



**Town of Loxahatchee Groves**  
**Roadway, Equestrian Trails & Greenway**  
**Advisory Committee Meeting**  
**Thursday, November 17, 2016 at 10:00 a.m. to 12:00 Noon**  
Meeting Location: Town Hall, 155 F Road

Committee Member Jo Siciliano  
Committee Member Holli Proesel  
Committee Member Nina Corning  
Committee Member Katie Davis  
Committee Member Bill Louda  
Council Liaison Vice Mayor Tom Goltzené

Town Manager William F. Underwood II  
Town Clerk Virginia Walton

**PUBLIC NOTICE/AGENDA**

*Vision: To Develop a Recreational Greenways and Equestrian  
Trail Network for the Rural Town of Loxahatchee Groves.*

**1. OPENING**

- a. Call to Order & Roll Call
- b. Approval of Agenda

**2. PUBLIC COMMENTS**

**3. MINUTES** – September 27, 2016 and October 27, 2016

**4. OLD BUSINESS**

- a. Determination of Site and Construction Elements of Trail Located on 40<sup>th</sup> Street North

**5. NEW BUSINESS**

## 6. CLOSING COMMENTS

- a. Public
- b. Committee Members
- c. Concluding Administrative Remarks

## 6. ADJOURNMENT

*The next meeting is to be determined.*

**Comments Cards:** Anyone from the public wishing to address this Committee must complete a Comment Card before speaking. This must be filled out completely with your full name and address and given to the Town Clerk. During the meeting, before public comments, you may only address the item on the agenda in which is being discussed at the time of your comment. During public comments, you may address any item you desire. Please remember that there is a three (3) minute time limit on all public comment. Any person who decides to appeal any decision of this Committee with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which included testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate should contact the Town Clerk's Office (561-793-2418), at least 48 hours in advance to request such accommodation.



**Town of Loxahatchee Groves**  
**Roadway, Equestrian Trails & Greenway**  
**Advisory Committee Meeting**  
**Tuesday, September 27, 2016 at 10:00 a.m. to 12:00 Noon**  
Meeting Location: Town Hall, 155 F Road

Committee Member Jo Siciliano  
Committee Member Holli Proesel  
Committee Member Nina Corning  
Committee Member Katie Davis  
Committee Member Bill Louda  
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**PUBLIC NOTICE/AGENDA**

*Vision: To Develop a Recreational Greenways and Equestrian  
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**1. OPENING**

a. Call to Order & Roll Call

Chair Bill Louda called the meeting to order at 10:03 AM, and upon roll call the following members were present. Jo Siciliano, Nina Corning, and Bill Louda. Members Katie Davis and Holli Proesel were absent from the meeting. Also in attendance was Town Manager Bill Underwood, and Perla Underwood, UMSG.

b. Approval of Agenda

Motion: Member Siciliano Moved, and Seconded by Member Corning to approve Agenda as presented. The vote on the motion was unanimous, 5/0.

c. Appointment of Chair

Bill Louda was nominated to serve as Chair by Member Siciliano. There being no other nomination, Bill Louda was selected to serve as the Board's Chair.

d. Appointment of Vice-Chair Nina by Jo, and Seconded By Nina

Nina Corning was nominated to serve as Vice Chair by Member Siciliano. There being no other nominations, Nina Corning was selected to serve as the Board's Vice Chair.

e. Resolution No. 2013-03A Policy and Procedures for Meetings.

The Committee reviewed Resolution No. 2013-03 that provides procedures for committee meetings to include public comment at all agenda items.

2. Public Comments

## 2. MINUTES - *NONE*

**Member Holli Proesel entered the meeting at 10:15 AM**

## 3. OLD BUSINESS

a. Canal Maintenance Easement Survey 2016 – Review for Proposed Trail Locations

Member Siciliano questioned how some of the western easements are not available as those lands on eastern side were. Town Manager Underwood advised that there is some dispute with some of the property owners on some of the easements.

Chair Louda stated that he feels that the fence to be installed will be a no climb fence or field fence with sufficient space of at least 4 inches for turtles to pass for all future horse trails.

Chair Louda also inquired about making a link with the Acreage for trails on F Road.

Town Manager Underwood requested that members look at the map to determine continuity outside of F Road. Upon question, Manager Underwood advised that the Day Property has provided a 12 foot easement.

The Committee discussed the following items:

- Need larger maps in order to plot the sections included in the surveys.
- Areas of Town where there are possibilities for continuous trails. It also agreed that the focus is to open at least one trail to reflect the example of how the trail system will look for the future.
- Bridge road on F Road needs to be improved.
- Grant applications in 2017 and including the LGWCD as a joint applicant with the Town.

