

**LOXAHATCHEE GROVES WATER CONTROL DISTRICT /
TOWN OF LOXAHATCHEE GROVES
INTERGOVERNMENTAL COORDINATION (IGC)
COMMITTEE MEETING
FRIDAY, APRIL 29, 2011 / 3:00 P.M.**

Call to Order at 3:00 P.M. / Roll Call

Present: Frank R. Spence - Town Manager, Town of Loxahatchee Groves
Clete J. Saunier, P.E. - LGWCD Administrator (Meeting Moderator)
David DeMarois - LGWCD Board Chairman

Also Present: Lynnette R. Ballard -- Administrative Secretary, LGWCD

Absent: Ryan Liang – Town Council Member, Town of Loxahatchee Groves

Pledge of Allegiance / Invocation led by Mr. Saunier.

SUBJECT: AGENDA APPROVAL. Mr. Saunier asked if there were any additions, deletions, or substitutions to the Agenda. There were none.

MOTION: Mr. Spence made a motion to approve the agenda. Mr. DeMarois seconded the motion.

ACTION: **MOTION PASSED 3 TO 0.**

SUBJECT: APPROVAL OF MINUTES FROM MARCH 25, 2011 IGC COMMITTEE MEETING. Mr. Saunier asked if there were any additions, deletions, or comments to the minutes from the March 25, 2011 IGC Committee meeting. There were none.

MOTION: Mr. Spence made a motion to approve the minutes of the March 25, 2011 IGC Committee meeting. Mr. DeMarois seconded the motion.

ACTION: **MOTION PASSED 3 TO 0.**

SUBJECT: STATUS OF RFP FOR BRIDGE / CULVERT AT 148TH TERRACE NORTH. Mr. Spence reported that the Town's deadline to submit sealed bids for the bridge culvert construction at 148th Terrace North was Thursday, April 28, 2011 at 3:00 p.m. He stated the Town received one bid (from WBI Contracting, Inc.) in the amount of \$79,980.00. This amount exceeds the maximum bid amount of \$50,000.00. This bid will be presented to the Town Council for consideration at the next Town Council meeting on May 3, 2011.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: STATUS OF RFP FOR IMPROVING 22ND ROAD NORTH. Mr. Spence reported that the Town received bids on Thursday, April 28, 2011 at 3:00 p.m. for improvements to 22nd Road North. Only one valid bid was received which met the Town's specifications. The bid was submitted by WBI Contracting of Palm Beach, Inc. The base amount was \$13,067.56, with two alternatives: (1) providing sod in lieu of seed for an additional \$741.00, and (2) sabal palm removal and disposal to add \$150.00 per tree. At the mandatory onsite inspection meeting held on April 27, 2011 at 9:00 a.m., with WBI President Jorge Perez and Town Council Member Tom Goltzene, it was felt that sodding the banks in lieu of seeding was worth pricing. Regarding the removal of all sabal palms, it was felt that any palms that were growing along the bank should be left for beautification and screening purposes as well as not removing any adjacent fencing.

Mr. Spence noted that a sealed bid was received from C & C Loader Service, but was not opened because the bidder did not comply with the bid specifications to attend the mandatory onsite meeting.

Mr. Spence stated he will recommend to the Town Council that the bid from WBI Contracting of Palm Beach, Inc. in the base amount of \$13,067.56 be accepted, to include both alternates. Mr. Spence stated Town Council allocated \$40,000.00 for this project.

Mr. Saunier suggested the sabal palms along the ditch bank closest to the road be removed for maintenance and public safety purposes; and suggested the sabal palms along the back side of the ditch bank remain.

Mr. Spence stated that, during the mandatory onsite meeting, a landowner advised him of a flooding problem at the east end of 22nd Road North. Mr. Saunier stated if the Town so desires, the District could place road rock at the intersection. Mr. Spence stated the Town will address this issue at a later date.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: REMOVAL OF FIRE-RESCUE'S WATER TANKERS FROM THE WESTERN COMMUNITIES. Mr. Saunier stated this issue was brought up during the District's Board meeting on April 11, 2011 by Town Council

Member Ron Jarriel. Mr. DeMarois stated he thought the District would coordinate with the Town of Loxahatchee Groves and Indian Trail Improvement District to send a letter to urge Palm Beach County Fire-Rescue not to remove their water tankers from the western communities.

Mr. Spence stated he will contact Fire-Rescue Chief Nigel Baker regarding this issue.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: DISCUSSION OF SIGNS IN DISTRICT RIGHT-OF-WAY. Mr. Saunier stated the Board of Supervisors directed him to remove all signs from the District's rights-of-way; this was a result of campaign signs in the right-of-way. He was asked to present this issue to the IGC Committee to discuss the Town's policy with regard to signage in the rights-of-way.

Mr. Spence stated the Town and all government entities prohibit signs in the public rights-of-way.

Mr. DeMarois stated there is a concern with regard to whether the District has the authority to remove signs that are placed on private culvert crossings within the District's canal rights-of-way.

Mr. Spence stated the Town does have a sign ordinance which includes size limitations. He added that the past election was the first election under the Town's new sign ordinance.

Mr. DeMarois inquired about signs on private property. Mr. Spence stated signs on private property in AR zoning cannot exceed 144 square inches. Any sign larger than that is permitted in commercial, institutional, and public zoned areas and require the Town Manager's approval.

Mr. Saunier expressed his concern that several campaigns have placed their signs within the District that have nothing to do with the Town Council election (i.e., School Board, County Commissioner, State Representatives, etc.), and those signs are then left behind following the election. District Field Staff then has to forego their regular maintenance obligations to remove those signs. Mr. Saunier stated the District would like to find ways to recoup the time lost through funding, such as fines. He asked whether the Town has any type of procedure to this effect. Mr. Spence replied in the negative.

There was no further discussion by the IGC Committee on this item.

Marge Herzog, 966 "A" Road stated some signs are rather expensive, and asked whether the District would give a courtesy call to individuals requesting they remove their signs. Mr. DeMarois replied that could be done, provided the District has a method of contacting those individuals.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: SETTING OF NEXT MEETING DATE AND TIME. The IGC Committee agreed to schedule its next meeting for Friday, May 20, 2011 at 3:00 p.m. at the District office.

John Ryan is the designated District representative for May 2011-June 2011. Ryan Liang is the designated Town representative for February 2011-May 2011.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

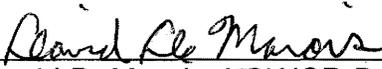
MEMBER COMMENTS

There were no member comments.

PUBLIC COMMENTS

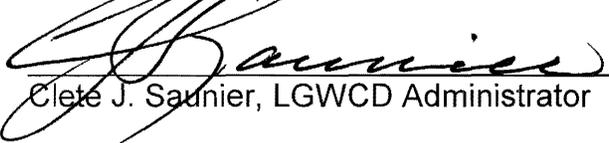
John Ryan commented about a drainage issue on Sixth Court North (Lee Wright property).

The meeting was adjourned by the Committee at 3:45 p.m.



David DeMarois, LGWCD Board Chairman

Ryan Liang, Town Council Member



Clete J. Saunier, LGWCD Administrator



Frank R. Spence, Town Manager