	0	0	2,000.00	2,000.00	0.00%
001-519-494-000	Inspector General Office	0	468	0	0	2,172.00	1,704.00	21.60%
001-519-910-000	Transfer to Sanitation Fund	0	0	0	0	13,694.00	13,694.00	0.00%
001-519-920-000	Transfer to Capital Project	0	0	0	0	1,000,000.00	1,000,000.00	0.00%
001-519-990-000	Contingency	0	0	0	0	312,124.00	312,124.00	0.00%

Other Governmental Services Total **1212.03** **4433.19** **0** **0** **1,406,240.00** **1,401,806.81**

001-521-341-000	Professional Services-PB	22,898.75	45,797.50	0	0	274,785.00	228,987.50	16.70%
001-521-342-000	Contractual-ADDL PBSD	0	0	0	0	4,000.00	4,000.00	0.00%

Law Enforcement Total

001-539-340-000	Other Services	100	100	0	0	0	-100	-
	Public Works Total	100	100	0	0	0	-100	
	Grand Total Expenditures	50,579.24	99,413.19	0	0	2,078,850.00	1,979,436.81	4.80%

Excess Revenue over (under) Expenditures

**TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF NOVEMBER 30, 2011**

Transportation Fund

Account Number	Account	Month to date	Year to date	Ytd encumbrance	Annual budget	Annual variance	% used
101-312-410-000	1st Local Option Fuel Tax	18,920.39	18,920.39	0	244,969.00	-226,048.61	7.70%
101-312-420-000	2nd Local Option Fuel Tax	8,402.48	8,402.48	0	113,480.00	-105,077.52	7.40%
	Total Revenue	27,322.87	27,322.87	0	358,449.00	-331,126.13	15.10%

Transportation Fund

Account Number	Account	Month to date	Year to date	Ytd encumbrance	Annual budget	Annual variance	% used
101-541-468-000	Non-District Roads (6 ct)	0	0	0	94,969.00	94,969.00	0.00%
101-541-469-000	District Roads (6 ct) Maintenance	180.29	180.29	0	150,000.00	149,819.71	0.10%
101-541-631-000	Road and Streets (5 cent)	0	0	0	113,480.00	113,480.00	0.00%
101-541-634-000	148th Terr Bridge (5)/Culvert	425.5	425.5	0	0	-425.5	-
	Total Expenditure	605.79	605.79	0	358,449.00	357,843.21	0.20%

Excess Revenue over (under) Expenditures

**TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF NOVEMBER 30, 2011**

Capital Improvement Fund

Account Number	Account	Revenues		Ytd encumbrance	Annual budget	Annual variance	% used
		Month to date	Year to date				
305-363-990-000	Contributions from General Fund	0	0	0	1,000,000.00	-1,000,000.00	0.00%
	Total Revenue	0	0	0	1,000,000.00	-1,000,000.00	0.00%

Capital Improvement Fund
Revenues

Account Number	Account	Month to date	Year to date	Ytd encumbrance	Annual budget	Annual variance	% used
305-541-341-000	Linear Park/Grant Match	0	0	0	100,000.00	100,000.00	0.00%
305-541-346-000	OGEM Paving/Cost Sharing	0	0	0	450,000.00	450,000.00	0.00%
305-541-434-000	Road & Drainage Improvement	0	0	0	350,000.00	350,000.00	0.00%
305-541-436-000	Traffic Light Okeechobee	0	0	0	100,000.00	100,000.00	0.00%
	Total Expenditure	0	0	0	1,000,000.00	1,000,000.00	0.00%

Excess Revenue over (under) Expenditures

**TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF NOVEMBER 30, 2011**

Solid Waste Fund

Account Number	Account	Month to date	Year to date	Ytd encumbrance	Annual budget	Annual variance	% used
405-323-125-000	Haulers Licensing Fee	0	0	0	2,000.00	-2,000.00	0.00%
405-325-205-000	Solid Waste Assessments	41,364.25	41,364.25	0	469,640.00	-428,275.75	8.80%
405-325-206-000	Discount Fees	2,607.73	2,607.73	0	-18,785.00	21,392.73	-13.90%
405-343-120-000	SWA Recycling Income	0	2,498.58	0	7,000.00	-4,501.42	35.70%
405-363-990-000	Contributions from General Fund	0	0	0	13,694.00	-13,694.00	0.00%
	Total Revenue	43,971.98	46,470.56	0	473,549.00	-427,078.44	9.80%

Solid Waste Fund

Account Number	Account	Month to date	Year to date	Ytd encumbrance	Annual budget	Annual variance	% used
405-534-345-000	Contractual - Waste Over	925	925	0	12,000.00	11,075.00	7.70%
405-534-346-000	PBC Administration Fee 1	0	0	0	4,710.00	4,710.00	0.00%
405-534-420-000	Postage & Freight	0	0	0	539	539	0.00%
405-534-434-000	Solid Waste Contractor	37,636.22	37,636.22	0	452,300.00	414,663.78	8.30%
405-534-436-000	Other Sanitation Service	150	150	0	2,500.00	2,350.00	6.00%
405-534-490-000	Legal Advertising	0	0	0	1,500.00	1,500.00	0.00%
	Total Expenditure	38,711.22	38,711.22	0	473,549.00	434,837.78	8.20%

Excess Revenue over (under) Expenditures

**Item 5c.2.
Bank Reconciliation**



Town of Loxahatchee Groves - Bank Reconciliation
Wells Fargo
 Acct #
 For Period Ending 11/30/11

Beg Bank Acct Balance	11/1/2011	\$2,618,339.70
Deposits and Other Credits		
Deposits	164,771.67	
Interest	<u>14.98</u>	164,786.65
Checks	131,136.46	
Other Withdrawals	<u>47.02</u>	131,183.48
Ending Bank Acct Balance	11/30/2011	\$2,651,942.87
Total of Outstanding Checks		<u>1,211.87</u>
Adjusted Acct Balance		\$2,650,731.00

Outstanding Checks					
Check #	Date Cut	Amount	Check#	Date Cut	Amount
1638	09/19/11	60.00			
1654	09/30/11	200.00			
1029	11/16/11	801.87			
1038	11/16/11	150.00			
Col Total		1,211.87			-
		Total Outstanding Checks			1,211.87

Book Activity:	
Beginning Book Bal	\$ 2,617,779.70
Acct Activity	
Gen Fund	4,421.21
Road Fund	23,269.33
Cap Imp Fund	-
Sanitation Fund	5,260.76
Ending Book Bal	\$ 2,650,731.00

Item 5c.3. GL detail



LOXAHATCHEE GROVES DEPOSIT DETAILS

REVENUES RECEIVED IN NOVEMBER 2011

Period Applied	Date Deposited	Description	Account	Amount	Monthly Total
GENERAL FUND					
November 2011	11/3/2011	Water Utility Franchise Fees	001-323-300-000	257.92	
November 2011	11/3/2011	PBC Clerk of the Court Fines	001-341-000-000	10.00	
November 2011	11/3/2011	Lien Searches	001-341-000-000	40.00	
November 2011	11/8/2011	Interest	001-361-100-000	14.98	
November 2011	11/9/2011	PBC Tax Collection #1	001-311-100-000	7,058.22	
November 2011	11/9/2011	County Occ Licenses	001-316-200-000	729.70	
November 2011	11/15/2011	FPL Utility Tax	001-314-100-000	19,084.28	
November 2011	11/16/2011	Credit of Bank Charge	001-512-492-000	15.00	
November 2011	11/17/2011	Bank Card Deposit	001-341-000-000	21.45	
November 2011	11/18/2011	Deposit	001-341-000-000	116.00	
November 2011	11/22/2011	State Sales Tax	001-335-180-000	15,953.37	
November 2011	11/22/2011	CST	000-315-100-000	11,398.33	
November 2011	11/22/2011	State Revenue Sharing	001-335-120-000	5,998.47	
November 2011	11/23/2011	PBC Tax Collection #2	001-311-100-000	12,711.02	
November 2011	11/23/2011	Deposit	001-341-000-000	251.00	
November 2011	11/30/2011	FPL Franchise Fee	001-313-100-000	19,832.06	
					93,491.80
ROAD FUND					
November 2011	11/18/2011	Local Option Gas Tax 6 cent	101-312-410-000	18,920.39	
November 2011	11/18/2011	Local Option Gas Tax 5 cent	101-312-420-000	8,402.48	
					27,322.87
SANITATION FUND					
November 2011	11/3/2011	PBC Tax Collector - Solid Waste Exc	405-325-206-000	2,607.73	
November 2011	11/9/2011	PBC Tax Collection #1	405-325-205-000	11,374.44	
November 2011	11/23/2011	PBC Tax Collection #2	405-325-205-000	29,989.81	
					43,971.98
TOTAL DEPOSITED IN NOVEMBER 2011					164,786.65

Operating Account

Vendor	Obligat'n Description	Check Control	Amount	Invoice number	Invoice number
1	AT&T U-verse 1100 Acct# 103074354	5000 *** Total ***	66 85.00		
2	Frank A. Schiola 1117 Dec 2011	5001 *** Total ***	67 1,025.00	42	42
3	Goren, Cherof, Doody & Ezrol, P.A. 1104 General matters Dec 2011 1105 Palm Beach State College 1106 Day Property - Cost Recovery	5002 *** Total ***	68 2,571.50 462.50 333.00	61 2 4	61 2 4
3	Goren, Cherof, Doody & Ezrol, P.A.	5002 *** Total ***	68 3,367.00		
4	Waste Pro 1118 Residential Monthly servi	5003 *** Total ***	69 37,636.20	56717	56717
5	Yees Corporation 1097 Town office lease	5004 *** Total ***	70 1,000.00	2012-3	2012-3
6	Underwood Management Services Group 1095 Reimbursable expenses	5005 *** Total ***	71 4,201.90	7	7
6	Underwood Management Services Group 1094 Town Mgmt Service - Jan 2	5006 *** Total ***	72 20,885.20	6	6
Vendor total			25,087.10		
12	Nestle Pure Life 1101 Acct# 0009348459 - water	5007 *** Total ***	73 66.96	01L0009348459	01L0009348459
15	Disk Doctors 1090 Forensic data recovery	5008 *** Total ***	74 1,645.00	334874	334874
16	Stephen Hainline 1092 Reimbursement - Network s	5009 *** Total ***	75 12.11		
17	Janice Moore 1093 postage reimbursement	5010 *** Total ***	76 5.20		
18	Erdman Anthony of Florida Inc. 1107 Culver crossing 148th Ter	5011 *** Total ***	77 500.00	40937	40937

Operating Account

Vendor	Obligat'n Description	Check Control	Amount	Invoice number	Invoice number
105 AT&T	1116 56179324183130453	5012 78 *** Total ***	316.08		
107 Calvin, Giordano & Assoc., Inc.	1096 Comm of Hope Cost Recover	5013 79 *** Total ***	280.00	41962	41962
109 Card Expressions	1108 December 2011 Newsletter	5014 80 *** Total ***	791.65	1588	1588
110 Crystal Springs	1102 cooler rental, terminatio	5015 81 *** Total ***	27.35	7788625 121611	7788625 121611
128 Land Research Management	1109 Palm Beach State College 1110 Day Property - Cost Recovery 1111 Palm Beach State College 1112 Cost Recovery - 7th Day 1113 Day Property - Cost Recovery	5016 82	375.00 1,156.25 750.00 437.50 1,156.25		
128 Land Research Management	*** Total ***		3,875.00		
129 Loxahatchee Groves Water Control Di	1114 Maint of Roads within Lox	5017 83 *** Total ***	1,217.92		
146 PBSO	1091 February 2012 Law Enforce	5018 84 *** Total ***	22,898.75	34251	34251
154 TGI Office Automation LLC	1103 Black CPC Maintenance, fe	5019 85 *** Total ***	34.52	048395	048395
161 C & C Loader Service, Inc.	1119 Clear trees, haul debris,	5020 86 *** Total ***	8,000.00	16800	16800
193 Tew and Taylor, Inc.	1115 December 2011 services	5021 87 *** Total ***	1,620.00	24	24
212 Payment Remittance Center	1098 4856200610133368 - M. Kutney 1099 4856200610133376 - J. Moore	5022 88	3,497.82 413.57		
212 Payment Remittance Center	*** Total ***		3,911.39		
*** Report Total ***			113,402.23		

Control	Vendor Obligat'n Description	Transaction Account	Amount
66	1 AT&T U-verse 1100 Acct# 103074354	A001-5 12-4 10-000	85.00
67	2 Frank A. Schiola 1117 Dec 2011	A405-5 34-3 45-000 A001-5 19-3 54-000 A001-5 39-3 40-000	800.00 50.00 175.00
67	2 Frank A. Schiola 1117 Dec 2011		1,025.00 **
68	3 Goren, Cherof, Doody & Ezrol, P.A. 1104 General matters Dec 2011 1105 Palm Beach State College 1106 Day Property - Cost Recovery	A001-5 14-3 10-000 A001-5 41-3 10-000 A001-5 15-3 49-000	2,571.50 462.50 333.00
68	3 Goren, Cherof, Doody & Ezrol, P.A.		3,367.00 **
69	4 Waste Pro 1118 Residential Monthly service 12	A405-5 34-4 34-000	37,636.20
70	5 Yees Corporation 1097 Town office lease	A001-5 19-4 40-000	1,000.00
71	6 Underwood Management Services Group 1095 Reimbursable expenses	A001-5 19-3 15-000 A001-5 19-4 60-000 A001-5 12-5 10-000 A001-5 11-8 20-000 A001-5 19-4 90-000 A001-5 19-4 90-000 A001-5 13-4 93-000	47.89 173.77 383.50 185.82 398.12 2,860.00 152.80
71	6 Underwood Management Services Group 1095 Reimbursable expenses		4,201.90 **
72	6 Underwood Management Services Group 1094 Town Mgmt Service - Jan 2012	A001-5 12-3 40-000	20,885.20
73	12 Nestle Pure Life 1101 Acct# 0009348459 - water	A001-5 19-4 40-000	66.96
74	15 Disk Doctors 1090 Forensic data recovery	A001-5 19-4 90-000	1,645.00
75	16 Stephen Hainline 1092 Reimbursement - Network suppli	A001-5 19-4 90-000	12.11
76	17 Janice Moore 1093 postage reimbursement	A001-5 12-4 20-000	5.20
77	18 Erdman Anthony of Florida Inc. 1107 Culver crossing 148th Terr Nor	A101-5 41-6 34-000	500.00

Control	Vendor	Obligat'n Description	Transaction Account	Amount
78	105 AT&T	1116 56179324183130453	A001-5 12-4 10-000	316.08
79	107 Calvin, Giordano & Assoc., Inc.	1096 Comm of Hope Cost Recovery	A001-5 15-3 49-000	280.00
80	109 Card Expressions	1108 December 2011 Newsletter	A001-5 13-4 70-000	791.65
81	110 Crystal Springs	1102 cooler rental, termination agr	A001-5 19-4 40-000	27.35
82	128 Land Research Management	1109 Palm Beach State College	A001-5 15-3 43-000	375.00
		1110 Day Property - Cost Recovery	A001-5 15-3 49-000	1,156.25
		1111 Palm Beach State College	A001-5 15-3 43-000	750.00
		1112 Cost Recovery - 7th Day	A001-5 15-3 49-000	437.50
		1113 Day Property - Cost Recovery	A001-5 15-3 49-000	1,156.25
82	128 Land Research Management			3,875.00 **
83	129 Loxahatchee Groves Water Control Di	1114 Maint of Roads within Loxahatchee	A101-5 41-6 50-000	1,217.92
84	146 PBSO	1091 February 2012 Law Enforcement	A001-5 21-3 41-000	22,898.75
85	154 TGI Office Automation LLC	1103 Black CPC Maintenance, fee	A001-5 13-4 70-000	34.52
86	161 C & C Loader Service, Inc.	1119 Clear trees, haul debris, clean	A101-5 41-4 68-000	8,000.00
87	193 Tew and Taylor, Inc.	1115 December 2011 services	A001-5 19-3 15-000	855.00
			A001-5 19-3 54-000	765.00
		1115 December 2011 services		1,620.00 **
87	193 Tew and Taylor, Inc.			1,620.00 **
88	212 Payment Remittance Center	1098 4856200610133368 - M. Kutney	A001-5 12-5 10-000	14.51
			A001-5 12-5 10-000	7.49
			A001-5 19-4 90-000	3,475.82
		1098 4856200610133368 - M. Kutney		3,497.82 **
		1099 4856200610133376 - J. Moore	A001-5 12-4 10-000	5.59
			A001-5 12-5 10-000	52.98
			A001-5 19-4 40-000	59.00
			A001-5 19-4 90-000	296.00
		1099 4856200610133376 - J. Moore		413.57 **
88	212 Payment Remittance Center			3,911.39 **
				113,402.23 **



**TOWN OF LOXAHATCHE GROVES
EXPENSES DETAIL
NOVEMBER 2011**

Check #	Vendor #	Vendor Name/Description	Account Charged	Item Amount	Check Total
1015	6	Underwood Management Services Group Reimburseables	A001-524-354-000 A001-519-460-000 A001-512-420-000 A001-512-510-000 A001-512-510-000	6.23 452.56 44.00 31.94 124.41	659.14
1016	10	Mark A. Kutney Reimbursements	A001-512-400-000	67.95	67.95
1017	11	Board of County Commissioners Lox. Groves FY11 Inspector	A001-5 19-494-000	481.00	481.00
1018	109	Card Expressions Business Cards	A001-5 13-470-000	112.00	112.00
1019	128	Land Research Management Cost Recovery - Simon 7th Day Adventist Escrow Cost Recovery - Day Property	A001-2 23-101-000 A001-2 23-108-000 A001-2 23-103-000	187.50 1,125.00 1,593.75	2,906.25
1020	139	Palms West Chamber of Commerce Annual Membership 10/1/11-9/30	A001-5 11-540-000	550.00	550.00
1021	146	PBSO Law Enforcement Contract - Nov	A001-5 21-341-000	22,898.75	22,898.75
1022	193	Tew and Taylor, Inc. Code Enf. Chgs. & Adm. C hgs.	A001-5 24-354-000	2,677.50	2,677.50



**TOWN OF LOXAHATCHE GROVES
EXPENSES DETAIL
NOVEMBER 2011**

Check #	Vendor #	Vendor Name/Description	Account Charged	Item Amount	Check Total
1023	212	Payment Remittance Center Town Card-Harper; 485620061011 Town Card-Spence; 485620061011	A001-5 12-420-000 A001-5 24-354-000 A001-5 12-510-000	42.16 13.06 18.79	74.01
1024	11	Board of County Commissioners 1st quarter FY12 IG Schedule	A001-5 19-494-000	468.00	468.00
1025	1	AT&T U-verse 103074354, U-verse	A001-5 12-410-000	85.00	85.00
1026	2	Frank A. Schiola Code Enf, Solid Waste Monitori	A405-5 34-345-000 A001-5 19-354-000 A001-5 39-340-000	925.00 175.00 100.00	1,200.00
1027	3	Goren, Cherof, Doody & Ezrol, P.A. FY11 chgs for Inv 14, 40th St FY11 chgs for Inv 59 FY11 chgs for Inv 1 FY12 chgs Inv 1, Palm Bch Stat FY12 chgs Inv 14, 40th St Nort FY12 chgs Inv 59, General Matt	A101-5 41-634-000 A001-5 14-310-000 A001-5 14-310-000 A001-5 14-310-000 A101-5 41-634-000 A001-5 14-310-000	129.50 666.00 1,831.50 1,264.50 425.50 3,463.00	7,780.00
1028	4	Waste Pro Residential Monthly Service	A405-5 34-434-000	37,636.22	37,636.22
1029	5	Yeas Corporation Town Offices rent	A001-5 19-440-000	801.87	801.87



**TOWN OF LOXAHATCHEE GROVES
EXPENSES DETAIL
NOVEMBER 2011**

Check #	Vendor #	Vendor Name/Description	Account Charged	Item Amount	Check Total
1030	6	Underwood Management Services Group Nov 2011 Town Mgmt Svs	A001-5 12-340-000	20,885.20	20,885.20
1031	105	AT&T 561 793 2418 313 0453	A001-5 12-410-000	300.74	300.74
1032	107	Calvin, Giordano & Assoc., Inc. Contract 0924292, Land Clearing Contract 092429, Gen Constructi	A001-2 23-104-000 A001-2 23-104-000	2,520.00 533.00	3,053.00
1033	110	Crystal Springs water cooler rental	A001-5 19-440-000	8.16	8.16
1034	117	Florida League of Cities FLC Annual Membership Dues FY1	A001-5 11-540-000	370.00	370.00
1035	128	Land Research Management CR-Groves Medical CR-7th Day CR-Day Property	A001-2 23-106-000 A001-2 23-108-000 A001-2 23-103-000	1,500.00 343.75 187.50	2,031.25
1036	129	Loxahatchee Groves Water Control Di FY11 Road maint, grading of to Road Maint Services, FY11 chgs use of district services	A101-5 41-650-000 A101-5 41-650-000 A001-5 19-440-000	2,688.96 629.29 195.00	3,513.25
1037	146	PBSO Law Enforcement contract	A001-5 21-341-000	22,898.75	22,898.75



