



**Town of Loxahatchee Groves**  
**Special Roadway, Equestrian Trails & Greenway**  
**Advisory Committee Meeting**  
**Tuesday, January 24, 2012 at 7:00 p.m.**  
Loxahatchee Town Hall – Conference Room

Committee Member Nina Corning  
Committee Member Kathy Strehlow  
Committee Member Dr. Bill Louda  
Committee Member Patrick Painter  
Vacancy

Town Manager Mark Kutney  
Town Clerk Janice M. Moore  
Town Attorney Michael D. Cirullo, Jr.

**PUBLIC NOTICE/AGENDA**

**1. OPENING**

- a. Call to Order & Roll Call
- b. Approval of Agenda

**2. MINUTES** – December 12, 2011

**3. PRESENTATIONS**

- a. Water Conservation & Restoration Ecosystem Planning Grant

**4. OLD BUSINESS**

- a. Planning & Design for a Greenway & Equestrian Trails System
  - 1. How to Create “The Corridor”: An Area of Real Property Suitable for Development as a Recreational Trail
  - 2. Intra/Inter Connection
  - 3. Areas to Designate for the Trail System

**5. NEW BUSINESS:**

- a. Southern Greenway (aka Linear Park)

1. Recommendation to Town Council Regarding Collecting Canal Easement (south side from C Road to B Road)

**6. ADMINISTRATIVE UPDATE - Town Manager Kutney**

**7. CLOSING COMMENTS**

- a. Public
- b. Committee Members
- c. Concluding Administrative Remarks

**8. ADJOURNMENT**

**The next meeting is scheduled for February 14, 2012.**

**Comments Cards:** Anyone from the public wishing to address this Committee must complete a Comment Card before speaking. This must be filled out completely with your full name and address and given to the Town Clerk. During the meeting, before public comments, you may only address the item on the agenda in which is being discussed at the time of your comment. During public comments, you may address any item you desire. Please remember that there is a three (3) minute time limit on all public comment. Any person who decides to appeal any decision of this Committee with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which included testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate should contact the Town Clerk's Office (561-793-2418), at least 48 hours in advance to request such accommodation.



**Town of Loxahatchee Groves**  
**Roadway, Equestrian Trails & Greenway**  
**Advisory Committee Meeting**  
**Monday, December 12, 2012 at 7:00 p.m.**  
**Loxahatchee Town Hall – Conference Room**

**MINUTES**

**1. Opening**

- a. Call to Order & Roll Call

Town Manager Kutney called the meeting to order at 7:00 p.m. Present were Committee Members Nina Corning, Kathy Strehlow, Dr. Bill Louda, and Patrick Painter (arrived at 7:30 p.m.). Also present were Town Manager Mark Kutney, Office Coordinator Stephen Hainline, and Town Attorney Michael D. Cirullo, Jr.

- b. Approval of Agenda - not applicable, since 1<sup>st</sup> meeting

**2. Minutes - None**

**3. Presentations**

- a. Overview of Committee/Functions/Florida Sunshine Law

Town Attorney Cirullo presented an in depth explanation of what committee members can & cannot do as outlined in the Sunshine Law. He noted that discussions and emails outside the meetings were prohibited. Town Attorney Cirullo also provided an explanation of how public records affected the committee's role. He explained that if a website was referred to in a meeting, the address would need to be recorded to meet the public records requirements. Town Attorney Cirullo also addressed how the State of Florida and Palm Beach County addresses ethics.

Town Attorney Cirullo spoke of the committee's functions and stressed that it was advisory, only making recommendations to the Town Council with the Town Council making the final decision. He emphasized that everything was to go through the Town Council.

**4. Old Business - None**

**5. New Business**

- a. Appointment of Chair & Vice Chair

**Motion:** Committee Member Louda moved to **appoint** Nina Corning as Chair. Committee Member Painter seconded the motion, which passed unanimously. **(Motion carried 4-0).**

**Motion:** Committee Member Louda moved to **appoint** Patrick Painter as Vice Chair. Committee Member Corning seconded the motion, which passed unanimously. (**Motion carried 4-0**).

## 6. Administrative Update

## 7. Closing Comments

- a. Public - *None*
- b. Committee Members – *None*
- c. Concluding Administrative Remarks

**Motion:** Committee Member Louda moved to **set** the committee meeting for the 2<sup>nd</sup> Tuesday of every month. Vice Chair Painter seconded the motion, which passed unanimously. (**Motion carried 4-0**).

## 8. Adjournment

**Motion:** Chair Corning moved to **adjourn** the meeting at 9:00 p.m. Committee Member Painter seconded the motion, which passed unanimously. (**Motion carried 4-0**).

**These minutes were approved by the Roadway, Equestrian  
Trails & Greenway Advisory Committee on January 24, 2012.**

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Stephen Hainline, Office Coordinator

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Nina Corning, Chair

SEAL