Member Siciliano inquired if there is one stretch where Town would have control.

Keith Harris – 2580 C Road

Suggested that the Committee should determine where trail are as the surveys have omissions. He suggested F Road from park to park would be a great place to start. He further advised that when meeting with PBC previously, it was suggested that working with other municipalities for connectivity would be more advantageous with respect to grant requests.

Finally, Mr. Harris suggested that the \$40,000 for north road trail can be used in conjunction with the F Road trails, and also discussed the wireless solar panels for crossings.

Jonnie Hopkins – 23<sup>rd</sup> Court North Road

Provided the Committee with photo samples of gates that horses can go through, but not ATVs. She advised that horse riders can open and close gates.

Member Corning stated that she feels that F Road, E Road, and North Road trails are already available.

Virginia Standish – North Road

Again reminded the Committee that the trails are also for pedestrians. She suggested the Committee consider a trail from F Road to North and west on 40<sup>th</sup> to A Road south to Okeechobee and back to F Road.

Heidi Lakeman – 15162 25<sup>th</sup> Place North

Inquired about control of gates on the easements. Manager Underwood advised that the Town does not control removal or erection of gates.

Betty Argue – Resident of unincorporated Palm Beach County

Feels that part of the identify of Loxahatchee Groves is an equestrian community, and feels that should not be ignored.

#### **4. NEW BUSINESS**

##### **a. Discussion on one-lane road/horse trail combination in front of Sunsport Gardens**

Discussed a proposed trail on West 40<sup>th</sup> in front of Sunsport Gardens north of North Road. Member Corning made a motion to include this piece as part of the solution to be included in map. The motion was seconded by Member Proesel. Member Siciliano recommended that this should be included as part of the map for connectivity to the overall trail. Following a lengthy discussion, the motion was withdrawn.

##### **b. Small Scale Horse Operations: Best Management Practices for Water Resource Protection in Florida FDEP Publication**

Chair Louda advised that he feels that this topic needs to be addressed as the Town has more equestrians than nurseries, and we need to address horse waste. He suggested that Town consider mandating covers for manure binds, and catch basins in front of manure binds. Also reminded the Committee that the Town has worked with PBC to stop the manure hauling into the Town.

Chair Louda stated that he feels “Best Management Practices” should be part of the Town’s vision. The balance of the Committee did not know think that matter should not be a focus of the Committee. Member Siciliano advised that 100% of manure is hauled off from her property, and feels that nurseries have a greater impact on the environment than equestrians. She suggested that educational programs could be taken up by the Landowners Association.

##### **c. “Protect Your Trails” Organization**

The Committee discussion centered on insurance requirements for the trails. The LGWCD easement would be covered under the District insurance rather than that of the private landowner. Florida State Statute Chapter 773.05 with respect liability on equestrian activities, and Chapter 375 were identified as reference with respect to the insurance requirements.

## 5. CLOSING COMMENTS

### a. Public Comments -

Keith Harris – Commented that most commercial equine facilities have enclosed covered binds, and most haul out manure. A manure bind should be a sealed system and is unsure about catch basins as binds retain liquids. When looking at both nurseries, and equine operations, he feels most nurseries do not have retaining systems for their chemicals. Feels that Town should work with all parties to keep the problems at bay.

### b. Committee Members

Member Proesel would like the Town Council to give direction and approval to the Committee to produce larger maps, requested the Council discuss fencing removal by LGWCD, and committee to come back with recommended trails, control devices.

Member Corning requested the Town request the District's assistance in identifying trails included in the surveys.

### c. Concluding Administrative Remarks

Next meeting scheduled for Thursday, October 27, 2016, 10:00 am

## 6. ADJOURNMENT

There being no further business to come before the RETGA Committee, Chair Louda adjourned the meeting at 12:10 pm.

*The next meeting is to be determined.*

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**Town of Loxahatchee Groves**  
**ROADWAY, EQUESTRIAN TRAILS & GREENWAY**  
**COMMITTEE**

Thursday, October 27, 2016 at 10:00 a.m.