**TOWN OF LOXAHATCHE GROVES
EXPENSES DETAIL
NOVEMBER 2011**

Check #	Vendor #	Vendor Name/Description	Account Charged	Item Amount	Check Total
1038	166	Lowe's Removal Service AlligatorCarcassRem NE North R	A405-5 34-436-000	150.00	150.00
1039	207	Anne M. Gannon 41-41-43-17-01-315-0010	A101-5 41-469-000	180.29	180.29
				131,788.33	131,788.33



**TOWN OF LOXAHATCHEE GROVES
BALANCE SHEET
NOVEMBER 2011**

Description	Title	Balance
001 GENERAL FUND		
001-101-100-000	Wells Fargo Bank Account	\$2,000,061.51
001-115-000-000	Accounts Receivable	\$2,000.00
001-155-000-000	Prepaid Items	\$28,436.75
Total Asset		<u>\$2,030,498.26</u>
001-202-000-000	Accounts Payable	(\$814.00)
001-220-000-000	Deposit on Building Permits	\$299.28
001-223-101-000	CR-Land Design South-Simon LGC	(\$353.06)
001-223-102-000	CR-Lox EQ PTRS Solar SPT ODell	\$2,062.67
001-223-103-000	CR-Kilday Associates-Day	\$793.22
001-223-104-000	CR-Community of Hope	(\$3,557.22)
001-223-105-000	CR-Carlson Farms	\$2,326.25
001-223-106-000	CR-Groves Medical Plaza	(\$1,905.00)
001-223-108-000	CR-7th Day Adventist Church	<u>(\$1,738.75)</u>
Total Liability		<u>(\$2,886.61)</u>
001-251-000-000	PPA, Fund Balance	\$2,000.00
001-271-000-000	Fund Balance	\$2,026,887.73
Excess Revenue over (under) Expenditures		<u>\$4,497.14</u>
Total Fund Balance		<u>\$2,033,384.87</u>
Total Liabilities and Fund Balance		<u>\$2,030,498.26</u>



**TOWN OF LOXAHATCHEE GROVES
BALANCE SHEET
NOVEMBER 2011**

Description	Title	Balance
101 ROAD FUND		
Description		Balance
101-101-100-000	Wells Fargo - Road Fund	<u>\$647,012.54</u>
Total Asset		<u><u>\$647,012.54</u></u>
101-270-005-000	Five Cent Fund Balance	\$290,203.46
101-270-006-000	Six Cent Fund Balance	\$306,793.67
101-271-000-000	Fund Balance	\$23,298.33
Excess Revenue over (under) Expenditures		<u>\$26,717.08</u>
Total Fund Balance		<u>\$647,012.54</u>
Total Liabilities and Fund Balance		<u><u>\$647,012.54</u></u>



**TOWN OF LOXAHATCHEE GROVES
BALANCE SHEET
NOVEMBER 2011**

Description	Title	Balance
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405 SANITATION FUND

Description		Balance
405-101-100-000	Wells Fargo - Sanitation Fund	<u>\$3,656.95</u>
Total Asset		<u><u>\$3,656.95</u></u>
405-271-000-000	Fund Balance	(\$4,102.39)
Excess Revenue over (under) Expenditures		<u>\$7,759.34</u>
Total Fund Balance		<u>\$3,656.95</u>
Total Liabilities and Fund Balance		<u><u>\$3,656.95</u></u>

Check-Run	Seq#	Date	Vendor Name	Operating Account # Obls	Discount	Net amount	Status	
5000-	15	1	1/19/2012	1 AT&T U-verse	1	.00	85.00	Logged
5001-	15	2	1/19/2012	2 Frank A. Schiola	1	.00	1,025.00	Logged
5002-	15	3	1/19/2012	3 Goren, Cherof, Doody & Ezrol,	3	.00	3,367.00	Logged
5003-	15	4	1/19/2012	4 Waste Pro	1	.00	37,636.20	Logged
5004-	15	5	1/19/2012	5 Yees Corporation	1	.00	1,000.00	Logged
5005-	15	6	1/19/2012	6 Underwood Management Services	1	.00	4,201.90	Logged
5006-	15	7	1/19/2012	6 Underwood Management Services	1	.00	20,885.20	Logged
5007-	15	8	1/19/2012	12 Nestle Pure Life	1	.00	66.96	Logged
5008-	15	9	1/19/2012	15 Disk Doctors	1	.00	1,645.00	Logged
5009-	15	10	1/19/2012	16 Stephen Hainline	1	.00	12.11	Logged
5010-	15	11	1/19/2012	17 Janice Moore	1	.00	5.20	Logged
5011-	15	12	1/19/2012	18 Erdman Anthony of Florida Inc.	1	.00	500.00	Logged
5012-	15	13	1/19/2012	105 AT&T	1	.00	316.08	Logged
5013-	15	14	1/19/2012	107 Calvin, Giordano & Assoc., Inc	1	.00	280.00	Logged
5014-	15	15	1/19/2012	109 Card Expressions	1	.00	791.65	Logged
5015-	15	16	1/19/2012	110 Crystal Springs	1	.00	27.35	Logged
5016-	15	17	1/19/2012	128 Land Research Management	5	.00	3,875.00	Logged
5017-	15	18	1/19/2012	129 Loxahatchee Groves Water Contr	1	.00	1,217.92	Logged
5018-	15	19	1/19/2012	146 PBSO	1	.00	22,898.75	Logged
5019-	15	20	1/19/2012	154 TGI Office Automation LLC	1	.00	34.52	Logged
5020-	15	21	1/19/2012	161 C & C Loader Service, Inc.	1	.00	8,000.00	Logged
5021-	15	22	1/19/2012	193 Tew and Tayor, Inc.	1	.00	1,620.00	Logged
5022-	15	23	1/19/2012	212 Payment Remittance Center	2	.00	3,911.39	Logged

.00

** Total check discount **

.00

** Total check amount **

113,402.23

** Total void discount **

.00

** Total void amount **

.00



**TOWN OF LOXAHATCHEE GROVES
TRIAL BALANCE
AS OF NOVEMBER 30, 2011**

Account Number	Description	Debit	Credit
001 GENERAL FUND			
001-101-100-000	Wells Fargo Bank Account	2,000,061.51	
001-115-000-000	Accounts Receivable	2,000.00	
001-155-000-000	Prepaid Items	28,436.75	
001-202-000-000	Accounts Payable	814	
001-220-000-000	Deposit on Building Permits		299.28
001-223-101-000	CR-Land Design South-Simon LGC	353.06	
001-223-102-000	CR-Lox EQ PTRS Solar SPT ODell		2,062.67
001-223-103-000	CR-Kilday Associates-Day		793.22
001-223-104-000	CR-Community of Hope	3,557.22	
001-223-105-000	CR-Carlson Farms		2,326.25
001-223-106-000	CR-Groves Medical Plaza	1,905.00	
001-223-108-000	CR-7th Day Adventist Church	1,738.75	
001-251-000-000	PPA, Fund Balance		2,000.00
001-271-000-000	Fund Balance		2,026,887.73
001-311-100-000	Ad Valorem Taxes		19,769.24
001-314-100-000	Electric Utility Tax		19,084.28
001-315-100-000	Communications Services Tax		11,398.33
001-316-200-000	County Occupational Licenses		4,468.81
001-323-100-000	FPL Franchise Fee		19,832.06
001-323-300-000	PBC Water Utility Franchise Fe		257.92
001-335-120-000	State Revenue Sharing		11,996.94
001-335-180-000	Half Cent Sales Tax		15,953.37
001-341-000-000	General Government Charges		1,121.10
001-361-100-000	Interest		28.28
001-511-540-000	Books, Publications & Subscrip	920	
001-511-820-000	Special Events/Contributions	500	
001-512-340-000	Other Services	41,740.40	
001-512-400-000	Travel and Per Diem	67.95	
001-512-410-000	Communication Services	688.34	
001-512-420-000	Postage & Freight	44	
001-512-492-000	Other Operating Expenses	95.02	
001-512-510-000	Office Supplies	156.35	
001-513-470-000	Printing and Binding	142.94	
001-514-310-000	Professional Services	4,727.50	
001-519-354-000	Code Compliance	1,641.73	
001-519-440-000	Rentals and Leases	1,870.90	
001-519-460-000	Repair & Maint - Buildings	452.56	
001-519-494-000	Inspector General Office Fee	468	
001-521-341-000	Professional Services-PBSO	45,797.50	
001-539-340-000	Other Services	100	
Total GENERAL FUND		2,138,279.48	2,138,279.48

Excess Revenue over (under) Expenditures

Period to date 42,897.56

Year to date 4,497.14



**TOWN OF LOXAHATCHEE GROVES
TRIAL BALANCE
AS OF NOVEMBER 30, 2011**

Account Number	Description	Debit	Credit
101 ROAD FUND			
101-101-100-000	Wells Fargo - Road Fund	647,012.54	
101-270-005-000	Five Cent Fund Balance		290,203.46
101-270-006-000	Six Cent Fund Balance		306,793.67
101-271-000-000	Fund Balance		23,298.33
101-312-410-000	1st Local Option Fuel Tax (6 c		18,920.39
101-312-420-000	2nd Local Option Fuel Tax (5 c		8,402.48
101-541-469-000	District Roads (6 ct) Maint	180.29	
101-541-634-000	148th Terr Bridge (5)/Culvert	425.5	
	Total ROAD FUND	647,618.33	647,618.33

Excess Revenue over (under) Expenditures

Period to date 26,717.08

Year to date 26,717.08



**TOWN OF LOXAHATCHEE GROVES
TRIAL BALANCE
AS OF NOVEMBER 30, 2011**

Account Number	Description	Debit	Credit
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405 SANITATION FUND

405-101-100-000	Wells Fargo - Sanitation Fund	3,656.95	
405-271-000-000	Fund Balance	4,102.39	
405-325-205-000	Solid Waste Assessments		41,364.25
405-325-206-000	Discount Fees		2,607.73
405-343-120-000	SWA Recycling Income		2,498.58
405-534-345-000	Contractual - Waste Oversight	925	
405-534-434-000	Solid Waste Contractor	37,636.22	
405-534-436-000	Other Sanitation Services	150	

Total SANITATION FUND	46,470.56	46,470.56
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Excess Revenue over (under) Expenditures

Period to date	5,260.76
Year to date	7,759.34

001 GENERAL FUND

				Fiscal year to period ending November 30, 2011	
Date	Trans #	Jnl	Description	Amount	Balance
001-101-100-000			Wells Fargo Bank Account		1,954,706.05
			Beginning balance		
10/05/2011	61	GJNLA	Fdgl Lease payment	32.00CR	
10/11/2011	23	GJNLA	Deposit 10/7/11	580.00	
10/11/2011	54	GJNLA	interest - wells fargo	13.30	
10/11/2011	59	GJNLA	PBC Local Bus Tax recd	3,739.11	
10/13/2011	62	GJNLA	Bankcard fee - 0425221766	15.00CR	
10/17/2011	58	GJNLA	FPL Util Tax recd (FY11)	20,079.62	
10/19/2011	16	CD	103074354, U-Verse Internet	1000	1001 85.00CR
10/19/2011	16	CD	Use of District Facilities	1001	1009 420.00CR
10/19/2011	16	CD	ORDS/Budget Summary	1002	1010 910.00CR
10/19/2011	16	CD	Three alligators from Collecti	1003	1012 300.00CR
10/19/2011	16	CD	General Matters	1005	1003 9,546.35CR
10/19/2011	16	CD	Solid Waste Special Assessment	1006	1003 407.00CR
10/19/2011	16	CD	Residential Monthly Services	1007	1004 36,585.38CR
10/19/2011	16	CD	Office lease	1008	1005 801.87CR
10/19/2011	16	CD	Monthly statement thru Oct 27	1009	1008 302.60CR
10/19/2011	16	CD	Solid Waste monitoring/CodeEnf	1010	1002 925.00CR
10/19/2011	16	CD	CR-Loxahatchee Groves Commons	1011	1003 407.00CR
10/19/2011	16	CD	CR-Solar Sportsystems Inc	1012	1003 407.00CR
10/19/2011	16	CD	monthly service and supplies	1013	1011 30.94CR
10/19/2011	16	CD	Town Managment Oct 2011	1014	1006 20,855.20CR
10/19/2011	16	CD	LGES PTO Walk-A-Thon Donation	1015	1013 500.00CR
10/19/2011	16	CD	reconfigure and secure wireles	1016	1007 80.00CR
10/19/2011	17	CD	103074354, U-Verse Internet	1000	voided 1001 85.00
10/19/2011	18	CD	103074354, U-Verse Internet	1000	1014 85.00CR
10/21/2011	24	GJNLA	deposit 10/21(add to Sani Fund		62.65
10/21/2011	49	GJNLA	Half cent sales (FY11) recd		15,271.74
10/24/2011	50	GJNLA	State Rev Sharing (FY12) recd		5,998.47
10/24/2011	60	GJNLA	State CST (FY11) recd		11,680.51
10/28/2011	25	GJNLA	deposit 10/28/11		40.00
10/31/2011	52	GJNLA	FPL Fran Fee (FY11) recd		18,443.81
10/31/2011	53	GJNLA	transfer from Sanitation Fund		37,635.38
11/02/2011	20	CD	Town Card-Harper; 485620061011	1017	1023 42.16CR
11/02/2011	20	CD	Town Card-Spence; 485620061011	1018	1023 31.85CR
11/02/2011	20	CD	Reimbursements	1019	1016 67.95CR
11/02/2011	20	CD	Reimburseables	1020	1015 659.14CR
11/02/2011	20	CD	Law Enforcement Contract - Nov	1021	1021 22,898.75CR
11/02/2011	20	CD	Business Cards	1022	1018 112.00CR
11/02/2011	20	CD	Annual Membership 10/1/11-9/30	1023	1020 550.00CR
11/02/2011	20	CD	Code Enf. Chgs. & Adm. C hgs.	1024	1022 2,677.50CR
11/02/2011	20	CD	Cost Recovery - Simon	1025	1019 187.50CR
11/02/2011	20	CD	7th Day Adventist Escrow	1026	1019 1,125.00CR
11/02/2011	20	CD	Cost Recovery - Day Property	1027	1019 1,593.75CR
11/02/2011	20	CD	Lox. Groves FY11 Inspector	1028	1017 481.00CR
11/02/2011	22	CD	1st quarter FY12 IG Schedule	1029	1024 468.00CR
11/03/2011	87	GJNLA	Deposit 11/3/11		307.92
11/07/2011	86	GJNLA	lease payment auto w/d		32.00CR
11/07/2011	86	GJNLA	Bankcard fee		15.02CR
11/08/2011	77	GJNLA	interest earned		14.98
11/09/2011	78	GJNLA	PBC Dist #1		7,058.22
11/16/2011	63	CD	Contract 0924292.Land Clearing	1030	1032 2,520.00CR
11/16/2011	63	CD	Contract 092429.Gen Constructi	1031	1032 533.00CR

001 GENERAL FUND

				Fiscal year to period ending November 30, 2011		
Date	Trans #	Jnl	Description		Amount	Balance
001-101-100-000 Wells Fargo Bank Account				** Continued **		
11/16/2011	63 CD		FY11 chgs for Inv 14, 40th St	1032	1027	129.50CR
11/16/2011	63 CD		FY11 chgs for Inv 59	1033	1027	666.00CR
11/16/2011	63 CD		FY11 chgs for Inv 1	1034	1027	1,831.50CR
11/16/2011	63 CD		Residential Monthly Service	1035	1028	37,636.22CR
11/16/2011	63 CD		Law Enforcement contract	1036	1037	22,898.75CR
11/16/2011	63 CD		CR-Groves Medical	1037	1035	1,500.00CR
11/16/2011	63 CD		CR-7th Day	1038	1035	343.75CR
11/16/2011	63 CD		CR-Day Property	1039	1035	187.50CR
11/16/2011	63 CD		AlligatorCarcassRem NE North R	1040	1038	150.00CR
11/16/2011	63 CD		water cooler rental	1041	1033	8.16CR
11/16/2011	63 CD		103074354, U-verse	1042	1025	85.00CR
11/16/2011	63 CD		561 793 2418 313 0453	1043	1031	300.74CR
11/16/2011	63 CD		FLC Annual Membership Dues FY1	1044	1034	370.00CR
11/16/2011	63 CD		41-41-43-17-01-315-0010	1045	1039	180.29CR
11/16/2011	63 CD		Town Offices rent	1046	1029	801.87CR
11/16/2011	63 CD		Nov 2011 Town Mgmt Svs	1047	1030	20,885.20CR
11/16/2011	63 CD		FY12 chgs Inv 1, Palm Bch Stat	1048	1027	1,264.50CR
11/16/2011	63 CD		FY12 chgs Inv 14, 40th St Nort	1049	1027	425.50CR
11/16/2011	63 CD		Fy12 chgs Inv 59, General Matt	1050	1027	3,463.00CR
11/16/2011	63 CD		FY11 Road maint, grading of to	1051	1036	2,688.96CR
11/16/2011	63 CD		Road Maint Services, FY11 chgs	1052	1036	629.29CR
11/16/2011	63 CD		Code Enf, Solid Waste Monitori	1053	1026	1,200.00CR
11/16/2011	63 CD		use of district services	1054	1036	195.00CR
11/16/2011	83 GJNLA		Reimb GenFund for CksCut 11/16			4,053.54
11/16/2011	83 GJNLA		Reimb GenFund for CksCut 11/16			38,711.22
11/16/2011	85 GJNLA		credit for bank charge			15.00
11/16/2011	85 GJNLA		Bankcard deposit			21.45
11/18/2011	64 GJNLA		deposit 11/10/11			116.00
11/18/2011	73 GJNLA		Deposit 11/18/11			116.00
11/18/2011	76 GJNLA		Duplicate entry - dep 11/18			116.00CR
11/22/2011	82 GJNLA		Nov Rev Sharing recd 11/22			5,998.47
11/23/2011	74 GJNLA		Deposit 11/23/11			251.00
11/30/2011	66 GJNLA		Sales Tax Distribution			15,953.37
11/30/2011	67 GJNLA		CST distribution			34,560.98
11/30/2011	68 GJNLA		FPL Utility tax			19,084.28
11/30/2011	69 GJNLA		FPL Franchise Fee			19,832.06
11/30/2011	70 GJNLA		State Rev Sharing			11,398.33
11/30/2011	71 GJNLA		PBC Business Tax Receipts			729.70
11/30/2011	72 GJNLA		PBC Tax Dist #2			12,711.02
11/30/2011	84 GJNLA		Incorrect posting of revenue			34,560.98CR
001-101-100-000 Wells Fargo Bank Account				Ending balance		45,355.46
001-115-000-000 Accounts Receivable				Beginning balance		67,475.68
10/17/2011	58 GJNLA		FPL Util Tax recd (FY11)			20,079.62CR
10/21/2011	49 GJNLA		Half cent sales (FY11) recd			15,271.74CR
10/24/2011	60 GJNLA		State CST (FY11) recd			11,680.51CR
10/31/2011	52 GJNLA		FPL Fran Fee (FY11) recd			18,443.81CR
001-115-000-000 Accounts Receivable				Ending balance		65,475.68CR

