

**LOXAHATCHEE GROVES WATER CONTROL DISTRICT /
TOWN OF LOXAHATCHEE GROVES
INTERGOVERNMENTAL COORDINATION (IGC) COMMITTEE MEETING
FRIDAY, AUGUST 26, 2011 / 3:00 P.M.**

Call to Order at 3:15 P.M. / Roll Call

Present: Frank R. Spence -- Town Manager, Town of Loxahatchee Groves
David Browning -- Mayor, Town of Loxahatchee Groves
Clete J. Saunier, P.E. -- LGWCD Administrator (Meeting Moderator)
Robert Snowball -- LGWCD Board Member

Also Present: Lynnette R. Ballard -- Administrative Secretary, LGWCD

Pledge of Allegiance / Invocation led by Mr. Saunier.

SUBJECT: AGENDA APPROVAL. Mr. Saunier asked if there were any additions, deletions, or substitutions to the Agenda.

- Mr. Snowball requested the addition of an agenda item to discuss vegetation trimming on Town roads.
- Mr. Spence requested the addition of an agenda item to discuss speed limit signs on Town roads.
- Mr. Browning requested the addition of an agenda item to discuss Town-District cost sharing of the OGEM road improvement projects.

MOTION: Mr. Browning made a motion to approve the agenda as amended. Mr. Snowball seconded the motion.

ACTION: **MOTION PASSED 4 TO 0.**

SUBJECT: APPROVAL OF MINUTES FROM JULY 29, 2011 IGC COMMITTEE MEETING. Mr. Saunier asked if there were any additions, deletions, or comments to the minutes from the July 29, 2011 IGC Committee meeting. There were none.

MOTION: Mr. Spence made a motion to approve the minutes of the July 29, 2011 IGC Committee meeting. Mr. Browning seconded the motion.

ACTION: **MOTION PASSED 3 TO 0. MR. SNOWBALL ABSTAINED.**

SUBJECT: STATUS OF RFP FOR BRIDGE / CULVERT AT 148TH TERRACE NORTH.
Mr. Spence reported that the Town has received the revised drawings regarding the bridge culvert at 148th Terrace North from the title company's engineer, Jim Noth of Erdman Anthony of Florida, Inc. Only one bid was submitted from Jorge Perez of WBI. Mr. Perez indicated he could reduce the price if necessary. The Town Council agreed to negotiate a reduction in price with Mr. Perez. Revised plans were reviewed by Mr. Saunier, and have been picked up by Mr. Perez. The Town Council's position is that if Mr. Perez can reduce his cost proposal to less than \$50,000.00 (as allocated by the title company), he will be awarded the contract. If he is unable to meet that price, then the Town will reject his original bid and post a new notice for quotations.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: DISCUSSION ON DEVELOPING A POLICY FOR CLEANING OUT CULVERTS ON DISTRICT AND TOWN ROADS / RESPONSIBILITY / COSTS. Mr. Spence stated Town Council Member Ron Jarriel requested this item be placed on the IGC Committee agenda when the Town was addressing the issue of cleaning out the culvert underneath "C" Road (22nd Road North). Mr. Spence stated the Town Council has discussed this issue to determine responsibilities for cleaning out culverts.

Mr. Saunier clarified that the term "culvert" refers only to a pipe and asked if Mr. Jarriel was actually referring to a drainage conveyance comprised of swales and culverts.

Mr. Spence stated it is his impression that everybody wants the Town to resolve the issue on 22nd Road North and be able to move forward with improving the road, i.e., eliminating the low spot at the intersection, building it up. The Town's Attorney has indicated that if the drainage ditch serves a public purpose, then the Town has the authority to clean it out at the Town's expense.

Mr. Spence stated the Town should develop a five-year program that prioritizes District and Town roads that are in need of road surface and road drainage improvements.

Mr. Browning stated the Town should consider the drainage issues as it proceeds with improving roads.

Mr. Saunier stated he will create a list of Town roads (i.e., top five or ten) that are considered to be in the greatest need for improvements while also

serving the greatest number of residents. The list will be presented at the next IGC Committee meeting.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: DISCUSSION OF DEVELOPING A WATER CONSERVATION POLICY AS PROPOSED BY COUNCILMAN ROCKETT. Mr. Spence stated he and Mr. Saunier have met several times with FDOT to discuss FDOT's expansion plans for Southern Boulevard. Those expansion plans for six lanes require retention ponds within Loxahatchee Groves. The FDOT engineers identified lots along the border of Southern Boulevard.

Mr. Spence stated Councilman Goltzene suggested the Town establish water retention areas that could be used for recreational purposes.

Mr. Saunier stated South Florida Water Management District has established stringent guidelines on maintaining water conservation within new developments.

Mr. Browning stated the Town and the District should require water conservation within the District year-round, and not only when drought conditions are present.

