

**LOXAHATCHEE GROVES WATER CONTROL DISTRICT /
TOWN OF LOXAHATCHEE GROVES
INTERGOVERNMENTAL COORDINATION (IGC)
COMMITTEE MEETING
FRIDAY, MARCH 25, 2011 / 3:00 P.M.**

Call to Order at 3:00 P.M. / Roll Call

Present: Frank R. Spence - Town Manager, Town of Loxahatchee Groves
Ryan Liang - Town Council Member, Town of Loxahatchee Groves
Clete J. Saunier, P.E. - LGWCD Administrator (Meeting Moderator)
Darlene Crawford - LGWCD Secretary-Treasurer
(in David DeMarois's absence)

Also Present: Lynnette R. Ballard -- Administrative Secretary, LGWCD

Pledge of Allegiance / Invocation led by Mr. Saunier.

SUBJECT: AGENDA APPROVAL. Mr. Saunier requested the addition of Agenda Item 10 to discuss the recent Water Shortage Order issued by South Florida Water Management District. There were no other additions, deletions, or substitutions to the Agenda.

MOTION: Mr. Liang made a motion to approve the agenda as amended. Ms. Crawford seconded the motion.

ACTION: **MOTION PASSED 4 TO 0.**

SUBJECT: APPROVAL OF MINUTES FROM FEBRUARY 25, 2011 IGC COMMITTEE MEETING. Mr. Saunier asked if there were any additions, deletions, or comments to the minutes from the February 25, 2011 IGC Committee meeting. There were none.

MOTION: Mr. Spence made a motion to approve the minutes of the February 25, 2011 IGC Committee meeting. Mr. Liang seconded the motion.

ACTION: **MOTION PASSED 3 TO 0 (MS. CRAWFORD ABSTAINED).**

SUBJECT: STATUS OF BRIDGE / CULVERT AT 148TH TERRACE NORTH. Mr. Spence reported that he and Mr. Saunier are working together on this issue. The current status is that the Engineer for the title company is putting the finishing touches on the revised design drawings which include the revised location. Mr. Spence stated the revised drawings should be delivered within the next week or so. Upon his receipt of the drawings, he will forward them to Mr. Saunier for review and compliance. Upon Mr. Saunier's review of the drawings, the Town will advertise for sealed bids. Mr. Spence stated he

would like to place this item on the Town Council Meeting Agenda for April 5, 2011 if the drawings are received before then. If not, this item will be placed on the April 19, 2011 Town Council Meeting Agenda.

Mr. Saunier stated the Town and the Engineer need to coordinate obtaining a permit application on behalf of the Town. Mr. Saunier suggested Mr. Spence contact the Engineer and ask him to fill out the permit application on behalf of the Town, and submit the permit drawings; the District could then issue a permit to the Town.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: STATUS OF SPONSOR FOR DISTRICT'S LOCAL BILL. Mr. Saunier stated the District has a sponsor for its Local Bill – Representative Jeff Clemens.

Mr. Saunier noted the District's Local Bill received unanimous approval from the Community and Military Affairs Subcommittee on March 23, 2011. The Local Bill will be presented to the full Economic Affairs Committee in the next week or two.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: STATUS OF IMPROVING 22ND ROAD NORTH. Mr. Spence stated he placed an ad in the newspaper soliciting sealed bids for clearing vegetation from the drainage ditch that runs along 22nd Road North to 147th Drive North. He stated the Town received the survey of 22nd Road North from the County. He stated this is not a simple project and noted there are a few issues regarding this project. He stated he and Mr. Saunier will meet on Monday to discuss these issues. The bid closing date has been postponed. The Town will write a better scope of services that will specify the slope, the fence, among other issues.

Mr. Saunier provided Mr. Spence with a boilerplate RFP packet which includes General Conditions and Instructions for Bidders. He stated he will review the document with Mr. Spence, and suggested the Town's Attorney also review it.

Ms. Crawford noted that the coordination of this project between the Town and the District is another good example of the two entities working well together.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: WATER SHORTAGE ORDER ISSUED BY SFWMD. Mr. Saunier stated that, on March 21, 2011, the Governing Board of the South Florida Water Management District issued Water Shortage Order # 201131-DAO-WOS effective March 26, 2011. The SFWMD subsequently issued direction to Diversion and Impoundment permittees, the District being one, that diverts water from the main water body into an impoundment area, i.e., the District's canals.

There will most likely be a significant decrease in the District's canal surface water elevation. Beginning April 1, 2011, the District will be required to reduce its allocation by 15% of historic use over the last two (2) years.

Supervisor John Ryan (from the audience) asked whether the District and Town should consider coordinating a variance request to South Florida Water Management District. Mr. Spence replied in the negative. He stated he attended a meeting at SFWMD earlier today, which included city managers, County representatives, and the speakers presenting the case for the Water Shortage Order. Mr. Spence stated the Order, which also includes nurseries, golf courses, etc., comes all the way down to the State, and cannot be varied.

Town Council Member Ron Jarriel (from the audience) stated it might be helpful for the District to request a letter from the Palm Beach County Fire-Rescue Chief be sent to South Florida Water Management District explaining the District's need for fire protection.

Mr. Saunier stated that, at a recent meeting, the Director of Water Use at SFWMD (Pete Kwiatkowski) asked what the District has done since the last variance was issued to the District. Mr. Saunier explained to him that the District has considered several options, including groundwater wells, reclaimed water lines, etc. However, none of these options are economically feasible to the District or Town. The Order does state that the District can apply for grants of temporary variance until the Governing Board grants a variance.

Mr. Spence stated he will contact South Florida Water Management District to request a representative attend the next Town Council meeting (April 5, 2011) and Board of Supervisors meeting (April 11, 2011) to explain the water restrictions.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.
ACTION: **IT WAS THE CONSENSUS OF THE IGC COMMITTEE THAT THE OPTION OF PURSUING A VARIANCE REQUEST WITH SFWMD BE PRESENTED TO THE TOWN COUNCIL AT ITS APRIL 5, 2011 MEETING AND THE BOARD OF SUPERVISORS AT ITS APRIL 11, 2011 MEETING.**

SUBJECT: SETTING OF NEXT MEETING DATE AND TIME. The IGC Committee agreed to schedule its next meeting for Friday, April 29, 2011 at 3:00 p.m. at the District office.

David DeMarois is the designated District representative for March 2011-April 2011. Ryan Liang is the designated Town representative for February 2011-May 2011.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

MEMBER COMMENTS

Ms. Crawford announced that this year's Relay for Life event will be held on Saturday, April 2, 2011 at Acreage Community Park. She stated this is a fundraising event for the American Cancer Society, and encouraged everyone to participate.

PUBLIC COMMENTS

There were no public comments.

The meeting was adjourned by the Committee at 4:00 p.m.

Darlene Crawford, LGWCD Sec-Treasurer

Ryan Liang, Town Council Member

Clete J. Saunier, LGWCD Administrator

Frank R. Spence, Town Manager