

**LOXAHATCHEE GROVES WATER CONTROL DISTRICT /
TOWN OF LOXAHATCHEE GROVES
INTERGOVERNMENTAL COORDINATION COMMITTEE MEETING
FRIDAY, APRIL 17, 2009 / 2:00 P.M.**

Call to Order at 2:00 P.M.

Roll Call: Clete J. Saunier, P.E., LGWCD District Administrator (Meeting Facilitator), Robert Snowball, LGWCD Deputy Secretary-Treasurer, Dr. Irving Rosenbaum, Town Manager, and Dr. Bill Louda, Town Council Member present.

Also Present: Matthew Lippman, Town Clerk and Lynnette R. Ballard, LGWCD Administrative Secretary.

Invocation / Pledge of Allegiance led by Mr. Saunier.

SUBJECT: AGENDA APPROVAL. There were no additions, deletions, or substitutions to the Agenda.

MOTION: Dr. Bill Louda made a motion to approve the Agenda. Robert Snowball seconded the motion.

ACTION: **MOTION PASSED 4 TO 0.**

SUBJECT: APPROVAL OF MINUTES FROM MARCH 13, 2009 INTERGOVERNMENTAL COORDINATION COMMITTEE (IGC) MEETING. Clete Saunier asked for approval of the minutes from the March 13, 2009 Intergovernmental Coordination Committee meeting.

MOTION: Dr. Irv Rosenbaum made a motion to approve the minutes from the March 13, 2009 Intergovernmental Coordination Committee meeting. Dr. Bill Louda seconded the motion.

ACTION: **MOTION PASSED 4 TO 0.**

SUBJECT: WATER CONSERVATION AND FIRE SUPPRESSION: DISCUSSION / REPORT FROM MEETING WITH PALM BEACH COUNTY FIRE-RESCUE. Dr. Bill Louda stated he, Town Staff, and Mr. Saunier will meet with Palm Beach County Water Utilities Department Director Bevin Beaudet on Monday, April 20, 2009 to determine feasibility and costs of running a circular loop system through the District's canals in an effort to ensure all properties are within 1,000-1,500 feet of a fire hydrant.

Dr. Louda stated, after speaking with Lisa Self (Florida Department of Environmental Protection) while touring the Boca Raton re-claimed water plant, it was decided that the biggest issues will be nitrogen load and chlorine load in the water which will prevent it from being placed directly into the canals. Since the water needs to meet certain standards with respect to chlorine, it would not be possible to put it in directly.

Dr. Louda further stated any unauthorized discharge of surface waters carries a penalty of \$5,000 per day. He stated he will discuss this in greater detail with Bevin Beudet, Palm Beach County Water Utilities Department Director at the meeting on Monday, April 20, 2009.

Dr. Louda stated the only recourse to use reclaimed water at this time is the looped system; surface water can be recharged by percolation; however, no discharge is allowed directly into the canals. There are minimum setbacks for spray and irrigation on the reclaimed water.

Mr. Saunier expressed his concern about a pipe system in the event there is a rupture in the line, immediately adjacent to the canals. He stated he and Councilman Dennis Lipp attended the C-51 reservoir water task force meeting at Lake Worth Drainage District on Thursday, April 16, 2009. They are looking for ways to increase the capacity of the surficial aquifer. There is a deficit based on the 10-year projections for water demand. He stated he spoke with Brian Shields, Palm Beach County Water Utilities Department, regarding the District's use of re-use water in a filter marsh system. He asked Mr. Shields specifically about the Wakodahatchee Wildlife Refuge. Mr. Saunier suggested the Town and District consider this option.

Dr. Louda stated there is a difference between gray water and re-claimed water. He stated gray water is any water that leaves residential or industrial areas. Dr. Louda suggested using an aeration pond, and stated aeration might help to de-chlorinate the water.

Mr. Saunier stated he received a chart from Elise Ryan regarding Lake Okeechobee drought/lake level conditions. He asked Ms. Ryan to describe the chart.