Mr. Saunier recommended that a representative from the Water Resources Regulation Division of SFWMD come before the Town Council and describe what they require for a new development permit. This representative should discuss the pre- versus post- condition water retention requirements on new developments.

Mr. Saunier suggested Mr. Spence contact Tony Waterhouse, Director of the Water Resources Division of SFWMD, to determine what it takes to get a SFWMD permit on new development, etc.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: VEGETATION TRIMMING ON TOWN ROADS. Mr. Snowball stated he would like the Town and District coordinate regular trimming of the overgrown vegetation on Town roads.

Mr. Browning stated vegetation trimming should be handled in the same way that other services are handled through the Town. The Town needs to

establish a policy and hire a vegetation contractor to trim the vegetation on Town roads.

Mr. Snowball stated a landowner along 161st Terrace North (Town road) has created a fire hazard by piling up dead vegetation along the road and should be sent a letter from the Town requesting the issue be resolved immediately.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: SPEED LIMIT SIGNS ON TOWN ROADS. Mr. Spence stated he has received complaints from landowners about vehicles speeding through the District. He has also received several requests for speed limit signs on Town roads. Mr. Spence inquired about the District's policy for speed limit signs.

Mr. Saunier replied state Greenbook Standards require speed limit signs to be placed a certain number of feet away from a major intersection on paved roads.

Mr. Saunier suggested the Town's Attorney research the State law and determine whether speed limit signs are necessary on Town roads.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

SUBJECT: COST SHARING – OGEM ROAD IMPROVEMENT PROJECTS. Mr. Browning stated he would like to consider what the Town can do to assist the District with the OGEM improvement projects.

Mr. Snowball stated the Town's gas tax revenues should cover the total expenses of the OGEM road improvement projects.

Mr. Browning stated he would like to determine what the Town can do and what the total costs will be. He stated perhaps the Town could float a bond, with reimbursement from the Town's gas tax revenue.

Mr. Saunier asked what the projected gas tax revenues are for this year. Mr. Spence replied approximately \$350,000.00. Mr. Saunier stated that approximately \$280,000.00 originates from 6th cent local option gas tax revenue, and approximately \$70,000.00 is 5th cent local option gas tax revenue. The 5th cent gas tax revenue can only be used for funding the roadway capital improvement element of the Town's Comprehensive Plan or other roadway capital improvements. The 6th cent gas tax revenue can be used for road maintenance and improvement projects, but the 5th cent gas

tax revenue can only be used for capital improvements. Currently, approximately \$150,000.00 of the \$280,000.00 is supplementing the District's road maintenance budget. That leaves the Town with approximately \$200,000.00 per year that could be used toward financing the OGEM projects.

Mr. Saunier stated perhaps the Town Council could consider a 50-50 cost share with the affected landowners. Mr. Browning and Mr. Snowball agreed.

MOTION: Mr. Snowball made a motion to request the Town Council consider a 50-50 cost share with the affected landowners to fund the OGEM road improvement projects. Mr. Browning seconded the motion.

ACTION: **MOTION PASSED 4 TO 0.**

SUBJECT: SETTING OF NEXT MEETING DATE AND TIME. The IGC Committee agreed to schedule its next meeting for Friday, September 23, 2011 at 3:00 p.m. at the District office.

Robert Snowball is the designated District representative for August 2011-September 2011. David Browning is the designated Town representative for June 2011-September 2011.

There was no further discussion by the IGC Committee on this item.

MOTION: No motion was necessary.
ACTION: **NO ACTION WAS TAKEN.**

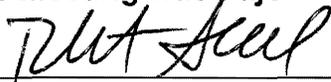
MEMBER COMMENTS

There were no member comments.

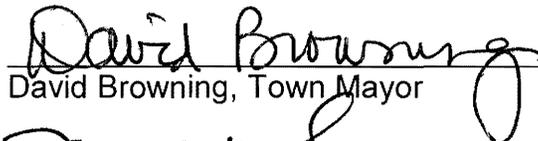
PUBLIC COMMENTS

There were no public comments.

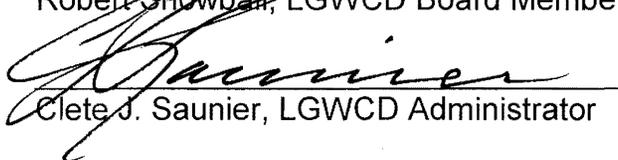
The meeting was adjourned by the Committee at 4:30 p.m.



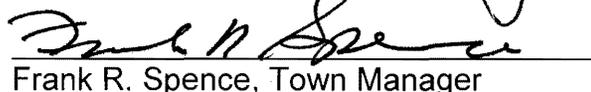
Robert Snowball, LGWCD Board Member



David Browning, Town Mayor



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