001 GENERAL FUND

				Fiscal year to period ending November 30, 2011	
Date	Trans #	Jnl	Description	Amount	Balance
001-131-000-101 Due To/From Road Fund				Beginning balance	
11/16/2011	63 CD		Auto due to/from	4,053.54	
11/16/2011	83 GJNLA		Auto due to/from	4,053.54CR	
001-131-000-101 Due To/From Road Fund				Ending balance	
				.00	.00
001-131-000-405 Due To/From Sanitation Fund				Beginning balance	
10/19/2011	16 CD		Auto due to/from	37,635.38	
10/31/2011	53 GJNLA		Auto due to/from	37,635.38CR	
11/16/2011	63 CD		Auto due to/from	38,711.22	
11/16/2011	83 GJNLA		Auto due to/from	38,711.22CR	
001-131-000-405 Due To/From Sanitation Fund				Ending balance	
				.00	.00
001-155-000-000 Prepaid Items				Beginning balance	
001-155-000-000 Prepaid Items				Ending balance	
				.00	28,436.75
001-202-000-000 Accounts Payable				Beginning balance	
10/09/2011	2 PJ		Obligation summary	85.00CR	
10/10/2011	3 PJ		Obligation summary	12,260.22CR	
10/10/2011	4 PJ		Obligation summary	cancel 175.00	
10/18/2011	11 PJ		Obligation summary	entry 477.60CR	
10/19/2011	15 PJ		Obligation summary	entry 21,466.14CR	
10/19/2011	16 CD		Obligation summary	34,927.96	
10/19/2011	17 CD		Obligation summary	voided 85.00CR	
10/19/2011	18 CD		Obligation summary	85.00	
10/31/2011	19 PJ		Obligation summary	entry 30,426.60CR	
10/31/2011	21 PJ		Obligation summary	entry 468.00CR	
10/31/2011	30 GJNLA		AT&T U-verse Sept 2011 bill	85.00	
10/31/2011	30 GJNLA		Goren Cherof Doody&Ezrol sept	10,767.35	
10/31/2011	30 GJNLA		LGWCD Sept 2011 inv	420.00	
10/31/2011	30 GJNLA		Palm Bch Newspapers inv	910.00	
10/31/2011	30 GJNLA		Board of County Comm inv	481.00	
10/31/2011	30 GJNLA		Land Research Mgmt inv	187.50	
10/31/2011	30 GJNLA		Tew & Taylor inv #22	1,392.00	
10/31/2011	30 GJNLA		FY11Spence & harper card purch	74.01	
11/02/2011	20 CD		Obligation summary	30,426.60	
11/02/2011	22 CD		Obligation summary	468.00	
11/14/2011	37 PJ		Obligation summary	entry 52,108.47CR	
11/14/2011	44 PJ		Obligation summary	entry 470.00CR	
11/16/2011	63 CD		Obligation summary	58,128.97	
001-202-000-000 Accounts Payable				Ending balance	
				20,681.36	814.00
001-220-000-000 Deposit on Building Permits				Beginning balance	
001-220-000-000 Deposit on Building Permits				Ending balance	
				.00	299.28CR
001-223-101-000 CR-Land Design South-Simon LGC				Beginning balance	
10/31/2011	19 PJ		Cost Recovery - Simon	1025 entry 187.50	
10/31/2011	30 GJNLA		Goren Cherof Doody&Ezrol sept	407.00CR	
10/31/2011	30 GJNLA		Land Research Mgmt inv	187.50CR	
001-223-101-000 CR-Land Design South-Simon LGC				Ending balance	
				407.00CR	353.06

001 GENERAL FUND

				Fiscal year to period ending November 30, 2011		
Date	Trans #	Jnl	Description	Amount	Balance	
001-223-102-000			CR-Lox EQ PTRS Solar SPT 0De11		Beginning balance	1,655.67CR
10/31/2011	30	GJNLA	Goren Cherof Doody&Ezrol sept	407.00CR		
001-223-102-000			CR-Lox EQ PTRS Solar SPT 0De11		Ending balance	2,062.67CR
001-223-103-000			CR-Kilday Associates-Day		Beginning balance	2,574.47CR
10/31/2011	19	PJ	Cost Recovery - Day Property	1,593.75	1027 entry	
11/14/2011	37	PJ	CR-Day Property	187.50	1039 entry	
001-223-103-000			CR-Kilday Associates-Day		Ending balance	793.22CR
001-223-104-000			CR-Community of Hope		Beginning balance	3,557.22
001-223-104-000			CR-Community of Hope	.00	Ending balance	3,557.22
001-223-105-000			CR-Carlson Farms		Beginning balance	2,326.25CR
001-223-105-000			CR-Carlson Farms	.00	Ending balance	2,326.25CR
001-223-106-000			CR-Groves Medical Plaza		Beginning balance	405.00
11/14/2011	37	PJ	CR-Groves Medical	1,500.00	1037 entry	
001-223-106-000			CR-Groves Medical Plaza		Ending balance	1,905.00
001-223-108-000			CR-7th Day Adventist Church		Beginning balance	270.00
10/31/2011	19	PJ	7th Day Adventist Escrow	1,125.00	1026 entry	
11/14/2011	37	PJ	CR-7th Day	343.75	1038 entry	
001-223-108-000			CR-7th Day Adventist Church		Ending balance	1,738.75
001-251-000-000			PPA, Fund Balance		Beginning balance	2,000.00CR
001-251-000-000			PPA, Fund Balance	.00	Ending balance	2,000.00CR
001-271-000-000			Fund Balance		Beginning balance	2,026,887.73CR
001-271-000-000			Fund Balance	.00	Ending balance	2,026,887.73CR
001-311-100-000			Ad Valorem Taxes		Beginning balance	.00
11/09/2011	78	GJNLA	PBC Dist #1	7,058.22CR		
11/30/2011	72	GJNLA	PBC Tax Dist #2	12,711.02CR		
001-311-100-000			Ad Valorem Taxes		Ending balance	19,769.24CR
001-314-100-000			Electric Utility Tax		Beginning balance	.00
11/30/2011	68	GJNLA	FPL Utility tax	19,084.28CR		
001-314-100-000			Electric Utility Tax		Ending balance	19,084.28CR
001-315-100-000			Communications Services Tax		Beginning balance	.00
11/30/2011	67	GJNLA	CST distribution	34,560.98CR		
11/30/2011	81	GJNLA	November CST recd 11/22	11,398.33CR		
11/30/2011	84	GJNLA	Incorrect posting of revenue	34,560.98		
001-315-100-000			Communications Services Tax		Ending balance	11,398.33CR
001-316-200-000			County Occupational Licenses		Beginning balance	.00
10/11/2011	59	GJNLA	PBC Local Bus Tax recd	3,739.11CR		
11/30/2011	71	GJNLA	PBC Business Tax Receipts	729.70CR		
001-316-200-000			County Occupational Licenses		Ending balance	4,468.81CR

001 GENERAL FUND

				Fiscal year to period ending November 30, 2011	
Date	Trans #	Jnl	Description	Amount	Balance
			Beginning balance		.00
11/30/2011	69	GJNLA	FPL Franchise Fee	19,832.06CR	
			Ending balance	19,832.06CR	19,832.06CR
			Beginning balance		.00
11/03/2011	87	GJNLA	PBC Water Utility Franchise Fe	257.92CR	
			Ending balance	257.92CR	257.92CR
			Beginning balance		.00
10/24/2011	50	GJNLA	State Revenue Sharing	5,998.47CR	
11/22/2011	82	GJNLA	State Rev Sharing (FY12) recd	5,998.47CR	
11/30/2011	70	GJNLA	Nov Rev Sharing recd 11/22	11,398.33CR	
11/30/2011	81	GJNLA	State Rev Sharing	11,398.33	
			Ending balance	11,996.94CR	11,996.94CR
			Beginning balance		.00
11/30/2011	66	GJNLA	Half Cent Sales Tax	15,953.37CR	
			Ending balance	15,953.37CR	15,953.37CR
			Beginning balance		.00
10/11/2011	23	GJNLA	General Government Charges	500.00CR	
10/11/2011	23	GJNLA	Wellington Agric-ManureLic Fee	20.00CR	
10/11/2011	23	GJNLA	One Step Lien Search	20.00CR	
10/11/2011	23	GJNLA	Permit Searches	20.00CR	
10/11/2011	23	GJNLA	One Step Lien Search	20.00CR	
10/11/2011	23	GJNLA	ASAP Tax	20.00CR	
10/21/2011	24	GJNLA	Buyers Title	10.00CR	
10/21/2011	24	GJNLA	Property Debt Research	20.00CR	
10/21/2011	24	GJNLA	Ferrell Gas	32.65CR	
10/28/2011	25	GJNLA	One Step Lien Search	20.00CR	
10/28/2011	25	GJNLA	ASAP	20.00CR	
11/03/2011	87	GJNLA	Clerk of the Court Fines	10.00CR	
11/03/2011	87	GJNLA	Lien Searches	40.00CR	
11/16/2011	85	GJNLA	Bankcard deposit	21.45CR	
11/18/2011	64	GJNLA	Title Support	20.00CR	
11/18/2011	64	GJNLA	Clear Choice Tax	20.00CR	
11/18/2011	64	GJNLA	Groves Medical Bld Permits	76.00CR	
11/18/2011	73	GJNLA	Deposit 11/18/11	116.00CR	
11/18/2011	76	GJNLA	Duplicate entry - dep 11/18	116.00	
11/23/2011	74	GJNLA	Deposit 11/23/11	251.00CR	
			Ending balance	1,121.10CR	1,121.10CR
			Beginning balance		.00
10/11/2011	54	GJNLA	Interest	13.30CR	
11/08/2011	77	GJNLA	interest - wells fargo	14.98CR	
			Ending balance	28.28CR	28.28CR
			Beginning balance		.00
10/31/2011	19	PJ	Books, Publications & Subscrip	550.00	
11/14/2011	37	PJ	Annual Membership 10/1/11-9/30	370.00	
			Ending balance	920.00	920.00

001 GENERAL FUND

					Fiscal year to period ending November 30, 2011	
Date	Trans #	Jnl	Description		Amount	Balance
001-511-820-000			Special Events/Contributions	Beginning balance		.00
10/19/2011	15 PJ		LGES PTO Walk-A-Thon Donation	1015 entry	500.00	
001-511-820-000			Special Events/Contributions	Ending balance	500.00	500.00
001-512-340-000			Other Services	Beginning balance		.00
10/19/2011	15 PJ		Town Managment Oct 2011	1014 entry	20,855.20	
11/14/2011	37 PJ		Nov 2011 Town Mgmt Svs	1047 entry	20,885.20	
001-512-340-000			Other Services	Ending balance	41,740.40	41,740.40
001-512-400-000			Travel and Per Diem	Beginning balance		.00
10/31/2011	19 PJ		Reimbursements	1019 entry	67.95	
001-512-400-000			Travel and Per Diem	Ending balance	67.95	67.95
001-512-410-000			Communication Services	Beginning balance		.00
10/09/2011	2 PJ		103074354, U-Verse Internet	1000 entry	85.00	
10/18/2011	11 PJ		Monthly statement thru Oct 27	1009 entry	302.60	
10/31/2011	30 GJNLA		AT&T U-verse Sept 2011 bill		85.00CR	
11/14/2011	37 PJ		103074354, U-verse	1042 entry	85.00	
11/14/2011	37 PJ		561 793 2418 313 0453	1043 entry	300.74	
001-512-410-000			Communication Services	Ending balance	688.34	688.34
001-512-420-000			Postage & Freight	Beginning balance		.00
10/31/2011	19 PJ		Twon Card-Harper; 485620061011	1017 entry	42.16	
10/31/2011	19 PJ		Reimburseables	1020 entry	44.00	
10/31/2011	30 GJNLA		FY11Spence & harper card purch		42.16CR	
001-512-420-000			Postage & Freight	Ending balance	44.00	44.00
001-512-492-000			Other Operating Expenses	Beginning balance		.00
10/13/2011	62 GJNLA		Bankcard fee - 0425221766		15.00	
10/19/2011	15 PJ		reconfigure and secure wireles	1016 entry	80.00	
11/07/2011	86 GJNLA		Bankcard fee		15.02	
11/16/2011	85 GJNLA		credit for bank charge		15.00CR	
001-512-492-000			Other Operating Expenses	Ending balance	95.02	95.02
001-512-510-000			Office Supplies	Beginning balance		.00
10/31/2011	19 PJ		Twon Card-Spence; 485620061011	1018 entry	18.79	
10/31/2011	19 PJ		Reimburseables	1020 entry	156.35	
10/31/2011	30 GJNLA		FY11Spence & harper card purch		18.79CR	
001-512-510-000			Office Supplies	Ending balance	156.35	156.35
001-513-420-000			Legal Advertising	Beginning balance		.00
10/10/2011	3 PJ		ORDS/Budget Summary	1002 entry	910.00	
10/18/2011	10 PJ		ORDS/Budget Summary	1002 change	910.00CR	
001-513-420-000			Legal Advertising	Ending balance	.00	.00
001-513-470-000			Printing and Binding	Beginning balance		.00
10/19/2011	15 PJ		monthly service and supplies	1013 entry	30.94	
10/31/2011	19 PJ		Business Cards	1022 entry	112.00	
001-513-470-000			Printing and Binding	Ending balance	142.94	142.94

001 GENERAL FUND

					Fiscal year to period ending November 30, 2011	
Date	Trans #	Jnl	Description		Amount	Balance
001-513-490-000			Legal Advertising	Beginning balance		.00
10/18/2011	10 PJ		ORDS/Budget Summary	1002 change	910.00	
10/31/2011	30 GJNLA		Palm Bch Newspapers inv		910.00CR	
001-513-490-000			Legal Advertising	Ending balance	.00	.00
001-514-310-000			Professional Services	Beginning balance		.00
10/10/2011	3 PJ		General Matters	1005 entry	9,546.35	
10/31/2011	30 GJNLA		Goren Cherof Doody&Ezro1 sept		9,546.35CR	
11/14/2011	37 PJ		FY12 chgs Inv 1, Palm Bch Stat	1048 entry	1,264.50	
11/14/2011	37 PJ		Fy12 chgs Inv 59, General Matt	1050 entry	3,463.00	
001-514-310-000			Professional Services	Ending balance	4,727.50	4,727.50
001-519-354-000			Code Compliance	Beginning balance		.00
10/31/2011	43 GJNLA		move to correct acct		1,466.73	
11/14/2011	44 PJ		Code Enf, Solid Waste Monitori	1053 entry	175.00	
001-519-354-000			Code Compliance	Ending balance	1,641.73	1,641.73
001-519-440-000			Rentals and Leases	Beginning balance		.00
10/05/2011	61 GJNLA		Fdgl Lease payment		32.00	
10/10/2011	3 PJ		Use of District Facilities	1001 entry	420.00	
10/10/2011	3 PJ		Office lease	1008 entry	801.87	
10/31/2011	30 GJNLA		LGWCD Sept 2011 inv		420.00CR	
11/07/2011	86 GJNLA		lease payment auto w/d		32.00	
11/14/2011	37 PJ		water cooler rental	1041 entry	8.16	
11/14/2011	37 PJ		Town Offices rent	1046 entry	801.87	
11/14/2011	44 PJ		use of district services	1054 entry	195.00	
001-519-440-000			Rentals and Leases	Ending balance	1,870.90	1,870.90
001-519-460-000			Repair & Maint - Buildings	Beginning balance		.00
10/31/2011	19 PJ		Reimburseables	1020 entry	452.56	
001-519-460-000			Repair & Maint - Buildings	Ending balance	452.56	452.56
001-519-494-000			Inspector General Office Fee	Beginning balance		.00
10/31/2011	19 PJ		Lox. Groves FY11 Inspector	1028 entry	481.00	
10/31/2011	21 PJ		1st quarter FY12 IG Schedule	1029 entry	468.00	
10/31/2011	30 GJNLA		Board of County Comm inv		481.00CR	
001-519-494-000			Inspector General Office Fee	Ending balance	468.00	468.00
001-521-341-000			Professional Services-PBSO	Beginning balance		.00
10/31/2011	19 PJ		Law Enforcement Contract - Nov	1021 entry	22,898.75	
11/14/2011	37 PJ		Law Enforcement contract	1036 entry	22,898.75	
001-521-341-000			Professional Services-PBSO	Ending balance	45,797.50	45,797.50
001-524-310-000			Code Compliance	Beginning balance		.00
10/10/2011	3 PJ		Solid Waste, Code Enforcement	1004 entry	175.00	
10/10/2011	4 PJ		Solid Waste, Code Enforcement	1004 cancel	175.00CR	
10/31/2011	26 GJNLA		Move Tew&Taylor Invoice		1,285.50	
10/31/2011	27 GJNLA		move to correct acct		194.29	
10/31/2011	29 GJNLA		Reversal of 27T		194.29CR	
10/31/2011	31 GJNLA		move to correct acct		181.23	
10/31/2011	43 GJNLA		move to correct acct		1,466.73CR	
001-524-310-000			Code Compliance	Ending balance	.00	.00

001 GENERAL FUND

					Fiscal year to period ending November 30, 2011	
Date	Trans #	Jnl	Description		Amount	Balance
001-524-354-000 Code Compliance				Beginning balance		.00
10/18/2011	11 PJ		Solid Waste monitoring/CodeEnf	1010 entry	175.00	
10/31/2011	19 PJ		Twon Card-Spence; 485620061011	1018 entry	13.06	
10/31/2011	19 PJ		Reimburseables	1020 entry	6.23	
10/31/2011	19 PJ		Code Enf. Chgs. & Adm. C hgs.	1024 entry	2,677.50	
10/31/2011	26 GJNLA		Move Tew&Taylor Invoice		1,285.50CR	
10/31/2011	27 GJNLA		move to correct acct		194.29CR	
10/31/2011	29 GJNLA		Reversal of 27T		194.29	
10/31/2011	30 GJNLA		Tew & Taylor inv #22		1,392.00CR	
10/31/2011	30 GJNLA		FY11Spence & harper card purch		13.06CR	
10/31/2011	31 GJNLA		move to correct acct		181.23CR	
001-524-354-000 Code Compliance				Ending balance	.00	.00
001-539-340-000 Other Services				Beginning balance		.00
11/14/2011	44 PJ		Code Enf, Solid Waste Monitori	1053 entry	100.00	
001-539-340-000 Other Services				Ending balance	100.00	100.00
001-541-310-000 Professional Services				Beginning balance		.00
10/10/2011	3 PJ		Solid Waste Special Assessment	1006 entry	407.00	
10/31/2011	30 GJNLA		Goren Cherof Doody&Ezrol sept		407.00CR	
001-541-310-000 Professional Services				Ending balance	.00	.00

101 ROAD FUND

				Fiscal year to period ending November 30, 2011	
Date	Trans #	Jnl	Description	Amount	Balance
			101-101-100-000 Wells Fargo - Road Fund		
			Beginning balance		596,997.13
10/26/2011	51	GJNLA	6 cent gas tax (FY11) recd	18,221.42	
10/26/2011	51	GJNLA	5 cent gas tax (FY11) recd	8,524.66	
11/16/2011	83	GJNLA	Reimb GenFund for CksCut 11/16	4,053.54CR	
11/30/2011	65	GJNLA	6 cent distribution	18,920.39	
11/30/2011	65	GJNLA	5 cent distribution	8,402.48	
			Ending balance	50,015.41	647,012.54
			101-115-000-000 Accounts Receivable		
			Beginning balance		26,746.08
10/26/2011	51	GJNLA	6 cent gas tax (FY11) recd	18,221.42CR	
10/26/2011	51	GJNLA	5 cent gas tax (FY11) recd	8,524.66CR	
			Ending balance	26,746.08CR	.00
			101-131-000-001 Due To/From General Fund		
			Beginning balance		.00
11/16/2011	63	CD	Auto due to/from	4,053.54CR	
11/16/2011	83	GJNLA	Auto due to/from	4,053.54	
			Ending balance	.00	.00
			101-202-000-000 Accounts Payable		
			Beginning balance		3,447.75CR
11/14/2011	37	PJ	Obligation summary entry	605.79CR	
11/16/2011	63	CD	Obligation summary	4,053.54	
			Ending balance	3,447.75	.00
			101-270-005-000 Five Cent Fund Balance		
			Beginning balance		290,203.46CR
			Ending balance	.00	290,203.46CR
			101-270-006-000 Six Cent Fund Balance		
			Beginning balance		306,793.67CR
			Ending balance	.00	306,793.67CR
			101-271-000-000 Fund Balance		
			Beginning balance		23,298.33CR
			Ending balance	.00	23,298.33CR
			101-312-410-000 1st Local Option Fuel Tax (6 c		
			Beginning balance		.00
11/30/2011	65	GJNLA	6 cent distribution	18,920.39CR	
			Ending balance	18,920.39CR	18,920.39CR
			101-312-420-000 2nd Local Option Fuel Tax (5 c		
			Beginning balance		.00
11/30/2011	65	GJNLA	5 cent distribution	8,402.48CR	
			Ending balance	8,402.48CR	8,402.48CR
			101-541-469-000 District Roads (6 ct) Maint		
			Beginning balance		.00
11/14/2011	37	PJ	41-41-43-17-01-315-0010 1045 entry	180.29	
			Ending balance	180.29	180.29
			101-541-634-000 148th Terr Bridge (5)/Culvert		
			Beginning balance		.00
11/14/2011	37	PJ	FY12 chgs Inv 14, 40th St Nort 1049 entry	425.50	
			Ending balance	425.50	425.50