Meeting Location: Town Hall, 155 F Road

Committee Chair Bill Louda  
Committee Vice Chair Nina Corning  
Committee Member Hollie Proesel  
Committee Member Katie Davis  
Committee Member Jo Siciliano

Town Manager William F. Underwood II  
Town Clerk Virginia Walton  
Council Liaison Vice Mayor Tom Goltzené

**MINUTES**

**1. OPENING**

a. Call to Order & Roll Call

Chair Bill Louda called the meeting to order at 10:00 am. Present were Chair Bill Louda, Vice Chair Nina Corning and Committee Members Hollie Proesel, and Jo Siciliano. Member Katie Davis was absent and also absent was Council Liaison Vice Mayor Tom Goltzené. Also present were Town Manager Bill Underwood and Town Clerk Virginia Walton.

b. Approval of Agenda

**Motion:** a motion to approve the agenda as presented was made by Member Siciliano and seconded by Vice Chair Corning. Motion passed 4 – 0.

**2. PUBLIC COMMENTS**

Phillis Managlia, D Road, comments read into the record. Felt it was obvious that the trail system was a political grandstand at election time. We need to make changes on the Council and make the WCD dependent on the Town.

Virginia Standish, North Road, was disappointed at the last Town Council Meeting with the public's lack of concern about safety. The trails are needed for horse safety, as well as mother and kids on the roads. Start with the north side of North Road canal.

**3. MINUTES – September 27, 2016**

**Motion:** a motion to table the minutes until the next meeting was made by Vice Chair Corning and seconded by Member Siciliano. Motion passed 4 – 0.

#### 4. OLD BUSINESS

- a. Canal Maintenance Easement Survey 2016 – Review for Proposed Trail Locations  
*(Are not included as part of Packet, but enlarged maps will be provided at meeting)*

The Committee reviewed the maps provided, but felt they were not complete. What was needed was a summary one page map showing which ones had been surveyed, which had not and where were the gaps. Manager Underwood responded that the maps provided were from the Clerk of the Court and the only one provided by the Water Control District showed all the letter roads as trails.

Committee Member Corning stated the roads and 60 foot easements were not where they were supposed to be when the original first Bills was passed. Then the 2<sup>nd</sup> and 3<sup>rd</sup> Bills were past with the rest of the roads and trails. The Vision was to use all maintenance easements as trails. Manager Underwood responded that until the maintenance berms were given to the Town, they can't be made into trails.

Lawrence Corning provided a copy for each committee member of the WCD newsletter that contained maps, the first map showing the gaps. The gap on Collecting Canal Road had been taken care of and Council had approved an easement for the Solar undeveloped land. Manager Underwood stated the perpetual use permit was for all surveyed roads. There was further discussion among the committee.

**Motion:** a motion to accept all of the areas designated as Water Control District Canal Maintenance Easements as greenway and equestrian non-motorized multi-use trails, along with areas where the easement and road are one and the same, excluding the west side of Palm Beach State College, was made by Member Proesel and seconded by Vice Chair Corning. Motion passed 4 – 0.

#### 4. NEW BUSINESS

Bill Louda:

- a. Discussion of the Perpetual Use Agreement

The committee asked if a list of the obstructions to the easements had been completed. It was the understanding that at the August IGC meeting, the WCD had been charged with making the list, but what happened to this item? Manager Underwood stated that the Town Staff had prepared a resolution supporting the WCD's efforts to remove all obstructions; however, Staff was admonished by the Council for not waiting for their approval to prepare the resolution.

**Motion:** a motion to send a letter to the Town Council asking them to send a letter to the WCD supporting the efforts to have all the obstructions to the easements removed, was made by Member Siciliano and seconded by Member Proesel. Motion passed 4 – 0.

- b. Discussion of Council Liaison officer rules and regulations

After the last meeting, the committee felt that the current Council liaison was making their job difficult due to his negativity. The liaison should be neutral, listen and report suggestions to the Council.

Joanne Hopkins, 23<sup>rd</sup> Court N., stated she was at the last meeting and she was 100% for trails. Use them or lose them. The liaison was wrong with his comments and agreed the committee needed someone not so negative.

There was extensive discussion by the committee on how to word the motion.

**Motion:** a motion to send a suggestion to the Town Council to make the liaison position a quarterly rotational liaison, similar to the IGC member, was made by Vice Chair Corning and seconded by Member Siciliano. Motion passed 4 – 0.

c. Discussion Relative to a Mail-out Survey on Trails and Greenways

Committee was not in favor of this option at this time.

d. Discussion of Survey Results by Loxahatchee Groves Water Control District

Committee felt this had been handled already earlier in the meeting.

## 5. CLOSING COMMENTS

a. Public - none

b. Committee Members

Vice Chair Corning stated she felt it was time for the Town Council to act on the motions made today.

Member Proesel stated this has been an eye opening experience and hoped they were on the right track now.