Ms. Ryan stated she met with water managers on April 16, 2009. During the meeting, it was stated that if everybody cooperates and strictly adheres to water conservation efforts, there is a possibility that more stringent water restrictions would not be implemented. However, there is a possibility of special districts being cut back on their allowed water use.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: COORDINATION BETWEEN TOWN AND LGWCD RELATING TO THE TOWN'S COMPREHENSIVE PLAN: UPDATE. Dr. Rosenbaum stated the Town has reached a milestone with its Comprehensive Plan. He stated the Town's Comprehensive Plan has been found in compliance by the Department of Community Affairs. The DCA has issued a Notice of Intent on April 15, 2009. During the 20-day notice of intent period, any of the affected parties can intervene. Should no parties intervene, the Comprehensive Plan would be officially adopted at the conclusion of the 20-day notice of intent (Tuesday, May 5, 2009).

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: ROAD AND MAINTENANCE RESPONSIBILITIES AND JURISDICTION: DISCUSSION / UPDATE OF MREG AND OGEM PETITIONS. There was nothing new to report on this item as of the date of this meeting. Dr. Louda noted that Agenda Items 8, 9, and 13 are basically the same topic. Mr. Saunier requested the Committee combine discussions of #8 and #9 when it discusses #13. The Committee agreed.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: COORDINATION BETWEEN TOWN AND LGWCD RELATING TO ROAD IMPROVEMENTS: DISCUSSION. There was nothing new to report on this item as of the date of this meeting. This item will be combined for discussion regarding #8 and #13 later in the meeting.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: 40TH STREET NORTH / NORTH ROAD CANAL: DISCUSSION AND UPDATE OF WORKSHOP. Mr. Saunier stated the District has scheduled a workshop meeting for Saturday, May 2, 2009 at the Loxahatchee Groves Elementary School Cafeteria / Auditorium regarding 40th Street North and North Road Canal. At that meeting, the District will provide the public with information on the various issues related to 40th Street North.

Mr. Saunier requested that Town representatives attend this workshop meeting, and report the outcome of the workshop meeting to the Town Council at their next meeting. Matthew Lippman, Town Clerk, stated this issue could be placed on the Town Council's May 19, 2009 meeting agenda.

Mr. Saunier encouraged suggestions from Town Staff on how the Town could become involved in this presentation on May 2nd. Mr. Saunier stated he has also requested the Board of Supervisors provide him with suggestions for the workshop meeting.

Dr. Louda stated he will not be able to attend the workshop meeting for 40th Street North on May 2, 2009. However, he stated he does not want the Town to fund the construction of a full road or fund the construction of individual bridges.

Mr. Saunier stated one of the biggest issues the Town should be a part of is the creation of an equestrian trail. Dr. Louda agreed. Mr. Saunier stated the District has partial funding for an equestrian trail, and would like input from the Town on what the trail should look like. Dr. Louda expressed his concern as to whether \$40,000 would be sufficient to construct an equestrian trail.

Dr. Louda noted that, although there are numerous members of the equestrian community throughout Loxahatchee Groves, there does not seem to be an organized group of equestrians that is willing to provide input and feedback to the District or the Town regarding equestrian trail issues.

Mr. Saunier stated while the "F" Road equestrian trail was being constructed, the District solicited the Palm Beach County Equestrian Advisory Committee for input and feedback regarding the trail. However, the Equestrian Advisory Committee allowed the District to defer to Palm Beach County Parks and Recreation standards. Mr. Saunier noted the County standard for an equestrian trail is a 12-foot minimum width. Mr. Saunier stated the goal of this effort is to get 40th Street North out of the North Road Canal right-of-way and into the designated road easement where it belongs.

MOTION: No motion was necessary.

ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: FEDERAL FUNDING SOURCES: DISCUSSION AND UPDATE. Mr. Saunier stated that, through the Florida Association of Special Districts, form letters were sent out by the Association's legal counsel to the Governor, the Florida Department of Transportation, the Florida Department of Environmental Protection, and the Department of Community Affairs. This letter was sent to advise the Governor that there are 1,600 special districts in the State of Florida besides the municipalities and counties. Mr. Saunier stated that, on behalf of the District, he sent a letter to the Governor and all other entities. He stated he received a response letter thanking him for his input.

Mr. Saunier stated he received a courtesy call from one of the individuals copied on the District's letter (from FDOT Regional District IV). This individual informed Mr. Saunier that it would be almost impossible for the District to receive any stimulus funding, and that stimulus funding is only for shovel-ready projects. A brief discussion ensued.

Dr. Louda stated one of his priorities is LAP funding for Okeechobee Boulevard and stated he would like to have something done about traffic calming along Okeechobee Boulevard (i.e., roundabouts, signalized intersections, etc.).

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: COORDINATION OF EQUESTRIAN TRAILS: DISCUSSION. The agenda memo for this item, prepared by Matthew Lippman, Town Clerk, states that the MREG final plan has been issued, there will be a workshop meeting to discuss alternatives to 40th Street North which includes equestrian trails, and the North "A" Road OGEM stabilization referendum was approved. With these three items transpiring, it is vital that there be coordination between the Town and the District to begin the planning of equestrian trails, especially in the areas that the road improvements are scheduled to take place. A brief discussion ensued.

Mr. Saunier stated that, prior to any new equestrian trail being constructed, the canal adjacent to the proposed equestrian trail would need to be cleaned.

Mr. Saunier asked whether the Town will begin to establish standards for equestrian trails in the near future. Matthew Lippman replied that once the Town adopts the MREG by resolution at its next meeting, then he, Dr. Rosenbaum, and a representative from Calvin-Giordano will present the Town Council with a schedule of progression as to the Town's prioritized projects. This will occur at the Town Council's May 5, 2009 meeting.

Mr. Saunier asked if the MREG plan calls only for an equestrian trail on "B" Road and "F" Road. Mr. Lippman replied in the negative.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: TOWN / LGWCD FUNDING ILAs (GAS TAX REVENUE): DISCUSSION. Mr. Saunier stated the District's Board of Supervisors requested this agenda item be placed on today's meeting agenda of the Intergovernmental

Coordination Committee meeting. He stated there are some concerns being raised about the qualification of certain rights-of-way within the Town to qualify for lane mileage. He stated this issue is a great concern for some Town Council members.

Mr. Saunier stated, assuming all the road lane miles that have been asked for, continue to be qualified, and assuming that the gas tax revenue is coming in, the Board of Supervisors wants to know if there is any way some of that revenue could be folded into the District's road maintenance budget to offset any potential increase in the assessments for next fiscal year.

Dr. Louda stated the Town and District have a sufficient agreement right now for special projects, however, he will bring this issue before the Town Council at the next meeting. With regard to an increase in the assessments, the assessments should be lowered in light of the pending OGEM projects.

Mr. Saunier stated the District's road maintenance requirements for unpaved road surfaces is twice per week; on average, road watering occurs four days per week. These costs equate to a significant portion of the District's maintenance budget.

Mr. Saunier noted the baseline budget does not require an assessment increase. However, there are certain projects that were presented to the District's Board of Supervisors that cannot be done unless an assessment increase occurs. For example, the "D" Road Canal (north of Okeechobee Boulevard) cleaning is critical. Mr. Saunier stated the Board has postponed this project for the past three years in an effort to keep the maintenance assessments at a minimum.

Dr. Louda stated there are projects that the Town would like to have done. For example, south "B" Road could be improved as part of the MREG plan. While the Town does not want to fully fund this project, the gas tax revenue could be used as a loan. At the next Town Council meeting, he will make a motion to ensure that there is always \$50,000 to \$100,000 in the Town's gas tax account for emergency purposes.

Dr. Louda asked Mr. Saunier about the total cost to construct OGEM on north "A" Road including speed tables, etc. Mr. Saunier replied approximately \$250,000 per mile. Dr. Louda stated the Town could most likely improve south "B" Road over a two or three year period. Mr. Saunier stated that would be a policy decision of the Town Council.