405 SANITATION FUND

				Fiscal year to period ending November 30, 2011	
Date	Trans #	Jn1	Description	Amount	Balance
405-101-100-000			Wells Fargo - Sanitation Fund		
			Beginning balance		33,532.99
10/21/2011	24	GJNLA	Deposit 10/21(add to Gen Fund)	2,498.58	
10/31/2011	53	GJNLA	transfer from Sanitation Fund	37,635.38CR	
11/03/2011	87	GJNLA	Deposit 11/3/11	2,607.73	
11/09/2011	78	GJNLA	PBC Dist #1	11,374.44	
11/16/2011	83	GJNLA	Reimb GenFund for CksCut 11/16	38,711.22CR	
11/23/2011	79	GJNLA	PBC Dist #2	29,989.81	
405-101-100-000			Wells Fargo - Sanitation Fund		
			Ending balance	29,876.04CR	3,656.95
405-131-000-001			Due To/From General Fund		
			Beginning balance		.00
10/19/2011	16	CD	Auto due to/from	37,635.38CR	
10/31/2011	53	GJNLA	Auto due to/from	37,635.38	
11/16/2011	63	CD	Auto due to/from	38,711.22CR	
11/16/2011	83	GJNLA	Auto due to/from	38,711.22	
405-131-000-001			Due To/From General Fund		
			Ending balance	.00	.00
405-202-000-000			Accounts Payable		
			Beginning balance		37,635.38CR
10/10/2011	3	PJ	Obligation summary	entry	37,635.38CR
10/10/2011	4	PJ	Obligation summary	cancel	750.00
10/18/2011	11	PJ	Obligation summary	entry	750.00CR
10/19/2011	16	CD	Obligation summary		37,635.38
10/31/2011	30	GJNLA	Frank Schiola inv		750.00
10/31/2011	30	GJNLA	Waste Pro Sept inv		36,585.38
10/31/2011	30	GJNLA	Lowe's removal service inv		300.00
11/14/2011	37	PJ	Obligation summary	entry	37,786.22CR
11/14/2011	44	PJ	Obligation summary	entry	925.00CR
11/16/2011	63	CD	Obligation summary		38,711.22
405-202-000-000			Accounts Payable		
			Ending balance	37,635.38	.00
405-271-000-000			Fund Balance		
			Beginning balance		4,102.39
405-271-000-000			Fund Balance		
			Ending balance	.00	4,102.39
405-325-205-000			Solid Waste Assessments		
			Beginning balance		.00
11/09/2011	78	GJNLA	PBC Dist #1	11,374.44CR	
11/23/2011	79	GJNLA	PBC Dist #2	29,989.81CR	
405-325-205-000			Solid Waste Assessments		
			Ending balance	41,364.25CR	41,364.25CR
405-325-206-000			Discount Fees		
			Beginning balance		.00
11/03/2011	87	GJNLA	Palm Beach County Tax Collecto	2,607.73CR	
405-325-206-000			Discount Fees		
			Ending balance	2,607.73CR	2,607.73CR
405-343-120-000			SWA Recycling Income		
			Beginning balance		.00
10/21/2011	24	GJNLA	SWA 4th Qtr recycling	2,498.58CR	
405-343-120-000			SWA Recycling Income		
			Ending balance	2,498.58CR	2,498.58CR
405-534-341-000			Contractual-Waste Oversight		
			Beginning balance		.00
10/10/2011	3	PJ	Solid Waste, Code Enforcement	1004 entry	750.00
10/10/2011	4	PJ	Solid Waste, Code Enforcement	1004 cancel	750.00CR
405-534-341-000			Contractual-Waste Oversight		
			Ending balance	.00	.00

405 SANITATION FUND

					Fiscal year to period ending November 30, 2011	
Date	Trans #	Jnl	Description		Amount	Balance
405-534-345-000			Contractual - Waste Oversight	Beginning balance		.00
10/18/2011	11 PJ		Solid Waste monitoring/CodeEnf	1010 entry	750.00	
10/31/2011	30 GJNLA		Frank Schiola inv		750.00CR	
11/14/2011	44 PJ		Code Enf, Solid Waste Monitori	1053 entry	925.00	
405-534-345-000			Contractual - Waste Oversight	Ending balance	925.00	925.00
405-534-434-000			Solid Waste Contractor	Beginning balance		.00
10/10/2011	3 PJ		Three alligators from Collecti	1003 entry	300.00	
10/10/2011	3 PJ		Residential Monthly Services	1007 entry	36,585.38	
10/31/2011	30 GJNLA		Waste Pro Sept inv		36,585.38CR	
10/31/2011	30 GJNLA		Lowe's removal service inv		300.00CR	
11/14/2011	37 PJ		Residential Monthly Service	1035 entry	37,636.22	
405-534-434-000			Solid Waste Contractor	Ending balance	37,636.22	37,636.22
405-534-436-000			Other Sanitation Services	Beginning balance		.00
11/14/2011	37 PJ		AlligatorCarcassRem NE North R	1040 entry	150.00	
405-534-436-000			Other Sanitation Services	Ending balance	150.00	150.00

Govt Advantage Int Ckg - State/Muni

Account number: 2000044270124 ■ November 1, 2011 - November 30, 2011 ■ Page 1 of 2



Item 5c.4. Bank Statement

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
PO Box 63020
San Francisco, CA 94163

TOWN OF LOXAHATCHEE GROVES
14579 SOUTHERN BLVD STE 2
LOXAHATCHEE GROVES FL 33470-9226

Account summary

Govt Advantage Int Ckg - State/Muni

Account number	Beginning balance	Total credits	Total debits	Ending balance
2000044270124	\$2,618,339.70	\$164,786.65	-\$131,183.48	\$2,651,942.87

Interest summary

Year to date interest and bonuses paid \$2,454.23

Credits

Deposits

Effective date	Posted date	Amount	Transaction detail
	11/03	2,915.65	Deposit
	11/18	116.00	Deposit
	11/23	251.00	Deposit
		\$3,282.65	Total deposits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	11/08	14.98	Analysis Int Earned 1011 Interest 111108
	11/09	18,432.66	Pbc Tax Collecto Invoice 111108 Town of Loxahatchee Gr
	11/09	729.70	Pbc Tax Collecto Invoice 111108 82410 11/08/2011*82410 *I041977
	11/15	19,084.28	Florida Power & Corp Pymnt 000606862150011 *20111115\Dtm*050*20111115\SE*12*0087\GE*0001*131
	11/16	15.00	Svc4123059 Crediting Account to Reverse Debit Work of 10/13/2011.
	11/17	21.45	11/17Bankcard Deposit -0425221766
	11/18	18,920.39	State of Florida Payments 162570080264260 Ea*1*000003965\ ✓
	11/18	8,402.48	State of Florida Payments 162570080263853 *1*000003965\
	11/22	15,953.37	State of Florida Payments 162570080270569 Ea*1*000003967\
	11/22	11,398.33	State of Florida Payments 162570080270167 Ea*1*000003967\
	11/22	5,998.47	State of Florida Payments 162570080269701 *1*000003967\



Govt Advantage Int Ckg - State/Muni

Account number: 2000044270124 ■ November 1, 2011 - November 30, 2011 ■ Page 1 of 2



TOWN OF LOXAHATCHEE GROVES
14579 SOUTHERN BLVD STE 2
LOXAHATCHEE GROVES FL 33470-9226

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
PO Box 63020
San Francisco, CA 94163

Account summary

Govt Advantage Int Ckg - State/Muni

Account number	Beginning balance	Total credits	Total debits	Ending balance
2000044270124	\$2,618,339.70	\$164,786.65	-\$131,183.48	\$2,651,942.87

Interest summary

Year to date interest and bonuses paid \$2,454.23

Credits

Deposits

Effective date	Posted date	Amount	Transaction detail
	11/03	2,915.65	Deposit
	11/18	116.00	Deposit
	11/23	251.00	Deposit
		\$3,282.65	Total deposits

Electronic deposits/bank credits

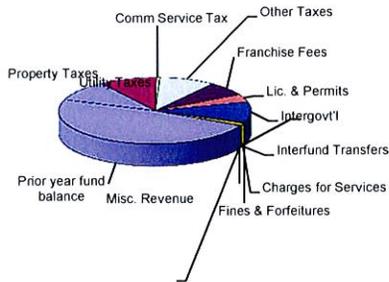
Effective date	Posted date	Amount	Transaction detail
	11/08	14.98	Analysis Int Earned 1011 Interest 111108
	11/09	18,432.66	Pbc Tax Collecto Invoice 111108 Town of Loxahatchee Gr
	11/09	729.70	Pbc Tax Collecto Invoice 111108 82410 11/08/2011*82410 *1041977
	11/15	19,084.28	Florida Power & Corp Pymnt 000606862150011 *20111115\Dtm*050*20111115\SE*12*0087\GE*0001*131
	11/16	15.00	Svc4123059 Crediting Account to Reverse Debit Work of 10/13/2011.
	11/17	21.45	11/17Bankcard Deposit -0425221766
	11/18	18,920.39	State of Florida Payments 162570080264260 Ea*1*000003965\ ✓
	11/18	8,402.48	State of Florida Payments 162570080263853 *1*000003965\
	11/22	15,953.37	State of Florida Payments 162570080270569 Ea*1*000003967\
	11/22	11,398.33	State of Florida Payments 162570080270167 Ea*1*000003967\
	11/22	5,998.47	State of Florida Payments 162570080269701 *1*000003967\



Item 5d.1. Budget Vs. Actual

Town of Loxahatchee Groves Financial Activity Report as of December 31, 2011 (25% of year elapsed)

General Fund Revenue Budget



General Fund Revenues

Revenues	Budget	Year-to-Date	%
Ad Valorem Taxes	210,000	146,967.02	70.0%
Electric Utility Tax	196,000	35,094.29	17.9%
Communications Services	145,392	22,590.68	15.5%
County Occupational License	5,000	4,468.81	89.4%
FPL Franchise Fee	200,000	38,015.57	19.0%
PBC Water Utility Franchise	12,000	691.16	5.8%
Planning & Zoning Permit	20,000	-	0.0%
State Revenue Sharing	78,236	17,995.41	23.0%
Half Cent Sales Tax	207,222	32,158.04	15.5%
General Government Charge	5,000	2,494.28	49.9%
Code Enforcement Fines	5,000	-	0.0%
Interest	4,000	41.79	-
Other Misc Income	1,000	-	-
Transfer from Fund Balance	1,000,000	-	-
Total Revenues	2,088,850	300,517	14.4%

General Fund Expenditures

Expenditures	Budget	Year-to-Date	%
LEGISLATIVE	11,700	1,521	13.0%
EXECUTIVE	268,125	64,670	24.1%
FINANCIAL AND ADMINSTRATIVE	39,000	1,877.71	4.8%
LEGAL COUNSEL	50,000	8,997.59	18.0%
COMPREHENSIVE PLANNING & ZONING	35,000	217.50	0.6%
OTHER GENERAL GOVERNMENT	1,358,240	5,318.31	0.4%
CODE ENFORCEMENT	48,000	9,078.01	18.9%
Total Other General Government	1,406,240		
LAW ENFORCEMENT	278,785	68,696	24.6%
PUBLIC WORKS	-	100	-
Total Expenditures	2,088,850	160,476	0.0%
Excess(deficiency)	-	140,041	

YTD-Total Funds Expen. Budget

Expenditures	Budget	Year-to-Date	%
TotalTownwide Budget	3,920,848	287,417	7.3%

Selected Other Funds

Transportation Fund	Budget	Year-to-Date	%
FIRST LOCAL OPTION FUEL TAX (6 CENT)	244,969	39,553	0.0%
SECOND LOCAL OPTION FUEL (5 CENT)	113,480	18,761	16.5%
CONTRIBUTION FROM GENERAL FUND	-	-	0.0%
Total Revenues	358,449	58,314	16.3%
ROAD AND STREETS (6 CENT)	94,969	-	-
ROAD AND STREETS (5 CENT)	113,480	-	-
NON-DISTRICT ROADS (6 CENT) MAINT.	150,000	180	-
DISTRICT ROADS (6 CENT) MAINT.	-	-	-
SPECIAL PROJECTS	-	-	-
22nd ROAD DITCH (6)	-	-	-
148th TERR BRIDGE(5)/CULVERT	-	49,339	-
Total Expenses	358,449	49,519	13.8%
Excess(deficiency)	-	8,795	

Solid Waste Fund	Budget	Year-to-Date	%
SOLID WASTE ASSESSMENTS (1,260 units)	469,640	315,960.91	67.3%
DISCOUNT FEES	(18,785)	2,607.73	-13.9%
SWA RECYCLING INCOME	7,000	2,498.58	35.7%
HAULERS LICENSING FEE	2,000	-	0.0%
CONTRIBUTION FROM GENERAL FUND	13,694.00	-	-
Total Revenues	473,549	321,067	67.8%
CONTRACTUAL-WASTE OVERSIGHT	12,000	1,850.00	15.4%
PBC ADMINISTRATION FEE 1%	4,710	-	0.0%
SOLID WASTE CONTRACTOR	539	-	0.0%
OTHER SANITATION SERVICES	452,300	75,272.42	16.6%
FREIGHT & POSTAGE	2,500	300.00	12.0%
LEGAL ADVERTISING	1,500	-	-
MANAGEMENT FEES	-	-	-
Total Expenses	473,549	77,422	16.3%
Excess(deficiency)	-	243,645	

Capital Improvement Program (CIP) Fund	Budget	Year-to-Date	%
CONTRIBUTION FROM GENERAL FUND	1,000,000	-	-
Total Revenues	1,000,000	-	-
LINEAR PARK/GRANT MATCH	100,000	-	-
ROAD AND DRAINAGE IMPROVEMENTS	350,000	-	-
OCEAN PAVING/COST SHARING	450,000	-	-
TRAFFIC LIGHT OKEECHOBEE BLVD	100,000	-	-
Total Expenses	1,000,000	-	0.0%
Excess(deficiency)	-	-	

Contract Services Expenditures

Expenditures	Budget	Year-to-Date	%
Waste Pro	452,300	75,272.42	16.6%
Palm Beach County Sheriff	274,785	68,696.25	25.0%
Underwood Management Services Group	250,650	62,625.60	25.0%
Goren, Cherof, Doody, Ezrol	50,000	8,997.59	18.0%
Tew & Associates	45,000	4,607.32	10.2%
Land Research Management	10,000	-	0.0%
Calvin Giodorno	-	218	-
Frank Schiola	12,000	1,850.00	15.4%
Cost Recovery	-	-	-
YEE's Corporation	12,000	2,951.99	24.6%



**TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF DECEMBER 2011**

(25% Elapsed)
General Fund

Revenues

Account Number	Account	Month to date	Year to date	Annual budget	Annual variance
001-311-100-000	Ad Valorem Taxes	127,197.78	146,967.02	210,000.00	(63,032.98)
	Ad Valorem Taxes Total	127,197.78	146,967.02	210,000.00	(63,032.98)
001-314-100-000	Electric Utility Tax	16,010.01	35,094.29	196,000.00	(160,905.71)
	Utility Services Taxes Total	16,010.01	35,094.29	196,000.00	(160,905.71)
001-315-100-000	Communications Services	11,192.35	22,590.68	145,392.00	(122,801.32)
	Communication Services Taxes Total	11,192.35	22,590.68	145,392.00	(122,801.32)
001-316-200-000	County Occupational License	-	4,468.81	5,000.00	(531.19)
	Local Business Tax Total	-	4,468.81	5,000.00	(531.19)
001-323-100-000	FPL Franchise Fee	18,183.51	38,015.57	200,000.00	(161,984.43)
001-323-300-000	PBC Water Utility Franchise	433.24	691.16	12,000.00	(11,308.84)
	Franchise Fees Total	18,616.75	38,706.73	212,000.00	(173,293.27)
001-329-100-000	Planning & Zoning Permit	-	-	20,000.00	(20,000.00)
	Other Permits and Fees Total	-	-	20,000.00	(20,000.00)
001-335-120-000	State Revenue Sharing	5,998.47	17,995.41	78,236.00	(60,240.59)
001-335-180-000	Half Cent Sales Tax	16,204.67	32,158.04	207,222.00	(175,063.96)
	State Revenue Sharing Total	22,203.14	50,153.45	285,458.00	(235,304.55)
001-341-000-000	General Government Charge	1,373.18	2,494.28	5,000.00	(2,505.72)
	General Government Fees Total	1,373.18	2,494.28	5,000.00	(2,505.72)
001-354-100-000	Code Enforcement Fines	-	-	5,000.00	(5,000.00)
	Fines - Local Ordinance Violations Total	-	-	5,000.00	(5,000.00)
001-361-100-000	Interest	13.51	41.79	4,000.00	(3,958.21)
	Interest & Other Earnings Total	13.51	41.79	4,000.00	(3,958.21)
001-369-000-000	Other Misc Income	-	-	1,000.00	(1,000.00)
	Other Miscellaneous Revenues Total	-	-	1,000.00	(1,000.00)
001-399-000-000	Transfer from Fund Balance	-	-	1,000,000.00	(1,000,000.00)
	Other Non-operating Sources Total	-	-	1,000,000.00	(1,000,000.00)
	Grand Total Revenue	196,606.72	300,517.05	2,088,850.00	(1,788,332.95)



**TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF DECEMBER 2011
(25% Elapsed)**

Grand Total Revenue 196,606.72 300,517.05 2,088,850.00 (1,788,332.95)

**General Fund
Expenditures**

Account Number	Account	Month to date	Year to date	Annual budget	Annual variance	% used
001-511-400-000	Travel	-	-	3,000.00	3,000.00	0.00%
001-511-492-000	Other Operating Expenses	-	-	1,000.00	1,000.00	0.00%
001-511-500-000	Education & Training	-	-	1,000.00	1,000.00	0.00%
001-511-540-000	Books, Publications & Su	-	920.00	4,200.00	3,280.00	21.90%
001-511-820-000	Special Events/Contribution	100.88	600.88	2,500.00	1,899.12	24.00%
	Legislative Total	100.88	1,520.88	11,700.00	10,179.12	
001-512-340-000	Other Services	20,885.20	62,625.60	250,625.00	187,999.40	25.00%
001-512-400-000	Travel	58.96	126.91	500.00	373.09	25.40%
001-512-410-000	Communication Services	476.54	1,164.88	6,000.00	4,835.12	19.40%
001-512-420-000	Postage & Freight	-	44.00	2,000.00	1,956.00	2.20%
001-512-492-000	Other Operating Expenses	74.24	169.26	4,000.00	3,830.74	4.20%
001-512-510-000	Office Supplies	382.71	539.06	2,500.00	1,960.94	21.60%
001-512-521-000	Loxahatchee Groves CERT	-	-	2,000.00	2,000.00	0.00%
001-512-540-000	Books, Publications & Subscriptions	-	-	500.00	500.00	0.00%
	Executive Total	21,877.65	64,669.71	268,125.00	203,455.29	
001-513-320-000	Accounting and Auditing	-	-	18,000.00	18,000.00	0.00%
001-513-470-000	Printing and Binding	1,734.77	1,877.71	5,000.00	3,122.29	37.60%
001-513-490-000	Legal Advertising	-	-	7,000.00	7,000.00	0.00%
001-513-493-000	Election Expense	-	-	9,000.00	9,000.00	0.00%
	Financial & Administrative Total	1,734.77	1,877.71	39,000.00	37,122.29	
001-514-310-000	Professional Services	4,270.09	8,997.59	50,000.00	41,002.41	18.00%
	Legal Total	4,270.09	8,997.59	50,000.00	41,002.41	



TOWN OF LOXAHATCHEE GROVES

BUDGET VS ACTUAL

AS OF DECEMBER 2011

(25% Elapsed)

001-515-310-000	Professional Services	-	-	20,000.00	20,000.00	0.00%
001-515-343-000	Planning & Zoning Contract	217.50	217.50	10,000.00	9,782.50	2.20%
001-515-347-000	Comprehensive Plan	-	-	5,000.00	5,000.00	0.00%
	Comprehensive Planning & Zoning Total	217.50	217.50	35,000.00	34,782.50	
001-519-315-000	Special Magistrate	4,470.69	4,470.69	3,000.00	(1,470.69)	149.00%
001-519-354-000	Code Compliance	2,965.59	4,607.32	45,000.00	40,392.68	10.20%
001-519-410-000	Communications Services	-	-	500.00	500.00	0.00%
001-519-440-000	Rentals and Leases	1,081.09	2,951.99	14,000.00	11,048.01	21.10%
001-519-450-000	Insurance	-	-	9,500.00	9,500.00	0.00%
001-519-460-000	Repair & Maint - Building	1,445.76	1,898.32	250.00	(1,648.32)	759.30%
001-519-470-000	Printing and Binding	-	-	4,000.00	4,000.00	0.00%
001-519-490-000	Computer Repair	-	-	2,000.00	2,000.00	0.00%
001-519-494-000	Inspector General Office	-	468.00	2,172.00	1,704.00	21.60%
001-519-910-000	Transfer to Sanitation Fund	-	-	13,694.00	13,694.00	0.00%
001-519-920-000	Transfer to Capital Project	-	-	1,000,000.00	1,000,000.00	0.00%
001-519-990-000	Contingency	-	-	312,124.00	312,124.00	0.00%
	Other Governmental Services Total	9,963.13	14,396.32	1,406,240.00	1,391,843.68	
001-521-341-000	Professional Services-PB	22,898.75	68,696.25	274,785.00	206,088.75	25.00%
001-521-342-000	Contractual-ADDL PBSSO	-	-	4,000.00	4,000.00	0.00%
	Law Enforcement Total	22,898.75	68,696.25	278,785.00	210,088.75	
001-539-340-000	Other Services	-	100.00	-	(100.00)	-
	Public Works Total	-	100.00	-	(100.00)	
	Grand Total Expenditures	61,062.77	160,475.96	2,088,850.00	1,928,374.04	7.70%
	Net Revenue	135,543.95	140,041.09	-	(3,716,706.99)	