Member Siciliano stated it was nice to see some forward motion with the trials.

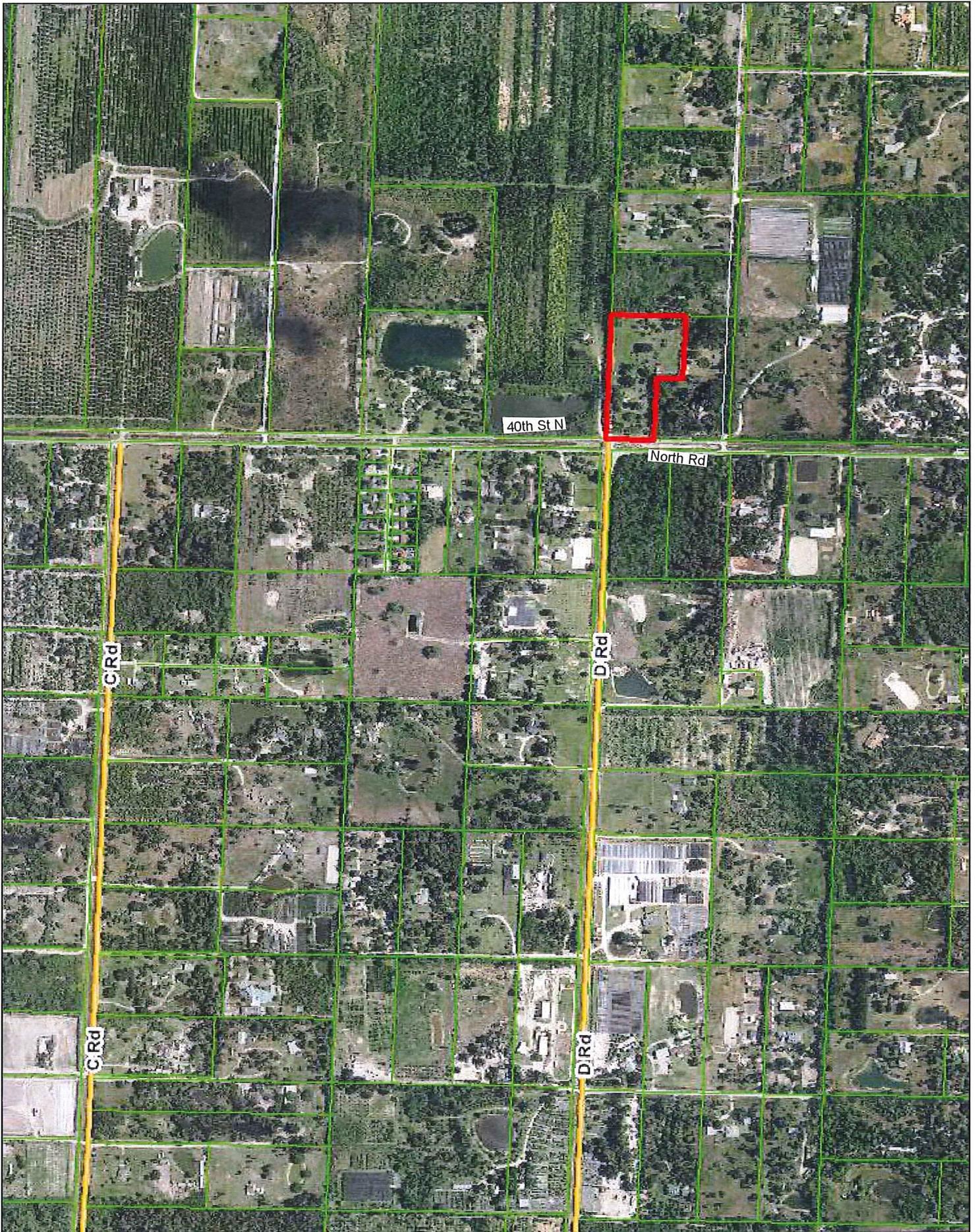
Chair Louda stated he wanted to do something now for the surveyed roads. Regarding the suggestion of North Road & around Royal Palm Pines Reserve to F Road and down F Road to the Park, the Town should begin to move forward with the trails. He would like to see a trails association started here.

c. Concluding Administrative Remarks

Manager Underwood stated he still have \$40,000 in the budget for trails and would like to do something with North Road.

## 6. ADJOURNMENT

Next meeting was scheduled for November 17, 2016. Hearing no further business, the meeting was adjourned at 11:15 AM.



40th St N

North Rd

C Rd

D Rd

C Rd

D Rd



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