Dr. Louda stated he would like to see south "B" Road, south "D" Road, and south "F" Road (near State Road 80) improved with OGEM stabilization.

Mr. Saunier requested Dr. Louda and Matthew Lippman inform the Town Council that the District would like the Town to consider funding certain projects. Dr. Louda asked whether any cost estimates are available. Mr. Saunier replied in the affirmative.

Dr. Louda encouraged Mr. Saunier to present specific projects to the Town Council for funding consideration by the Council.

Mr. Saunier suggested perhaps the Palm Beach County League of Cities could change that portion of its interlocal agreement to state "maintenance or traffic control of the roads" and/or "physical maintenance of the roads qualifies the roads used in the gas tax revenue distribution formula".

Dr. Louda asked for clarification that Mr. Saunier is suggesting the change be made to the Palm Beach County League of Cities ILA and not the Town-LGWCD interlocal agreement. Mr. Saunier replied this change could be made to either agreement or to both agreements. Dr. Louda stated this issue would have to be placed on the Town Council's May 5, 2009 meeting agenda.

Mr. Saunier stated any type of financial assistance the Town could provide to the District would be greatly appreciated. If this is not possible, the District will have to consider an assessment increase in order to accomplish one or more of these projects.

Dr. Louda stated the south "B" Road OGEM referendum did not pass, and residents of South "B" Road submitted a petition to the Town requesting funding for road improvements to South "B" Road.

Dr. Rosenbaum stated this item will need to be discussed in greater detail. Mr. Saunier stated he will be presenting a more formalized budget proposal at the District's May 11, 2009 Board meeting. However, the District's budget may not be finalized until July or August.

Mr. Lippman stated he and Dr. Rosenbaum would be willing to meet with Mr. Saunier prior to the District's May 11, 2009 Board meeting to work out the details of this issue.

Dr. Louda stated the main reason he is going to push for completion of "B" Road and "F" Road is to get extra money into the community through LAP funding. He stated if the Town and District show good faith in moving forward on this project, the County and the MPO would recognize these efforts and might be willing to assist in this effort.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: BIO-DIESEL ALTERNATIVE: DISCUSSION. Dr. Louda presented the Committee with a hand-out regarding bio-diesel fuel alternatives. He stated there are several different ways to use bio-diesel.

Dr. Louda stated bio-diesel fuel is made up of waste vegetable oil / triglycerides. This reacts with a base, and then is separated; he stated it is a simple process. The best place to obtain bio-diesel fuel is from cruise ships.

Dr. Louda clarified that he is not suggesting the Town or District purchase bio-diesel; he is suggesting the Town and District apply for a grant to obtain bio-diesel. A brief discussion ensued.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: NEXT COMMITTEE MEETING LOCATION, DATE, TIME. The Committee scheduled the next IGC Committee meeting for Friday, May 22, 2009 at 2:00 P.M. at the District office.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

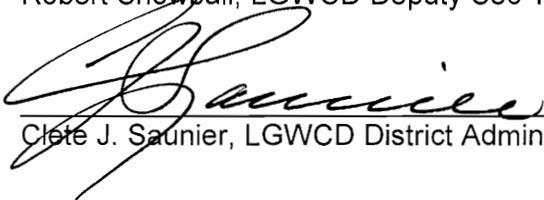
The meeting was adjourned by the Committee at 3:45 p.m.



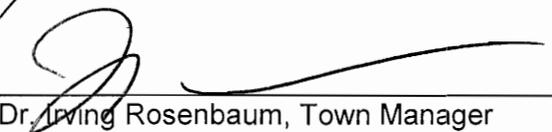
Robert Snowball, LGWCD Deputy Sec-Treas



Dr. Bill Louda, Town Council Member



Clete J. Saunier, LGWCD District Administrator



Dr. Irving Rosenbaum, Town Manager