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF DECEMBER 2011
 (25% Elapsed)

Transportation Fund

Account Number	Account	Month to date	Year to date	Annual budget	Annual variance	% used
101-312-410-000	1st Local Option Fuel Tax	20,632.79	39,553.18	244,969.00	(205,415.82)	16.20%
101-312-420-000	2nd Local Option Fuel Tax	10,358.42	18,760.90	113,480.00	(94,719.10)	16.50%
	Total Revenue	30,991.21	58,314.08	358,449.00	(300,134.92)	16.30%

Transportation Fund

Account Number	Account	Month to date	Year to date	Annual budget	Annual variance	% used
101-541-468-000	Non-District Roads (6 ct)	-	-	94,969.00	94,969.00	0.00%
101-541-469-000	District Roads (6 ct) Match	-	180.29	150,000.00	149,819.71	0.10%
101-541-631-000	Road and Streets (5 cent)	-	-	113,480.00	113,480.00	0.00%
101-541-634-000	148th Terr Bridge (5)/Culvert	48,913.19	49,338.69	-	(49,338.69)	-
	Total Expenditure	48,913.19	49,518.98	358,449.00	308,930.02	13.80%
	Net Revenue	(17,921.98)	8,795.10	-	(609,064.94)	



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF DECEMBER 2011
 (25% Elapsed)

Capital Improvement Program
Revenues

Account Number	Account	Month to date	Year to date	Annual budget	Annual variance	% used
305-363-990-000	Contributions from General Fund	-	-	1,000,000.00	(1,000,000.00)	0.00%
	Total Revenue	-	-	1,000,000.00	(1,000,000.00)	0.00%

Capital Improvement Program
Expenditures

Account Number	Account	Month to date	Year to date	Annual budget	Annual variance	% used
305-541-341-000	Linear Park/Grant Match	-	-	100,000.00	100,000.00	0.00%
305-541-346-000	OGEM Paving/Cost Sharing	-	-	450,000.00	450,000.00	0.00%
305-541-434-000	Road & Drainage Improvement	-	-	350,000.00	350,000.00	0.00%
305-541-436-000	Traffic Light Okeechobee	-	-	100,000.00	100,000.00	0.00%
	Total Expenditure	-	-	1,000,000.00	1,000,000.00	0.00%
	Net Revenue	-	-	-	(2,000,000.00)	



TOWN OF LOXAHATCHEE GROVES
BUDGET VS ACTUAL
AS OF DECEMBER 2011
 (25% Elapsed)

Solid Waste Fund
Revenues

Account Number	Account	Month to date	Year to date	Annual budget	Annual variance	% used
405-323-125-000	Haulers Licensing Fee	-	-	2,000.00	(2,000.00)	0.00%
	Franchise Fees Total	-	-	2,000.00	(2,000.00)	
405-325-205-000	Solid Waste Assessments	274,596.66	315,960.91	469,640.00	(153,679.09)	67.30%
405-325-206-000	Discount Fees	-	2,607.73	(18,785.00)	21,392.73	-13.90%
	Special Assessments Total	274,596.66	318,568.64	450,855.00	(132,286.36)	
405-343-120-000	SWA Recycling Income	-	2,498.58	7,000.00	(4,501.42)	35.70%
	Service Charges Physical Environment Total	-	2,498.58	7,000.00	(4,501.42)	
405-363-990-000	Contributions from General Fund	-	-	13,694.00	(13,694.00)	0.00%
	Other Non-operating Sources Total	-	-	13,694.00	(13,694.00)	
	Total Revenue	274,596.66	321,067.22	473,549.00	(152,481.78)	67.80%

Solid Waste Fund
Expenditures

Account Number	Account	Month to date	Year to date	Annual budget	Annual variance	% used
405-534-345-000	Contractual - Waste Over	925.00	1,850.00	12,000.00	10,150.00	15.40%
405-534-346-000	PBC Administration Fee 1	-	-	4,710.00	4,710.00	0.00%
405-534-420-000	Postage & Freight	-	-	539.00	539.00	0.00%
405-534-434-000	Solid Waste Contractor	37,636.20	75,272.42	452,300.00	377,027.58	16.60%
405-534-436-000	Other Sanitation Service	150.00	300.00	2,500.00	2,200.00	12.00%
405-534-490-000	Legal Advertising	-	-	1,500.00	1,500.00	0.00%
	Total Expenditure	38,711.20	77,422.42	473,549.00	396,126.58	16.40%
	Net Revenue	235,885.46	243,644.80	-	(548,608.36)	

**Item 5c.2.
Bank Reconciliation**

**Town of Loxahatchee Groves - Bank Reconciliation
Wells Fargo**

For Period Ending 12/31/11

Beg Bank Acct Balance	12/1/2011	\$2,651,942.87
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Deposits and Other Credits		
Deposits	504,681.08	
Interest	13.51	504,694.59
	<u> </u>	

Checks	97,133.45	
Other Withdrawals	99.64	
	<u> </u>	97,233.09

Ending Bank Acct Balance	12/31/2011	\$3,059,404.37
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Total of Outstanding Checks		<u>54,238.19</u>
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Adjusted Acct Balance		\$3,005,166.18
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Outstanding Checks					
Check #	Date Cut	Amount	Check#	Date Cut	Amount
1638	09/19/11	60.00			
1062	12/20/11	5,265.00			
1063	12/20/11	48,913.19			
Col Total		54,238.19			-
		Total Outstanding Checks			54,238.19

Book Activity:	
Beginning Book Bal	\$ 2,650,731.00
Acct Activity	
Gen Fund	136,471.70
Road Fund	(17,921.98)
Cap Imp Fund	-
Sanitation Fund	235,885.46
Ending Book Bal	\$ 3,005,166.18



**LOXAHATCHEE GROVES
DEPOSIT DETAILS**

**Item 5d.3.
GL detail**

REVENUES RECEIVED IN DECEMBER 2011

Period Applied	Date Deposited	Description	Account	Amount	Monthly Total
GENERAL FUND					
December 2011	12/5/2011	Palm Beach County Dist#3	001-311-100-000	24,139.70	
December 2011	12/8/2011	Interest from Wells Fargo	001-361-100-000	13.51	
December 2011	12/8/2011	Lien Searches	001-341-000-000	60.00	
December 2011	12/8/2011	Clerk of the Courts	001-341-000-000	8.00	
December 2011	12/8/2011	1st Seventh Day - Cost Recovery	001-223-108-000	2,500.00	
December 2011	12/9/2011	Foreclosure Reg - 14695 Flamingo	001-341-000-000	150.00	
December 2011	12/9/2011	Lien Search	001-341-000-000	20.00	
December 2011	12/9/2011	Palm Beach County Water Utility Fran F	001-323-300-000	433.24	
December 2011	12/9/2011	Lien Search	001-341-000-000	20.00	
December 2011	12/14/2011	Palm Beach County Dist#4	001-311-100-000	96,592.00	
December 2011	12/14/2011	EFT from PBC - Business Tax Receipts	001-341-000-000	215.18	
December 2011	12/15/2011	FPL Electric Utility Tax	001-314-100-000	16,010.01	
December 2011	12/16/2011	Foreclosure Reg - 3162 Casey Road	001-341-000-000	150.00	
December 2011	12/16/2011	Foreclosure Reg - 15350 Los Angeles	001-341-000-000	150.00	
December 2011	12/16/2011	Foreclosure Reg - Vacant Lot A	001-341-000-000	150.00	
December 2011	12/16/2011	Foreclosure Reg - 12667 Kazee Road	001-341-000-000	150.00	
December 2011	12/16/2011	Foreclosure Reg - 14916 22nd Road Nc	001-341-000-000	150.00	
December 2011	12/16/2011	Foreclosure Reg - 2630 B Road	001-341-000-000	150.00	
December 2011	12/19/2011	State Revenue Sharing	001-335-120-000	5,998.47	
December 2011	12/22/2011	1/2 cent Sales Tax	001-335-180-000	16,204.67	
December 2011	12/23/2011	CST	001-315-100-000	11,192.35	
December 2011	12/28/2011	Palm Beach County Dist#5	001-311-100-000	6,466.08	
December 2011	12/28/2011	FPL Franchise Fee	001-323-100-000	18,183.51	
					<u>199,106.72</u>
ROAD FUND					
December 2011	12/22/2011	Local Option Gas Tax (6 cent)	101-312-410-000	20,632.79	
December 2011	12/22/2011	Local Option Gas Tax (5 cent)	101-312-420-000	10,358.42	
					<u>30,991.21</u>
SANITATION FUND					
December 2011	12/5/2011	Palm Beach County Dist#3	405-325-205-000	46,393.73	
December 2011	12/14/2011	Palm Beach County Dist#4	405-325-205-000	219,467.95	
December 2011	12/28/2011	Palm Beach County Dist#5	405-325-205-000	8,734.98	
					<u>274,596.66</u>
TOTAL DEPOSITED IN DECEMBER 2011					<u><u>504,694.59</u></u>



TOWN OF LOXAHATCHEE GROVES
EXPENSES DETAIL
DECEMBER 2011

Check #	Vendor #	Vendor Name/Description	Account Charged	Item Amount	Check Total
1040	2	Frank A. Schiola 1068 Waste Oversight	A405-5 34-3 45-000 A001-5 19-3 54-000	925.00 <u>125.00</u>	1,050.00
1041	3	Goren, Cherof, Doody & Ezrol, P.A. 1061 Professional Services 1062 Reimburseables 1063 Professional Services 1064 Professional Services	A001-5 14-3 10-000 A001-5 14-3 10-000 A001-5 14-3 10-000 A001-2 23-1 03-000	3,644.55 538.69 86.85 <u>185.00</u>	4,455.09
1042	6	Underwood Management Services Group 1066 Town Management	A001-5 19-3 54-000 A001-5 19-4 60-000 A001-5 13-4 70-000 A001-5 12-4 92-000	5.59 274.81 346.49 <u>13.60</u>	640.49
1043	6	Underwood Management Services Group 1073 Town Management Services	A001-5 12-3 40-000	20,885.20	20,885.20
1044	10	Mark A. Kutney 1055 Attendance at Various Meetings	A001-5 12-4 00-000	58.96	58.96
1045	12	Nestle Pure Life 1074 Water	A001-5 19-4 40-000	42.09	42.09
1046	13	Munilytics 1075 Reimbursement for checks order	A001-5 13-4 70-000	211.64	211.64
1047	14	Caldwell Pacetti Edwards Schoech & 1076 Special Magistrate	A001-5 19-3 15-000	2,040.69	2,040.69
1048	101	ADT Security 1065 Monthly Services	A001-5 12-4 10-000	160.28	160.28
1049	105	AT&T 1058 Monthly Charges	A001-5 12-4 10-000	316.26	316.26
1050	107	Calvin, Giordano & Assoc., Inc. 1069 0815643; SDA Church RVW 1070 0815645; First Holiness Church 1071 0815646; Loxahatchee Groves Ma 1072 0924292; Land Clearing Permit	A001-2 23-1 08-000 A001-5 15-3 43-000 A001-2 23-1 03-000 A001-2 23-1 04-000	435.00 217.50 336.25 <u>105.00</u>	1,093.75
1051	109	Card Expressions 1067 November Newsletter	A001-5 13-4 70-000	1,119.72	1,119.72



**TOWN OF LOXAHATCHEE GROVES
EXPENSES DETAIL
DECEMBER 2011**

Check #	Vendor #	Vendor Name/Description	Account Charged	Item Amount	Check Total
1052	138	Palm Beach Newspapers, Inc. 1056 Cost Recovery	A001-2 23-1 03-000	511.00	511.00
1053	146	PBSO 1059 Law Enforcement Service Contra	A001-5 21-3 41-000	22,898.75	22,898.75
1054	157	Waste Pro 1060 Residential Monthly Services	A405-5 34-4 34-000	37,636.20	37,636.20
1055	166	Lowe's Removal Service 1057 Pig Removed from North Road Ca	A405-5 34-4 36-000	150.00	150.00
1056		VOIDED			
1057	2	Frank A. Schiola 1082 Painting office and conf	A001-519-460-000	1,170.95	1,170.95
1058	135	Office Depot 1078 supplies city admin offices 1079 riser, mntr, lptop 1080 PAD, PLNG	001-512-510-000 001-512-510-000 001-512-510-000	346.27 27.95 8.49	382.71
1059	154	TGI Office Automation 1077 copier	001-513-470-000	56.92	56.92
1060		UNUSED CHECK			
1061	180	Ron Jarriel, Jr. 1083 Christmas Parade candy	A001-5 11-8 20-000	100.88	100.88
1062	193	Tew and Taylor, Inc. 1084 code enforcement & spec magist	A001-5 19-3 15-000 A001-5 19-3 54-000	2,430.00 2,835.00	5,265.00
1064	5	Yees Corporation 1086 Town office lease	A001-5 19-4 40-000	1,000.00	1,000.00
1063	208	WBI Contracting of Palm Beach 1085 completion of contract	A101-5 41-6 34-000	48,913.19	48,913.19
CHECKS TOTAL FOR DECEMBER 2011					150,159.77



TOWN OF LOXAHATCHEE GROVES
BALANCE SHEET
AS OF DECEMBER 31, 2011

001 GENERAL FUND

Account Number	Description	Balance
001-101-100-000	Wells Fargo Bank Account	\$2,136,533.21
001-115-000-000	Accounts Receivable	\$2,000.00
001-155-000-000	Prepaid Items	<u>\$28,436.75</u>
Total Asset		<u><u>\$2,166,969.96</u></u>
001-202-000-000	Accounts Payable	(\$814.00)
001-220-000-000	Deposit on Building Permits	\$299.28
001-223-101-000	CR-Land Design South-Simon LGC	(\$353.06)
001-223-102-000	CR-Lox EQ PTRS Solar SPT ODell	\$2,062.67
001-223-103-000	CR-Kilday Associates-Day	(\$239.03)
001-223-104-000	CR-Community of Hope	(\$3,662.22)
001-223-105-000	CR-Carlson Farms	\$2,326.25
001-223-106-000	CR-Groves Medical Plaza	(\$1,905.00)
001-223-108-000	CR-7th Day Adventist Church	<u>\$326.25</u>
Total Liability		<u><u>(\$1,958.86)</u></u>
001-251-000-000	PPA, Fund Balance	\$2,000.00
001-271-000-000	Fund Balance	\$2,026,887.73
Excess Revenue over (under) Expenditures		<u>\$140,041.09</u>
Total Fund Balance		<u><u>\$2,168,928.82</u></u>
Total Liabilities and Fund Balance		<u><u>\$2,166,969.96</u></u>



**TOWN OF LOXAHATCHEE GROVES
BALANCE SHEET
AS OF DECEMBER 31, 2011**

101 ROAD FUND

Account Number	Description	Balance
101-101-100-000	Wells Fargo - Road Fund	<u>\$629,090.56</u>
Total Asset		<u><u>\$629,090.56</u></u>
101-270-005-000	Five Cent Fund Balance	\$290,203.46
101-270-006-000	Six Cent Fund Balance	\$306,793.67
101-271-000-000	Fund Balance	\$23,298.33
	Excess Revenue over (under) Expenditures	<u>\$8,795.10</u>
Total Fund Balance		<u>\$629,090.56</u>
Total Liabilities and Fund Balance		<u><u>\$629,090.56</u></u>



TOWN OF LOXAHATCHEE GROVES
BALANCE SHEET
AS OF DECEMBER 31, 2011

405 SANITATION FUND

Account Number	Description	Balance
405-101-100-000	Wells Fargo - Sanitation Fund	<u>\$239,542.41</u>
Total Asset		<u><u>\$239,542.41</u></u>
405-271-000-000	Fund Balance	(\$4,102.39)
	Excess Revenue over (under) Expenditures	<u>\$243,644.80</u>
Total Fund Balance		<u>\$239,542.41</u>
Total Liabilities and Fund Balance		<u><u>\$239,542.41</u></u>



TOWN OF LOXAHATCHEE GROVES
BALANCE SHEET
AS OF DECEMBER 31, 2011

001 GENERAL FUND

Account Number	Description	Balance
001-101-100-000	Wells Fargo Bank Account	\$2,136,533.21
001-115-000-000	Accounts Receivable	\$2,000.00
001-155-000-000	Prepaid Items	<u>\$28,436.75</u>
Total Asset		<u><u>\$2,166,969.96</u></u>
001-202-000-000	Accounts Payable	(\$814.00)
001-220-000-000	Deposit on Building Permits	\$299.28
001-223-101-000	CR-Land Design South-Simon LGC	(\$353.06)
001-223-102-000	CR-Lox EQ PTRS Solar SPT ODell	\$2,062.67
001-223-103-000	CR-Kilday Associates-Day	(\$239.03)
001-223-104-000	CR-Community of Hope	(\$3,662.22)
001-223-105-000	CR-Carlson Farms	\$2,326.25
001-223-106-000	CR-Groves Medical Plaza	(\$1,905.00)
001-223-108-000	CR-7th Day Adventist Church	<u>\$326.25</u>
Total Liability		<u><u>(\$1,958.86)</u></u>
001-251-000-000	PPA, Fund Balance	\$2,000.00
001-271-000-000	Fund Balance	\$2,026,887.73
Excess Revenue over (under) Expenditures		<u>\$140,041.09</u>
Total Fund Balance		<u><u>\$2,168,928.82</u></u>
Total Liabilities and Fund Balance		<u><u>\$2,166,969.96</u></u>



**TOWN OF LOXAHATCHEE GROVES
BALANCE SHEET
AS OF DECEMBER 31, 2011**

101 ROAD FUND

Account Number	Description	Balance
101-101-100-000	Wells Fargo - Road Fund	<u>\$629,090.56</u>
Total Asset		<u><u>\$629,090.56</u></u>
101-270-005-000	Five Cent Fund Balance	\$290,203.46
101-270-006-000	Six Cent Fund Balance	\$306,793.67
101-271-000-000	Fund Balance	\$23,298.33
	Excess Revenue over (under) Expenditures	<u>\$8,795.10</u>
Total Fund Balance		<u>\$629,090.56</u>
Total Liabilities and Fund Balance		<u><u>\$629,090.56</u></u>



TOWN OF LOXAHATCHEE GROVES
BALANCE SHEET
AS OF DECEMBER 31, 2011

405 SANITATION FUND

Account Number	Description	Balance
405-101-100-000	Wells Fargo - Sanitation Fund	<u>\$239,542.41</u>
Total Asset		<u><u>\$239,542.41</u></u>
405-271-000-000	Fund Balance	(\$4,102.39)
	Excess Revenue over (under) Expenditures	<u>\$243,644.80</u>
Total Fund Balance		<u>\$239,542.41</u>
Total Liabilities and Fund Balance		<u><u>\$239,542.41</u></u>



TOWN OF LOXAHATCHEE GROVES

TRIAL BALANCE

AS OF DECEMBER 31, 2011

001 GENERAL FUND

	Account Number	Account	Debit	Credit
AS	001-101-100-000	Wells Fargo Bank Account	2,136,533.21	
AS	001-115-000-000	Accounts Receivable	2,000.00	
AS	001-155-000-000	Prepaid Items	28,436.75	
LI	001-202-000-000	Accounts Payable	814	
LI	001-220-000-000	Deposit on Building Permits		299.28
LI	001-223-101-000	CR-Land Design South-Simon LC	353.06	
LI	001-223-102-000	CR-Lox EQ PTRS Solar SPT ODell		2,062.67
LI	001-223-103-000	CR-Kilday Associates-Day	239.03	
LI	001-223-104-000	CR-Community of Hope	3,662.22	
LI	001-223-105-000	CR-Carlson Farms		2,326.25
LI	001-223-106-000	CR-Groves Medical Plaza	1,905.00	
LI	001-223-108-000	CR-7th Day Adventist Church		326.25
FB	001-251-000-000	PPA, Fund Balance		2,000.00
FB	001-271-000-000	Fund Balance		2,026,887.73
RE	001-311-100-000	Ad Valorem Taxes		146,967.02
RE	001-314-100-000	Electric Utility Tax		35,094.29
RE	001-315-100-000	Communications Services Tax		22,590.68
RE	001-316-200-000	County Occupational Licenses		4,468.81
RE	001-323-100-000	FPL Franchise Fee		38,015.57
RE	001-323-300-000	PBC Water Utility Franchise Fe		691.16
RE	001-335-120-000	State Revenue Sharing		17,995.41
RE	001-335-180-000	Half Cent Sales Tax		32,158.04
RE	001-341-000-000	General Government Charges		2,494.28
RE	001-361-100-000	Interest		41.79
EX	001-511-540-000	Books, Publications & Subscrip	920	
EX	001-511-820-000	Special Events/Contributions	600.88	
EX	001-512-340-000	Other Services	62,625.60	
EX	001-512-400-000	Travel and Per Diem	126.91	
EX	001-512-410-000	Communication Services	1,164.88	
EX	001-512-420-000	Postage & Freight	44	
EX	001-512-492-000	Other Operating Expenses	169.26	
EX	001-512-510-000	Office Supplies	539.06	
EX	001-513-470-000	Printing and Binding	1,877.71	
EX	001-514-310-000	Professional Services	8,997.59	
EX	001-515-343-000	Planning & Zoning Contract	217.5	
EX	001-519-315-000	Special Magistrate	4,470.69	
EX	001-519-354-000	Code Compliance	4,607.32	
EX	001-519-440-000	Rentals and Leases	2,951.99	
EX	001-519-460-000	Repair & Maint - Buildings	1,898.32	
EX	001-519-494-000	Inspector General Office Fee	468	
EX	001-521-341-000	Professional Services-PBSO	68,696.25	
EX	001-539-340-000	Other Services	100	
Total GENERAL FUND			2,334,419.23	2,334,419.23



