



Town of Loxahatchee Groves
155 F Road
Loxahatchee Groves, FL 33470
Phone: 561.807.6675 Fax: 561.793.2420
www.loxahatcheegrovesfl.gov

***Contractors Must Submit the Following Items
With the Registration Application***

Email to: Permits@loxahatcheegrovesfl.gov

- ☐ Palm Beach County/County-wide Business Tax Receipt for the current fiscal year.
- ☐ A copy of the Qualifiers Driver's License or photo identification.
- ☐ Palm Beach County Certificate of Competency and/or State of Florida Department of Business and Professional Regulation License.
- ☐ Certificate of Liability Insurance, naming The Town of Loxahatchee Groves as Certificate Holder.
- ☐ Certificate of Workers Compensation Insurance or Exemption Certificate.
- ☐ Certified State License holders based in another County must provide a copy of their Business Tax Receipt for the County in which they are based.



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155 F Rd. • Loxahatchee Groves, FL 33470 • (561) 793-2418 • Fax (561) 793-2420 • www.loxahatcheeegrovesfl.gov

CONTRACTORS APPLICATION FOR REGISTRATION FEE \$2.00

Date: _____

Name of Business: _____

Address of Business: _____

Mailing Address: _____ Email: _____

Business Phone: _____ Emergency Phone: _____

Owner's Name: _____

THE FOLLOWING DOCUMENTS MUST BE SUMMITTED IN ORDER TO ISSUE THE BUSINESS TAX RECEIPT:

COUNTY BUSINESS TAX RECEIPT:

County or County-Wide Business Tax Receipt (If Applicable). Please Note: Any holder of a County-Wide Business Tax may purchase a Town Business Tax Receipt for \$2.00. All Others will pay the full fee.

CERTIFICATE OF INSURANCE:

Certificates of Insurance (Liability and Worker's Compensation) issued to the Town of Loxahatchee Groves.

ARTICLES OF INCORPORATION:

First Page of Articles of Incorporation, Corporate Seal or Copy of Fictitious Name (Found on Sunbiz).

CERTIFICATE OF COMPETENCY OR STATE LICENSE: (Please check one and place License# inside box)

The following is a list of Contractors who are required by Florida Law, Chapter 85-278, to have a State License.

GENERAL CONTRACTOR	PLUMBING CONTRACTOR	SWIMMING POOL CONTRACTOR
BUILDING CONTRACTOR	MECHANICAL CONTRACTOR	SPECIALTY CONTRACTOR
RESIDENTIAL CONTRACTOR	ROOFING CONTRACTOR	UNDERGROUND UTIL. CONTRACTOR
ELECTRICAL CONTRACTOR	SOLAR CONTRACTOR	SHEET METAL CONTRACTOR

QUALIFIER INFORMATION

SIGNATURE MUST BE NOTARIZED IF THIS DOCUMENT IS PRESENTED BY SOMEONE OTHER THAN THE QUALIFIER.

STATE LICENSE NUMBER OR COUNTY TAX RECEIPT NUMBER

NAME _____ TITLE _____

ADDRESS _____

TAX ID# _____ DATE OF BIRTH _____ DRIVERS LICENSE# _____

PHONE _____ EMERGENCY PHONE _____

QUALIFIER'S SIGNATURE