TOWN OF LOXAHATCHEE GROVES
TRIAL BALANCE
AS OF DECEMBER 31, 2011

101 ROAD FUND

	Account Number	Account	Debit	Credit
AS	101-101-100-000	Wells Fargo - Road Fund	629,090.56	
FB	101-270-005-000	Five Cent Fund Balance		290,203.46
FB	101-270-006-000	Six Cent Fund Balance		306,793.67
FB	101-271-000-000	Fund Balance		23,298.33
RE	101-312-410-000	1st Local Option Fuel Tax (6 c		39,553.18
RE	101-312-420-000	2nd Local Option Fuel Tax (5 c		18,760.90
EX	101-541-469-000	District Roads (6 ct) Maint	180.29	
EX	101-541-634-000	148th Terr Bridge (5)/Culvert	49,338.69	
	Total ROAD FUND		678,609.54	678,609.54



TOWN OF LOXAHATCHEE GROVES
TRIAL BALANCE
AS OF DECEMBER 31, 2011

405 SANITATION FUND

	Account Number	Account	Debit	Credit
AS	405-101-100-000	Wells Fargo - Sanitation Fund	239,542.41	
FB	405-271-000-000	Fund Balance	4,102.39	
RE	405-325-205-000	Solid Waste Assessments		315,960.91
RE	405-325-206-000	Discount Fees		2,607.73
RE	405-343-120-000	SWA Recycling Income		2,498.58
EX	405-534-345-000	Contractual - Waste Oversight	1,850.00	
EX	405-534-434-000	Solid Waste Contractor	75,272.42	
EX	405-534-436-000	Other Sanitation Services	300	
	Total SANITATION FUND		321,067.22	321,067.22

001 GENERAL FUND

				Fiscal year to period ending December 31, 2011	
Date	Trans #	Jnl	Description	Amount	Balance
001-101-100-000	Wells Fargo		Bank Account		Beginning balance
					1,954,706.05
10/05/2011	61	GJNLA	Fdgl Lease payment	32.00CR	
10/11/2011	23	GJNLA	Deposit 10/7/11	580.00	
10/11/2011	54	GJNLA	interest - wells fargo	13.30	
10/11/2011	59	GJNLA	PBC Local Bus Tax recd	3,739.11	
10/13/2011	62	GJNLA	Bankcard fee - 0425221766	15.00CR	
10/17/2011	58	GJNLA	FPL Util Tax recd (FY11)	20,079.62	
10/19/2011	16	CD	103074354, U-Verse Internet	1001	1001 85.00CR
10/19/2011	16	CD	Use of District Facilities	1001	1009 420.00CR
10/19/2011	16	CD	ORDS/Budget Summary	1002	1010 910.00CR
10/19/2011	16	CD	Three alligators from Collecti	1003	1012 300.00CR
10/19/2011	16	CD	General Matters	1005	1003 9,546.35CR
10/19/2011	16	CD	Solid Waste Special Assessment	1006	1003 407.00CR
10/19/2011	16	CD	Residential Monthly Services	1007	1004 36,585.38CR
10/19/2011	16	CD	Office lease	1008	1005 801.87CR
10/19/2011	16	CD	Monthly statement thru Oct 27	1009	1008 302.60CR
10/19/2011	16	CD	Solid Waste monitoring/CodeEnf	1010	1002 925.00CR
10/19/2011	16	CD	CR-Loxahatchee Groves Commons	1011	1003 407.00CR
10/19/2011	16	CD	CR-Solar Sportsystems Inc	1012	1003 407.00CR
10/19/2011	16	CD	monthly service and supplies	1013	1011 30.94CR
10/19/2011	16	CD	Town Managment Oct 2011	1014	1006 20,855.20CR
10/19/2011	16	CD	LGES PTO Walk-A-Thon Donation	1015	1013 500.00CR
10/19/2011	16	CD	reconfigure and secure wireles	1016	1007 80.00CR
10/19/2011	17	CD	103074354, U-Verse Internet	1000	voided 1001 85.00
10/19/2011	18	CD	103074354, U-Verse Internet	1000	1014 85.00CR
10/21/2011	24	GJNLA	deposit 10/21(add to Sani Fund		62.65
10/21/2011	49	GJNLA	Half cent sales (FY11) recd		15,271.74
10/24/2011	50	GJNLA	State Rev Sharing (FY12) recd		5,998.47
10/24/2011	60	GJNLA	State CST (FY11) recd		11,680.51
10/28/2011	25	GJNLA	deposit 10/28/11		40.00
10/31/2011	52	GJNLA	FPL Fran Fee (FY11) recd		18,443.81
10/31/2011	53	GJNLA	transfer from Sanitation Fund		37,635.38
11/02/2011	20	CD	Town Card-Harper; 485620061011	1017	1023 42.16CR
11/02/2011	20	CD	Town Card-Spence; 485620061011	1018	1023 31.85CR
11/02/2011	20	CD	Reimbursements	1019	1016 67.95CR
11/02/2011	20	CD	Reimburseables	1020	1015 659.14CR
11/02/2011	20	CD	Law Enforcement Contract - Nov	1021	1021 22,898.75CR
11/02/2011	20	CD	Business Cards	1022	1018 112.00CR
11/02/2011	20	CD	Annual Membership 10/1/11-9/30	1023	1020 550.00CR
11/02/2011	20	CD	Code Enf. Chgs. & Adm. Chgs.	1024	1022 2,677.50CR
11/02/2011	20	CD	Cost Recovery - Simon	1025	1019 187.50CR
11/02/2011	20	CD	7th Day Adventist Escrow	1026	1019 1,125.00CR
11/02/2011	20	CD	Cost Recovery - Day Property	1027	1019 1,593.75CR
11/02/2011	20	CD	Lox. Groves FY11 Inspector	1028	1017 481.00CR
11/02/2011	22	CD	1st quarter FY12 IG Schedule	1029	1024 468.00CR
11/03/2011	87	GJNLA	Deposit 11/3/11		307.92
11/07/2011	86	GJNLA	lease payment auto w/d		32.00CR
11/07/2011	86	GJNLA	Bankcard fee		15.02CR
11/08/2011	77	GJNLA	interest earned		14.98
11/09/2011	78	GJNLA	PBC Dist #1		7,058.22
11/16/2011	63	CD	Contract 0924292, Land Clearing	1030	1032 2,520.00CR
11/16/2011	63	CD	Contract 092429, Gen Constructi	1031	1032 533.00CR

001 GENERAL FUND

Fiscal year to period ending December 31, 2011
 Amount Balance

Date	Trans #	Jnl	Description			Amount	Balance
001-101-100-000		Wells Fargo	Bank Account		** Continued **		
11/16/2011	63	CD	FY11 chgs for Inv 14, 40th St	1032	1027	129.50CR	
11/16/2011	63	CD	FY11 chgs for Inv 59	1033	1027	666.00CR	
11/16/2011	63	CD	FY11 chgs for Inv 1	1034	1027	1,831.50CR	
11/16/2011	63	CD	Residential Monthly Service	1035	1028	37,636.22CR	
11/16/2011	63	CD	Law Enforcement contract	1036	1037	22,898.75CR	
11/16/2011	63	CD	CR-Groves Medical	1037	1035	1,500.00CR	
11/16/2011	63	CD	CR-7th Day	1038	1035	343.75CR	
11/16/2011	63	CD	CR-Day Property	1039	1035	187.50CR	
11/16/2011	63	CD	AlligatorCarcassRem NE North R	1040	1038	150.00CR	
11/16/2011	63	CD	water cooler rental	1041	1033	8.16CR	
11/16/2011	63	CD	103074354, U-verse	1042	1025	85.00CR	
11/16/2011	63	CD	561 793 2418 313 0453	1043	1031	300.74CR	
11/16/2011	63	CD	FLC Annual Membership Dues FY1	1044	1034	370.00CR	
11/16/2011	63	CD	41-41-43-17-01-315-0010	1045	1039	180.29CR	
11/16/2011	63	CD	Town Offices rent	1046	1029	801.87CR	
11/16/2011	63	CD	Nov 2011 Town Mgmt Svs	1047	1030	20,885.20CR	
11/16/2011	63	CD	FY12 chgs Inv 1, Palm Bch Stat	1048	1027	1,264.50CR	
11/16/2011	63	CD	FY12 chgs Inv 14, 40th St Nort	1049	1027	425.50CR	
11/16/2011	63	CD	Fy12 chgs Inv 59, General Matt	1050	1027	3,463.00CR	
11/16/2011	63	CD	FY11 Road maint, grading of to	1051	1036	2,688.96CR	
11/16/2011	63	CD	Road Maint Services, FY11 chgs	1052	1036	629.29CR	
11/16/2011	63	CD	Code Enf, Solid Waste Monitori	1053	1026	1,200.00CR	
11/16/2011	63	CD	use of district services	1054	1036	195.00CR	
11/16/2011	83	GJNLA	Reimb GenFund for CksCut 11/16			4,053.54	
11/16/2011	83	GJNLA	Reimb GenFund for CksCut 11/16			38,711.22	
11/16/2011	85	GJNLA	credit for bank charge			15.00	
11/16/2011	85	GJNLA	Bankcard deposit			21.45	
11/18/2011	64	GJNLA	deposit 11/10/11			116.00	
11/18/2011	73	GJNLA	Deposit 11/18/11			116.00	
11/18/2011	76	GJNLA	Duplicate entry - dep 11/18			116.00CR	
11/22/2011	82	GJNLA	Nov Rev Sharing recd 11/22			5,998.47	
11/23/2011	74	GJNLA	Deposit 11/23/11			251.00	
11/30/2011	66	GJNLA	Sales Tax Distribution			15,953.37	
11/30/2011	67	GJNLA	CST distribution			34,560.98	
11/30/2011	68	GJNLA	FPL Utility tax			19,084.28	
11/30/2011	69	GJNLA	FPL Franchise Fee			19,832.06	
11/30/2011	70	GJNLA	State Rev Sharing			11,398.33	
11/30/2011	71	GJNLA	PBC Business Tax Receipts			729.70	
11/30/2011	72	GJNLA	PBC Tax Dist #2			12,711.02	
11/30/2011	84	GJNLA	incorrect posting of revenue			34,560.98CR	
12/02/2011	75	GJNLA	Deposit 12/2/11			2,568.00	
12/05/2011	99	GJNLA	Palm Beach County Dep#3			21,139.70	
12/05/2011	107	GJNLA	Reversal of 99T			21,139.70CR	
12/05/2011	108	GJNLA	PBC #3 Distribution			24,139.70	
12/05/2011	109	GJNLA	Fdgl Lease Payment auto w/d			32.00CR	
12/08/2011	110	GJNLA	Interest from Wells Fargo			13.51	
12/08/2011	110	GJNLA	Fdgl Lease Payment auto w/d			7.00CR	
12/09/2011	112	GJNLA	Deposit 12/9/11			603.24	
12/09/2011	113	GJNLA	deposit 12/9/11			20.00	
12/12/2011	111	GJNLA	Bank card Fee 0425221766			60.05CR	
12/12/2011	111	GJNLA	Bankcard Interchange fee			.50CR	

001 GENERAL FUND

Fiscal year to period ending December 31, 2011
 Amount Balance

Date	Trans #	Jnl	Description			Amount	Balance
				** Continued **			
001-101-100-000	Wells Fargo Bank Account						
12/12/2011	111	GJNLA	Bankcard Discount fee			.09CR	
12/14/2011	100	GJNLA	Palm Beach County Dep#4			96,592.00	
12/14/2011	115	GJNLA	PBC EFT - Bus Tax Receipts			215.18	
12/15/2011	88	CD	Attendance at Various Meetings	1055	1044	58.96CR	
12/15/2011	88	CD	Cost Recovery	1056	1052	511.00CR	
12/15/2011	88	CD	Pig Removed from North Road Ca	1057	1055	150.00CR	
12/15/2011	88	CD	Monthly Charges	1058	1049	316.26CR	
12/15/2011	88	CD	Law Enforcement Service Contra	1059	1053	22,898.75CR	
12/15/2011	88	CD	Residential Monthly Services	1060	1054	37,636.20CR	
12/15/2011	88	CD	Professional Services	1061	1041	3,644.55CR	
12/15/2011	88	CD	Reimburseables	1062	1041	538.69CR	
12/15/2011	88	CD	Professional Services	1063	1041	86.85CR	
12/15/2011	88	CD	Professional Services	1064	1041	185.00CR	
12/15/2011	88	CD	Monthly Services	1065	1048	160.28CR	
12/15/2011	88	CD	Town Management	1066	1042	640.49CR	
12/15/2011	88	CD	November Newsletter	1067	1051	1,119.72CR	
12/15/2011	88	CD	Waste Oversight	1068	1040	1,050.00CR	
12/15/2011	88	CD	0815643; SDA Church RVW	1069	1050	435.00CR	
12/15/2011	88	CD	0815645; First Holiness Church	1070	1050	217.50CR	
12/15/2011	88	CD	0815646; Loxahatchee Groves Ma	1071	1050	336.25CR	
12/15/2011	88	CD	0924292; Land Clearing Permit	1072	1050	105.00CR	
12/15/2011	88	CD	Town Management Services	1073	1043	20,885.20CR	
12/15/2011	88	CD	Water	1074	1045	42.09CR	
12/15/2011	88	CD	Reimbursement for checks order	1075	1046	211.64CR	
12/15/2011	88	CD	Special Magistrate	1076	1047	2,040.69CR	
12/15/2011	89	GJNLA	ReimbGF for SaniFund Exp 12/15			38,711.20	
12/15/2011	101	GJNLA	FPL Elec Utility Tax recd			16,010.01	
12/16/2011	91	CD	copier	1077	1059	56.92CR	
12/16/2011	91	CD	supplies city admin offices	1078	1058	346.27CR	
12/16/2011	91	CD	riser, mntr, lptop	1079	1058	27.95CR	
12/16/2011	91	CD	PAD,PLNG	1080	1058	8.49CR	
12/16/2011	91	CD	U-verse Internet charges	1081	1056	85.00CR	
12/16/2011	91	CD	painting office and conf room	1082	1057	1,170.95CR	
12/16/2011	92	CD	U-verse Internet charges	1081	1056	85.00	
12/16/2011	114	GJNLA	deposit 12/16 - Foreclosure Re			900.00	
12/19/2011	103	GJNLA	State Rev sharing recd			5,998.47	
12/20/2011	95	CD	Christmas Parade candy	1083	1061	100.88CR	
12/20/2011	96	CD	code enforcement & spec magist	1084	1062	5,265.00CR	
12/20/2011	97	CD	completion of contract	1085	1063	48,913.19CR	
12/20/2011	97	CD	Town office lease	1086	1064	1,000.00CR	
12/20/2011	98	GJNLA	Road Fund to GF for 12/20 chk			48,913.19	
12/22/2011	102	GJNLA	State Sales recd			16,204.67	
12/23/2011	104	GJNLA	CST recd			11,192.35	
12/28/2011	105	GJNLA	Palm Beach County #5			6,466.08	
12/30/2011	106	GJNLA	FPL Franchise Fee			18,183.51	
001-101-100-000	Wells Fargo Bank Account					181,827.16	2,136,533.21
				Ending balance			
001-115-000-000	Accounts Receivable						67,475.68
				Beginning balance			
10/17/2011	58	GJNLA	FPL Util Tax recd (FY11)			20,079.62CR	
10/21/2011	49	GJNLA	Half cent sales (FY11) recd			15,271.74CR	
10/24/2011	60	GJNLA	State CST (FY11) recd			11,680.51CR	

001 GENERAL FUND

Fiscal year to period ending December 31, 2011

Date	Trans #	Jnl	Description		Amount	Balance
				** Continued **		
001-115-000-000	Accounts Receivable					
10/31/2011	52	GJNLA	FPL Fran Fee (FY11) recd		18,443.81CR	
001-115-000-000	Accounts Receivable			Ending balance	65,475.68CR	2,000.00
001-131-000-101	Due To/From Road Fund			Beginning balance		.00
11/16/2011	63	CD	Auto due to/from		4,053.54	
11/16/2011	83	GJNLA	Auto due to/from		4,053.54CR	
12/20/2011	97	CD	Auto due to/from		48,913.19	
12/20/2011	98	GJNLA	Auto due to/from		48,913.19CR	
001-131-000-101	Due To/From Road Fund			Ending balance	.00	.00
001-131-000-405	Due To/From Sanitation Fund			Beginning balance		.00
10/19/2011	16	CD	Auto due to/from		37,635.38	
10/31/2011	53	GJNLA	Auto due to/from		37,635.38CR	
11/16/2011	63	CD	Auto due to/from		38,711.22	
11/16/2011	83	GJNLA	Auto due to/from		38,711.22CR	
12/05/2011	99	GJNLA	Auto due to/from		3,000.00	
12/05/2011	107	GJNLA	Reversal of 99T		3,000.00CR	
12/15/2011	88	CD	Auto due to/from		38,711.20	
12/15/2011	89	GJNLA	Auto due to/from		38,711.20CR	
001-131-000-405	Due To/From Sanitation Fund			Ending balance	.00	.00
001-155-000-000	Prepaid Items			Beginning balance		28,436.75
001-155-000-000	Prepaid Items			Ending balance	.00	28,436.75
001-202-000-000	Accounts Payable			Beginning balance		19,867.36CR
10/09/2011	2	PJ	Obligation summary	entry	85.00CR	
10/10/2011	3	PJ	Obligation summary	entry	12,260.22CR	
10/10/2011	4	PJ	Obligation summary	cancel	175.00	
10/18/2011	11	PJ	Obligation summary	entry	477.60CR	
10/19/2011	15	PJ	Obligation summary	entry	21,466.14CR	
10/19/2011	16	CD	Obligation summary		34,927.96	
10/19/2011	17	CD	Obligation summary	voided	85.00CR	
10/19/2011	18	CD	Obligation summary		85.00	
10/31/2011	19	PJ	Obligation summary	entry	30,426.60CR	
10/31/2011	21	PJ	Obligation summary	entry	468.00CR	
10/31/2011	30	GJNLA	AT&T U-verse Sept 2011 bill		85.00	
10/31/2011	30	GJNLA	Goren Cherof Doody&Ezrol sept		10,767.35	
10/31/2011	30	GJNLA	LGWCD Sept 2011 inv		420.00	
10/31/2011	30	GJNLA	Palm Bch Newspapers inv		910.00	
10/31/2011	30	GJNLA	Board of County Comm inv		481.00	
10/31/2011	30	GJNLA	Land Research Mgmt inv		187.50	
10/31/2011	30	GJNLA	Tew & Taylor inv #22		1,392.00	
10/31/2011	30	GJNLA	FY11Spence & harper card purch		74.01	
11/02/2011	20	CD	Obligation summary		30,426.60	
11/02/2011	22	CD	Obligation summary		468.00	
11/14/2011	37	PJ	Obligation summary	entry	52,108.47CR	
11/14/2011	44	PJ	Obligation summary	entry	470.00CR	
11/16/2011	63	CD	Obligation summary		58,128.97	
12/12/2011	80	PJ	Obligation summary	entry	54,558.92CR	
12/15/2011	88	CD	Obligation summary		54,558.92	
12/16/2011	90	PJ	Obligation summary	entry	1,695.58CR	

001 GENERAL FUND

				Fiscal year to period ending December 31, 2011		
Date	Trans #	Jnl	Description	Amount	Balance	
001-202-000-000 Accounts Payable				** Continued **		
12/16/2011	91	CD	Obligation summary	1,695.58		
12/16/2011	92	CD	Obligation summary	85.00	voided	
12/16/2011	93	PJ	Obligation summary	85.00	cancel	
12/20/2011	94	PJ	Obligation summary	6,365.88	entry	
12/20/2011	95	CD	Obligation summary	100.88		
12/20/2011	96	CD	Obligation summary	5,265.00		
12/20/2011	97	CD	Obligation summary	1,000.00		
001-202-000-000 Accounts Payable				Ending balance	20,681.36	814.00
001-220-000-000 Deposit on Building Permits				Beginning balance		299.28
001-220-000-000 Deposit on Building Permits				Ending balance	.00	299.28
001-223-101-000 CR-Land Design South-Simon LGC				Beginning balance		760.06
10/31/2011	19	PJ	Cost Recovery - Simon	187.50	1025	entry
10/31/2011	30	GJNLA	Goren Cherof Doody&Ezrol sept	407.00		CR
10/31/2011	30	GJNLA	Land Research Mgmt inv	187.50		CR
001-223-101-000 CR-Land Design South-Simon LGC				Ending balance	407.00	353.06
001-223-102-000 CR-Lox EQ PTRS Solar SPT Odell				Beginning balance		1,655.67
10/31/2011	30	GJNLA	Goren Cherof Doody&Ezrol sept	407.00		CR
001-223-102-000 CR-Lox EQ PTRS Solar SPT Odell				Ending balance	407.00	2,062.67
001-223-103-000 CR-Kilday Associates-Day				Beginning balance		2,574.47
10/31/2011	19	PJ	Cost Recovery - Day Property	1,593.75	1027	entry
11/14/2011	37	PJ	CR-Day Property	187.50	1039	entry
12/12/2011	80	PJ	Cost Recovery	511.00	1056	entry
12/12/2011	80	PJ	Professional Services	185.00	1064	entry
12/12/2011	80	PJ	0815646; Loxahatchee Groves Ma	336.25	1071	entry
001-223-103-000 CR-Kilday Associates-Day				Ending balance	2,813.50	239.03
001-223-104-000 CR-Community of Hope				Beginning balance		3,557.22
12/12/2011	80	PJ	0924292; Land Clearing Permit	105.00	1072	entry
001-223-104-000 CR-Community of Hope				Ending balance	105.00	3,662.22
001-223-105-000 CR-Carlson Farms				Beginning balance		2,326.25
001-223-105-000 CR-Carlson Farms				Ending balance	.00	2,326.25
001-223-106-000 CR-Groves Medical Plaza				Beginning balance		495.00
11/14/2011	37	PJ	CR-Groves Medical	1,500.00	1037	entry
001-223-106-000 CR-Groves Medical Plaza				Ending balance	1,500.00	1,995.00
001-223-108-000 CR-7th Day Adventist Church				Beginning balance		270.00
10/31/2011	19	PJ	7th Day Adventist Escrow	1,125.00	1026	entry
11/14/2011	37	PJ	CR-7th Day	343.75	1038	entry
12/02/2011	75	GJNLA	Check#1042, Cost Recovery	2,500.00		CR
12/12/2011	80	PJ	0815643; SDA Church RVW	435.00	1069	entry
001-223-108-000 CR-7th Day Adventist Church				Ending balance	596.25	326.25
001-251-000-000 PPA, Fund Balance				Beginning balance		2,000.00
001-251-000-000 PPA, Fund Balance				Ending balance	.00	2,000.00

001 GENERAL FUND

				Fiscal year to period ending December 31, 2011	
Date	Trans #	Jnl	Description	Amount	Balance
001-271-000-000			Fund Balance		
			Beginning balance		2,026,887.73CR
001-271-000-000			Fund Balance	.00	2,026,887.73CR
001-311-100-000			Ad Valorem Taxes		
			Beginning balance		.00
11/09/2011	78		GJNLA PBC Dist #1	7,058.22CR	
11/30/2011	72		GJNLA PBC Tax Dist #2	12,711.02CR	
12/05/2011	99		GJNLA Palm Beach County Dep#3	24,139.70CR	
12/05/2011	107		GJNLA Reversal of 99T	24,139.70	
12/05/2011	108		GJNLA PBC #3 Distribution	24,139.70CR	
12/14/2011	100		GJNLA Palm Beach County Dep#4	96,592.00CR	
12/28/2011	105		GJNLA Palm Beach County #5	6,456.08CR	
001-311-100-000			Ad Valorem Taxes	146,967.02CR	146,967.02CR
001-314-100-000			Electric Utility Tax		
			Beginning balance		.00
11/30/2011	68		GJNLA FPL Utility tax	19,084.28CR	
12/15/2011	101		GJNLA FPL Elec Utility Tax recd	16,010.01CR	
001-314-100-000			Electric Utility Tax	35,094.29CR	35,094.29CR
001-315-100-000			Communications Services Tax		
			Beginning balance		.00
11/30/2011	67		GJNLA CST distribution	34,560.98CR	
11/30/2011	81		GJNLA November CST recd 11/22	11,398.33CR	
11/30/2011	84		GJNLA Incorrect posting of revenue	34,560.98	
12/23/2011	104		GJNLA CST recd	11,192.35CR	
001-315-100-000			Communications Services Tax	22,590.68CR	22,590.68CR
001-316-200-000			County Occupational Licenses		
			Beginning balance		.00
10/11/2011	59		GJNLA PBC Local Bus Tax recd	3,739.11CR	
11/30/2011	71		GJNLA PBC Business Tax Receipts	729.70CR	
001-316-200-000			County Occupational Licenses	4,468.81CR	4,468.81CR
001-323-100-000			FPL Franchise Fee		
			Beginning balance		.00
11/30/2011	69		GJNLA FPL Franchise Fee	19,832.06CR	
12/30/2011	106		GJNLA FPL Franchise Fee	18,183.51CR	
001-323-100-000			FPL Franchise Fee	38,015.57CR	38,015.57CR
001-323-300-000			PBC Water Utility Franchise Fe		
			Beginning balance		.00
11/03/2011	87		GJNLA Water Utility	257.92CR	
12/09/2011	112		GJNLA PBC Water Utility Fran Fee	433.24CR	
001-323-300-000			PBC Water Utility Franchise Fe	691.16CR	691.16CR
001-335-120-000			State Revenue Sharing		
			Beginning balance		.00
10/24/2011	50		GJNLA State Rev Sharing (FY12) recd	5,998.47CR	
11/22/2011	82		GJNLA Nov Rev Sharing recd 11/22	5,998.47CR	
11/30/2011	70		GJNLA State Rev Sharing	11,398.33CR	
11/30/2011	81		GJNLA Move Nov CST to correct acct	11,398.33	
12/19/2011	103		GJNLA State Rev sharing recd	5,998.47CR	
001-335-120-000			State Revenue Sharing	17,995.41CR	17,995.41CR
001-335-180-000			Half Cent Sales Tax		
			Beginning balance		.00
11/30/2011	66		GJNLA Sales Tax Distribution	15,953.37CR	
12/22/2011	102		GJNLA State Sales recd	16,204.67CR	
001-335-180-000			Half Cent Sales Tax	32,158.04CR	32,158.04CR

001 GENERAL FUND

				Fiscal year to period ending December 31, 2011	
Date	Trans #	Jnl	Description	Amount	Balance
001-341-000-000 General Government Charges				Beginning balance	.00
10/11/2011	23	GJNLA	Wellington Agric-Manurelic Fee	500.00CR	
10/11/2011	23	GJNLA	One Step Lien Search	20.00CR	
10/11/2011	23	GJNLA	Permit Searches	20.00CR	
10/11/2011	23	GJNLA	One Step Lien Search	20.00CR	
10/11/2011	23	GJNLA	ASAP Tax	20.00CR	
10/21/2011	24	GJNLA	Buyers Title	10.00CR	
10/21/2011	24	GJNLA	Property Debt Research	20.00CR	
10/21/2011	24	GJNLA	Ferrell Gas	32.65CR	
10/28/2011	25	GJNLA	One Step Lien Search	20.00CR	
10/28/2011	25	GJNLA	ASAP	20.00CR	
11/03/2011	87	GJNLA	Clerk of the Court Fines	10.00CR	
11/03/2011	87	GJNLA	Lien Searches	40.00CR	
11/16/2011	85	GJNLA	Bankcard deposit	21.45CR	
11/18/2011	64	GJNLA	Title Support	20.00CR	
11/18/2011	64	GJNLA	Clear Choice Tax	20.00CR	
11/18/2011	64	GJNLA	Groves Medical Bld Permits	76.00CR	
11/18/2011	73	GJNLA	Deposit 11/18/11	116.00CR	
11/18/2011	76	GJNLA	Duplicate entry - dep 11/18	116.00	
11/23/2011	74	GJNLA	Deposit 11/23/11	251.00CR	
12/02/2011	75	GJNLA	Deposit 12/2/11	68.00CR	
12/09/2011	112	GJNLA	Foreclosure Reg 14695 Flamingo	150.00CR	
12/09/2011	112	GJNLA	Lien Search	20.00CR	
12/09/2011	113	GJNLA	Lien search	20.00CR	
12/14/2011	115	GJNLA	PBC EFT - Bus Tax Receipts	215.18CR	
12/16/2011	114	GJNLA	Foreclosure Reg 3162 Casey Rd	150.00CR	
12/16/2011	114	GJNLA	Foreclosure Reg 15350 Los Ange	150.00CR	
12/16/2011	114	GJNLA	Foreclosure Reg Vacant Lot A	150.00CR	
12/16/2011	114	GJNLA	Foreclosure Reg 12667 Kazee Rd	150.00CR	
12/16/2011	114	GJNLA	Foreclosure Reg 14916 22nd Rd N	150.00CR	
12/16/2011	114	GJNLA	Foreclosure Reg 2630 B Road	150.00CR	
001-341-000-000 General Government Charges				Ending balance	2,494.28CR
001-361-100-000 Interest				Beginning balance	.00
10/11/2011	54	GJNLA	interest - wells fargo	13.30CR	
11/08/2011	77	GJNLA	interest earned	14.98CR	
12/08/2011	110	GJNLA	Interest from Wells Fargo	13.51CR	
001-361-100-000 Interest				Ending balance	41.79CR
001-511-540-000 Books, Publications & Subscrip				Beginning balance	.00
10/31/2011	19	PJ	Annual Membership 10/1/11-9/30	1023 entry	550.00
11/14/2011	37	PJ	FLC Annual Membership Dues FY1	1044 entry	370.00
001-511-540-000 Books, Publications & Subscrip				Ending balance	920.00
001-511-820-000 Special Events/Contributions				Beginning balance	.00
10/19/2011	15	PJ	LGES PTO Walk-A-Thon Donation	1015 entry	500.00
12/20/2011	94	PJ	Christmas Parade candy	1083 entry	100.88
001-511-820-000 Special Events/Contributions				Ending balance	600.88
001-512-340-000 Other Services				Beginning balance	.00
10/19/2011	15	PJ	Town Managment Oct 2011	1014 entry	20,855.20
11/14/2011	37	PJ	Nov 2011 Town Mgmt Svs	1047 entry	20,885.20

001 GENERAL FUND

					Fiscal year to period ending December 31, 2011		
Date	Trans #	Jnl	Description		Amount	Balance	
001-512-340-000 Other Services					** Continued **		
12/12/2011	80	PJ	Town Management Services	1073 entry	20,885.20		
001-512-340-000 Other Services					Ending balance	62,625.60	62,625.60
001-512-400-000 Travel and Per Diem					Beginning balance		.00
10/31/2011	19	PJ	Reimbursements	1019 entry	67.95		
12/12/2011	80	PJ	Attendance at Various Meetings	1055 entry	58.96		
001-512-400-000 Travel and Per Diem					Ending balance	126.91	126.91
001-512-410-000 Communication Services					Beginning balance		.00
10/09/2011	2	PJ	103074354, U-Verse Internet	1000 entry	85.00		
10/18/2011	11	PJ	Monthly statement thru Oct 27	1009 entry	302.60		
10/31/2011	30	GJNLA	AT&T U-verse Sept 2011 bill		85.00CR		
11/14/2011	37	PJ	103074354, U-verse	1042 entry	85.00		
11/14/2011	37	PJ	561 793 2418 313 0453	1043 entry	300.74		
12/12/2011	80	PJ	Monthly Charges	1058 entry	316.26		
12/12/2011	80	PJ	Monthly Services	1065 entry	160.28		
12/16/2011	90	PJ	U-verse Internet charges	1081 entry	85.00		
12/16/2011	93	PJ	U-verse Internet charges	1081 cancel	85.00CR		
001-512-410-000 Communication Services					Ending balance	1,164.88	1,164.88
001-512-420-000 Postage & Freight					Beginning balance		.00
10/31/2011	19	PJ	Twon Card-Harper: 485620061011	1017 entry	42.16		
10/31/2011	19	PJ	Reimburseables	1020 entry	44.00		
10/31/2011	30	GJNLA	FY11Spence & harper card purch		42.16CR		
001-512-420-000 Postage & Freight					Ending balance	44.00	44.00
001-512-492-000 Other Operating Expenses					Beginning balance		.00
10/13/2011	62	GJNLA	Bankcard fee - 0425221766		15.00		
10/19/2011	15	PJ	reconfigure and secure wireles	1016 entry	80.00		
11/07/2011	86	GJNLA	Bankcard fee		15.02		
11/16/2011	85	GJNLA	credit for bank charge		15.00CR		
12/12/2011	80	PJ	Town Management	1066 entry	13.60		
12/12/2011	111	GJNLA	Bank card Fee 0425221766		60.05		
12/12/2011	111	GJNLA	Bankcard Interchange fee		.50		
12/12/2011	111	GJNLA	Bankcard Discount fee		.09		
001-512-492-000 Other Operating Expenses					Ending balance	169.26	169.26
001-512-510-000 Office Supplies					Beginning balance		.00
10/31/2011	19	PJ	Twon Card-Spence: 485620061011	1018 entry	18.79		
10/31/2011	19	PJ	Reimburseables	1020 entry	156.35		
10/31/2011	30	GJNLA	FY11Spence & harper card purch		18.79CR		
12/16/2011	90	PJ	supplies city admin offices	1078 entry	346.27		
12/16/2011	90	PJ	riser, mntr, lptop	1079 entry	27.95		
12/16/2011	90	PJ	PAD,PLNG	1080 entry	8.49		
001-512-510-000 Office Supplies					Ending balance	539.06	539.06
001-513-420-000 Legal Advertising					Beginning balance		.00
10/10/2011	3	PJ	ORDS/Budget Summary	1002 entry	910.00		
10/18/2011	10	PJ	ORDS/Budget Summary	1002 change	910.00CR		
001-513-420-000 Legal Advertising					Ending balance	.00	.00

001 GENERAL FUND

Fiscal year to period ending December 31, 2011

Date	Trans #	Jnl	Description			Amount	Balance
001-513-470-000			Printing and Binding		Beginning balance		.00
10/19/2011	15	PJ	monthly service and supplies	1013	entry	30.94	
10/31/2011	19	PJ	Business Cards	1022	entry	112.00	
12/12/2011	80	PJ	Town Management	1066	entry	346.49	
12/12/2011	80	PJ	November Newsletter	1067	entry	1,119.72	
12/12/2011	80	PJ	Reimbursement for checks order	1075	entry	211.64	
12/16/2011	90	PJ	copier	1077	entry	56.92	
001-513-470-000			Printing and Binding		Ending balance	1,877.71	1,877.71
001-513-490-000			Legal Advertising		Beginning balance		.00
10/18/2011	10	PJ	GRDS/Budget Summary	1002	change	910.00	
10/31/2011	30	GJNLA	Palm Bch Newspapers inv			910.00CR	
001-513-490-000			Legal Advertising		Ending balance	.00	.00
001-514-310-000			Professional Services		Beginning balance		.00
10/10/2011	3	PJ	General Matters	1005	entry	9,546.35	
10/31/2011	30	GJNLA	Goren Cherof Doody&Ezrol sept			9,546.35CR	
11/14/2011	37	PJ	FY12 chgs Inv 1, Palm Bch Stat	1048	entry	1,264.50	
11/14/2011	37	PJ	Fy12 chgs Inv 59, General Matt	1050	entry	3,463.00	
12/12/2011	80	PJ	Professional Services	1061	entry	3,644.55	
12/12/2011	80	PJ	Reimburseables	1062	entry	538.69	
12/12/2011	80	PJ	Professional Services	1063	entry	86.85	
001-514-310-000			Professional Services		Ending balance	8,997.59	8,997.59
001-515-343-000			Planning & Zoning Contract		Beginning balance		.00
12/12/2011	80	PJ	0815645; First Holiness Church	1070	entry	217.50	
001-515-343-000			Planning & Zoning Contract		Ending balance	217.50	217.50
001-519-315-000			Special Magistrate		Beginning balance		.00
12/12/2011	80	PJ	Special Magistrate	1076	entry	2,040.69	
12/20/2011	94	PJ	code enforcement & spec magist	1084	entry	2,430.00	
001-519-315-000			Special Magistrate		Ending balance	4,470.69	4,470.69
001-519-354-000			Code Compliance		Beginning balance		.00
10/31/2011	43	GJNLA	move to correct acct			1,466.73	
11/14/2011	44	PJ	Code Enf, Solid Waste Monitori	1053	entry	175.00	
12/12/2011	80	PJ	Town Management	1066	entry	5.59	
12/12/2011	80	PJ	Waste Oversight	1068	entry	125.00	
12/20/2011	94	PJ	code enforcement & spec magist	1084	entry	2,835.00	
001-519-354-000			Code Compliance		Ending balance	4,607.32	4,607.32
001-519-440-000			Rentals and Leases		Beginning balance		.00
10/05/2011	61	GJNLA	Fdgl Lease payment			32.00	
10/10/2011	3	PJ	Use of District Facilities	1001	entry	420.00	
10/10/2011	3	PJ	Office lease	1008	entry	801.87	
10/31/2011	30	GJNLA	LGWCD Sept 2011 inv			420.00CR	
11/07/2011	86	GJNLA	lease payment auto w/d			32.00	
11/14/2011	37	PJ	water cooler rental	1041	entry	8.16	
11/14/2011	37	PJ	Town Offices rent	1046	entry	801.87	
11/14/2011	44	PJ	use of district services	1054	entry	195.00	
12/05/2011	109	GJNLA	Fdgl Lease Payment auto w/d			32.00	
12/08/2011	110	GJNLA	Fdgl Lease Payment auto w/d			7.00	

001 GENERAL FUND

Fiscal year to period ending December 31, 2011

Date	Trans #	Jnl	Description		Amount	Balance
				** Continued **		
001-519-440-000	Rentals and Leases					
12/12/2011	80 PJ		Water	1074 entry	42.09	
12/20/2011	94 PJ		Town office lease	1086 entry	1,000.00	
001-519-440-000	Rentals and Leases		Ending balance		2,951.99	2,951.99
				Beginning balance		.00
001-519-460-000	Repair & Maint - Buildings					
10/31/2011	19 PJ		Reimburseables	1020 entry	452.56	
12/12/2011	80 PJ		Town Management	1066 entry	274.81	
12/16/2011	90 PJ		painting office and conf room	1082 entry	1,170.95	
001-519-460-000	Repair & Maint - Buildings		Ending balance		1,898.32	1,898.32
				Beginning balance		.00
001-519-494-000	Inspector General Office Fee					
10/31/2011	19 PJ		Lox. Groves FY11 Inspector	1028 entry	481.00	
10/31/2011	21 PJ		1st quarter FY12 IG Schedule	1029 entry	468.00	
10/31/2011	30 GJNLA		Board of County Comm inv		481.00CR	
001-519-494-000	Inspector General Office Fee		Ending balance		468.00	468.00
				Beginning balance		.00
001-521-341-000	Professional Services-PBSO					
10/31/2011	19 PJ		Law Enforcement Contract - Nov	1021 entry	22,898.75	
11/14/2011	37 PJ		Law Enforcement contract	1036 entry	22,898.75	
12/12/2011	80 PJ		Law Enforcement Service Contra	1059 entry	22,898.75	
001-521-341-000	Professional Services-PBSO		Ending balance		68,696.25	68,696.25
				Beginning balance		.00
001-524-310-000	Code Compliance					
10/10/2011	3 PJ		Solid Waste, Code Enforcement	1004 entry	175.00	
10/10/2011	4 PJ		Solid Waste, Code Enforcement	1004 cancel	175.00CR	
10/31/2011	26 GJNLA		Move Tew&Taylor Invoice		1,285.50	
10/31/2011	27 GJNLA		move to correct acct		194.29	
10/31/2011	29 GJNLA		Reversal of 27T		194.29CR	
10/31/2011	31 GJNLA		move to correct acct		181.23	
10/31/2011	43 GJNLA		move to correct acct		1,466.73CR	
001-524-310-000	Code Compliance		Ending balance		.00	.00
				Beginning balance		.00
001-524-354-000	Code Compliance					
10/18/2011	11 PJ		Solid Waste monitoring/CodeEnf	1010 entry	175.00	
10/31/2011	19 PJ		Twon Card-Spence; 485620061011	1018 entry	13.06	
10/31/2011	19 PJ		Reimburseables	1020 entry	6.23	
10/31/2011	19 PJ		Code Enf, Chgs. & Adm. C hgs.	1024 entry	2,677.50	
10/31/2011	26 GJNLA		Move Tew&Taylor Invoice		1,285.50CR	
10/31/2011	27 GJNLA		move to correct acct		194.29CR	
10/31/2011	29 GJNLA		Reversal of 27T		194.29	
10/31/2011	30 GJNLA		Tew & Taylor inv #22		1,392.00CR	
10/31/2011	30 GJNLA		FY11Spence & harper card purch		13.06CR	
10/31/2011	31 GJNLA		move to correct acct		181.23CR	
001-524-354-000	Code Compliance		Ending balance		.00	.00
				Beginning balance		.00
001-539-340-000	Other Services					
11/14/2011	44 PJ		Code Enf, Solid Waste Monitori	1053 entry	100.00	
001-539-340-000	Other Services		Ending balance		100.00	100.00

Run date: 01/12/2012 @ 10:49
Bus date: 01/12/2012

Town of Loxahatchee Groves
Ledger Report Revised

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001 GENERAL FUND

Date	Trans #	Jnl	Description	Fiscal year to period ending December 31, 2011	
				Amount	Balance
			Professional Services		
			Beginning balance		.00
10/10/2011	3	PJ	Solid Waste Special Assessment	407.00	
			1006 entry		
10/31/2011	30	GJMLA	Goren Cherof Doody&Ezro sept	407.00CR	
			Professional Services		
			Ending balance	.00	.00

101 ROAD FUND

Fiscal year to period ending December 31, 2011

Date	Trans #	Jnl	Description	Amount	Balance
			Beginning balance		596,997.13
10/26/2011	51	GJNLA	6 cent gas tax (FY11) recd	18,221.42	
10/26/2011	51	GJNLA	5 cent gas tax (FY11) recd	8,524.66	
11/16/2011	83	GJNLA	Reimb GenFund for CksCut 11/16	4,053.54CR	
11/30/2011	65	GJNLA	6 cent distribution	18,920.39	
11/30/2011	65	GJNLA	5 cent distribution	8,402.48	
12/20/2011	98	GJNLA	Road Fund to GF for 12/20 chk	48,913.19CR	
12/22/2011	102	GJNLA	LOGas (6cent) recd	20,632.79	
12/22/2011	102	GJNLA	2ndLOGas (5cent) recd	10,358.42	
			Ending balance	32,093.43	629,090.56
			Beginning balance		26,746.08
10/26/2011	51	GJNLA	6 cent gas tax (FY11) recd	18,221.42CR	
10/26/2011	51	GJNLA	5 cent gas tax (FY11) recd	8,524.66CR	
			Ending balance	26,746.08CR	.00
			Beginning balance		.00
11/16/2011	63	CD	Auto due to/from	4,053.54CR	
11/16/2011	83	GJNLA	Auto due to/from	4,053.54	
12/20/2011	97	CD	Auto due to/from	48,913.19CR	
12/20/2011	98	GJNLA	Auto due to/from	48,913.19	
			Ending balance	.00	.00
			Beginning balance		3,447.75CR
11/14/2011	37	PJ	Obligation summary entry	605.79CR	
11/16/2011	63	CD	Obligation summary	4,053.54	
12/20/2011	94	PJ	Obligation summary entry	48,913.19CR	
12/20/2011	97	CD	Obligation summary	48,913.19	
			Ending balance	3,447.75	.00
			Beginning balance		290,203.46CR
			Ending balance	.00	290,203.46CR
			Beginning balance		306,793.67CR
			Ending balance	.00	306,793.67CR
			Beginning balance		23,298.33CR
			Ending balance	.00	23,298.33CR
			Beginning balance		.00
11/30/2011	65	GJNLA	6 cent distribution	18,920.39CR	
12/22/2011	102	GJNLA	LOGas (6cent) recd	20,632.79CR	
			Ending balance	39,553.18CR	39,553.18CR
			Beginning balance		.00
11/30/2011	65	GJNLA	5 cent distribution	8,402.48CR	
12/22/2011	102	GJNLA	2ndLOGas (5cent) recd	10,358.42CR	
			Ending balance	18,760.90CR	18,760.90CR
			Beginning balance		.00
11/14/2011	37	PJ	41-41-43-17-01-315-0010 entry	180.29	
			Ending balance	180.29	180.29

Run date: 01/12/2012 @ 10:49
Bus date: 01/12/2012

Town of Loxahatchee Groves
Ledger Report Revised

Select.: AXXX-X XX-X XX-XXX
CSLOGR2.L55 Page 13

101 ROAD FUND

Fiscal year to period ending December 31, 2011

<u>Date</u>	<u>Trans #</u>	<u>Jnl</u>	<u>Description</u>		<u>Amount</u>	<u>Balance</u>
101-541-634-000	148th Terr		Bridge (5)/Culvert	Beginning balance		.00
11/14/2011	37 PJ		FY12 chgs Inv 14, 40th St Nort	1049 entry	425.50	
12/20/2011	94 PJ		completion of contract	1085 entry	48,913.19	
101-541-634-000	148th Terr		Bridge (5)/Culvert	Ending balance	49,338.69	49,338.69

405 SANITATION FUND

			Fiscal year to period ending December 31, 2011	
Date	Trans #	Jnl Description	Amount	Balance
405-101-100-000		Wells Fargo - Sanitation Fund		Beginning balance
				33,532.99
10/21/2011	24	GJNLA Deposit 10/21(add to Gen Fund)	2,498.58	
10/31/2011	53	GJNLA transfer from Sanitation Fund	37,635.38CR	
11/03/2011	87	GJNLA Deposit 11/3/11	2,607.73	
11/09/2011	78	GJNLA PBC Dist #1	11,374.44	
11/16/2011	83	GJNLA Reimb GenFund for CksCut 11/16	38,711.22CR	
11/23/2011	79	GJNLA PBC Dist #2	29,989.81	
12/05/2011	99	GJNLA Palm Beach County Dep#3	46,393.73	
12/05/2011	107	GJNLA Reversal of 99T	46,393.73CR	
12/05/2011	108	GJNLA PBC #3 Distribution	46,393.73	
12/14/2011	100	GJNLA Palm Beach County Dep#4	219,467.95	
12/15/2011	89	GJNLA ReimbGF for SaniFund Exp 12/15	38,711.20CR	
12/28/2011	105	GJNLA Palm Beach County #5	8,734.98	
405-101-100-000		Wells Fargo - Sanitation Fund	Ending balance	206,009.42
				239,542.41
405-131-000-001		Due To/From General Fund		Beginning balance
				.00
10/19/2011	16	CD Auto due to/from	37,635.38CR	
10/31/2011	53	GJNLA Auto due to/from	37,635.38	
11/16/2011	63	CD Auto due to/from	38,711.22CR	
11/16/2011	83	GJNLA Auto due to/from	38,711.22	
12/05/2011	99	GJNLA Auto due to/from	3,000.00CR	
12/05/2011	107	GJNLA Reversal of 99T	3,000.00	
12/15/2011	88	CD Auto due to/from	38,711.20CR	
12/15/2011	89	GJNLA Auto due to/from	38,711.20	
405-131-000-001		Due To/From General Fund	Ending balance	.00
				.00
405-202-000-000		Accounts Payable		Beginning balance
				37,635.38CR
10/10/2011	3	PJ Obligation summary	entry	37,635.38CR
10/10/2011	4	PJ Obligation summary	cancel	750.00
10/18/2011	11	PJ Obligation summary	entry	750.00CR
10/19/2011	16	CD Obligation summary		37,635.38
10/31/2011	30	GJNLA Frank Schiola inv		750.00
10/31/2011	30	GJNLA Waste Pro Sept inv		36,585.38
10/31/2011	30	GJNLA Lowe's removal service inv		300.00
11/14/2011	37	PJ Obligation summary	entry	37,786.22CR
11/14/2011	44	PJ Obligation summary	entry	925.00CR
11/16/2011	63	CD Obligation summary		38,711.22
12/12/2011	80	PJ Obligation summary	entry	38,711.20CR
12/15/2011	88	CD Obligation summary		38,711.20
405-202-000-000		Accounts Payable	Ending balance	37,635.38
				.00
405-271-000-000		Fund Balance	Beginning balance	4,102.39
405-271-000-000		Fund Balance	Ending balance	.00
				4,102.39
405-325-205-000		Solid Waste Assessments		Beginning balance
				.00
11/09/2011	78	GJNLA PBC Dist #1	11,374.44CR	
11/23/2011	79	GJNLA PBC Dist #2	29,989.81CR	
12/05/2011	99	GJNLA Palm Beach County Dep#3	43,393.73CR	
12/05/2011	107	GJNLA Reversal of 99T	43,393.73	
12/05/2011	108	GJNLA PBC #3 Distribution	46,393.73CR	
12/14/2011	100	GJNLA Palm Beach County Dep#4	219,467.95CR	
12/28/2011	105	GJNLA Palm Beach County #5	8,734.98CR	

405 SANITATION FUND

					Fiscal year to period ending December 31, 2011	
Date	Trans #	Jnl	Description		Amount	Balance
405-325-205-000			Solid Waste Assessments	** Continued **		
405-325-205-000			Solid Waste Assessments	Ending balance	315,960.91CR	315,960.91CR
405-325-206-000			Discount Fees	Beginning balance		.00
11/03/2011	87	GJNLA	Palm Beach County Tax Collecto		2,607.73CR	
405-325-206-000			Discount Fees	Ending balance	2,607.73CR	2,607.73CR
405-343-120-000			SWA Recycling Income	Beginning balance		.00
10/21/2011	24	GJNLA	SWA 4th Qtr recycling		2,498.58CR	
405-343-120-000			SWA Recycling Income	Ending balance	2,498.58CR	2,498.58CR
405-534-341-000			Contractual-Waste Oversight	Beginning balance		.00
10/10/2011	3	PJ	Solid Waste, Code Enforcement	1004 entry	750.00	
10/10/2011	4	PJ	Solid Waste, Code Enforcement	1004 cancel	750.00CR	
405-534-341-000			Contractual-Waste Oversight	Ending balance	.00	.00
405-534-345-000			Contractual - Waste Oversight	Beginning balance		.00
10/18/2011	11	PJ	Solid Waste monitoring/CodeEnf	1010 entry	750.00	
10/31/2011	30	GJNLA	Frank Schiola inv		750.00CR	
11/14/2011	44	PJ	Code Enf, Solid Waste Monitori	1053 entry	925.00	
12/12/2011	80	PJ	Waste Oversight	1068 entry	925.00	
405-534-345-000			Contractual - Waste Oversight	Ending balance	1,850.00	1,850.00
405-534-434-000			Solid Waste Contractor	Beginning balance		.00
10/10/2011	3	PJ	Three alligators from Collecti	1003 entry	300.00	
10/10/2011	3	PJ	Residential Monthly Services	1007 entry	36,585.38	
10/31/2011	30	GJNLA	Waste Pro Sept inv		36,585.38CR	
10/31/2011	30	GJNLA	Lowe's removal service inv		300.00CR	
11/14/2011	37	PJ	Residential Monthly Service	1035 entry	37,636.22	
12/12/2011	80	PJ	Residential Monthly Services	1060 entry	37,636.20	
405-534-434-000			Solid Waste Contractor	Ending balance	75,272.42	75,272.42
405-534-436-000			Other Sanitation Services	Beginning balance		.00
11/14/2011	37	PJ	AlligatorCarcassRem NE North R	1040 entry	150.00	
12/12/2011	80	PJ	Pig Removed from North Road Ca	1057 entry	150.00	
405-534-436-000			Other Sanitation Services	Ending balance	300.00	300.00

Govt Advantage Int Ckg - State/Muni

Account number: 2000044270124 ■ December 1, 2011 - December 31, 2011 ■ Page 1 of 2



Item 5d.4. Bank Statement

01-10-12A09:27 RCVD

TOWN OF LOXAHATCHEE GROVES
14579 SOUTHERN BLVD STE 2
LOXAHATCHEE GROVES FL 33470-9226

Questions

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
PO Box 63020
San Francisco, CA 94163

Account summary

Govt Advantage Int Ckg - State/Muni

Account number	Beginning balance	Total credits	Total debits	Ending balance
[REDACTED]	\$2,651,942.87	\$504,694.59	-\$97,233.09	\$3,059,404.37

Interest summary

Year to date interest and bonuses paid \$2,467.74

Credits

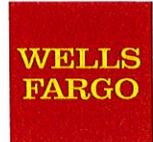
Deposits

Effective date	Posted date	Amount	Transaction detail
	12/08	2,568.00	Deposit
	12/09	603.24	Deposit
	12/09	20.00	Deposit
	12/16	900.00	Deposit
		\$4,091.24	Total deposits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	12/05	70,533.43	Pbc Tax Collecto Invoice 111202 Town of Loxahatchee Gr
	12/08	13.51	Analysis Int Earned 1111 Interest 111208
	12/14	316,059.95	Pbc Tax Collecto Invoice 111209 Town of Loxahatchee Gr
	12/14	215.18	Pbc Tax Collecto Invoice 111213 82410 12/13/2011*82410 *1042378
	12/15	16,010.01	Florida Power & Corp Pymnt 000753339150011 *20111215\Dtm*050*20111215\SE*12*0066\GE*0001*135
	12/19	5,998.47	State of Florida Payments 162570080319249 *1*000003984\
	12/22	20,632.79	State of Florida Payments 162570080330031 Ea*1*000003987\
	12/22	16,204.67	State of Florida Payments 162570080330399 Ea*1*000003987\
	12/22	10,358.42	State of Florida Payments 162570080329624 Ea*1*000003987\
	12/23	11,192.35	State of Florida Payments 162570080334050 Ea*1*000003988\





Electronic deposits/bank credits (continued)

Effective date	Posted date	Amount	Transaction detail
	12/28	15,201.06	Pbc Tax Collecto Invoice 111219 Town of Loxahatchee Gr
	12/30	18,183.51	Florida Power & Corp Pymnt 000818436150011 *20111230\Dtm*050*20111230\SE*12*0031\GE*0001*137
		\$500,603.35	Total electronic deposits/bank credits
		\$504,694.59	Total credits

Debits

Electronic debits/bank debits

Effective date	Posted date	Amount	Transaction detail
	12/05	32.00	Fdgl Lease Pymt 111205 052-0743612-000 Town of Loxahatchee Gr
	12/08	7.00	Fdgl Lease Pymt 111208 052-0743612-000 Town of Loxahatchee Gr
	12/12	60.05	Bankcard Fee - 0425221766
	12/12	0.50	Bankcard Interchange Fee - 0425221766
	12/12	0.09	Bankcard Discount Fee - 0425221766
		\$99.64	Total electronic debits/bank debits

Checks paid

Number	Amount	Date	Number	Amount	Date	Number	Amount	Date
1029	801.87	12/05	1046	211.64	12/23	1054	37,636.20	12/21
1038*	150.00	12/02	1047	2,040.69	12/21	1055	150.00	12/23
1040*	1,050.00	12/20	1048	160.28	12/27	1057*	1,170.95	12/20
1041	4,455.09	12/20	1049	316.26	12/22	1058	382.71	12/27
1042	640.49	12/20	1050	1,093.75	12/22	1059	56.92	12/28
1043	20,885.20	12/20	1051	1,119.72	12/21	1061*	100.88	12/21
1044	58.96	12/20	1052	511.00	12/22	1064*	1,000.00	12/28
1045	42.09	12/27	1053	22,898.75	12/21	1654*	200.00	12/05
		\$97,133.45						
								Total checks paid

* Gap in check sequence.

\$97,233.09 Total debits

Daily ledger balance summary

Date	Balance	Date	Balance	Date	Balance
11/30	2,651,942.87	12/14	3,040,704.67	12/22	3,016,831.09
12/02	2,651,792.87	12/15	3,056,714.68	12/23	3,027,661.80
12/05	2,721,292.43	12/16	3,057,614.68	12/27	3,027,076.72
12/08	2,723,866.94	12/19	3,063,613.15	12/28	3,041,220.86
12/09	2,724,490.18	12/20	3,035,352.46	12/30	3,059,404.37
12/12	2,724,429.54	12/21	2,971,556.22		
Average daily ledger balance		\$2,897,225.35			

Item 5e.
P & Z Invoices

1035

TOWN OF LOXAHATCHEE GROVES
14579 SOUTHERN BLVD STE 2
LOXAHATCHEE GROVES, FL 33470-9226

WELLS FARGO BANK, N.A.
www.wellsfargo.com
11-24/1210

Nov. 17, 2011

PAY TO THE
ORDER OF

Land Research Management

\$ 2031.25

Two thousand thirty one & 25/100

DOLLARS

TWO SIGNATURES REQUIRED

Ronald Jarriel

David Blouning

AUTHORIZED SIGNATURE

MEMO

⑈0000001035⑈ ⑆121000248⑆ 2000044270124⑈

TOWN OF LOXAHATCHEE GROVES

1035

Details on Back
Security Features Included

5-35-11

Obligat'n Description	Invoice number	Invoice number	Amount
1037 CR-Groves Medical			1,500.00
1038 CR-7th Day			343.75
1039 CR-Day Property			187.50
*** Total ***			2,031.25

5-35-11

** Two Thousand Thirty One Dollars and 25 Cents ** 11/16/2011*****2,031.25

Land Research Management
2240 Palm Beach Lakes Blvd.
West Palm Beach FL 33409

LAND RESEARCH MANAGEMENT, Inc.

2240 Palm Beach Lakes Blvd., Suite 103, West Palm Beach, FL 33409 Tel: (561)686-2481; Fax: (561) 681-1551

To: Mark Kutney, Town Manager
Town of Loxahatchee Groves

From: Jim Fleischmann

Date: November 4, 2011

Re: Invoice for services - Processing of Site Plan: Groves Medical Plaza located at the northeast corner of Southern Blvd. And "F" Road.

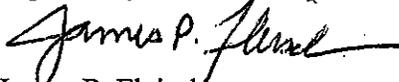
INVOICE # GROVES MEDICAL PLAZA

1. Processing of Site Plan
Hours from to 11/3/2011 (See attached documentation):

1. Hours (Ref: Attached documentation) 12.0 x \$125.00 per hour \$1,500.00

Total Amount Due This Invoice \$1,500.00

Respectfully submitted,



James P. Fleischmann,
Vice President

Total billed to Town Planner escrow account to date: (\$1,500.00).

Please Mail Check To The Following Address:

*Land Research Management, Inc.
2240 Palm Beach Lakes Blvd., Suite 103
West Palm Beach, FL 33409*



FY2012 Chqs.

Cost Recovery - Groves Medical

Acct # 001 223 106

Vendor # 128

LAND RESEARCH MANAGEMENT, Inc.

2240 Palm Beach Lakes Blvd., Suite 103, West Palm Beach, FL 33409 Tel: (561)686-2481; Fax: (561) 681-1551

To: Mark Kutney, Town Manager
Town of Loxahatchee Groves

From: Jim Fleischmann

Date: November 4, 2011

Re: Invoice for services - Processing of Site Plan Amendment SP(A) 11-1 (Seventh Day Adventist Church) located at the southwest corner of Okeechobee Blvd. And "E" Road.

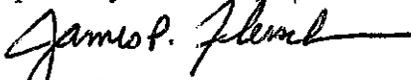
INVOICE #SP(A) 11-1

1. Processing of Site Plan Amendment SP(A) 11-1
Hours from 10/13/2011 to 11/3/2011 (See attached documentation):

1. Hours (Ref: Attached documentation) 2.75 x \$125.00 per hour \$343.75

Total Amount Due This Invoice \$343.75

Respectfully submitted,



James P. Fleischmann,
Vice President

Total billed to Town Planner escrow account to date: (\$1,468.75).

Please Mail Check To The Following Address:

*Land Research Management, Inc.
2240 Palm Beach Lakes Blvd., Suite 103
West Palm Beach, FL 33409*



*FY2012 Chgs.
Acct # 001-223-108
Vendor # 128*

Cost Recovery - 7th Day

LAND RESEARCH MANAGEMENT, Inc.

2240 Palm Beach Lakes Blvd., Suite 103, West Palm Beach, FL 33409 Tel: (561)686-2481; Fax: (561) 681-1551

To: Mark Kutney, Town Manager
Town of Loxahatchee Groves

From: Jim Fleischmann

Date: November 4, 2011

Re: Invoice for services - Processing of Comprehensive Plan Amendment 11-2 (Day Property; southwest corner of Okeechobee Boulevard and Folsom Road).

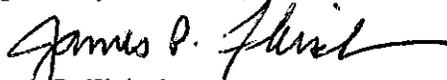
INVOICE #CPA 11-2

1. Processing of Comprehensive Plan Amendment 11-2
Hours from 10/13/2011 - 11/3/2011 (See attached documentation):

1. Hours (Ref: Attached documentation) 1.5 x \$125.00 per hour \$187.50

Total Amount Due This Invoice \$187.50

Respectfully submitted,



James P. Fleischmann,
Vice President



Total billed to Town Planner escrow account to date: (\$3,593.75).

Please Mail Check To The Following Address:
Land Research Management, Inc.
2240 Palm Beach Lakes Blvd., Suite 103
West Palm Beach, FL 33409

FY 2012 Chgs.

Cost Recovery - Day Property

Acct # 001-223-103

Vendor # 128

